



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JANUARY 11, 2016
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West**

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING MINUTES DECEMBER 14, 2015

**DELEGATIONS: PAUL CHAMPION
 RE: Stray Cats**

- ACTION ITEMS:**
1. **BYLAW #1600 – Borrowing Bylaw**
 RE: All Readings
 2. **DELEGATION RESPONSE: Willow Creek Psychology**
 RE: Canadian Rural Psychology Project
 3. **CORRES: Hon. Danielle Larivee, Minister of Municipal Affairs**
 RE: Alberta Community Partnership (ACP) Grant Program
 4. **CORRES: Reynolds Mirth Richards & Farmer LLP**
 RE: 2016 Reynolds Mirth Richards & Farmer LLP Annual Municipal Law Seminars
 5. **INFORMATION BRIEF: Composite Assessment Review Board Hearings**
 6. **INFORMATION BRIEF: Council Resolution Status**
 7. **NOVEMBER 2015 FINANCIAL STATEMENTS**
 8. **ADOPTION OF INFORMATION ITEMS**
 9. **IN CAMERA: Employment, Committee Appointments, Annexation, Land**

INFORMATION ITEMS:

1. **2016 Municipal Demonstration Grant Program – Approval for Claresholm Lions Club**
2. **The Alberta Order of Excellence – Invitation for Nominations**
3. **Western Economic Diversification Canada – Canada 150 Community Infrastructure Program Grant Application**
4. **Season’s Greetings from Rowan House**
5. **Oldman River Regional Services Commission – Notification of Subdivision Fee Increase**
6. **Municipal Planning Commission Minutes – December 4, 2015**
7. **Alberta SouthWest Bulletin – January 2016**

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
DECEMBER 14, 2015

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O’Neill.

REGRETS: Councillor Chris Dixon

STAFF PRESENT: Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – NOVEMBER 23, 2015**

Moved by Councillor Ford that the Regular Meeting Minutes of November 23, 2015 be accepted as presented.

CARRIED

DELEGATIONS: **WILLOW CREEK PSYCHOLOGY**
RE: Canadian Rural Psychology Project

Patricia Lett of Willow Creek Psychology was present to speak to Council regarding an initiative called the Canadian Rural Psychology Project. This project is being developed by a not-for-profit called Willow Creek Family Connections to address the psychological needs of people living in small communities. This project requires office and meeting space for service delivery.

ACTION ITEMS:

1. **CORRES: Wellness Alberta**
RE: Invitation to Join

Received for information.

2. **CORRES: Claresholm Public Library**
RE: Letter of Support for Youth in Action Grant

MOTION #15-114 Moved by Councillor O’Neill to write a letter of support towards the Claresholm Public Library’s application to the Youth in Action grant offered by the Community Foundation of Lethbridge and Southwestern Alberta.

CARRIED

3. **REQUEST FOR DECISION: Policy #CEDC 12-15 – Community Donation Policy**

MOTION #15-115 Moved by Councillor Fieguth to adopt Policy #CEDC 12-15, the Community Donation Policy, effective December 14, 2015 as amended.
Councillor Cutler requested a recorded vote.
FOR: Mayor Steel; Councillors Fieguth, Ford, McAlonan and O’Neill.
OPPOSED: Councillor Cutler.

CARRIED

4. **REQUEST FOR DECISION: Policy #PROT 12-15 – Snow Removal Route**

MOTION #15-116 Moved by Councillor McAlonan to adopt Policy #PROT 12-15, the Snow Removal Policy, effective December 14, 2015 as presented.

CARRIED

5. **REQUEST FOR DECISION: Health & Safety Policies**

MOTION #15-117 Moved by Councillor Ford to adopt Policy #GA 12-15(a), the Health & Safety Policy, effective December 14, 2015 as presented.

CARRIED

MOTION #15-118 Moved by Councillor Cutler to adopt Policy #GA 12-15(b), the Contractor’s Policy, effective December 14, 2015 as presented.

CARRIED

MOTION #15-119 Moved by Councillor O'Neill to adopt the Town of Claresholm Health & Safety Program Responsibilities Directives and the Town of Claresholm Contractor's Handbook effective December 14, 2015 as presented.

CARRIED

6. REQUEST FOR DECISION: Policy #GA 12-15 – Staff Training & Development

MOTION #15-120 Moved by Councillor Cutler to adopt Policy #GA 12-15, the Staff Training & Development Policy, effective December 14, 2015 as amended.

CARRIED

7. REQUEST FOR DECISION: 2015 Budget Amendments

MOTION #15-121 Moved by Councillor O'Neill to amend the 2015 budget by reducing the proposed transfer to reserves of \$153,426 to \$0 and to allocate \$101,249.77 from the debt reduction reserve to cover the principal debenture payments in the amount of \$254,675.77, and to reduce the Interdepartmental Transfer Revenue account in the amount of \$3,515, to bring the 2015 budget into balance.

