



TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
NOVEMBER 10, 2014  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers  
Town of Claresholm Administration Office  
221 – 45 Avenue West

**CALL TO ORDER**

**AGENDA:** ADOPTION OF AGENDA

**MINUTES:** REGULAR MEETING MINUTES OCTOBER 27, 2014

**ACTION ITEMS:**

1. DELEGATION RESPONSE: Claresholm Collective  
RE: Proposal for a Multi-use Social Services Facility
2. CORRES: Town of Fort Macleod  
RE: 33<sup>rd</sup> Annual Santa Claus Parade, Saturday, November 29, 2014
3. CORRES: Farm Safety Centre  
RE: Donation Request to Safety Smarts Program for 2014-2015 school year
4. CORRES: Southern Alberta Recreation Association  
RE: 2015 Southern Alberta Summer Games – Letter of Agreement
5. CORRES: Claresholm Library & Claresholm & District FCSS  
RE: Council Participation Request; World Café November 25, 2014
6. CORRES: Claresholm Skating Club  
RE: Skate-a-thon November 21, 2014
7. BOARD APPOINTMENT: Claresholm Foodbank
8. ADOPTION OF INFORMATION ITEMS
9. IN CAMERA: DEVELOPMENT / LEGAL

**INFORMATION ITEMS:**

1. AMSC Special Rebate Program from 2014 AUMA Convention – October 10, 2014
2. Claresholm & District Chamber of Commerce Meeting Minutes – October 21, 2014
3. Willow Creek Regional Waste Management Services Commission Meeting Minutes – September 22, 2014
4. Oldman River Regional Services Commission Executive Meeting Minutes – August 14, 2014
5. Oldman River Regional Services Commission Board Meeting Minutes – June 5, 2014
6. Willow Creek Composite High School Navigator – November 4, 2014

**ADJOURNMENT**



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**OCTOBER 27, 2014**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

**ABSENT:** None.

**STAFF PRESENT:** Secretary-Treasurer: Karine Wilhauk.

**MEDIA PRESENT:** Rob Vogt, Editor, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:05pm by Mayor Rob Steel.

**AGENDA:** Moved by Councillor O'Neill that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – OCTOBER 14, 2014**

Moved by Councillor McAlonan that the Regular Meeting Minutes of October 14, 2014 be accepted as presented.

**CARRIED**

**DELEGATIONS:** **CLARESHOLM COLLECTIVE**

**RE: Proposal for a Multi-use Social Services Facility**

Speaking on behalf of the Claresholm Collective was Barbara Bell, Director of Claresholm & District FCSS, Sandy Pineda-Selva from McMan Calgary & Area and Ruth Mueller from Alberta Health Services. The Claresholm Collective is a group of social services that would like a defined space in Claresholm where they can offer their services together. They would like a letter of support from the Town towards their efforts to secure a space and funding.

**ACTION ITEMS:**

1. **DELEGATION RESPONDS: Kandice Meister**

**RE: Municipal Record Keeping Relating to Property Flooding**

Received for information.

2. **CORRES: Municipal District of Willow Creek**

**RE: Door Prize Donations for 24<sup>th</sup> Annual "Legacy of Our Land" Banquet**

Moved by Councillor Fieguth to donate a door prize with a value of up \$150 for the 24<sup>th</sup> Annual Legacy of Our Land Banquet being held by the MD of Willow Creek.

**CARRIED**

3. **CORRES: Municipal District of Willow Creek**

**RE: Invitation to 24<sup>th</sup> Annual "Legacy of Our Land" Banquet**

Received for information.

4. **CORRES: Roxanne Thompson**

**RE: Old Fashioned Christmas – Friday, November 28, 2014**

Moved by Councillor Ford to support the Old Fashioned Christmas event in the downtown parking lot on Friday, November 28, 2014 starting at 6:00pm.

**CARRIED**

5. **CORRES: Claresholm & District Transportation Society**

**RE: Loan Request**

Councillor O'Neill declared a conflict of interest and left the meeting at 7:46pm.

Referred to administration to invite the Claresholm & District Transportation Society to come to a Council meeting as a Delegation to provide further information.

Councillor O'Neill rejoined the meeting at 8:03pm.

**6. REQUEST FOR DECISION: Municipal Information Systems Inc. (Muniware)**

Moved by Councillor Cutler to accept the updated Software License Agreement and the 2015 Software Support Agreement with Municipal Information Systems Inc. as presented.

**CARRIED**

**7. REQUEST FOR DECISION: Claresholm & District Museum Storm Window Proposal**

Referred to the Claresholm & District Museum Board for more information.

**8. YEAR-TO-DATE Revenue & Expenditure Report (as at October 21, 2014)**

Received for information.

**9. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Ford that the information items be accepted as presented.

**CARRIED**

**10. IN CAMERA: DEVELOPMENT / LEGAL**

Moved by Councillor Cutler that this meeting go In Camera.

**CARRIED**

Moved by Councillor Dixon that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Dixon that this meeting adjourn at 8:54pm.

**CARRIED**

\_\_\_\_\_  
Mayor – Rob Steel

\_\_\_\_\_  
Secretary-Treasurer – Karine Wilhauk

# **ACTION ITEMS**



107 - 50 Ave. West  
P.O. Box 1297  
Claresholm, AB  
T0L 0T0

Tel: 403-625-4417  
Fax: 403-625-4851  
claresholmfcss@shaw.ca  
www.claresholmfcss.ca

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October 23, 2014

Dear Mayor and Council,

The Claresholm Collective would like to meet with you as a delegation on Monday, October 27<sup>th</sup> 2014 to introduce our proposal for a multiuse social services facility in Claresholm with FCSS as the anchor.

Thank you,

Barbara Bell

Director, Claresholm & District FCSS

Letterhead

August 12<sup>th</sup> 2014

To Whom this Does Concern,

Re: ***"The Centre"-Making Connections in Claresholm, proposal.***

I am (or insert your organization's name here) pleased to support this much needed, innovative and collaborative approach for maximizing resources to build and strengthen the lives of all community members in Claresholm and the M.D. of Willow Creek #26.

It is clear that the network of agencies that have come together to creatively increase and better coordinate, diversified and responsive human services are committed to the residents of Claresholm and area.

The Centre is a creative response to restricted funding and increasing unmet needs. Many specialized support services are unavailable in Claresholm. Barriers of transportation, family finances, disruption to work schedules to attend appointments in other locales etc., mean that infants, children, youth and adults often do not have access to services that they require to thrive.

Putting the diverse requirements of community members first, The Centre will provide under one roof, a single point of entry, for a variety of coordinated services, information, support, learning, advocacy and referrals. Services providers will include an array of nonprofit societies who will work with all ages from infants and toddlers to children, youth and adults through to seniors. Since it is a community resources centre, stigma will be reduced and community access increased. With numerous services under one roof, scarce funds can be maximized since rent; utilities and other expenses will be shared and fractionalized.

In a common space, communication between agencies will be facilitated and partnerships fostered - leading to speedy, vibrant and dynamic service provision. The Centre will undoubtedly provide an accessible, familiar and welcoming place in which service providers will encourage, strengthen, stabilize and enrich family life and community connections. The benefits to our community members will be huge.

