



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JANUARY 26, 2015
AGENDA

Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES JANUARY 12, 2015

DELEGATIONS: CLARESHOLM & DISTRICT MUSEUM – Jane Marsh, Chair
RE: Update

ACTION ITEMS:

1. CORRES: The Bridges at Claresholm Golf Club
RE: 2015 General Liability Insurance
2. CORRES: Flagworks Group
RE: Options for Flags for Summer Games
3. CORRES: Claresholm Public Library
RE: Greetings at Claresholm Women's Conference
4. INFORMATION BRIEF: Claresholm Community Centre Bookings
5. INFORMATION BRIEF: Claresholm & District Chamber of Commerce Trade Fair
6. ADOPTION OF INFORMATION ITEMS
7. IN CAMERA: DEVELOPMENT

INFORMATION ITEMS:

1. WCHS The Navigator – January 12, 2015
2. Claresholm & District Chamber of Commerce Meeting Minutes – January 20, 2015
3. Mayors & Reeves of Southwest Alberta Meeting Minutes – January 9, 2015
4. Oldman Watershed Council Update – January 9, 2015
5. Alberta SouthWest Bulletin – January 2015
6. Municipal Planning Commission Minutes – January 9, 2015

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 12, 2015

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

ABSENT: None

STAFF PRESENT: Acting Chief Administrative Officer: Jeff Gibeau; Secretary-Treasurer: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Editor, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00pm by Mayor Rob Steel.

AGENDA: Moved by Councillor Dixon that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – DECEMBER 15, 2014**

Moved by Councillor Ford that the Regular Meeting Minutes of December 15, 2014 be accepted as presented.

CARRIED

FINANCES: **NOVEMBER 2014 BANK STATEMENT**

Moved by Councillor Cutler to accept the November 2014 bank statement as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1600 – Borrowing
RE: All Readings

Moved by Councillor McAlonan to give Bylaw #1600, a borrowing bylaw, 1st Reading.

CARRIED

Moved by Councillor Fieguth to give Bylaw #1600, a borrowing bylaw, 2nd Reading.

CARRIED

Moved by Councillor Cutler to give unanimous consent to give Bylaw #1600, a borrowing bylaw, 3rd and Final Reading at this meeting.

CARRIED

Moved by Councillor O'Neill to give Bylaw #1600, a borrowing bylaw, 3rd and Final Reading.

CARRIED

2. CORRES: Alberta Emergency Management Agency – Disaster Recovery Program

RE: Town of Claresholm Staff Support at Disaster Recovery Program Registration Centre, November 26, 2014

Received for information.

3. CORRES: Green Party of Canada Foothills EDA
RE: Request to Hold Event in Arena

Referred to administration.

4. CORRES: Municipal District of Willow Creek No. 26
RE: Request to Waive Property Taxes

Referred to the Claresholm Physician Recruitment & Retention Committee.

5. CORRES: Claresholm Physician Recruitment & Retention Committee
RE: 2015 Budget

Referred to budget.

**6. CORRES: Claresholm Kinsmen Club
RE: Charity Hockey Game January 3, 2015**

Moved by Councillor Cutler to waive the ice rental fees at the Claresholm Arena of the Claresholm Kinsmen Club in regards to the Charity Hockey Game on January 3, 2015.

CARRIED

**7. CORRES: Claresholm & District Museum Board
RE: Invitation to Tour the Museum**

Received for information.

8. 2015 INTERIM OPERATING BUDGET

Moved by Councillor Ford to adopt the 2014 operating budget as the 2015 interim operating budget.

CARRIED

9. REQUEST FOR DECISION: Tax Recovery Sale Reserve Bid & Real Estate Listing

Moved by Councillor O'Neill to reduce the reserve bid for Lot 16, Block 63, Plan 0110064 to \$800,000.

CARRIED

Moved by Councillor Fieguth to extend the current Real Estate Listing Contract for an additional six (6) months ending on June 5th, 2015 for Lot 16, Block 63, Plan 0110064.

CARRIED

10. REQUEST FOR DECISION: Playground & School Zone Modification

Moved by Councillor Cutler that the Town of Claresholm update the school / playground signage as presented.

CARRIED

11. REQUEST FOR DECISION: Taxi Token Policy

Moved by Councillor Ford to adopt Policy #Tran 01-15, the Taxi Token Program Policy effective January 12, 2015.

CARRIED

12. INFORMATION BRIEF: Multi-use Community Building & Town Hall Project

Received for information.

13. INFORMATION BRIEF: Annexation

Received for information.

14. INFORMATION BRIEF: Sanitation & Recycling Update

Received for information.

15. INFORMATION BRIEF: Storm Water Master Plan Update

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Dixon that the information items be accepted as presented.

CARRIED

17. IN CAMERA: PERSONNEL / DEVELOPMENT

Moved by Councillor McAlonan that this meeting go In Camera.

CARRIED

Moved by Councillor Dixon that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Dixon that this meeting adjourn at 8:52pm.

CARRIED

Mayor – Rob Steel

Acting CAO – Jeff Gibeau

DELEGATIONS

CLARESHOLM AND DISTRICT MUSEUM DELEGATION TO TOWN
COUNCIL

January 26, 2015

Our mission statement and mandate, briefly stated, is to celebrate our community forebears, share their stories, promote education; and information-share with citizens, visitors, and particularly, younger generations.

ACHIEVEMENTS OF THE LAST YEAR:

1. The establishment of the Friends of the Museum Society—the fund-raising and volunteer base of the museum. Currently, we have a license with Alberta Gaming and Liquor Council to host raffles, etc. In 2-years' time, as a Society, we can apply to work a Casino, which would be a significant fund raiser.
2. Entered a float in the parade to celebrate the 100th anniversary of WWI. We also used this venue to advertise two of our new programs: The Historic Downtown Walking Tour; and the Children's Program.
3. Hosted our annual Old Fashioned Tea on the Lawn during Fair Days—an event which has now become a traditional part of the Fair. We included a musician, and artist; and had young people dressed in period costumes do the serving.
4. Participated in the Royal Alberta Museum's Heritage Quilt Project. Quilts from our collection and from the local public were described, photographed and entered into the province wide, and international data base.
5. Co-hosted a Ranchers' Speakers Series with the Library where two historians spoke about the establishment of the NWMP in Fort Macleod, and how that started ranching in the area.
6. A student, funded by Serving Communities Internship Program, researched and redid our WWI display.
7. Served hot beverages and treats at the Artisan's Venue of the Community Old-Fashioned Christmas event.

8. Recruited two additional Board members
9. Donated the use of our lawn and tea things for FCSS's Seniors' Day Tea

GOAL FOR FUTURE AND UPCOMING YEAR:

1. Resolve some of our storage issues—currently have 3 vehicles in Town Shop, and 3 storage units costing the Town \$600 per month.
2. Assist Town Supervisor with resolving necessary repairs and maintenance to our facilities. Although the buildings are owned by the Town, our Board can and will assist where we can with volunteer labor, and grant applications to assist with funding.
3. Upgrade and freshen displays with frequent temporary displays to perk up interest for returning community members; also set up specific displays to honor special events and occasions. We want to exhibit the great storehouse of interesting memorabilia we have. Also, we would like to access travelling displays offered by national and provincial museums.
4. Update and upgrade our gift shop giving it a more prominent position. We will continue to feature and promote local artists and artisans' work, as well as literature about the area. We'd like to have it become more of a revenue generator, and will accept donations from the community such as fine china, cups and saucers, small collectibles and antiques for sale.
5. Host more small workshops such as the Photography Seminar presented in conjunction with Alberta Arts Days.
6. Engage more actively with school programs particularly in the winter months.

SUMMARY AND CONCLUSION:

1. We want to be a visible and integral part of the community—a known and familiar entity to most community members.
2. As one of the core facilities dedicated to art and culture in the Town, we want to continue to honor and remember past community contributors of our unique history; save their stories, store them, and share them with others. We want to continue to work with other agencies (i.e., FCSS, the Library, the Legion, and local Artists) where there is commonality.
3. Grants are what most museums live and breathe by. Grants are available for staffing for projects, for repairs of historic buildings, and most aspects of keeping a non-profit organization alive and operating.
4. A full-time administrator is required to keep this organization viable and functional. The grants require initiation, completion, and follow through. Term staff applications won't be approved without a trained supervisor to oversee the position. All the coordination between related shareholders requires one knowledgeable person in charge for consistency, stability, accountability, and professionalism.
5. The current Board is finding it nearly impossible to continue without the administrative functions of the Museum being competently cared for. Our Board would like to push forward with goals that are within our mandate, as an volunteer Policy Board; and have the daily administration competently cared for by a professional.