CARRIED

8. REQUEST FOR DECISION: 2016 Interim Operating Budget

MOTION #15-122 Moved by Councillor McAlonan to adopt the 2015 operating budget as the 2016 interim operating budget.

CARRIED

9. INFORMATION BRIEF: Planning Session Date

Received for information.

10. INFORMATION BRIEF: Business License Bylaw

Referred to administration to consult with Council, the business community and the Economic Development Committee and draft an updated Business License Bylaw.

11. INFORMATION BRIEF: Strategic Plan Update

Received for information.

12. INFORMATION BRIEF: Council Resolution Status

Received for information.

13. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ford to adopt information items as presented.

CARRIED

14. IN CAMERA: Land

Moved by Councillor McAlonan that the meeting go In Camera at 9:01 p.m.

CARRIED

Moved by Councillor Cutler that this meeting come out of In Camera at 9:46 p.m.

CARRIED

ADJOURNMENT: Moved by Councillor Ford that the meeting adjourn at 9:47 p.m.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Marian Carlson

DELEGATIONS

Date: January 5, 2016

To: Town of Claresholm

ATTENTION: Council

Please be advised that I would like to attend the earliest possible meeting of council. I would like to discuss the epidemic of cats roaming at large within our town.

Please advise when I would be able to attend a meeting of council for this purpose.

Thank you,



Paul Champion
421 51 Ave. E
Claresholm Ab.
403 389 1847

ACTION ITEMS



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1610**

WHEREAS the Council of the Town of Claresholm (hereinafter called the “Corporation”) in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of meeting operating expenditures;

NOW THEREFORE pursuant to the provisions of the *Municipal Government Act*, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation borrow from Alberta Treasury Branches (“ATB”) up to the principal sum of \$480,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month. The principal sum of \$480,000.00 consists of the following:
 - a. \$450,000.00 revolving line of credit;
 - b. \$30,000.00 MasterCard accounts.
2. The Chief Elected Officer (“CEO”) and Chief Administrative Officer (“CAO”) are authorized for and on behalf of the Corporation:
 - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
 - b. As security for any money borrowed from ATB:
 - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.
3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

Taxes, reserves, grants, etc.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the *Municipal Government Act*.
5. In the event that the *Municipal Government Act* permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 2 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
6. This Bylaw comes into force on the final passing thereof.
7. Bylaw #1600 is hereby rescinded.

Read a first time in Council this day of 2016 A.D.

Read a second time in Council this day of 2016 A.D.

Read a third time in Council and finally passed in Council this day of 2016 A.D.

Rob Steel, Mayor

Marian Carlson, Chief Administrative Officer



307 Fairway Vista
Claresholm AB
855-693-7287
www.myfamilyfirst.ca

Marian Carlson
Chief Administrative Officer
Town Office ☐
221 – 45 Avenue West ☐
PO Box 1000 ☐
Claresholm, AB T0L 0T0

December 29th, 2015

Thank you for the opportunity to present the Canadian Rural Psychology Project to the Claresholm Mayor and town council on December 14th, 2015. After presenting the proposal, we have redesigned several aspects of the project based on your questions and feedback. At the meeting, it was suggested that we could use The Station for our meeting space. However, upon rethinking this suggestion, we would like to propose the following:

- We use The Station for our organizational and administrative meetings as needed.
- We are allocated a small, private, lockable meeting room in a building owned by the Town of Claresholm, to be used for our Canadian Rural Psychology Project's therapeutic sessions.
- This location should comfortably seat 8 adults, and be secure and private, yet easily accessible for clients.
- All furnishings, décor, and cleaning will be provided by CRPP.
- Therapeutic meeting times will be scheduled during evenings and weekends to meet the availability of clients. Therefore, these appointments will not conflict with other programs running out of the same building.

We look forward to a beneficial partnership between Willow Creek Family Connections and the Town of Claresholm in providing psychological services to the residents in Claresholm.

Patricia L. Lett, Practise ID 8533-83208
Registered Psychologist Alberta 2985

From: acp.grants@gov.ab.ca [<mailto:acp.grants@gov.ab.ca>]
Sent: December-21-15 12:44 PM
To: Marian Carlson
Subject: 2015/16 Alberta Community Partnership Program

Hello,

Please find attached a letter from the Minister of Municipal Affairs regarding the 2015/16 Alberta Community Partnership program. Additional program information is available on the Municipal Affairs website at <http://www.municipalaffairs.alberta.ca/alberta-community-partnership>.