Thank-you,

Agenda Nov 10



# TOWN OF FORT MACLEOD

BOX 1420, FORT MACLEOD, ALBERTA, CANADA ✦ TEL: (403)553-4425 FAX (403)553-2426 ✦ WWW.FORTMACLEOD.COM

October 28, 2014

Mayor Rob Steel  
Box 1000  
Claresholm, AB  
T0L 0T0

Dear Dignitary,

**RE: FORT MACLEOD 33<sup>rd</sup> ANNUAL SANTA CLAUS PARADE**  
**SATURDAY, NOVEMBER 29, 2014**

On behalf of the citizens of Fort Macleod and District, I would like to extend a personal invitation to you to attend our 33<sup>rd</sup> Annual Santa Claus Parade on Saturday, November 29<sup>th</sup> 2014

This year's festival theme is "NWMP to RCMP: 140 Years of Tradition" and will feature several marching bands, floats and activities for the entire family.

Following the parade we will be hosting the "Council's Luncheon" at The Fort Museum of the North West Mounted Police, and would like to invite you and a guest to attend. The museum is located on Jerry Potts Boulevard, and the luncheon will last from approximately noon until 2 p.m. Please RSVP to Keli Sandford at the Town Office (403-553-4425), fax (403) 553-2426, or e-mail ([communications@fortmacleod.com](mailto:communications@fortmacleod.com)) with the number of persons attending the luncheon by **Friday, November 14, 2014**.

DIGNITARIES RIDING IN THE PARADE WILL MEET AT OUR TOWN OFFICE ,236 CHIEF RED CROW BOULEVARD, BY 10:15 SHARP. PLEASE BRING SIGNS WITH YOUR NAMES ON THEM TO ACCOMPANY YOU ON THE CARRIAGE.

Best of the Season!

Trish Hoskin  
Deputy Mayor

**In August 2013, Council  
motioned to support the  
2013-14 school year  
program in the amount of  
\$300.**



265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643  
Email: [safetyctr@abfarmsafety.com](mailto:safetyctr@abfarmsafety.com) Website: [abfarmsafety.com](http://abfarmsafety.com)

October 17, 2014

Mayor Rob Steel  
Town of Claresholm  
PO Box 1000  
Claresholm, Alberta T0L 0T0

Mayor Steel:

The Farm Safety Centre gratefully acknowledges the financial assistance of the Town of Claresholm in 2013. The generosity of many make the continued delivery of our unique program possible. We are requesting a \$300 donation from the Town of Claresholm in support of the Safety Smarts Program, for the 2014-2015 school year.

Our in-class presentations focus on the following safety topics:

- Passenger run-over – one seat / one rider - Kindergarten
- Bystander run-over – a safe place to play - Grade 1
- Summer and winter rural drowning hazards - have an adult check, every time - Grade 2
- Sound induced hearing loss - can be permanent, is preventable - Grade 3
- Keeping myself and my family safe – taking personal responsibility for safety - Grade 4
- Rider related falls and collisions - related to both quads and horses, wear a helmet every time - Grade 5
- Preparing for the unexpected - large animal handling, always with someone, always an escape route - Grade 6

The mandate of our organization is to reduce injuries and fatalities in rural Alberta. Often children are not fully aware of the many potential hazards presented by rural living. Increasing both their knowledge and ability to make informed personal safety decisions is extremely important. Safety Smarts has for the past 16 years, worked to influence the behaviour of our rural children. The power of this program comes from consistent, face to face delivery. Beginning in kindergarten, our regional instructors build a firm foundation which allows them to influence the attitudes and behaviours of the rural children they teach. Education enables informed decisions.

Our Safety Smarts program is offered free of charge to all elementary school children - Kindergarten to Grade 6, in rural communities of less than 10,000. Last year we delivered Safety Smarts into 2824 classrooms in 494 schools reaching 57,551 students across Alberta. More than 1700 classroom teachers completed evaluations, with 98% rating both content and delivery as excellent; being both age appropriate and valuable for their students.

From our Board of Directors to our team of regional instructors, we are rural people who live in towns, villages and farms. We choose a rural lifestyle for many of the same reasons you do, because they are a safe place to raise children and families and because our communities value the strong relationships of friends and neighbours. Our experience is that everyone who lives and works in rural Alberta knows a family who has suffered injury or tragedy. Each young life lost tears at the fabric of rural Alberta, impacting families and communities for generations.



The Raymond & District Futures Society is a registered charity and a not-for-profit society. We are in good standing with the Canada Revenue Agency and our charitable registration number is 890566441 RR0001. We operate under the working name, Farm Safety Centre from our office in Raymond, Alberta.

Our annual operating budget is approximately \$400,000. As this program expanded to become province-wide a few years ago, it became reliant on a small number major funders. We are now adjusting our strategy, seeking to increase the financial sustainability of this program by building a broader base of financial support; shifting towards more modest contributions from a much wider group.

Our current financial supporters include the Government of Alberta through Alberta Agriculture and Rural Development, 48 Counties and Municipal Districts, 44 Towns and Villages, 16 Agricultural Societies, Conoco Phillips Canada, Pioneer Hi-Bred, Monsanto Canada, Farm Credit Canada, Shell Canada and the Kehler Stauffer Water Awareness fund. A complete chronological listing of all contributors can be found on our website.

A detailed budget for this program will be provided upon request. Our approximate annual expenditures are listed below:

Regional instructors time and mileage	\$225,000
Take-home review resources provided to children	45,000
Centre & Safety Smarts administration and coordination	80,000
Offices expenses and overhead	20,000
Insurance, accounting, technical support	15,000
Replacement and repair of in-class delivery equipment	<u>15,000</u>
	\$400,000

Your investment will specifically support safety education for rural children and their families. We would appreciate your consideration in becoming an on-going supporter as several of our current contributors do, with a budgeted annual donation, of \$300. Investing in our children now is a wise investment in the future. Influencing their personal attitudes and actions as they grow and mature will pay significant dividends as they move forward, becoming the decision makers of tomorrow.

Organizational and program information can also be found on our website: [abfarmsafety.com](http://abfarmsafety.com). Please contact me if you would like more information, or have questions or concerns. As we make program delivery plans for the current school year, a decision regarding this invitation would be greatly appreciated by December 1, 2014.

Thank you for consideration of this request.



Laura Nelson  
Executive Director  
Farm Safety Centre  
Phone: 403 752-4585  
Email: [safetyctr@abfarmsafety.com](mailto:safetyctr@abfarmsafety.com)