Museum work needed/for budget consideration/grant applications:

1. *The two furnaces in the old station are twenty+ years old and parts are getting harder to find. It was recommended by the last repair man, to look at replacement in the next few years. That was two years ago. This work will require upgrading to an efficient type furnace as these will be the only systems in the near future. The project cost is approximately \$10,000.*
2. *The front deck frame is rotted. This will need replacement in the near future and proper steps and ramps must be dealt with at that time. Handrails must be brought up to code for safety. Do we make this building handicap accessible at that time? Planning must be done and code changes considered before costs can be estimated.*
3. *The sandstone exterior has developed some cracking. This was due to the foundation settling since it was built. We have marked and monitored the buildings foundation for the last three years and have determined that the foundation is not moving or settling anymore and that it is OK to repair the building cracks in the sandstone blocking. The estimated cost for this project is \$50,000+.*
4. *The old school house exterior and the old station interior both need repainting. Town public works staff will not have time this year and it should be a priority for 2015.*
5. *Storm windows to be built and installed to replace the missing storm windows on the old station house. These windows have not been on the building in the last twenty+ years, but are to be installed to return the building to its original look and will help with energy savings during the winter months.*
6. *Museum signs need painting.*
7. *Sidewalks and walkways also need work. Town crew and our sidewalk contractor will try to do some of this work yet this year if time allows.*
8. *Museum artefacts need to be moved out of temporary storage.*

(Mike Shuweiller's list of priorities---Fall 2014)

ACTION ITEMS



January 9, 2015

Mayor Steel & Council
Town of Claresholm
Box 1000
Claresholm, AB. T0L 0T0

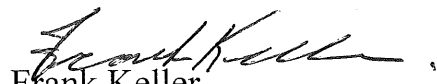
Re. Request to pay 2015 General Liability Insurance

Dear Mayor Steel and Council

The Bridges at Claresholm Golf Club has received and paid its 2015 general liability insurance policy from the co-operators. The total amount of this policy is \$2,345.00. We would like to make a request to Town Council to reimburse the Golf Club for this amount.

A copy of this policy is included with this letter. Your consideration to this letter is greatly appreciated. Thank You.

Sincerely


Frank Keller
President

The Town of Claresholm only covers commercial general liability insurance. This amount is \$1,500 in 2015, the same amount it was in 2014 for the golf club. KW



A Better Place For You®

Co-operators General Insurance Company (hereinafter called the insurer)

RECEIVED NOV 20 2014

COMMERCIAL PREMIUM NOTICE/OFFER TO RENEW
VNP CULTURE RECREATION
(AGENT'S COPY)

RETAIN THIS PORTION FOR YOUR RECORDS

PAGE 01 of 01

YOUR AGENT/SERVICE OFFICE IS
THE CO-OPERATORS 11159
TELE: 403-625-4205
BOX 1131 133-49 AVE W
CLARESHOLM AB TOL 0T0
MAIL TO

POLICY NUMBER
008657382

RENEWAL PERIOD
From 01 JAN 2015 To 01 JAN 2016
Day/Month/Year Day/Month/Year

All Times Are Local Times At The Insured's Postal Address

YOUR POLICY EXPIRES ON 01 JAN 2015 12:01 A.M. LOCAL TIME. IF YOUR PAYMENT IS RECEIVED BY 01 JAN 2015 YOUR POLICY WILL BE RENEWED FOR THE PERIOD SPECIFIED.

CLARESHOLM GOLF SOCIETY
PO BOX 2080

CLARESHOLM AB
TOL 0T0

NAMED INSURED(S)
CLARESHOLM GOLF SOCIETY

COVERAGE SUMMARY	RIDER #	% CO-IN	\$ DEDUCTIBLE	\$ LIMIT	RATE	\$ PREMIUM
LIABILITY - ALL LOCATIONS						
COMMERCIAL GENERAL LIABILITY	D-1					
EXCLUDING ERRORS & OMISSIONS						
BODILY INJURY & PROPERTY DAMAGE	COV A		1000	5,000,000		1500.00
AGGREGATE LIMIT 5,000,000						
PERSONAL INJURY	COV B			5,000,000		INCLUDED
MEDICAL EXPENSES	COV C			10,000		INCLUDED
TENANTS LEGAL LIABILITY	COV D		1000	1,000,000		INCLUDED
ADVERTISING INJURY LIABILITY	D-1(R)			2,000,000		INCLUDED
SPORTS PARTICIPANT EXCLUSION	D-1(U)			INCLUDED		
LIQUOR LIABILITY ENDORSEMENT	D-1(16)			INCLUDED		
NON-OWNED AUTO	D-6			1,000,000		INCLUDED
D & O LIABILITY ENTITY FORM	D-23		1000	1,000,000		845.00
BASIC COV A: \$0 DED						
BASIC COV B: \$1000 DED						
BASIC COV C: \$1000 DED						
D-23(D) CONTINUITY DATE END.						
WRONGFUL DISMISSAL-ENTITY FORM	D-23(A)			INCLUDED		
D & O CONTINUITY DATE END	D-23(D)			INCLUDED		
				PREMIUM FOR LIABILITY:		2345.00
MINIMUM RETAINED PREMIUM: \$ 350				TOTAL PREMIUM DUE ▶		\$ 2345.00

IF PAYMENT IS RECEIVED BY THE DATE SPECIFIED ABOVE THIS POLICY IS RENEWED IN THE AMOUNTS STATED ABOVE AND SUBJECT TO THE SAME TERMS AND CONDITIONS AS THE ORIGINAL CONTRACT AND ANY AMENDMENTS THERETO.

SIGNATURE OF AUTHORIZED REPRESENTATIVE.

SECRETARY

Karine Wilhauk

From: Nancy Page <flagpage@telus.net>
Sent: January-13-15 3:22 PM
To: Karine Wilhauk
Subject: Summer Games

Hi Karine
Happy New Year!

I am working with Carmelle Steel regarding the Summer Games event in Claresholm this summer.

Is there anything special you folks will be doing around town – extra flags? (maybe to sell – to help market the event)
We might be able to put together some patio pole kits to sell to towns folks or for souvenirs for visitors?

Let me know if I can help out in any way

We did some window banners for businesses in a couple of other places to mark events that went over well – it was a way for the businesses to participate in a small way without incurring a whole pile of debt.

NANCY PAGE



FLAGWORKSGROUP.
Providing Imaginative Solutions



Toll Free: 1-866-661-3524
Direct: 1-403-507-2337
Direct Fax: 1-403-507-4749
Email: flagpage@telus.net
Web: www.flagworks.com

**Bay 1, 5622 Burleigh Cres SE
Calgary, AB., T2H 1Z8**

Hi Karine

The attached banner is a window banner that we did for the Rocky Chamber of Commerce (business members)

They each got one to put in their windows - finished with a sleeve at the top for a little wooden dowling – and a suction cup to hold in place.

Vulcan - 100th Anniversary - we did Patio pole kits

These sold extremely well for souvenirs - we did 4 print runs for a total of about 200 flags.

Flags were 27" x 54"

24 Custom printed flags - Priced out at \$61.00

The patio pole kit is 8 ft long comes with a bracket

Sold for \$29.95

Car window flags (Custom printed logo) (like flames flags) on a plastic window mount

Size 11" x 17" hemmed edges

These are \$19.95 each (qty of 24)

We can also do small hand held flags – give aways for the school kids

WE do these off shore

Size is 4" x 6" mounted on a plastic staff

Min Quantity is 1000

Price works out to about \$2.95 each -

To help with cost different places have partnered with Chamber / Tourist Association/ Trucking companies etc...

WE can do coffee mugs / pens etc as well if you might be interested in something like this

NANCY PAGE



Toll Free: 1-866-661-3524
Direct: 1-403-507-2337
Direct Fax: 1-403-507-4749
Email: flagpage@telus.net
Web: www.flagworks.com

**Bay 1, 5622 Burleigh Cres SE
Calgary, AB., T2H 1Z8**

Providing Imaginative Solutions

ALL ERRORS AND/OR OMISSIONS NOT MARKED AT THIS STAGE ARE THE RESPONSIBILITY OF THE CUSTOMER.