Sincerely,

Janice Romanyshyn
Executive Director
Grants and Education Property Tax



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lesser Slave Lake*

AR81318

December 18, 2015

Chief Elected Official

The Government of Alberta is committed to supporting municipalities and your efforts to build stronger communities and a stronger province. Like you, we know regional collaboration can have a significant positive impact on delivering local services and creating a high quality of life for all Albertans. The expected enhancements to the *Municipal Government Act* reinforce a strong regional approach and the Alberta Community Partnership (ACP) grant program assists municipalities in their regional efforts.

I am pleased to announce applications are now being accepted for the 2015/16 ACP program. A program review was completed to ensure that the program remains responsive to the regional needs of municipalities. As a result, we have made some changes to the program to create more opportunity to encourage and support municipal collaboration. Changes include:

- all municipalities can apply for grants under the Intermunicipal Collaboration (IC) component;
- projects will be reviewed and ranked based on merit criteria; and
- the Metropolitan Funding component has been discontinued to accommodate the more inclusive IC component.

For details on these and other changes, application forms and program guidelines visit the Municipal Affairs website at <http://www.municipalaffairs.alberta.ca/alberta-community-partnership>. Please note that applications under the IC component are due by February 5, 2016. Should you have any questions regarding the ACP, please contact a grant advisor in the Grants and Education Property Tax Branch, toll-free at 310-0000, then 780-427-2225.

I look forward to working with you to create thriving regions and vibrant communities for a better Alberta.

Sincerely,

Hon. Danielle Larivee
Minister of Municipal Affairs

cc: Administrator

From: Tanya M. Pon [<mailto:TPon@rmrf.com>]

Sent: December-18-15 2:54 PM

Subject: Invitation Enclosed - 2016 Reynolds Mirth Richards & Farmer LLP Annual Municipal Law Seminar

Good Afternoon,

Please find enclosed our invitation to the upcoming 2016 Reynolds Mirth Richards & Farmer LLP Annual Municipal Law Seminars.

Topics offered at each of the Seminars, along with our registration sheet and payment options can be found on our website at www.rmrf.com/news.

Please note that a more detailed agenda, including times and location, will be sent to you following your registration.

Please do not hesitate to contact me if you have any questions.

We look forward to seeing you there,

Tanya



Tanya M. Pon | Manager, Business Development & Marketing
3200 Manulife Place | 10180 - 101 Street | Edmonton AB
Canada T5J 3W8
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Reynolds
Mirth
Richards
& Farmer LLP



2016 Annual Municipal Law Seminar

3 Dates - 3 Locations

PLEASE EXTEND THIS INVITATION TO YOUR COUNCIL
& SENIOR ADMINISTRATION

Central: Friday, February 19th, 2016
Edmonton, AB
\$100 / Person

North: Friday, February 26th, 2016
Grande Prairie, AB
\$75 / Person

South: Friday, March 11th, 2016
Airdrie, AB
\$75 / Person

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Or Email tpn@rmrf.com



INFORMATION BRIEF

Meeting: January 11, 2016
 Agenda Item: 5

Composite Review Board Hearings

DESCRIPTION:

Composite Review Board Results

BACKGROUND:

The Composite Assessment Review Board hearings (for residential properties over 3 and non-residential) was heard November 26th in the Town of Claresholm council chambers. There were 7 appeals. Below is a summary of the decision:

| Address | Revised | Original Assessment | Original Taxes | Revised Assessment | Revised Taxes | Tax Revenue Difference |
|--|---------|---------------------|----------------|--------------------|---------------|------------------------|
| 4224 - 8 St W | Y | \$5,130,100.00 | \$51,019.24 | \$3,250,000.00 | \$33,998.52 | -\$17,020.72 |
| 111 - 50 Ave E | N | \$351,960.00 | | | | |
| 4809 - 2 St E | Y | \$83,850.00 | \$1,323.71 | \$58,300.00 | \$920.37 | -\$403.34 |
| 4703 - 2 St E | Y | \$84,050.00 | \$1,326.86 | \$58,850.00 | \$929.04 | -\$397.82 |
| 4607 - 2 St E | Y | \$84,650.00 | \$1,336.34 | \$60,500.00 | \$955.10 | -\$381.24 |
| 4511 - 2 St E | Y | \$87,230.00 | \$1,377.06 | \$67,650.00 | \$1,067.96 | -\$309.10 |
| 4309 - 2 St E | Y | \$98,110.00 | \$1,548.83 | \$84,150.00 | \$1,328.44 | -\$220.39 |
| Total Difference in Tax Revenue | | | | | | (\$18,732.61) |

ATTACHMENTS:

1.) none

APPLICABLE LEGISLATION:

1.) none

PREPARED BY: Lisa Chilton

APPROVED BY: Marian Carlson, CLGM – CAO

DATE: January 7, 2016



INFORMATION BRIEF

Meeting: January 11, 2016
 Agenda Item: 6

COUNCIL RESOLUTION STATUS

| Description | | Assigned | Comments | Status |
|---|---|-------------|--|-------------|
| Regular Scheduled Meeting - May 25, 2015 | | | | |
| 13 | INFO BRIEF: Golf Course Bridge - Direction to proceed with temporary repairs and to identify the project in the infrastructure master list for future discussion. | Mike | Repairs to be completed upon Golf Course season closure. (waiting for DRP approval) | In progress |
| Regular Scheduled Meeting - October 26, 2015 | | | | |
| 5 | CORRES: Meadow Creek Sausage - Moved by Councillor Cutler to prohibit parking on the west side of Alberta Road in front of Meadow Creek Sausage's property located at Lot 6, Block 8, Plan 1213513, and to refer to administration to investigate the development of a traffic management plan for the area. CARRIED MOTION #15-098 | Tara/Jason | Response letter sent October 28, 2015. Traffic Safety Plan in progress. | In progress |
| Regular Scheduled Meeting - November 9, 2015 | | | | |
| 4 | RFD: Economic Development Officer - Moved by Councillor Fieguth to hire a full-time Economic Development Officer who shall report directly to the Chief Administrative Officer; and that a salary grid be established for the position and the cost be included in the 2016 budget. CARRIED MOTION #15-103 | Marian/Lisa | Job posting prepared - Deadline for applications Dec 4/15 First round of interviews took place Dec 9th & 10th Dale Harrison hired January 4, 2016 start date | Complete |
| Regular Scheduled Meeting - November 23, 2015 | | | | |
| 2 | Delegation Response: Tetra Tech EBA Engineering. Re: North Landfill Study. Moved by Councillor Cutler that the Development Authority assemble the required information and submit to Alberta Environment a request to vary the setback distance for a development to a non-operating landfill. CARRIED. Motion #15-109 | Jeff/Tara | Waiting on comments from Alberta Health Services regarding water wells | In progress |
| | | | | |

| Regular Scheduled Meeting - December 14, 2015 | | | | |
|---|---|--------------|---|-------------|
| 2 | CORRES: Claresholm Public Library. RE: Letter of Support - Moved by Councillor O'Neill to write a letter of support towards the Claresholm Public Library's application to the Youth in Action grant offered by the Community Foundation of Lethbridge and Southwestern Alberta. CARRIED MOTION #15-114 | Tara | letter sent December 16, 2015 | Complete |
| 3 | RFD: Policy #CEDC 12-15 - Community Donation Policy - Moved by Councillor Fieguth to adopt Policy #CEDC 12-15, the Community Donation Policy, effective December 14, 2015 as amended. CARRIED MOTION #15-115 | Karine | Policy prepared and distributed to departments. | Complete |
| 4 | RFD: Policy #PROT 12-15 - Snow Removal Route - Moved by Councillor McAlonan to adopt Policy #PROT 12-15, the Snow Removal Policy, effective December 14, 2015 as presented. CARRIED MOTION #15-116 | Karine | Policy prepared and distributed to departments. | Complete |
| 5 | RFD: Health & Safety Policies - Moved by Councillor Ford to adopt Policy #GA 12-15(a), the Health & Safety Policy, effective December 14, 2015 as presented. CARRIED MOTION #15-117 | Jason/Karine | Policy prepared and distributed to departments. | Complete |
| 5 | RFD: Health & Safety Policies - Moved by Councillor Cutler to adopt Policy #GA 12-15(b), the Contractor's Policy, effective December 14, 2015 as presented. CARRIED MOTION #15-118 | Jason/Karine | Policy prepared and distributed to departments. | Complete |
| 5 | RFD: Health & Safety Policies - Moved by Councillor O'Neill to adopt the Town of Claresholm Health & Safety Program Responsibilities Directives and the Town of Claresholm Contractor's Handbook effective December 14, 2015 as presented. CARRIED MOTION #15-119 | Jason | Copies distributed | Complete |
| 6 | RFD: Policy #GA 12-15 - Staff Training & Development - Moved by Councillor Cutler to adopt Policy #GA 12-15, the Staff Training & Development Policy, effective December 14, 2015 as amended. CARRIED MOTION #15-120 | Karine | Policy prepared and distributed to departments. | Complete |
| 7 | RFD: 2015 Budget Amendments - Moved by Councillor O'Neill to amend the 2015 budget by reducing the proposed transfer to reserves of \$153,426 to \$0 and to allocate \$101,249.77 from the debt reduction reserve to cover the principal debenture payments in the amount of \$254,675.77, and to reduce the Interdepartmental Transfer Revenue account in the amount of \$3,515, to bring the 2015 budget into balance. CARRIED MOTION #15-121 | Simon | Adjustments have been made. | Complete |
| 8 | RFD: 2016 Interim Operating Budget - Moved by Councillor McAlonan to adopt the 2015 operating budget as the 2016 interim operating budget. CARRIED MOTION #15-122 | Simon | Budget has been adopted. | Complete |
| 9 | INFO BRIEF: Planning Session Date - Council direction to submit possible dates for a Saturday morning meeting in January or February 2016. | Marian | Proposed Feb 20, 2016 | In progress |
| 10 | INFO BRIEF: Business License Bylaw - Council direction for administration to follow option 3. | Tara | Reviewing bylaws from adjacent municipalities. | In progress |