1 Enclosure

2013-2014 schools visited listing

## Safety Smarts 2013-2014 Schools Visited

School Name	Date Visited	Classes	Students	Town	MD/County Name
Three Hills Colony	9/23/2013	1	32	Strathmore	Kneehill County
Three Hills School	6/24/2014	6	137	Three Hills	Kneehill County
Tilley School	10/24/2013	4	80	Tilley	County of Newell
Tofield Colony	2/21/2014	1	24	Tofield	Beaver County
Tofield School	11/19/2013	4	97	Tofield	Beaver County
Tomahawk School	11/5/2013	5	89	Tomahawk	Parkland County
Torrington Colony School (Valley View Colony)	10/16/2013	1	16	Torrington	Kneehill County
Towers School (Cluny Colony)	9/25/2013	1	9	Standard	Wheatland County
Trinity Lutheran Christian School	9/20/2013	5	124	Strathmore	Wheatland County
Trochu Valley School	9/19/2013	6	128	Trochu	Kneehill County
Twin Creeks Colony	6/5/2014	1	17	Standard	Wheatland County
Two Hills Mennonite School	12/3/2013	19	386	Two Hills	County of Two Hills
Two Hills School	5/27/2014	7	122	Two Hills	County of Two Hills
Valhalla Community School	11/5/2013	4	22	Valhalla Centre	County of Grande Prairie
Valleyview Ranches Colony School	1/23/2014	1	24	Valleyview	M.D. of Greenview
Vauxhall Elementary	2/25/2014	11	287	Vauxhall	M.D. of Taber
Verdant Valley Colony	5/14/2014	1	17	Drumheller	Starland County
Vermilion Elementary	1/23/2014	16	361	Vermilion	County of Vermilion River
Veteran School	11/19/2013	5	88	Veteran	Special Areas 4
Viking Colony	4/24/2014	1	21	Viking	Beaver County
Viking School	1/16/2014	7	169	Viking	Beaver County
Vilna School	11/13/2013	6	78	Vilna	Smoky Lake County
Vulcan Prairieview Elementary	3/7/2014	7	199	Vulcan	Vulcan County
W.A. Day	5/8/2014	6	103	Fort Macleod	M.D. of Willow Creek
W.A. Day	4/2/2014	7	120	Fort Macleod	M.D. of Willow Creek
W.R. Frose School	3/19/2014	4	53	Fawcett	Westlock County
Wainwright Elementary	2/3/2014	22	451	Wainwright	M.D. of Wainwright
Waldeck School	6/24/2014	2	61	Waldeck, SK	
Wandering River School	10/16/2013	2	17	Wandering River	Athabasca County
Warburg Colony School	6/2/2014	1	15	Warburg	Leduc County
Warburg School	1/16/2014	7	171	Warburg	Leduc County
Warner Hockey School	2/11/2014	3	54	Warner	County of Warner
Warren Peers School	10/17/2013	3	43	Acadia Valley	M.D. of Acadia
Waterton Colony	5/5/2014	1	18	Waterton	M.D. of Pincher Creek
West Haven Colony	6/20/2014	1	15	Beiseker	Rocky View County
West Meadow School	2/5/2014	14	279	Claresholm	M.D. of Willow Creek
West Raley Colony	3/3/2014	1	5	Cardston	Cardston County
Westbrook School	6/5/2014	5	109	Cochrane	Rocky View County
Westcliff Composite	11/29/2013	4	77	Marengo, SK	
Westlock Elementary	3/17/2014	22	538	Westlock	Westlock County
Westmount School	4/15/2014	17	355	Strathmore	Wheatland County
Westmount School	3/31/2014	10	206	Strathmore	Wheatland County
Wheatland Elementary School	12/6/2013	17	414	Strathmore	Wheatland County
Whispering Hills Primary	10/22/2013	23	463	Athabasca	Athabasca County
White Lake Colony	5/15/2014	2	29	Lethbridge	County of Lethbridge
Wild Rose Colony	6/18/2014	1	16	Lethbridge	Vulcan County
Wildwood School	3/25/2014	5	102	Wildwood	Yellowhead County
Willow Creek Colony School	12/5/2013	1	26	Claresholm	M.D. of Willow Creek
Winfield School	3/28/2014	3	66	Winfield	County of Wetaskiwin
Winnifred Colony	2/14/2014	1	27	Medicine Hat	County of Forty Mile
Wintering Hills Colony	5/22/2014	1	25	Hussar	Wheatland County
Woking School	11/20/2013	7	81	Woking	Saddle Hills County
Wolf Creek Colony	11/4/2013	1	13	Raymond	County of Warner
Worsley Central School	4/16/2014	7	61	Worsley	Clear Hills County
Yellowhead Koinonia Christian School	3/26/2014	2	35	Edson	Yellowhead County
Youngstown School	4/9/2014	4	28	Youngstown	Special Areas 3



Southern Alberta Recreation Association

Bonnie Ellis, Chair

Ph. 403-485-2554

[bellis@townofvulcan.ca](mailto:bellis@townofvulcan.ca)

October 30<sup>th</sup>, 2014

Mayor Rob Steel  
Town of Claresholm  
221 - 45 Avenue West  
P.O. Box 1000  
Claresholm, AB  
T0L 0T0

Dear Mr. Steel and Council:

RE: 2015 SOUTHERN ALBERTA SUMMER GAMES- LETTER OF AGREEMENT

On behalf of the Southern Alberta Recreation (SARA), we would like to thank your community for accepting the opportunity of hosting the 2015 Southern Alberta Summer Games.

This letter will serve as an agreement between the Town of Claresholm and the Southern Alberta Recreation Association for the hosting of the Games. The following are commitments and expectations from the required parties:

1. That the Southern Alberta Recreation Association will serve as the recognized authority for overseeing the host community and to offering assistance where required.
2. That a Host Organizing Committee be established.
3. That the Town of Claresholm will receive a \$12,000 host Community Grant from the Southern Alberta Recreation Association towards the execution of the event.
4. That the \$12,000 installment will be paid by June 1, 2015.
5. That the Town of Claresholm will receive an additional \$2.00 per participant at the SARA retreat hosted in September 2015 after presenting the final report.
6. That the host community provides SARA with a list of proposed sports by January 1, 2015.

7. That the Host Organizing Committee, at its own expense, maintains General Liability Insurance during the duration of the Games
    - \$5,000,000 Inclusive per occurrence with respect to Third Party Bodily Injury and Property Damage
    - Participants liability
    - The Town of Claresholm and the Southern Alberta Recreation Association will be added as additional insured under the policy.
  8. That the Town of Claresholm will indemnify and hold harmless the Southern Alberta Recreation Association from third party claims which are due to the acts of the Town of Claresholm or its employees in association with the Games.
  9. The Southern Alberta Recreation Association will not be responsible for any deficit, which may occur as a result of the Games.
- 

If these conditions, as listed above, are to your acceptance, please indicate by signing in the appropriate area.

**Town of Claresholm**

Per: \_\_\_\_\_  
Mayor Rob Steel

\_\_\_\_\_ Date

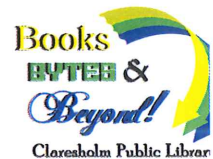
**Southern Alberta Recreation Association**

Per: \_\_\_\_\_  
Chair, Bonnie Ellis

\_\_\_\_\_ Date

# Claresholm Public Library

Box 548, Claresholm, AB. T0L 0T0  
Phone (403) 625-4168 Fax (403) 625-2939  
email: [help@claresholmlibrary.ca](mailto:help@claresholmlibrary.ca)



November 6, 2014

Mayor and Council  
Town of Claresholm  
Box 1000  
Claresholm, AB. T0L 0T0

## **Re: Your Invitation to Participate in a FCSS and Public Library World Café**

Dear Mayor Steel,

A representative from Town Council is cordially invited to join Claresholm FCSS and the Claresholm Library in a World Café on Tuesday, November 25, 2014 at 7:00 pm. at the Claresholm Public Library.

We are inviting community stakeholders to participate in the event. We would like you to be our guest.

*Background:* the aforementioned Agencies are each in the process of writing a new Plan of Service (requirement of the Alberta Government) which is based on a community needs assessment. We decided to partner on this project and have initiated various means of reaching the different age groups throughout our community and would like to finalize the process through a World Café format.