THIS REPRESENTS AS CLOSE AS TECHNICALLY POSSIBLE TO YOUR FINISHED PRODUCT. THESE MEASUREMENTS WILL BE CONSIDERED ACCURATE UNLESS OTHERWISE NOTED.

ARTWORK PROOF

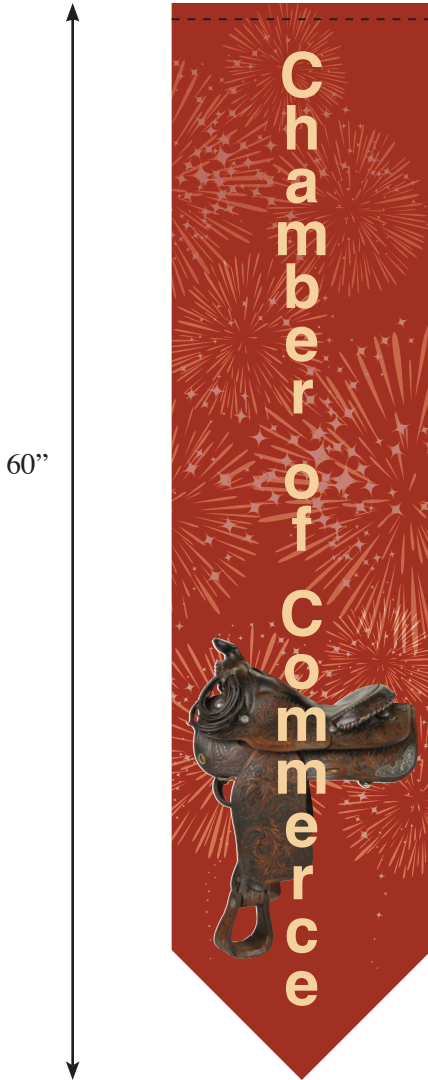
THIS PROOF MUST BE SIGNED FOR YOUR ORDER TO PROCEED
IF INCORRECT PLEASE MARK CHANGES BELOW TO REVISE
PLEASE SIGN & FAX BACK TO:

Fax: (403) 265-5612

Option 1

14.5"

Option 2



RockyMountain-TableRunnerMay2013.eps



RockyMountain-TableRunnerMay2013_2.eps

Pantones : PANTONE 484 C, PANTONE 155 C and CMYK

Size 14.5" x 60"

Single sided nylon

Merrowed edges with a 1" sleeve at the top for doweling

Font: Helvetica & Script

File Name: Listed below the images

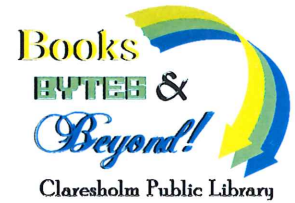
Date: 05/23/13

Graphics	Yes	No	Please mark all errors above. A revised proof will be created and sent to you.	I have checked all of the items to the left and I understand the information contained in this proof to be true and accurate.		
Prepared by: Chika	Image Size <input type="checkbox"/>	<input type="checkbox"/>		Sales Sign Off: _____ Date: _____	Client Sign Off: _____ Date: _____	
Time spent: 0.5H	Spelling <input type="checkbox"/>	<input type="checkbox"/>				
Material:	Font <input type="checkbox"/>	<input type="checkbox"/>				
Sales Rep: Nancy	Colours <input type="checkbox"/>	<input type="checkbox"/>				
	Size <input type="checkbox"/>	<input type="checkbox"/>				
	Location <input type="checkbox"/>	<input type="checkbox"/>				
	Finishing <input type="checkbox"/>	<input type="checkbox"/>				

CMYK: Files provided with CMYK colours will NOT be reprinted due to dissatisfaction with colour. CMYK colours are printed "AS IS" and the colour output varies from process to process.

Accepted: _____

Claresholm Public Library
Box 548, Claresholm, AB. T0L 0T0
Phone (403) 625-4168 Fax (403) 625-2939
email: help@claresholmlibrary.ca



January 13, 2015

Mayor and Council
Town of Claresholm
Box 1000
Claresholm, AB.
T0L 0T0

Re: Greetings at Claresholm Woman's Conference

Dear Mayor Steel and Council,

Claresholm FCSS and the Public Library are hosting a one day Woman's Conference on Sat. March 28, 2015 at the Willow Creek Composite High School. We are hoping to have 100 – 150 women attend. We are wondering if you or a member of Council could give a greeting from the Town of Claresholm at 9:00 am.

If you need further information, please do not hesitate to contact Kathy Davies at the Library.
Thank you.

Yours truly,

Kathy Davies
Library Manager
kdavies@claresholmlibrary.ca



INFORMATION BRIEF

Meeting: January 26, 2015

Agenda Item:4

CLARESHOLM COMMUNITY CENTRE BOOKINGS

DESCRIPTION:

Bookings for the Claresholm Community Centre will be handled by the Town of Claresholm Administration Office effective immediately.

BACKGROUND:

The Claresholm Community Centre is a town facility operated by a volunteer board. The Board has found they have been having some difficulties with making contact with parties who are interested in renting the various available spaces in the community centre. In 2014, the Board approached the Town of Claresholm looking for a viable solution to this dilemma. In subsequent discussions, it was decided to create a website for the community centre. Having an online presence is very important in order to showcase the centre. All information on the website was provided by the Claresholm Community Centre Board. This website is now live at www.claresholmcommunitycentre.com.

Now that the website is live, interested parties will be directed to contact the Town Office. The Town Office is a great solution as regular business hours are followed and there is always someone to answer the phone. Once a renter contacts the Town Office, Regulatory & Property Services Assistant Tara VanDellen will be their contact for bookings. Tara will also be available by email at bookings@claresholmcommunitycentre.com. Tara will only be dealing with bookings. If the renter requires any information regarding the space or wishes to view the space, this will still be handled by the community centre's contractor or by the Board.

COSTS/ SOURCE OF FUNDING (if applicable):

There will be some costs associated with Tara's time, as well as the time of the person taking the initial phone calls to inquire about bookings. This will be part of the operating budget. Administration does not expect the time commitment to be extensive.

ATTACHMENTS:

None

APPLICABLE LEGISLATION:

None

PREPARED BY: Karine Wilhauk, Secretary-Treasurer

DATE: January 23, 2015



INFORMATION BRIEF

Meeting: January 26, 2015

Agenda Item:5

CLARESHOLM & DISTRICT CHAMBER OF COMMERCE TRADE FAIR

DESCRIPTION:

The Town of Claresholm has a table booked for the duration of the Claresholm & District Chamber of Commerce Trade Fair taking place February 6th & 7th, 2015 at the Claresholm Community Centre.

BACKGROUND:

The Town of Claresholm has had a booth at the Trade Fair going back to 2002. This booth is traditionally manned by Town Council and is a great way for residents to connect one-on-one with their elected officials. Town staff will set up the booth on Friday morning. Council members will need to fill the following time frames:

Friday, February 6th – 1:00 pm to 8:00 pm; and
Saturday, February 7th – 10:00 am to 4:00 pm.

If the last Council member(s) at the booth on Saturday afternoon could please take down the booth and collect any items, that would be appreciated.

COSTS/ SOURCE OF FUNDING (if applicable):

Cost to rent the booth is \$255 as the Town is a member of the Chamber.

ATTACHMENTS:

None

APPLICABLE LEGISLATION:

None

PREPARED BY: Karine Wilhauk, Secretary-Treasurer

DATE: January 23, 2015

Claresholm & District
CHAMBER OF COMMERCE
*Honouring our Past,
Living Our Present,
Planning Our Future*



A N N U A L

TOWN & COUNTRY TRADE FAIR

FEBRUARY 6 7 2015



CLARESHOLM COMMUNITY CENTRE

FEBRUARY 6 FROM 1 - 8 PM

FEBRUARY 7 FROM 10AM - 4PM

DON'T MISS THIS EVENT!

Contact: Chloe Kilkeny, Chairperson
[P] 403.625.5520 [F] 403.625.5219
claresholmchambertradefair@gmail.com

OR VISIT WWW.CLARESHOLMCHAMBER.CA
AND CLICK ON NEWS & EVENTS FOR FULL DETAILS

DISPLAY information

DISPLAY SET UP:

Thursday, February 5, 2015 between 5 and 9 pm and Friday, February 6 between 9am and Noon.