PREPARED BY: Karine Wilhauk, Secretary-Treasurer

APPROVED BY: Marian Carlson, CLGM – CAO

DATE: January 8, 2016



Statement of Financial Position
As at November 30th, 2015

| | 2015 | 2014 |
|--|------------|------------|
| Financial Assets | | |
| Cash | 2,274,712 | 176,784 |
| Temporary investments | 1,675,277 | 2,687,522 |
| Cash and temporary investments (See cash flow for changes) | 3,949,989 | 2,864,306 |
| Taxes and grants in place of taxes receivable | 332,217 | 332,132 |
| Accounts receivable | 383,199 | 751,725 |
| Land held for resale | 150,688 | 150,688 |
| | 4,816,093 | 4,098,851 |
| Liabilities | | |
| Accounts payable and accrued liabilities | 144,282 | -184,428 |
| Vacation | -134,669 | -134,669 |
| Sick time | -81,401 | -81,401 |
| Deposits | -31,217 | -37,402 |
| Deferred revenue | -856,049 | -879,202 |
| Long term debt #1 | -4,589,507 | -4,741,682 |
| | -5,548,560 | -6,058,784 |
| Net financial debt | -732,467 | -1,959,934 |
| Non-financial Assets | | |
| Prepaid expenses (deposits) | 17,770 | 17,770 |
| Inventory for consumption | 228,337 | 228,337 |
| Capital assets | 26,596,262 | 25,854,946 |
| | 26,842,368 | 26,101,052 |
| Accumulated surplus | 26,109,901 | 24,141,118 |



Statement of Operations
For the period ending November 30th, 2015

| | Budget | 2015 | \$ Variance |
|---|-------------------|-------------------|--|
| Revenue | | | |
| Net municipal taxes | 3,073,988 | 3,325,426 | 251,438 Note 1 |
| User fees and sales of goods | 1,972,810 | 1,741,296 | -231,514 Note 2 |
| Government transfers for operating | 423,163 | 166,463 | -256,700 Note 3 |
| Investment income | 32,000 | 39,421 | 7,421 |
| Penalties and costs of taxes | 82,500 | 81,293 | -1,207 |
| Licenses and permits | 44,500 | 39,334 | -5,166 |
| Franchise and concession contracts | 142,705 | 130,592 | -12,113 |
| Rental | 121,700 | 109,924 | -11,776 |
| Other | 78,944 | 163,957 | 85,013 Note 4 |
| Family and community support services | 220,699 | 202,546 | -18,153 |
| | <u>6,193,009</u> | <u>6,000,252</u> | |
| Expenses | | | |
| Legislative | 111,500 | 87,624 | -23,876 |
| Administration | 1,143,928 | 853,257 | -290,671 Note 5 |
| Fire | 197,479 | 147,553 | -49,926 |
| Bylaw enforcement | 148,232 | 116,154 | -32,078 |
| Common and equipment pool | 550,295 | 415,170 | -135,125 Note 6 |
| Roads, streets, walks and lighting | 907,665 | 336,471 | -571,194 Note 7 |
| Airport | 23,019 | 16,149 | -6,870 |
| Storm sewers and drainage | 311,620 | 95,142 | -216,478 Note 8 |
| Water supply and distribution | 2,242,310 | 657,887 | -1,584,422 Note 9 |
| Wastewater treatment and disposal | 624,369 | 105,944 | -518,425 Note 10 |
| Solid waste management | 528,703 | 413,317 | -115,386 Note 11 |
| Family and community support services | 217,214 | 203,454 | -13,760 |
| Day care | 69,777 | 35,019 | -34,759 Note 14 |
| Cemeteries and crematoriums | 38,099 | 19,946 | -18,153 |
| Other public health and welfare | 30,000 | 14,104 | -15,896 |
| Economic and agricultural development | 39,878 | 10,498 | -29,380 |
| Subdivision land and development | 164,646 | 156,403 | -8,243 |
| Parks and recreation | 867,612 | 623,955 | -243,657 Note 12 |
| Culture - libraries, museums and halls | 341,233 | 277,686 | -63,547 |
| | <u>8,557,577</u> | <u>4,585,734</u> | |
| Surplus (Deficiency) of revenue over expenses before other | <u>-2,364,568</u> | <u>1,414,518</u> | |
| Other | | | |
| Government transfers for capital | 1,696,125 | 554,265 | 1,141,860 Note 13 |
| Surplus (Deficiency) of revenue over expenses | <u>-668,443</u> | <u>1,968,783</u> | |
| Accumulated Surplus, beginning of year | <u>24,141,118</u> | <u>24,141,118</u> | |
| Accumulated Surplus, end of year | <u>23,472,675</u> | <u>26,109,901</u> | |