*The **World Café** is a structured conversational process in which groups of people discuss a topic(s) at several tables, with individuals switching tables periodically.*

A response by November 17<sup>th</sup> would be appreciated. Please call or email:

Barb Bell	403-625-4417	<a href="mailto:claresholmfcss@shaw.ca">claresholmfcss@shaw.ca</a>	or
Kathy Davies	403-625-4168	<a href="mailto:kdavies@claresholmlibrary.ca">kdavies@claresholmlibrary.ca</a>	

We are looking forward to your positive response.

Thank you for your consideration.

Plan of Service Committee



Claresholm Skating Club

Box 1573

Claresholm, AB

T0L 0T0

November 5, 2014

Service Clubs and Members:

The Claresholm Skating Club is a hardworking, volunteer run organization in our community; an organization dedicated to the principals of enabling every Canadian to participate in skating throughout their lifetime. We want to inspire all Canadians to embrace the joy of skating.

The Claresholm Skating Club is energized and ready for a full throttle skating season! We have a great executive, plus awesome coaches who are enthusiastic leaders! Skating has had great registration numbers in the past, with over 60 skaters between the ages of 3 – 50+ participating for the 2014/15 season.

We are looking for help from our community to continue our efforts in developing our young athletes. We are currently working on hosting a Skate-A-Thon. The Skate-A-Thon is a *major fundraiser* for our organization, and this is where we are requesting your help. **WE CHALLENGE YOU TO PARTICIPATE!** We are inviting “Celebrity Skaters” to skate and represent your organization at our event, which is being held Friday, November 21 at 6 p.m. We want to see if our skaters can beat you, how many laps can you do in 15 minutes?.....Come out and show us!

The Club presents the Annual Skating Carnival in March, and has done so for the past 50 years. This carnival is very popular in our community. It allows our skaters to showcase their newly developed skills and fills the arena with families and spectators each year. Our year-end ice show is scheduled for Saturday, March 14 at 3:30 p.m.

Events of this importance require an investment of time and money. Your contribution will help keep registration costs affordable, by allowing us to pay for ice rental and coaching expenses from the funds we raise. Your organization has always been a valued supporter and sponsor of the Claresholm Skating. We are asking for a donation to help offset the cost of these two events and the yearly costs of running the skating club. Your Organization will be listed in the Carnival Program and in the Local Press as a sponsor.

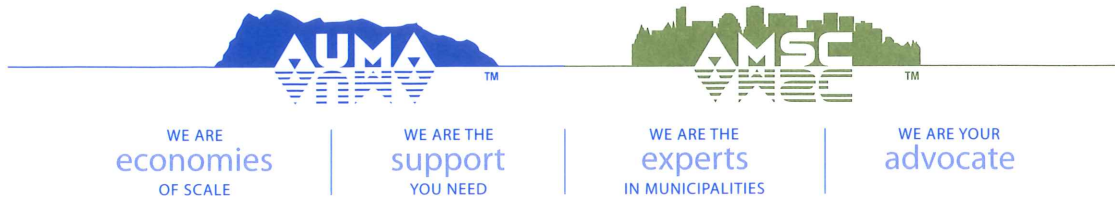
If you would like further information please feel free to contact Tiffany O’Neil 403-625-3059 or Amanda Zimmer 403-625-1599.

Thank you for considering a donation to the Skaters of the Claresholm Skating Club.

Sincerely,

Tiffany O’Neil  
CSC - President

# **INFORMATION ITEMS**



October 10, 2014

His Worship Rob Steel  
Jeff Gibeau, Acting Chief Administrative Officer  
Town of Claresholm  
221-45 Avenue West, PO Box 1000  
Claresholm AB T0L 0T0

Dear Mayor Steel and Acting Chief Administrative Officer Gibeau:

**RE: AMSC Special Rebate Program**

In response to member concerns regarding the financial challenges of traveling to the AUMA Convention and AMSC Trade Show, AMSC has launched a special fuel rebate program at this year's convention to help offset some of the gas costs.

I am pleased to present a cheque for \$150 plus GST to the Town of Claresholm. By participating in three of our core service lines and registering four elected officials at the 2014 AUMA Convention, I am delighted that the Town of Claresholm qualified for the rebate. We thank you for your continued support of the AMSC services and in making the AUMA Convention and AMSC Tradeshow a success.

Sincerely,

Helen Rice  
Chair AMSC

John McGowan  
CEO AMSC



**Alberta Municipal Service Corporation (AMSC)**

**2346**

VENDOR NO: 462

NAME: Town of Claresholm

CHECK DATE: 10/16/14

REFERENCE	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT PAID
2014REBATE-47	10/08/14	157.50	0.00	157.50
<b>TOTAL &gt;</b>		157.50	0.00	157.50

THIS CHECK IS VOID WITHOUT A GREEN & BLUE BACKGROUND AND A WATERMARK - HOLD UP TO THE LIGHT TO VERIFY



Alberta Municipal Services Corporation  
 300, 8616 - 51 Avenue NW  
 Edmonton, AB T6E 6E6  
 (780) 433-4431

**THE ROYAL BANK OF CANADA**  
 MAIN BRANCH, 10107 - JASPER  
 EDMONTON, AB CANADA  
 T5J 1W9

**2346**

DATE **1 0 1 6 2 0 1 4**  
 M M D D Y Y Y Y

\$ \*\*\*157.50

PAY One Hundred Fifty-Seven And 50 / 100 Dollars

TO THE ORDER OF Town of Claresholm  
 221 - 45 Avenue E  
 Claresholm, AB T0L 0T0

CHECK IS PRINTED ON SECURITY PAPER WHICH INCLUDES A MICROPRINT BORDER & FLUORESCENT FIBERS

⑈002346⑈ ⑆03749⑈003⑆ 108⑈194⑈2⑈

**Minutes of the Claresholm and District Chamber of Commerce  
held at noon on the 21<sup>st</sup> day of October, 2014  
at Roy's Place Restaurant**

**1. Call to Order**

Meeting was called to order at 12:08pm by President Linda Petryshen

**2. Additions/Changes to Agenda**

Linda Petryshen advised that the financial report would be adjourned to the next regular meeting in November

**3. Approval of Agenda**

On motion by Todd Buhmiller, seconded and carried, the Agenda as amended was approved.

**4. Approval of Minutes**

On motion by Anita Wahl, seconded and carried, the Minutes of the September 16, 2014, general meeting were approved.

**5. Financial Report**

Adjourned to the next meeting.

**6. Report from Town of Claresholm**

Betty Fieguth presented it.

**7. Report from M.D. representative**

Representative, Glenn Alm presented.

**8. Guest Speaker – Glenn Booth**

Glenn Booth spoke to the meeting

**9. Next Meeting**

The next meeting will be November 18, 2014 at Roy's Restaurant

**10. Adjournment**

The meeting was adjourned at 1:08 p.m.

Willow Creek Regional Waste Management Services Commission  
Box 2820 Claresholm, Alberta T0L 0T0  
Phone: 403-687-2603  
Fax: 403-687-2606

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility September 22<sup>nd</sup>, 2014 at 9:00 A.M.

In attendance: Chair Earl Hemmaway, Lyal O'Neill, Gord Wolstenholme, Barry Johnson, Shirley Murphy and Cheryl Guenther.

1. Call to Order 8:55 A.M.

2. Approval of Agenda

Cheryl requested grader maintenance be added to the agenda.