SET UP MUST BE COMPLETE BY NOON FRIDAY!

★ **DOORS OPEN TO THE PUBLIC AT 1PM FRIDAY, FEBRUARY 6th.**

DISPLAY TAKE DOWN:

Display take down begins Saturday, February 7th at 4:15pm. **No EXCEPTIONS!**

NO DISPLAY SHALL BE REMOVED UNTIL THE SHOW IS COMPLETE.

Due to the exhaust fumes, any Exhibitor with gas powered machinery must not remove their machines until all other Exhibitors have left the venue on Saturday.

Thank you.

AN EXHIBIT SPACE INCLUDES:

- One (1) 10' x 6' Curtained Booth
- One (1) Skirted 2' x 8' Table
- Two (2) Chairs
- Electricity at every booth
- WiFi/Internet

REGISTRATION INCLUDES:

- Friday night Exhibitors Social - no host bar (sponsored by the Claresholm & District Chamber of Commerce)
- Networking opportunity
- 24 hour security
- Advertising in local media

**CONCESSION
ON SITE**



FOR INFORMATION REGARDING ACCOMMODATIONS, RESTAURANTS, SPECIALTY STORES, AND OTHER SERVICES OFFERED THROUGHOUT THE COMMUNITY OF CLARESHOLM, PLEASE VISIT OUR WEBSITE: WWW.CLARESHOLMCHAMBER.CA.

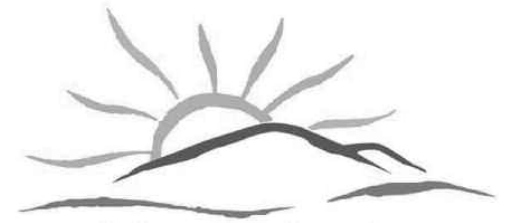


CONTACT INFORMATION:

Chloe Kilkenny, *Chairperson*

[P] 403.625.5520 [F] 403.625.5219
claresholmchambertradefair@gmail.com

PO Box 1092
Claresholm, AB TOL 0T0



Claresholm & District
CHAMBER OF COMMERCE

*Honouring our Past,
Living Our Present,
Planning Our Future*

A N N U A L
**TOWN & COUNTRY
TRADE FAIR**

FEBRUARY **6** **7** 2015



CLARESHOLM COMMUNITY CENTRE

FRIDAY, February 6 • 1pm to 8pm
SATURDAY, February 7 • 10am to 4pm



WHY PARTICIPATE IN A TRADE FAIR?

- Introduce and promote your business and products.
- Maintain an image and initiate contact with potential customers.
- Demonstrate non-portable equipment.
- Provides an opportunity for face-to-face communication with your customers.
- Identify new applications for existing or projected products by obtaining feedback from visitors.
- Builds the morale of local sales force and dealers.
- Meet your competition.
- Recruit personnel and attract new dealers.
- Demonstrate your interest and support for Business and Tourism.

TRADE SHOW TERMS AND CONDITIONS:

Show Sponsor: Claresholm & District Chamber of Commerce

Contract for rental space: Allocations of space will be on a first-come basis and confirmed once paid in full. To avoid conflict of interest, the Claresholm & District Chamber of Commerce reserves the right to allocate space.

Payment Schedule: Payment is due 15 days prior to the start of the show (January 20, 2015). The exhibitor will not be permitted either full or partial access to the rental space until payment has been made in full.

Cancellation: Cancellation of a space by the exhibitor must be made in writing and received by the Show Sponsor no later than two weeks prior to the show dates. **All cancellations are subject to a non-refundable \$100.00 cancellation fee, any cancellations after the two week period time frame may be subject to larger fees up to a maximum of the booth rental.** The Show Sponsor reserves the right to cancel the event within 21 days notice to the exhibitor.

Staffing of Exhibits: Exhibits must be staffed at all times during the scheduled times of the Show. *Children under 14 years of age are not allowed inside the exhibitor booth area.*

Fire Rules: All rules and regulations relative to the public buildings or as prescribed by the *Claresholm Fire Department* must be adhered to by all participants.

TRADE SHOW TERMS AND CONDITIONS Continued:

Damage and Liability: Exhibitors are responsible for damage caused by them or their representatives to the facility, Municipal property, or display equipment. Neither the Chamber of Commerce nor the Community Centre will be responsible for injury, loss, or damage to persons, exhibits, or decorations, by fire, accidents, theft or any other cause. This includes set up, take down, and duration of the show. **No explosives or flammable substances shall be allowed.**

Restrictions: Exhibitor booths must be maintained in a neat and orderly manner throughout the duration of the Show. The Show Sponsor reserves the right to forbid or restrict exhibits that for any reason may cause safety hazards or are objectionable. Food products sold on the floor must not compete with the Show's concession and will be at the discretion of the Show Sponsor. **Exhibitors must comply with Alberta Health Regulations.** In the event it becomes necessary to evict an offending Exhibitor, the Show Sponsor will not be liable to refund exhibit space rental or any other expenses incurred by the Exhibitor. *Exhibitors shall not sell tickets out of their own booth that directly conflict with the show sponsors ticket sales. This includes 50/50 draws.*

The Exhibitor Agrees: To: 1) abide by all terms and conditions adopted by the Show Sponsor in the best interest of the Show, 2) agrees the Show Sponsor shall have the final decision in adopting any term of condition that is deemed necessary prior to, during, or after the show, and 3) to participate in the Claresholm and District Chamber of Commerce Town and Country Trade Fair in accordance with the terms and conditions outlined in this brochure.



REMEMBER!

- Booth bookings are accepted on a first-come basis and confirmed once paid in full.
- Exhibitors are encouraged to offer demonstrations of their product(s) at their booth.
- Exhibitors offering product draws will be solely responsible for contacting the winners after the show.
- The Friday Night Exhibitors Social is a fun networking opportunity shared with your peers.

THE 2015 TOWN & COUNTRY TRADE FAIR PROVIDES SOMETHING FOR EVERYONE - EXHIBITORS AND VISITORS!



2015 TOWN & COUNTRY TRADE FAIR BOOTH REGISTRATION FORM

Claresholm Chamber Member (1st Booth)	\$255
Non Chamber Member (1st Booth)	\$295
2 booths	\$500
3 booths	\$700
4 booths	\$900
5 booths	\$1050
6 booths	\$1200
Not for profit associations (only 4 available)	\$175
TOTAL	

CONTACT/BILLING INFORMATION

Business or Organization _____

Contact Person _____

Mailing Address _____

Province _____ Postal Code _____

Phone/Email _____

METHOD OF PAYMENT

Cash Cheque Credit Card

c/c # _____ Exp Date _____

Please make cheques payable to Claresholm & District Chamber of Commerce

PLEASE RESERVE BOOTH(S):

1st Choice _____ 2nd Choice _____ 3rd Choice _____

Brochure and Floor Plan Maps can be found on the website at:
www.claresholmchamber.ca

X _____

Signature _____ Date _____

Claresholm & District Chamber of Commerce
PO Box 1092 Claresholm, AB TOL 0T0

[E] claresholmchambertradefair@gmail.com
or info@claresholmchamber.ca

INFORMATION ITEMS



The Navigator

Issue 27 • Printed January 12, 2015

Claresholm, AB

"Write it on your heart that every day is the best day in the year." — Ralph Waldo Emerson

The Navigator is produced to provide information to parents of our students on happenings within our school, and to share information with the community.

HOMESTAY PLACEMENT NEEDED

Livingstone Range School Division is actively looking for a homestay family for a 17 year old student from Sao Paulo, Brazil who would like to attend WCCHS from January 31, 2015 to the end of June, 2015. She has a keen interest in music and is interested in taking composition classes, guitar and vocal lessons as well. She also loves nature and riding her bike. She is an excellent student and is very enthusiastic about coming to Canada! The Homestay family would be provided with a stipend while the student stays them. While it is nice if a child of the same age is in the home, it is not a necessity; just a family that is open to having a young person from another country stay with them for five months and to include them in your family activities.

Think you may be interested? Prospective host families need to fill out an application which is available on our website: www.lrsd.ca, then click on "Services", then "International Student Program". Contact Julie Hutchinson, International Homestay Coordinator at the School Division office for more information: 403-625-3356.