Note 1

We have not made the school requisition payments (December) yet have received our property taxes resulting in the increase.

Note 2

Have not received the fees for water, sewer, garbage and recycling for November and December. As a result we are currently under budget.

Note 3

We have all of our MSI funding for this year and, however, we have to adjust for porcupine hills early childhood care funding, local improvement charges and an AMA museum grant.

Note 4

Received a contribution for the airport fire suppression system which has resulted in greater than expected revenues.

Note 5

Wages for November and December have yet to occur. We have yet to spend a large portion of budgeted amounts for economic development and we have not provided all grants that have been budgeted for. These are the large discrepancies to budget and the remaining accounts are slightly underbudget as we still have 1 month remaining.

Note 6

Overall under budget as a result of the remaining 1 month to come this year. In addition, as a result of cheaper oil and gas there have been cost savings realized.

Note 7

Amortization has not been included in the 2015 actual figures. In addition, as we have 1 month remaining there is room in the budget to cover the rest of the year.

Note 8

We budgeted for improvements to the frog creek corridor of \$155,000 which have not been incurred as we have not received funding from DRP at this time.

Note 9

Amortization has not been included in the 2015 actual figures. In addition we have interest payments that are associated with the debenture due December 15th, 2015. There has been cost savings realized in the chemicals purchased during this year as well. Finally, we have one month of costs to incur yet in 2015.

Note 10

Amortization has not been included in the 2015 figures. In addition debenture interest has not been included. The interest was paid in September and will be adjusted for at yearend.

Note 11

We have one month of costs to incur yet in 2015. No major items to note.

Note 12

Amortization has not been included in the 2015 actual figures.

Note 13

We have not received any funding for the storm water improvements or for the new multi use community facility and town at this time which has resulted in a large amount under budget.

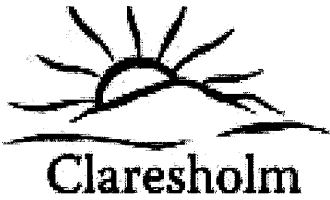
Note 14

Daycare includes FCSS contribution.



Statement of Cash Flow
As at November 30th, 2015

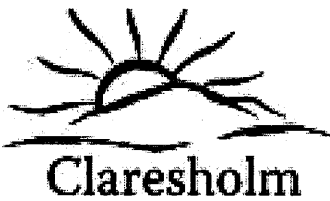
| | 2015 | 2014 |
|--|------------------|------------------|
| Operating Transactions | | |
| Surplus (Deficiency) of revenue over expenses | 1,968,783 | -1,090,250 |
| Adjustment for items which do not affect cash | | |
| Loss on disposal of tangible capital assets | 0 | 17,456 |
| Amortization | 0 | 2,584,670 |
| | 1,968,783 | 1,511,876 |
| Net change in non-cash working capital items | | |
| Taxes and grants in place of taxes receivable | -85 | 82,538 |
| Trade and other receivables | 368,526 | 180,623 |
| Inventory for consumption | 0 | -24,689 |
| Prepaid expenses | 0 | 1,091 |
| Accounts payable and accrued liabilities | -328,710 | -251,349 |
| Employee benefit obligations | 0 | 3,996 |
| Deposits | -6,185 | -16,285 |
| Deferred revenue | -23,154 | -48,810 |
| | 1,979,174 | 1,438,991 |
| Capital Transactions | | |
| Proceeds on disposal of tangible capital assets | 0 | 36,325 |
| Acquisition of tangible capital assets | -741,316 | -1,217,384 |
| | -741,316 | -1,181,059 |
| Financing transactions | | |
| Repayment of long-term debt | -152,175 | -244,170 |
| | | |
| Increase (decrease) in cash and temporary investments | 1,085,683 | 13,762 |
| Cash and temporary investments, beginning of year | 2,864,306 | 2,850,544 |
| Cash and temporary investments, end of year | 3,949,989 | 2,864,306 |