14.101 **Moved by Lyal O'Neill** to approve the Agenda as amended.  
**CARRIED 5-0**

3. Approval of Minutes of Regular Meeting of August 27<sup>th</sup>, 2014.

14.102 **Moved by Barry Johnson** to accept the Minutes of the August 27<sup>th</sup>, 2014 meeting as presented.  
**CARRIED 5-0**

4. Approval of Financial Information August 2014

14.103 **Moved by Gord Wolstenholme** to accept the Accounts Payable and Bank Reconciliation, Balance Sheet and the Bank Statement for August 2014 as presented.  
**CARRIED 5-0**

5. Building Addition Drawings

Cheryl presented the members with the revised addition drawings.

14.104 **Moved by Gord Wolstenholme** to move forward with the building addition based on Drawing #2.  
**CARRIED 5-0**

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility September 22<sup>nd</sup>, 2014 at 9:00 A.M.

6. SAEWA

The members further discussed the SAEWA package received in July. Four of the five members have completed the questionnaire and forwarded it to Brownlee. The Commission is not prepared to sign the Memorandum of Understanding at this time.

7. Alberta Recycling Council

Chair Earl Hemmaway reported that he received a call from Elizabeth Gray, Alberta Recycling Management Authority, regarding the Recycling Conference in Lake Louise, October 1-3, 2014. Earl explained that ARMA had a room available for someone to attend and thinks Cheryl should represent us at the Conference.

14.105 **Moved by Gord Wolstenholme** to have Cheryl attend the Recycling Conference in Lake Louise.

**CARRIED 5-0**

8. Waste Received – For Information

Cheryl presented the members with numbers of total wastes received in 2014 with a comparison of waste received in 2013 for the same time frame.

9. K & K Recycling Contract

Cheryl presented the members with the draft contract from K & K Recycling regarding the purchase of our scrap metal. Cheryl explained that she was concerned about Sections 4.3 and 4.4 as we cannot guarantee what K&K is asking.

14.106 **Moved by Barry Johnson** to rescind Resolution 14.95, accepting the proposal from K&K Recycling.

**CARRIED 5-0**

14.107 **Moved by Barry Johnson** to have Cheryl contact Vinette Salvage regarding metal recycling.

**CARRIED 5-0**

10. Grader Maintenance

Cheryl asked if we could arrange to get one of the MDWC graders to come in and fix our landfill roads. Earl will talk to PW Superintendent, Roy Johnson.

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility September 22<sup>nd</sup>, 2014 at 9:00 A.M.

11. In Camera

14.108 **Moved by Shirley Murphy** to go In Camera at 9:35 a.m.

**CARRIED 5-0**

14.109 **Moved by Barry Johnson** to come out of In Camera at 10:00 a.m.

**CARRIED 5-0**

12. Adjournment

14.110 **Moved by Gord Wolstenholme** to adjourn at 10:01 a.m.

**CARRIED 5-0**

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Chairman Earl Hemmaway

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Manager Cheryl Guenther



*OLDMAN RIVER REGIONAL SERVICES COMMISSION*

MINUTES - 5 (2014)

**EXECUTIVE COMMITTEE MEETING**

**Thursday, August 14, 2014 at 7:00 p.m.**

**ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)**

**EXECUTIVE COMMITTEE:**

Gordon Wolstenholme - *Chair*  
Henry Van Hierden - *Vice-Chair*  
Anne Marie Philipsen  
Don Anderberg

Jim Bester  
Dave Edmonds  
Bill Martens

**STAFF:**

Lenze Kuiper – *Director*

Gail Kirkman – *Subdivision Technician*

**AGENDA:**

1. **Approval of Agenda** – August 14, 2014.....
2. **Approval of Minutes** – June 12, 2014.....(attachment)
3. **Business Arising from the Minutes**
  - (a) Cash Clearing Account.....
4. **New Business**
  - (a) 2014 Budget Review .....(attachment)
  - (b) Flood Mapping – Subdivision Decisions..... (attachment & handout)
  - (c) Fee For Service 2014 Update .....(attachment)
  - (d) Vehicle Sale.....(attachment)
5. **Accounts**
  - (a) Office Accounts – June 2014 .....(attachment)
  - (b) Financial Statements –
    - (i) January 1 - May 31, 2014.....(attachment)
    - (ii) January 1 - June 30, 2014.....(attachment)
6. **Director’s Report**.....
7. **Executive Report**.....
8. **Adjournment**.....

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CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Anne Marie Philipsen**

THAT the Executive Committee approve the agenda, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Dave Edmonds**

THAT the Executive Committee approve the minutes of June 12, 2014, as presented.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

**(a) Cash Clearing Account**

- At the last meeting, committee members requested clarification on the Cash Clearing Account. The bookkeeper advised it is the total of cash, cheques and debits that have been received but not yet deposited; therefore, the amount varies from month to month.

**4. NEW BUSINESS**

**(a) 2014 Budget Review**

- The Comparative Income Statement was reviewed and discussed. No adjustments to the budget are needed, except for staff benefits which will be adjusted next year.

**Moved by: Bill Martens**

THAT the Executive Committee accept the 2014 Budget Review, as information.

**CARRIED**

**(b) Flood Mapping – Subdivision Decisions**

- Correspondence to Hon. Greg Weadick, Minister of Municipal Affairs, requesting updated floodway mapping as well as his letter of response were reviewed. This will also be discussed at the next ORRSC Board of Directors' meeting on September 4, 2014.

**Moved by: Henry Van Hierden**

THAT the Executive Committee receive the correspondence regarding flood mapping, as information.

**CARRIED**

**(c) Fee For Service 2014 Update**

**Moved by: Don Anderberg**

THAT the Executive Committee accept the Fee For Service 2014 Update, as information.

**CARRIED**

**(d) Vehicle Sale**

- Both the 2009 Dodge Caliber SXT (\$7,999) and 2008 Chrysler Sebring (\$8,499) have been advertised for sale with no success to date.

**Moved by: Bill Martens**

THAT the Executive Committee receive the vehicle sale update, as information. **CARRIED**

**5. ACCOUNTS**

**(a) Office Accounts – June 2014**

5150	Staff Mileage .....	B. Brunner .....	\$ 85.00
5520	Meetings .....	L. Kuiper .....	99.15
5151	Vehicle Gas & Maintenance .....	Imperial Oil .....	345.77
5180	Staff Development .....	APPI .....	100.00
5265	Utilities .....	City of Lethbridge .....	614.04
5280	Janitorial Services .....	Madison Ave Business Services .....	498.75
5285	Building Maintenance .....	Neudorf Plumbing & Heating .....	228.52
5310	Telephone .....	Telus .....	79.74
5310	Telephone .....	Bell Mobility .....	633.65
5310	Telephone .....	Telus .....	388.92
5580	Equipment & Furniture Rental .....	Telus .....	143.39
5320	General Office Supplies .....	Desjardin Card Services .....	53.42
5350	Postage & Petty Cash .....	Postage by Phone .....	1,500.00
5380	Printing & Printing Supplies .....	Desjardin Card Services .....	151.74
5440	Land Titles Office .....	Minister of Finance .....	224.00
5470	Computer Software .....	Pacific Alliance Technologies .....	5,250.00
5500	Subdivision Notification .....	Lethbridge Herald .....	280.80
5520	Meetings .....	Lakeview Bakery .....	612.50
5536	Rural IMDP Grant .....	Perry A. Stein Consulting .....	1,247.99
5536	Rural IMDP Grant .....	Perry A. Stein Consulting .....	442.00
5570	Equipment Repairs & Maintenance .....	Pitney Bowes .....	211.98
5570	Equipment Repairs & Maintenance .....	Xerox Canada .....	602.49
5580	Equipment & Furniture Rental .....	Xerox Canada .....	838.74
5580	Equipment & Furniture Rental .....	Pitney Bowes .....	297.13
5590	Equipment & Furniture Purchases .....	Reiter Computer Associates .....	1,042.40
1160	GST Receivable .....	GST Receivable .....	730.39
		<b>TOTAL</b>	<b><u>\$16,702.51</u></b>