JR HIGH SKIING

A junior high ski date has been set for February 10 at Castle Mountain. Grade 7- 9 students are going skiing and those students who do not go will have a regular school day. Watch for more information to be sent home.



EXAM INFO

Exams are right around the corner! Grade 7, 8 and 9 students have regular classes throughout high school exams. All high school students are asked to return their textbooks to the library on the day of their final exam. Also no electronic devices are permitted to be with students while they write their exams. Students who choose to remain at the school after they have written their exams will need to be in a supervised study space (ie. library or a classroom with a teacher).

PROM UPDATE

Dance practice for the Junior Prom has started. Candidates will also begin working on public speaking with the assistance of a 4-H Judge!

We invite everyone to join us on Tuesday, February 10, for the Prom Sweet Heart Supper & Fashion Show. Candidates will be selling tickets for the dinner, so if you would like to attend, please get your tickets through a candidate.

CASINO VOLUNTEERS NEEDED!

WCCHS Sports Society is scheduled to host its casino in Lethbridge on March 20 & 21, 2015.

We still need volunteers for the night shift (8 pm - 4 am). Names need to be submitted by January 16. Call Carmelle at 403-625-4017 or 403-625-8632 to help out! Thank you for supporting school athletes and the WCCHS Sports Society!



News and information for the parents of Willow Creek Composite High School students, and the communities which make our school successful!

INSIDE THIS ISSUE:

- Homestay Family Needed!
- Exam Information
- Prom Update
- Sports Report
- January 2015 Calendar



ORANGE & GRAPEFRUIT ORDER DEADLINE extended to January 19!



FROM THE PRINCIPAL: Dave Adams



Welcome to the learning community of Willow Creek Composite High School where we will continue to attempt to live our school motto of "Pride in Performance" each and every day with our students. Welcome to 2015, and hope you all enjoyed a peaceful holiday break away from school.

At WCCHS, we are still working on our five key areas of focus that the staff identified in September. The five main areas of focus are: (1) Making sure there is a "connectedness" for our staff, students, and parents at WCCHS to our past, present, and future; (2) Build more wrap around services and partnerships in the community; (3) Have a clear systematic approach to literacy and numeracy; (4) Empower students to understand they have a responsibility in respect of others, School, and themselves; and (5) Establish the identity of who we are at WCCHS.

The 2014-2015 Satisfaction Surveys will be conducted in mid-February, and we will once again use the format of "Tell Them From Me" as we found it to be invaluable feedback from the students and staff. We look forward to finding out if many of the new focuses and programs have had a positive impact on WCCHS.

One of the focus areas that we need to have our learning community involvement in is found in #4 "Empower students to understand they have a responsibility in respect of others, school, and themselves." We are pleased to report there is a significant reduction in lates, absenteeism, suspensions, and vandalism at WCCHS thus far in the 2014-2015 school year as can be tracked through data. The NEXT extension of this focus would be the actual movement of the culture of the school in regards to respect. Students have consistently over the past five years remarked on Satisfaction Surveys that students do not treat each other with respect here at the school. In order for the culture of the school to continue to evolve in a positive direction, we do need the students to empower themselves to correct

any actions deemed disrespectful to others, and if the issue cannot be resolved by students, then PLEASE get the staff members involved. As parents and community members, you can assist this

movement through support. We must all have the strength to have courageous conversations about any actions that are disrespectful to others, and involve the school in any areas that need addressed. We are blessed to have such strong parental and community support and this would be the next step in us all working together on OUR school.

Best wishes to all our students who will be writing both Diploma and Final Exams in the coming weeks. The data from the Alberta Pillars of Accountability would clearly demonstrate that our students are in the hands of a talented and dedicated staff that consistently brings out the best in our students.

Also, congratulations and good luck to the cast and crew of "FAME" on selling out all of their performances which run two weekends in January. We are proud of the work you are doing!

All the best to you in 2015, and thank you for your support of our school.

SPORTS UPDATES

Basketball:

Basketball is underway for both Junior and Senior High teams. The High School Boys hosted the Cobra Classic basketball tournament on January 9 and 10.

The JV Girls host their home tournament on the weekend of January 30 and 31.

An extensive calendar is on the school website and message boards for game and practice schedules. Be sure to check them.

Curling:

WCCHS is fielding a full curling team this year with boys, girls, and mixed teams! High School Curling is going strong and athletes are getting ready for districts at the end of January. Zones are in Lethbridge mid-February.

Sports Society:

Sports Society will hold their monthly meeting Thursday, January 15 at 8:00 PM. Our Annual Orange and Grapefruit sales are underway. Any who wish to order can do so through any WCCHS athlete or contact the school. Orders are due January 19 and fruit will be delivered to the school February 2 after noon.

We are working a casino at the Lethbridge Casino on March 20 & 21, and are looking for parents who would be able to work a shift. Please contact Carmelle Steel (403-625-4017) for more information.

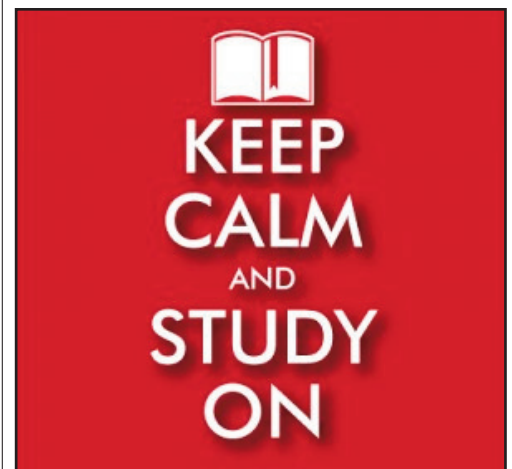
All Sports Society fundraising proceeds go to help facilitate our school sports and keep player fees to a minimum.

LOOKING FORWARD

Junior & senior high report cards will be distributed on February 2. Students and parents have access to PowerSchool anytime before, during or after final or midterm assessments are completed. A printed report card with comments will be provided on February 2, 2015.

SECURITY CAMERAS

WCCHS had cameras installed over the holidays to add video security to our school. Unfortunately last June we had several individuals who came on campus and vandalized the building, and we have now taken the steps to ensure that such actions can be recorded in the future. As a matter of courtesy, we wish to inform all the members of our learning community that there are video cameras in place on site at WCCHS.



LIBRARY NEWS

Wednesday lunchtime continues as the meeting time for the WCCHS Book Club. For the first meeting of 2015, Mrs. Marshall shared the address for the club's new blog: <http://willowcreekhighschool-bookclub.blogspot.ca/>

Watch that space for upcoming book recommendations and round-ups of our weekly meetings. Club members picked some books from the current Scholastic Book Order to add to our collection.

Saturday, January 24, club members will be joining Mrs. Marshall for their first annual Read In.

In general, many students have been using the Learning Commons to study for upcoming tests and catch up on course-work missed while on holidays. Weekly visits from Junior High have kept the space hopping. This month Mrs. Marshall will be telling stories and sharing new materials as part of the Junior High visits.

CONNECTIONS

The CONNECTIONS High School Multicultural, Environmental, Leadership Program is a leadership and diversity education enrichment opportunity for high school students. The program consists of students doing some pre-trip and post-trip work as well as attending a four day on-site program at Kamp Kiwanis just west of Calgary.

The goal of the CONNECTIONS program is to provide high school students with an immersion opportunity that creates a better understanding of the multicultural nature of our schools and



society. During this process, leadership skills are developed in cross-cultural understanding, race relations, anti-racism and stereotyping, and environmental stewardship.

Approximately 45 - 65 students from six to eight high schools across the province attend the four-day onsite experience at Kamp Kiwanis. Pre-trip online work begins several weeks prior to the start of the four day on-site program. Post-trip online work is completed after returning from Kamp Kiwanis and includes a final Be the Change project.