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

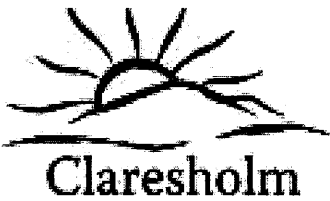
| Cheque # | Cheque Date | CEO | CAO | Vendor # | Vendor Name | Amount |
|----------|-------------|-----|-----|----------|--|----------------------|
| | | | | | | Batch # 18772 |
| 51060 | 03/11/2015 | EFT | EFT | 787501 | 1344585 ALBERTA LTD | 25,669.85 |
| 51061 | 03/11/2015 | EFT | EFT | 786195 | Benchmark Assessment Consultants Inc. | 9,233.34 |
| 51062 | 03/11/2015 | EFT | EFT | 787508 | BRANDT TRACTOR LTD. | 1,695.75 |
| 51063 | 03/11/2015 | EFT | EFT | 786578 | CENTRAL SHARPENING LTD. | 50.40 |
| 51064 | 03/11/2015 | EFT | EFT | 13175 | CLARESHOLM COMMUNITY CENTRE HALL BOARD | 4,175.00 |
| 51065 | 03/11/2015 | EFT | EFT | 786465 | CLARESHOLM GOLF CLUB | 450.00 |
| 51066 | 03/11/2015 | EFT | EFT | 13660 | CLARESHOLM LOCAL PRESS | 1,441.27 |
| 51067 | 03/11/2015 | EFT | EFT | 786950 | CLARESHOLM SELF STORAGE | 598.50 |
| 51068 | 03/11/2015 | EFT | EFT | 787517 | CLEAR WATER CONTROLS INC. | 4,402.13 |
| 51069 | 03/11/2015 | EFT | EFT | 785951 | COMMERCIAL AQUATIC SUPPLIES | 166.91 |
| 51070 | 03/11/2015 | | | 787521 | CUTLER, JAMIE | 90.20 |
| 51071 | 03/11/2015 | EFT | EFT | 786540 | DIRECT ENERGY REGULATED SERVICES | 77.62 |
| 51072 | 03/11/2015 | EFT | EFT | 786397 | EPCOR | 205.56 |
| 51073 | 03/11/2015 | EFT | EFT | 786202 | EXOVA | 606.00 |
| 51074 | 03/11/2015 | EFT | EFT | 786510 | FENCO CONTRACTING LTD | 9,854.76 |
| 51075 | 03/11/2015 | EFT | EFT | 26201 | FERG'S SEPTIC SERVICE LTD | 231.00 |
| 51076 | 03/11/2015 | EFT | EFT | 785952 | FIEGUTH, BETTY | 16.56 |
| 51077 | 03/11/2015 | EFT | EFT | 786146 | GODLEY'S JEWELLERY | 63.00 |
| 51078 | 03/11/2015 | EFT | EFT | 786505 | GRAPHCOM PRINTERS LTD. | 445.91 |
| 51079 | 03/11/2015 | EFT | EFT | 36200 | HAGEN ELECTRIC | 500.21 |
| 51080 | 03/11/2015 | EFT | EFT | 787535 | KFJ SIGNS & GRAPHICS | 1,063.65 |
| 51081 | 03/11/2015 | EFT | EFT | 56155 | LIFESAVING SOCIETY | 265.00 |
| 51082 | 03/11/2015 | EFT | EFT | 786659 | LIVINGSTONE RANGE SCHOOL DIVISION | 422.87 |
| 51083 | 03/11/2015 | EFT | EFT | 786704 | MINISTER OF FINANCE (LT) | 7.00 |
| 51084 | 03/11/2015 | EFT | EFT | 65040 | MUNICIPAL INFORMATION SYSTEMS | 1,338.75 |
| 51085 | 03/11/2015 | EFT | EFT | 66100 | NATIONAL SECRETARY-TREASURER | 1,814.34 |
| 51086 | 03/11/2015 | EFT | EFT | 786905 | ONECONNECT SERVICES INC. T46194 | 55.50 |
| 51087 | 03/11/2015 | EFT | EFT | 787519 | O'NEILL, LYAL | 44.00 |
| 51088 | 03/11/2015 | EFT | EFT | 786635 | ORKIN CANADA CORPORATION | 123.38 |
| 51089 | 03/11/2015 | EFT | EFT | 786167 | PITNEY BOWES LEASING | 1,398.98 |
| 51090 | 03/11/2015 | EFT | EFT | 786050 | PLANET CLEAN (LETHBRIDGE) LTD. | 824.53 |
| 51091 | 03/11/2015 | EFT | EFT | 786453 | PRAXAIR CANADA INC. | 10,208.18 |
| 51092 | 03/11/2015 | EFT | EFT | 786697 | Productivity Plus Account | 1,472.94 |
| 51093 | 03/11/2015 | EFT | EFT | 786536 | R P WATERWORKS INC. | 11,755.28 |
| 51094 | 03/11/2015 | EFT | EFT | 86300 | RECEIVER GENERAL | 16,684.79 |
| 51095 | 03/11/2015 | EFT | EFT | 786188 | Reynolds Mirth Richards & Farmer LLP | 907.18 |
| 51096 | 03/11/2015 | EFT | EFT | 786152 | SHANAHAN'S LIMITED PARTNERSHIP | 131.25 |
| 51097 | 03/11/2015 | EFT | EFT | 786875 | SOCIETY OF LOCAL GOV'T MANAGERS OF AB | 866.25 |
| 51098 | 03/11/2015 | EFT | EFT | 786111 | STEEL, ROB | 102.72 |
| 51099 | 03/11/2015 | EFT | EFT | 900 | TELUS | 7,058.47 |
| 51100 | 03/11/2015 | EFT | EFT | 101350 | UNISOURCE CANADA INC. | 1,690.71 |
| 51101 | 03/11/2015 | EFT | EFT | 787544 | YOUR DOLLAR STORE WITH MORE, (1743700 ALBERTA LTD) | 98.44 |
| 51102 | 03/11/2015 | EFT | EFT | 900000 | FAVRHOLDT, KEN | 115.46 |
| 51103 | 03/11/2015 | EFT | EFT | 900000 | HARDER, JOSH | 31.50 |
| 51104 | 03/11/2015 | EFT | EFT | 900000 | HAUL-ALL EQUIPMENT LTD. | 3,417.75 |
| 51105 | 03/11/2015 | EFT | EFT | 900000 | HOARE, BETTY | 50.00 |
| 51106 | 03/11/2015 | EFT | EFT | 900000 | JANHUNEN, SIMON | 661.25 |
| 51107 | 03/11/2015 | EFT | EFT | 900000 | LOW, DR. RICHARD | 4,500.00 |
| 51108 | 03/11/2015 | EFT | EFT | 900000 | SIMSON MAXWELL | 25,864.65 |
| 51109 | 03/11/2015 | EFT | EFT | 900000 | THOMPSON, JULIA | 293.88 |
| 51110 | 03/11/2015 | EFT | EFT | 900000 | WALL, TILLY | 101.72 |