**Moved by: Don Anderberg**

THAT the Executive Committee approve the Office Accounts of June 2014 (\$16,702.51), as presented. **CARRIED**

**(b) Financial Statements –**

- (i) January 1 - May 31, 2014**
- (ii) January 1 - June 30, 2014**



**Moved by: Bill Martens**

THAT the Executive Committee approve the following unaudited Financial Statements, as presented:

January 1 - May 31, 2014

January 1 - June 30, 2014

**CARRIED**

**6. DIRECTOR'S REPORT**

- The Director gave a verbal report on his activities since the last Executive Committee meeting.

**Moved by: Dave Edmonds**

THAT the Executive Committee receive the verbal Director's Report, as information.

**CARRIED**

**7. EXECUTIVE REPORT**

- Committee members reported on various projects and activities in their respective municipalities.

**8. ADJOURNMENT**


**Moved by: Jim Bester**

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:15 p.m. until Thursday, September 11, 2014 at 7:00 p.m.

**CARRIED**

/bj

CHAIR:

  
\_\_\_\_\_



*OLDMAN RIVER REGIONAL SERVICES COMMISSION*

MINUTES – 2 (2014)

**ANNUAL GENERAL BOARD OF DIRECTORS’ MEETING**

**Thursday, June 5, 2014 – 7:00 p.m.**

**ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)**

**BOARD OF DIRECTORS:**

Bill Graff (absent) .....	Village of Arrowwood	Brad Koch (absent) .....	Village of Lomond
Jane Jensen .....	Village of Barnwell	Richard Van Ee .....	Town of Magrath
Ed Weistra .....	Village of Barons	David Hawco .....	Town of Milk River
Tom Rose .....	Town of Bassano	Scott Schroeder (absent) .....	Village of Milo
Fred Rattai .....	City of Brooks	Christophe Labrune .....	Town of Nanton
Roger Houghton - alternate .....	Cardston County	Anne Marie Philipsen.....	County of Newell
Dave Edmonds .....	Town of Cardston	Pete Pelley .....	Village of Nobleford
Cecil Sabourin .....	Village of Carmangay	Teresa Feist.....	Town of Picture Butte
Jamie Smith .....	Village of Champion	Garry Marchuk.....	M.D. of Pincher Creek
Betty Fieguth.....	Town of Claresholm	Don Anderberg .....	Town Pincher Creek
Bill Martens .....	Town of Coaldale	Ronald Davis (absent) .....	M.D. of Ranchland
Sheldon Watson .....	Town of Coalhurst	Greg Robinson .....	Town of Raymond
Ken Galts .....	Village of Coutts	Barry Johnson .....	Town of Stavely
Garry Hackler (absent) .....	Village of Cowley	Ben Nilsson (absent).....	Village of Stirling
Bill Kovach.....	Mun. Crowsnest Pass	Ben Elfring.....	M.D. of Taber
Dave Filipuzzi .....	Mun. Crowsnest Pass	Russell Norris .....	Town of Vauxhall
Gordon Wolstenholme .....	Town of Fort Macleod	Rod Ruark(absent).....	Vulcan County
Darrell Edwards .....	Village of Glenwood	Paul Taylor .....	Town of Vulcan
John Connor .....	Town of Granum	Don Heggie.....	County of Warner
Monte Christensen (absent) .....	Village of Hill Spring	Jon Hood (absent) .....	Village of Warner
Henry Doeve (absent) .....	County of Lethbridge	Henry Van Hierden .....	M.D. Willow Creek

**STAFF:**

Lenze Kuiper.....	Director	Gavin Scott.....	Planner
Mike Burla.....	Senior Planner	Leda Kozak Tittsworth .....	Assistant Planner
Steve Harty .....	Senior Planner	Kaylee Kinniburgh .....	CAD/GIS Technologist
Spencer Croil .....	Planner	Jordan Thomas.....	GIS Analyst
Diane Horvath.....	Planner	Barb Johnson .....	Executive Secretary

**AGENDA:**

1. **Approval of Agenda** – June 5, 2014 .....
2. **Approval of Minutes** – March 6, 2014..... (attachment)

3. **Business Arising from the Minutes** .....
  4. **Reports**
    - (a) Executive Committee Report..... (attachment)
    - (b) GIS Update.....
  5. **Business**
    - (a) Draft ORRSC Annual Report and Financial Statements 2013..... (attachment)
    - (b) ORRSC Regulation Amendments..... (attachment)
    - (c) ORRSC Municipal Government Act Review Submission.....
    - (d) Development Agreement Workshop – Co-hosted with Brownlee LLP.....
    - (e) Fee For Service 2014..... (attachment)
  6. **Accounts**
    - (a) Summary of Balance Sheet and Statement of Income for the 4-month period:  
January 1 - April 30, 2014 ..... (attachment)
  7. **Adjournment** – September 4, 2014 .....
- 

Chair GORDON WOLSTENHOLME called the meeting to order at 7:00 p.m.

**1. APPROVAL OF AGENDA**

**Moved by: Fred Rattai**

THAT the Board of Directors approve the agenda of June 5, 2014, as presented. **CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Jane Jensen**

THAT the Board of Directors approve the minutes of March 6, 2014, as presented. **CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

None.

**4. REPORTS**

**(a) Executive Committee Report** ..... (attachment)

**Moved by: Anne Marie Philipsen**

THAT the Board of Directors receive the Executive Committee Report for the meetings of February 13 and April 10, 2014, as information. **CARRIED**

**(b) GIS Update**

- Implementation of the new GIS platform and training of municipal staff is now complete for all municipalities. GIS staff are currently in the process of creating a public site containing limited information which will be accessed from a municipality's own website.

**5. BUSINESS**

**(a) Draft ORRSC Annual Report and Financial Statements 2013**

- ORRSC Auditor Derek Taylor of KPMG LLP gave a short message followed by an overview of 2013 financial performance presented by Director Lenze Kuiper.