Students earn 5 CTS credits, including: Interpersonal Skills, Leadership Fundamentals, Environmental Stewardship, Speaking and Presenting and a Leadership Project Credit. The program is sponsored in part by Cenovus Energy, The Royal Bank of Canada and The Kiwanis. This past semester 7 students from WCCHS

participated in the program with teacher Peter Weeks and on January 10th held a final debrief with the program coordinators. Their project involved running "Respect Week" from December 1-5, which promoted improvements to our school climate through a variety of activities including presentations to Grade 10 CALM classes. In addition to

UPCOMING DATES TO NOTE

High School Exams begin!	January 13
School Council Meeting (6:30 pm)	January 15
Sports Society (8 pm)	January 15
Semester I Ends	January 22
No School for Junior High Students	January 29
No school for Students	January 30
JV Girls BBall Home Tournament	January 30 - 31
Report Cards	February 2
Family Day week off	February 16-20

earning their credits, students received completion certificates and reference letters.

WCCHS has another opportunity to send students to the Connections session being held March 6-9, 2015. Interested students should see Mr. Weeks or Ms. McNutt for details. It's an amazing opportunity, so check it out!

GIFT CARD FUNDRAISER

Buy GIFT CARDS through WCCHS (in partnership with West Meadow Elementary School) for everyday purchases, to give as gifts for birthdays or for your business needs.

Up to 15% of your everyday purchases will be automatically donated back to WCCHS student activities!

Visit www.fundscrip.com/retailers for the list of participating retailers. Contact the office for further details.

NEXT ORDER IS DUE JANUARY 28

WCCHS Alumni?

Register your information at www.wcchsalumni.com

 Willow Creek Composite High School Alumni Association

 @wcchsalumni

STUDY TIPS

Here are a few study tips:

1. Start reviewing your material well before the exam date.
2. Study the broad ideas first and then the details.
3. Use charts, lists, and diagrams to help solidify ideas. Flash cards are the best tried and true system for studying.
4. Take breaks while you are studying.
5. Discuss your study notes and ideas with others.
6. Practice old exams if possible.
7. Eat brain food not junk food. (fish, fruit, vegetables)
8. Get a goods nights sleep

leading up to the exam.

9. Drink plenty of water.

10. Bring the necessary materials with you to the exam: 2 pen/pencils, ruler, calculator, dictionary, thesaurus, etc.

Diploma test study guides are available at <http://education.alberta.ca/students/exams/guides.aspx>

SUMMER CAMP

Claresholm FCSS is now accepting applications to this year's Our Lady Queen of Peace summer camp for 7 to 16 year olds. Families must provide transportation to and from the camp, which is located in the Hamlet of Bragg Creek, approximately 45 minutes due west of Calgary City

Centre. The program is free to those families who qualify. Space is limited. Please contact Claresholm FCSS to apply: 107 – 50th Avenue West 403-625-4417 Season is July 5 to August 28, with sessions starting on Sundays and ending on Fridays. Deadline for referrals is April 1.

HOW TO REACH US




Main Phone 403-625-3387
 website: www.willowcreekhighschool.ca
 email: adamsd@lrsd.ab.ca
 News to add? dofsteel@shaw.ca

IS YOUR CHILD ABSENT
FROM SCHOOL?

Call the school
403-625-3387
to let us know!



January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 	6	7	8	9 	10
11	12	13 Diploma Exam - English 30-1/2 Part A	14 Diploma Exam - Social 30-1/2 Part A	15 School Council 6:30 Sports Society 8:00	16	17
18  ORANGE & GRAPEFRUIT ORDER DEADLINE January 19	19 Diploma Exam - English 20-2 Part B	20 Diploma Exam - Social 30-1/2 Part B Social 20-2/-4 Part A (in class) English 10-1 Part B (in class) Social 10-1 Part A (in class)	21 Diploma Exam - Social 30-1/2 Part B	22 Social 20-2/-4 Part B (in class) Social 10-1 Part B (in class) Last Day of Senior High Classes	23 Biology 30 Diploma Biology 20 English 10-2/-4	24
25	26 Math 30-1/2 Diploma Math 30-3 Chemistry 20 Science 24/20-4 Science 10	27 Physics 30 Diploma Physics 20 Math 10C Math 10-3	28 Chemistry 30 Diploma	29 Science 30 Diploma No School for Junior High Students	30 No School for All Students	31

Willow Creek Composite High School • Grades 7-12

P.O. Box 219 • 5318 - 2nd St. W., Claresholm, AB T0L 0T0 • Phone: 403-625-3387 • Fax: 403-625-3289 • www.lrsd.ab.ca/school/willowcreek

Claresholm & District Chamber of Commerce

Meeting Minutes

January 20, 2015

I. Call to order

Linda Petryshen called to order the regular meeting of the Claresholm & District Chamber of Commerce at 5:45 on January 20, 2015 at Douros Restaurant..

II. Roll call

Iqbal added #11 Benefits to be a Chamber member. Agenda was approved as amended by Iqbal, Glen Alm conducted a roll call. The following persons were present: Heather Gartner from ATB, Marilyn Curry, Shawn Ryer, Sally Lloyd, Val & Doug Umshied, Sherri Brown (ATB), Linda Petryshen, Hayley & Douglas Whelpton, Rod Dyrholm, Iqbal Nurmohamed, Glen Alm (MD rep), Delma Austin, Janet Brown, Linda Brooks, Rob Vogt (Local Press)

III. Approval of Agenda

Iqbal added #11 Benefits to be a Chamber member. Agenda was approved as amended by Iqbal, Glen Alm

IV. Reports

- a) Financial report – Linda Brooks
- b) Trade Fair update and discussion
- c) Report from the MD rep

V. New business

- a) Sherri Brown and Heather Gertner (ATB) were the guest speakers. ATB has partnered with the Alberta Chambers to create a financial package to benefit Chamber members,
- b) Discussions:
 - How to get more Chamber members
 - Hiring a Admin person

- Partnering with the neighbouring Chambers

c)

VI. Adjournment

Linda Petryshen adjourned the meeting at 6:35 pm.

Minutes submitted by: Linda Brooks

Minutes approved by:



PRESENT:

Mayor George Bohne, Chair	Town of Raymond	Mayor Eric Jensen	Village of Barnwell
Mayor Gordon Reynolds	Town of Bow Island	Mayor Ed Weistra	Village of Barons
Mayor Maggie Kronen	Town of Cardston	Mayor Tom Butler	Village of Coutts
Mayor Kim Craig	Town of Coaldale	Mayor Don McDowell	Village of Nobleford
Mayor Dennis Cassie	Town of Coalhurst	Mayor Tyler Lindsay	Village of Warner
Mayor Rene Gendre	Town of Fort Macleod	Reeve Brian Hammond	MD of Pincher Creek
Dep. Mayor Brenda Beck	Town of Magrath	Dep. Reeve Dwight Tolton	MD of Taber
Mayor David Hawco	Town of Milk River	Reeve Neil Wilson	MD of Willow Creek
Mayor Rick Everett	Town of Nanton	Reeve Fred Lacey	Cardston County
Mayor Don Anderberg	Town of Pincher Creek	Reeve Molly Douglas	County of Newell/ M & R of SE Alberta
Mayor Gentry Hall	Town of Stavely	Dep. Reeve Phil Jensen	County of Warner
Mayor Henk De Vlieger	Town of Taber	Mayor Chris Spearman	City of Lethbridge
Mayor Margaret Plumtree	Town of Vauxhall	Bev Bellamy	Recording Secretary
Chair Brian (Barney) Steeves	ID 04 Waterton Lakes N.P.		

Guests:

Jim Hillyer, MP	Lethbridge	Lethbridge College
Pat Stier, MLA	Livingstone-Macleod	- Dr. Paula Burns, President
Ian Donovan, MLA	Little Bow	- Michel B��chard, Ex. Dir. of Public Relations and Communications
Bridget Pastoor, MLA	Lethbridge East	AUMA Director, Villages South & Village of Longview
Bob Jones, Zone Rep	AAMD&C Rep	- Mayor Cliff Ayrey

1.0 WELCOME AND INTRODUCTIONS

Chairman Bohne called the meeting to order at 1:00 pm and welcomed newcomers.

2.0 ADOPTION OF THE AGENDA

Moved by Mayor David Hawco to adopt the agenda with the addition of 7.1a – Building Canada Fund.
Carried.

3.0 Adoption of the December 5, 2014 minutes

Moved by Mayor David Hawco to adopt the December 5, 2014 minutes. **Carried.**

4.0 BUSINESS ITEMS ARISING FROM MINUTES

A letter of response was received from Minister McQueen regarding the Chinook Arch Library Budget increases and was emailed with the January agenda.

5.0 PRESENTATION

Dr. Paula Burns, President and Michel B  chard, Executive Director of Public Relations and Communications

Dr. Burns presented on the economic impact of Lethbridge College (LC) in this region as well as its vision and plans for the future.

1. LC Impact

- The total economic impact of LC on Lethbridge and area is \$427.7 million, which includes the impact from the college operation, student spending and student productivity. It also offers

support for local jobs, a sustained, skilled workforce, an increase in the students' lifetime income that expands Alberta's economic base and improves the quality of life.

- Student enrollment is approximately 4,000 full-time equivalent, 2000 part-time equivalent and 1,000 continuing education apprenticeships.

2. Strategic Plan

- LC is tied to industry and regional needs and is all about programming, applied research, continuing education and opportunities that benefit both the needs of employers and students.
- Four major strategies were chosen – academic transformation, collaborative partnerships, resource innovation and people development.
- LC can't always depend on government funding and are looking at how to partner closer with industry and what this funding model would look like. They will get input and feedback from across the region by hosting community roundtables.
- The Collaborative Centres of Excellence (CCE) were started in December in order for LC to work with the known strengths and economics in the region to provide academic programming as well as professional development, continuing education and business development and training.
- The first CCE developed is in agriculture and this is a huge opportunity in this region.

3. The Possibilities are Endless Campaign

- Lethbridge College is embarking on an ambitious campaign to raise \$103 million to support five innovative and essential college initiatives.
- Major funding for the agriculture program came together from major donations by local families this year.
- The capital campaign "The Possibilities are Endless" will wrap up at the end of 2015 and the campaign is presently at 80% of the funding. The community phase of this campaign will be rolled out in the next few months.

4. Trades and Technologies Renewal and Innovation Project (TTRIP)

- Broke ground in 2014 and will be ready for students in September 2015.
- A live webcam is on this page of the LC website to view the construction (<http://www.lethbridgecollege.ca/the-possibilities-are-endless>)

The Lethbridge College magazine "Wider Horizons" was distributed at the meeting.

6.0 Reports

6.1 MP Reports

Jim Hillyer, Lethbridge

- Infrastructure Canada has two components in its program, the national infrastructure component where municipalities submit their requests directly to the federal department and the provincial infrastructure, where the province receives the applications and submits them to the federal government; applications should be submitted by the province by the end of January. Alberta has received over \$9 million under the Building Canada Fund and 10% is for communities under 100,000 people.
- One year ago the Supreme Court overturned the prostitution laws because the current laws were unconstitutional. Parliament passed the Protection of Communities and Exploitation Act making the purchase of sex illegal; pimps and purchasers are now criminalized.

- Jim Hillyer introduced a private member's bill (Bill C-644) that will make parole violation a criminal offense. It has gone through first reading, and with the election scheduled for October, it might not get through three readings and votes before the election.

Moved by Mayor Ed Weistra that the Mayors and Reeves of Southwest Alberta provide a letter of support to Jim Hillyer regarding Bill C-644. **Carried.**

Moved by Reeve Brian Hammond that the Mayors and Reeves of Southwest Alberta write a letter to convey their frustration that the province has not yet reached an agreement with the Feds on the Building Canada Fund and send it to Premier Jim Prentice, Robin Campbell, Diana McQueen, Manmeet Bhullar, Wayne Drysdale, Jim Hillyer, John Barlow and all of the MLA's who attend this meeting. **Carried.**

6.2 MLA Reports

Pat Stier, MLA, Livingstone-Macleod

- Receiving calls on fatalities because of wildlife hits, Castle area squatters, flood claims, less obtrusive solutions to power lines and Star Creek logging.
- With the change in provincial structure, he is taking on more roles and looks after infrastructure.
- Edmonton Journal had a five-day report on the potential of closing rural hospitals; will send information to you if you're interested.
- Transportation issues coming up in the past few weeks are the ring road in Calgary as well as rural roads in the Foothills MD.

Bridget Pastoor, MLA, Lethbridge East

- Going forward need to be prepared for unrest; budget will be meager. Everything is at a standstill until budget is complete, there will be major cuts, waiting to see what they are. Might be an early election.
- Hearing about the logging at Star Creek, located in the Castle area.

Ian Donovan, Little Bow

- Met with the MD of Foothills, had conversation about ring road and how to work together to find solutions on it. MD is under duress as the MD's plans for traffic flows and tie-ins don't always correspond with the ring road plan.
- Welcomes letters to office on wastewater and waterline challenges that communities are facing, work together to solve problems.
- Dry dam issue and flood diversion from High River affects the rivers here.
- Economic challenges with the price of oil dropping; need to maximize dollars - health care being one area.
- Question was asked re New Home Warranty Program as it is negatively affecting young couples who cannot afford to build a home because of it. It is a critical issue in many small communities and also affects the small builders. Big developers can absorb these costs but small builders are not able to. Need to remove the mandatory component of this program.

6.3 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

Report will be sent with the minutes.

- 6.4 SouthGrow** – Mayor Maggie Kronen
- Partnering with Alberta Southwest on broadband and sent a letter to Ministers Khan and Olson regarding the state of broadband internet availability to SouthGrow members.
 - Asked to meet with Ministers Khan and Olson on January 22 and extended the invitation to Alberta Southwest Chairman Lloyd Kearn to attend with Pete Lovering and Greg Robinson to discuss these concerns.
- 6.5 AUMA** – Mayor Kim Craig and Mayor Cliff Ayrey, AUMA Director Villages South
- Executive will meet with Alberta caucus and MP's on January 21 in Vancouver.
 - Mayors' caucus will be held in March in Edmonton; pick the sessions you would like to attend.
 - Cliff Ayrey sits on the Sustainability and Environment Committee. Dealing with the issue of brownfields, where pipelines are abandoned by a previous owner, and the current owner faces large economic loss on these brownfields and communities also lose taxes on this property.
 - Village of Longview also has concerns re the New Home Warranty Program. This is an ongoing issue and he will bring it forward to AUMA.
 - Will continue to work with AAMD&C to build relationships and work on regional issues together.
- 6.6 AAMD&C** – Bob Jones
- Waiting to see who will be appointed as Ministers to know who they will work with and also waiting for the budget.
 - Have also had letters and phone calls over the years regarding the Building Canada Fund and trying to help areas get the funding for communities under 10,000.
- 6.7 Associate Dean's Advisory Council** - Mayor Tom Butler
- Next meeting will be held in February. Final interviews to choose the students for the 150 available seats in the Residency Program will be held in February.
- 6.8 Oldman Watershed Council** – report distributed at meeting
- 6.9 Highway #3 Association** – Mayor Rene Gendre
- Next meeting will be in February. Will pull information together that was received from MD's and municipalities; this afternoon will also meet with individuals from Piikani First Nations.
 - Reviewing mining and gravel in Fort Macleod to facilitate the ring road and determine who gets the benefit of the gravel.

7.0 BUSINESS

- 7.1 Waste Water Treatment Plant Operator Classifications** – Mayor Rick Everett
- Discussed the need to review the classifications needed for plant operators in small towns and villages as it's difficult to find operators at the appropriate class level to work in small communities.
 - Discussed the possibility of hiring Level 3 operators and sharing them among small communities to be able to cost share the salary for this level.
 - Need to meet with Alberta Environment to start looking at these issues and how to make it work for small communities when they need a treatment plant.
 - Reeve Wilson mentioned that funding is available for this from Western Diversification through the Community Futures Program and this can be discussed with their regional Community Futures' Manager.

Building Canada Fund – discussed earlier in meeting

7.2 Resolution on the Alberta Supernet – (Reeve Brian Brewin)

Reeve Brewin was not in attendance; document was circulated with agenda.

7.3 Medical First Responders – Reeve Neil Wilson

- Reeve Wilson had a question arising from a memo circulated previously by MLA Bikman regarding Medical First Responders. Reeve Wilson stated that more clarity is needed on the third bullet regarding EMS availability and whether the Medical First Responder program will still be available when the contract runs out in June. Mayor Bohne said that Sean Chilton had stated that it will always be there and not taken away and that the terms of the contract will be honored. This is a good question to ask at Minister Mandel's visit.

7.4 Agenda Items – Mayor Chris Spearman

- a. Letter to Minister Stephen Mandel suggesting solutions to rural physician issue
- Discussion on sending a letter regarding this.