**HIGHLIGHTS:**

Net Revenues	2,205,607
Net Expenses	2,082,334
Excess of Revenues over Expenditures	123,458
Current Assets	121,226
Capital Assets	677,619
Internally Restricted Net Assets (Reserves)	—
Total Assets	798,845

**REVENUE:**

Municipal Fees	38%
GIS Fees	19%
Subdivision Fees	16%
Fee for Service	15%
Grants	11%
Other	1%

**EXPENDITURES:**

Salaries & Benefits	76%
Other	12%
Equipment & Supplies	4%
Amortization	3%
Occupancy Costs	2%
Members Fees & Travel	1%
Staff Training & Travel	1%
Printing & Advertising	1%

SUBDIVISION:

Number of Applications	209
Number of Lots Created	597
Fees Collected	\$353,630

CASH FLOW:

Operations	221,617
Capital Activities	(30,099)
Financing Activities	(159,300)
Decrease in cash & short term investments	32,218
Cash & short term investments, beginning 2013	(7,151)
Cash & short term investments, end of 2013	25,067

DEBT LIMITS:

Total Debt Limit	1,102,804
Total Debt Amount	—
Debt Servicing Limit	220,561
Debt Servicing Limit Unused	—

**Moved by: David Hawco**

THAT the Board of Directors approve the ORRSC Annual Report and the Auditors' Financial Statements for the year ending December 31, 2013, as presented. **CARRIED**

**(b) ORRSC Regulation Amendments**

- ORRSC has received an Order in Council (O.C. 141 / 2014) from the Minister of Municipal Affairs which amends the Oldman River Regional Services Commission Regulation. The Regulation was amended to add seven new member municipalities, and authorize the commission to provide geographic information systems services to members and the administration of regional assessment review boards, consisting of member municipalities. ORRSC is now in full compliance with the Municipal Government Act; any future addition of municipalities or services will require further amendments to the Regulation.

**(c) ORRSC Municipal Government Act Review Submission**

- ORRSC staff were asked to participate in the Municipal Government Act Review and have put together several recommendations which will be forwarded to the province by June 12. These recommendations will also be e-mailed to our member municipalities sometime next week.

**(d) Development Agreement Workshop – Co-hosted with Brownlee LLP**

- ORRSC is hosting a presentation on Development Agreements by Kelley L. Fiske-Nielsen of Brownlee LLP on **Thursday, June 19, 2014** from 12:00 noon (lunch provided) to 4:00 p.m. – \$75 per person. This will be an excellent opportunity to learn and discuss best practices for

crafting a solid development agreement that secures both the interests of the municipality and its developers.

NOTE:

- Industry Canada officials recently met with ORRSC staff to discuss a number of matters relating to telecommunications. As municipalities have experienced, the siting of towers and antennas has often been problematic in terms of land use planning and public complaints relating to aesthetic issues. The federal government revised the Antenna Siting Policy to address these concerns. Municipalities and the public now have an opportunity to provide input on the siting of antenna towers in their communities.
- ORRSC staff also met with Alberta Environment & Sustainable Resource Development officials to discuss a number of issues relating to the siting of gravel pits. AE & SRD explained how the provincial guidelines and regulations work while our staff brought forth municipal concerns and how they might be addressed.

**(e) Fee For Service 2014**

- A summary of current Fee For Service projects was included in the agenda package for information.

**6. ACCOUNTS**

**(a) Summary of Balance Sheet and Statement of Income for the 4-month period:  
January 1 - April 30, 2014**

**Moved by: Tom Rose**

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 4-month period: January 1 - April 30, 2014, as information. **CARRIED**

**8. ADJOURNMENT**

**Moved by: Greg Robinson**

THAT we adjourn the Annual General Board of Directors' Meeting of the Oldman River Regional Services Commission at 7:35 p.m. until Thursday, September 4, 2014 at 7:00 p.m. **CARRIED**

/bj

CHAIR: 



# The Navigator

Issue 25 • Printed November 4, 2014

Claresholm, AB

*"October extinguished itself in a rush of howling winds and driving rain and November arrived, cold as frozen iron, with hard frosts every morning and icy drafts that bit at exposed hands and faces."*

*- J.K. Rowling,  
Harry Potter and the Order of the Phoenix*

The Navigator is produced to provide information to parents of our students on happenings within our school, and to share information with the community.

## WCCHS REMEMBERS

Our Remembrance Day Service is on Friday, November 7, 2014 starting at 9:44 a.m. All parents and community members are welcome to attend. Our junior high drama class will be performing in honor of the 100 year anniversary of the beginning of WWI (under the direction of Mrs. Franz). As well, the 2014 Royalty will be the MCs and individual students will be providing musical numbers. The Assembly will be an hour. This event is designed to demonstrate our appreciation for our armed service members past and present.

## GRAD 2015 UPDATES

All grads must have a cap and gown photo taken which is used in the yearbook, the grad video, and the Class of 2015 composite picture. Gentlemen: please wear a white collared shirt with a tie. Ladies: please wear a shirt with no collar and a nice necklace. Cap and gown pictures are November 14 and 15. An email has been sent to parents with a link for booking appointments. For grads who are unable to book online please see Mrs McNutt for appointment times.

Reminders that each grade 12 student needs to submit a baby picture to the office. Please write your name on the back of the photo so that it

may be returned to you.

## WE DAY 2014

Mrs. Walker, Mr. Weeks and Mrs. Franz took 16 students (Grades 7-11) to We Day at the Saddledome in Calgary on Monday, November 3. The WCCHS We Team collected a LOT of food for the food bank. We'll be weighing and delivering it this week. The coffin in the library was overflowing! Thank you to all who took part in this project. The Junior High students dominated the contest, but a big thank-you goes out to all who took part. The We Team will be meeting in early November to plan for Nov/Dec activities. All students and staff who want to make a difference both locally and beyond are encouraged to take part.

## TAKE YOUR KID TO WORK DAY

Wednesday November 5 is the annual "Take Your Kid to Work" day. Grade 9 students from all over Canada take this day to shadow someone in a job they may be interested in pursuing. All of our 62 grade 9 students are taking advantage of this opportunity.

## POPPIES

The poppy has been used since 1921 to commemorate soldiers who have died in war. Inspired by the World War I poem "In Flanders Fields", they were first used to commemorate American soldiers who died in that war (1914-1918). They were then adopted by military veterans' groups in parts of the former British Empire. Today, they are mainly used in the UK and Canada to commemorate servicemen and women who have been killed in all conflicts since 1914.

News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

## INSIDE THIS ISSUE:

- School Council
- WE Team Update
- Sports Update
- Grad News
- Library News
- November Calendar



## FROM THE PRINCIPAL: Dave Adams



Welcome to the learning community of Willow Creek Composite High School where we will continue to attempt to live our school motto of “Pride in Performance”.

We are all focusing on relationships and research at WCCHS this year as we have a rich diversity of data from all the surveys that were done last year. In addition, we set five key areas that we wish to improve on at the school this school year. Here are the five key areas and some outcomes thus far:

- 1) Making sure that there is a “connect- edness” for our students, staff, and par- ents at WCCHS to our past, present, and future. We successfully completed our annual Academic Awards on Octo- ber 22 which included an assembly dur- ing the school day and Ceremony that evening. Over \$25,000 in cash and scholarships were awarded to the deserv- ing students. In addition, the WCCHS Alumni of the Year was awarded to the incredible John Norgard. Former WCCHS Principal Mr. Shaun Boyle drove all the way from Edmonton to speak on behalf of the Norgard family.
- 2) Build more wrap around services and partnerships in the community. We have just concluded a “graffiti wall” with the Claresholm Public Library based on student input for their needs in the facility. The good people at FCSS continue to work closely with our youth on a number of programs for their success. Student Council had a visit from “Screamin Brothers” and we will be selling their product in the school in the near future. Their proceeds go towards relief efforts in Haiti, and the “Screamin Brothers” will be appear- ing on the TV series “Dragon’s Den” airing on November 12.
- 3) Have a clear systematic approach to literacy and numeracy. We have been



4) Empower students to understand they have a responsibility in respect of others, school, and themselves. We have held a number of events at WCCHS to develop student empowerment. The most notable was our “Halloween Trick or Treating” in which over 300 students and staff dressed up to have fun and celebrate Halloween. Not only was the participation and behavior outstanding, the students also fully respect their need to throw away all the wrappers into the garbage.