Moved by Mayor Chris Spearman that a letter be written to Minister Mandel on behalf of the Mayors and Reeves to suggest solutions to deal with the shortage of rural physicians based on the information we have learned. **Carried.**

Mayor Dave Hawco and Mayor Tom Butler agreed to write the letter and Mayor Chris Spearman will provide input where needed. The draft letter will be sent to Bev to be circulated to the Mayors and Reeves before the final copy is sent to Minister Mandel.

b. Recycling

- Mayor Spearman asked what communities are doing regarding recycling and what can be done together as the City of Lethbridge is exploring options in this area.
- He stated that 47% of residential garbage is food waste and commercial and industrial institutions make up 75% of garbage in the landfill.
- General consensus was that the smaller communities are watching to see what the City of Lethbridge will decide before they proceed.

c. Letter to Provincial Government re budget

Mayor Spearman asked if Mayors & Reeves should provide input to the province regarding the upcoming budget; it was decided by consensus to leave this to individual municipalities.

8.0 Next Meeting Date - February 6, 1 pm – note change of venue – held at the Oldman River Regional Services Commission, 3105 – 16 Avenue North – enter by the north parking lot entrance, not through the main office entrance.

Friday, March 6, 1 pm – Culver City Room, Lethbridge City Hall

Friday, April 10, 1 pm – Culver City Room, Lethbridge City Hall

Friday, May 1, 1 pm – Culver City Room, Lethbridge City Hall

FRIDAY, JUNE 12 – TABER – Joint M & R meeting with Southeast group – Mayor De Vlieger will book a facility in Taber

Please send questions now to Mayor Bohne so that we have them ready when Minister Stephen Mandel and Minister Diana McQueen confirm their visit.

9.0 ADJOURNMENT: Motion by Mayor David Hawco to adjourn meeting.

If you have any community information that you would like to have distributed to the M & R group, please send it to Bev via email mayorsandreeves@shaw.ca and I will send it out.

ACTION ITEMS:	PERSON RESPONSIBLE
Letter of support to MP Jim Hillyer re Bill C644	Mayor Weistra
Letter re Building Canada Fund to Premier, Ministers, MP's & MLA's	Mayor Bohne
Letter to Minister Stephen Mandel suggesting solutions to rural physician issue	Mayor Hawco, Mayor Butler, Mayor Spearman
Questions sent to Mayor Bohne to prepare for visit by Minister Mandel and Minister McQueen	All Mayors and Reeves

January 9, 2015



OWC's focus for the next 3 years

On February 24, 2015 OWC will be 10 years old and we've learned a lot in that time. We are proud to say that we have matured into a strong voice for the watershed and our reputation as a balanced, science based community group is of utmost importance as we launch into a new decade as an organization.

OWC's new Strategic Plan focuses our work over the next 3 years on:

1. Developing a Water Quality Action Plan that includes emerging contaminants,
2. Engaging recreationalists in the headwaters to lower their environmental impact,
3. Supporting stewards by providing resources, information and assistance with sharing their accomplishments,
4. Enhancing our relationship with the Government of Alberta to ensure our advice is used in decision making,
5. Organizational effectiveness and sustainability so we can continue our work and maintain our current capacity.

Apply now to fund your stewardship projects!

Funding is available for stewardship projects such as riparian pasture fencing, watering units, cattle crossings, biocontrol of invasives – whatever will help make your farm and the environment more sustainable. Find out more at

<http://oldmanbasin.org/teams-and-projects/rural-team/watershed-legacy-program/> or call Leta at 403-381-5801.



Annual letter of request is in the mail

Within the next week you will receive our annual letter of request for funding. We ask all municipalities within the Oldman watershed to contribute \$0.35 per resident which goes directly towards programs and projects. We are fortunate to have our operational costs covered by the Government of Alberta (however this is may not continue and is a year-to-year agreement).

We cannot thank you enough for the support municipalities have provided over the last 10 years and we are very proud to work with many of you on projects. We look forward to another year of improving the watershed together!

Alberta SouthWest Bulletin January 2015

Regional Economic Development Alliance (REDA) Update

Broadband planning sessions for communities

Craig Dobson of Taylor Warwick will be available to meet with each council discuss next steps. This is an opportunity to look at specific issues related to planning and broadband infrastructure capacity for each municipality and also help identify the opportunities and efficiencies gained by developing a regional strategy.



13 WAYS community audit project

Chris Fields (left) of Twist Marketing provided an update and preliminary report outline for this innovative pilot project. Final reports are on track to be completed by early spring.

EDA releases first "Invest in Alberta" magazine

Economic Developers Alberta has released its first provincial investment attraction magazine. It can be viewed on-line at www.edaalberta.ca. Economic regions of the province are featured; AlbertaSW tourism investment opportunities are advertised.

UPCOMING EVENTS

AlbertaSW "Bringing Investment Home" seminars in January/February ...

★ *Social Media Marketing – Promote Your Business Online*

Tuesday, January 27, 2015, 10:00am - 3:00pm - Heritage Inn, Pincher Creek

A social media and communications expert will provide relevant, practical insights into best practices, tools and the latest technologies to build a plan that aligns with your business. Each participant will have the opportunity to work one-on-one with the facilitator to evaluate specific social media marketing tools or needs. Please bring your laptop.

- **Please RSVP to bev@albertasouthwest.com by January 23, 2015**

★ *Export Readiness: Opening Up International Market Opportunities*

Thursday, February 5, 2015, 10:00am - 3:00pm - Heritage Inn, Pincher Creek

Government managers will provide what you need to know about marketing your products and services in international markets, the principles, protocols and processes to help you plan or expand your export opportunities.

- **Please RSVP to bev@albertasouthwest.com by January 30, 2015**

★ *Care and Feeding of an Economic Development Program*

Thursday, February 5, 2015, 5:00pm -7:00pm - Heritage Inn, Pincher Creek

Learn about various economic development models, roles, responsibilities, goals, ideas and tools that can help your community hire staff or implement a successful economic development program

Who should attend: Councillors, municipal staff, economic development committees, community leaders, and chamber members and anyone interested in how to implement or enhance an economic development position, board or committee.

- **Please RSVP to bev@albertasouthwest.com by January 30, 2015**

❖ *Montana Governor's Conference on Tourism and Recreation 2015, Helena MT*

Sunday March 22 - Tuesday March 24, 2015, Helena Red Lion Colonial Hotel www.travelmontana.org

❖ *Digital Futures 2015-University of Alberta, Edmonton AB*

Thursday March 26 - Friday March 27, 2015 www.digitalfutures.ca

❖ *EDA 41st Annual Conference, Delta Kananaskis*

Wednesday April 8 - Friday April 10, 2015 Theme: "Partnerships for Prosperity"

Early Bird: Until January 16, 2015: Member \$425 + GST; Non-Member \$475 + GST

After January 17, 2015: Member \$485 + GST; Non-Member \$535 + GST www.edaalberta.ca

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MUNICIPAL PLANNING COMMISSION MINUTES

January 9th, 2015

Town of Claresholm – Council Chambers

Attendees: Rob Steel - Council Member (Chairperson)
Lyal O'Neill - Council Member (Vice-Chairperson)
Shelley Ford – Council Member
Sharon Duncan - Member-at-Large

Regrets: Grant Jordan - Member-at-Large

Staff: Jeff Gibeau - Manager of Regulatory & Property Services (Secretary to the Municipal Planning Commission)
Jeff Doherty - Development Officer
Tara VanDellen – RPS Assistant

8:38 am

Call to Order /Adoption of Agenda

**Motion to adopt
the Agenda by
Councillor Ford**

CARRIED

Adoption of Minutes

- December 5, 2014

**Motion to adopt the
Meeting Minutes
By Sharon Duncan**

**Seconded by
Councillor O'Neill**

CARRIED

Item 1: Information

DEVELOPMENT PERMIT

File: RPS00447
Applicant: Victor Boyko
Owners: Victor Boyko
Address: 25 Westover Cres
Legal: Lot 3, Block9, Plan 7810813
Regarding: Request for Compliance

**Motion to respond to the
compliance request with
a letter stating that the
non-compliant shed
must be removed or re-
sized and repositioned
to comply with the Land
Use Bylaw by Councillor
O'Neill**

**Seconded by
Sharon Duncan**

CARRIED

9:45 am

Adjourn

**Motion to Adjourn
by Sharon Duncan**

CARRIED