5) Establish the identity of who we are at Willow Creek Composite High School. We are attempting to recognize all areas of excellence in our school. On the Academic Awards assembly, we called up all the honor roll students plus the top marks in subjects and grades. At the same assembly we had the band play for us to acknowledge the Fine Arts, and we also celebrated our Cobra athletic teams. This will be an ongoing work in progress that each and every one of us in our learning community should contribute to. Two other changes you will notice at our school are coming upon you quickly. The report card marks in all grades and areas of the school will now be in percentages. Thank you for your patience as we sail through challenges in changing some assessments plus get the reporting system in Power School to meet this expectation. The school also has new information outlets with the addition of a Twitter account, a Facebook page, and a brand new website that was launched prior to the arrival of this newsletter.

working as a staff towards this goal in Grade Level meetings. In addition, this will require a clear transition between our feeder schools and WCCHS.

Playoffs are coming upon us in Volleyball and Football. Best wishes to all our student-athletes plus their coaches and GO COBRAS!!!!

## LIBRARY NEWS

WCCHS Book Club Book Blog will launch end of November. Advanced Review Copies of books are arriving from publishers. Many are digital so Mrs. Marshall is lending out her extra Kobo and Kindle to facilitate the reading of these books. November Book Club Pick is Seraphina by Rachel Hartman. We hope to go on our first book buying field trip this month.

Games Club will be hosting a Friday after school gaming event. More details to come. In the meantime come on into the library before school, at lunch and after school until four to play some chess or crib. More games arriving including Checkers and Magic.

Thank you to Grade 7, 8 and 9 art classes for gracing our space with art work! Grade 7's artistic interpretations of their novel study, *The Cay* by Theodore Taylor, are currently being displayed.

On October 31, Mrs. Marshall shared a favorite scary story with grade 9. We are giving consideration to making this type of Story Theatre a regular feature in the library.

## SPORTS UPDATES

**Volleyball:** The WCCHS High School Girls will host the Westwinds Volleyball League post season tournament November 7 and 8. The following week, both the Boys and Girls teams go to Zones at Lethbridge College November 13-15. Provincials are November 20-22 (Girls at Elk Point, Boys at Cold Lake). Junior High Volleyball teams wrap their season at post season tournaments November 1. WCCHS will host “A” Girls.

**Football:** The Cobras won the Zone Championship vs Kate Andrews and now enter Provincial Playoffs on the road at Canmore November 8. With a victory in Canmore, the Cobras will host the South Final November 15 at 1 PM. If all goes well, the Cobras will play for the Provincial Title November 21, 4 PM



at the U of L stadium.

**Basketball:** As volleyball and football wind up, basketball for both Junior and Senior High teams is getting ready to start. Check the school website and message boards for times.

**Sports Society:** The next Sports Society meeting is Thursday, November 20. All are invited to come and take part.

## PARENT COUNCIL

Thank you to those parents who attended our October School Council meeting. After having discussions with School Council Chairs around the Division, it is apparent that we have parents who have passion and care about what goes on in our school. Parents of WCCHS should be commended! Thanks for all you do!

During the last meeting, we heard that the goals of staff and students at WCCHS are under the umbrella of Relationships. With that in mind, parents have been asked to suggest some ideas of projects that we could work on as a council from January to May (we don't have a meeting in December or June). Our November meeting will be a brainstorming session of ideas that parallel the school goal of Relationships. Please plan to join us if you have an idea or if you would like to come and listen! November is the time of year where we discuss the upcoming calendars for the next few years. Plan to join us if you would like to see what the next two years are shaping up to look like. We usually discuss school fees as well, however, the LRSD board has motioned that fees continue to be the same across the school division until the year 2017.

Provincial Achievement test results and Diploma Results will appear on the next agenda as well.

Did you hand in your child's registration form? And what did all of that mean? How does it affect what your child does on a daily basis at school?

We will be discussing some of the registration form too!

Hope to see you at the November meeting! If you have any questions please contact Ruth 625-3123.



## UPCOMING DATES TO NOTE

Last day of Round 1 of Jr. High Options . . . . .	November 6
No School for Students . . . . .	November 10
Remembrance Day (No School) . . . . .	November 11
Scholarship Info Night (7 pm) . . . . .	November 12
New Jr. High Options Begin . . . . .	November 12
School Picture Retakes . . . . .	November 12
School (Parent) Council (6:30 pm) . . . . .	November 20
Sports Society (8:00 pm) . . . . .	November 20
No School (Staff Planning Day) . . . . .	November 28

## NEW SCHOOL WEBPAGE

<http://www.willowcreekhighschool.ca>



## HOW TO REACH US

Main Phone 403-625-3387  
 website: [www.lrsd.ab.ca/schools/willowcreek](http://www.lrsd.ab.ca/schools/willowcreek)  
 email: [adamsd@lrsd.ab.ca](mailto:adamsd@lrsd.ab.ca)  
 News to add? [dofsteel@shaw.ca](mailto:dofsteel@shaw.ca)



## Reminder

to all students that there is to be **NO SMOKING** within sight of the school. Students who are caught smoking will be issued a ticket by the RCMP. WCCHS does not support underage smoking in any location.

## CASINO VOLUNTEERS NEEDED!

WCCHS Sports Society is scheduled to host its casino in Lethbridge on March 20 & 21, 2015. We need four volunteers for the day shifts (runs 1 pm - 8 pm) and five volunteers for the night shift (runs 8 pm - 4 am). Shifts available on a first come first served basis! Call Carmelle at 403-625-4017 or 403-625-8632 to book your spot! Thank you for supporting school athletes and the WCCHS Sports Society!

## COBRA WEAR ON SALE!

[yourschoolgear.ca](http://yourschoolgear.ca)

School t-shirts, shorts, sweats, jackets & more! Order anytime, delivered directly to your mailbox!



**WCCHS Alumni?**  
 Register your information at [www.wccsalumni.com](http://www.wccsalumni.com)



Willow Creek Composite High School Alumni Association



@wccsalumni

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>IS YOUR CHILD ABSENT FROM SCHOOL?</b> Call the school <b>403-625-3387</b> to let us know! 	<h1>NOVEMBER 2014</h1>					1
2	3	4	5 Take A Kid to Work Day	6	7	8
9	10 NO SCHOOL	11 Remembrance Day	12 Picture Retakes Scholarship Info Night 7 pm	13	14 Cap & Gown Photos	15
16	17 Report Cards	18	19	20 School Council 6:30 pm Sports Society 8 pm	21	22
23	24	25	26	27 LAST FUNDSRIPT ORDERS BEFORE CHRISTMAS! Get your gift cards for family & friends!	28 NO SCHOOL Staff Planning Day	29
30	 Check out our new FACEBOOK PAGE! Like us and follow us to learn more about activities going on at school!					

Willow Creek Composite High School • Grades 7-12

P.O. Box 219 • 5318 - 2nd St. W., Claresholm, AB T0L 0T0 • Phone: 403-625-3387 • Fax: 403-625-3289 • [www.lrsd.ab.ca/school/willowcreek](http://www.lrsd.ab.ca/school/willowcreek)