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

| Cheque # | Cheque Date | CEO | CAO | Vendor # | Vendor Name | Amount |
|----------|-------------|-----|-----|----------|---|----------------------|
| | | | | | | 153,344.39 |
| | | | | | | Batch # 18793 |
| 51111 | 12/11/2015 | EFT | EFT | 787501 | 1344585 ALBERTA LTD | 1,480.50 |
| 51112 | 12/11/2015 | EFT | EFT | 600 | ALBERTA ASSOCIATION OF M.D.'S | 630.00 |
| 51113 | 12/11/2015 | EFT | EFT | 1025 | ALBERTA ONE CALL LOCATION CORP | 100.80 |
| 51114 | 12/11/2015 | EFT | EFT | 787511 | BELL, BARBARA | 325.48 |
| 51115 | 12/11/2015 | EFT | EFT | 787538 | CAPITAL PAPER RECYCLING LTD. | 252.00 |
| 51116 | 12/11/2015 | EFT | EFT | 13400 | CLARESHOLM GLASS '88' LTD | 245.70 |
| 51117 | 12/11/2015 | EFT | EFT | 13525 | CLARESHOLM IGA | 123.03 |
| 51118 | 12/11/2015 | EFT | EFT | 13660 | CLARESHOLM LOCAL PRESS | 198.45 |
| 51119 | 12/11/2015 | EFT | EFT | 13900 | CLARESHOLM PHARMACY LTD | 70.25 |
| 51120 | 12/11/2015 | EFT | EFT | 786141 | CLARESHOLM TAXI | 831.60 |
| 51121 | 12/11/2015 | EFT | EFT | 786303 | CLARESHOLM VETERINARY SERVICES | 24.24 |
| 51122 | 12/11/2015 | EFT | EFT | 14570 | CREATIVE INDUSTRIES | 20.00 |
| 51123 | 12/11/2015 | EFT | EFT | 26201 | FERG'S SEPTIC SERVICE LTD | 756.00 |
| 51124 | 12/11/2015 | EFT | EFT | 786373 | FLAGWORKS | 597.56 |
| 51125 | 12/11/2015 | EFT | EFT | 786000 | FLOWERS ON 49th | 57.75 |
| 51126 | 12/11/2015 | EFT | EFT | 786800 | GDM ELECTRIC LTD. | 1,333.03 |
| 51127 | 12/11/2015 | EFT | EFT | 787522 | HIFAB HOLDINGS LTD. | 275.31 |
| 51128 | 12/11/2015 | EFT | EFT | 11310 | HI-WAY 9 EXPRESS LTD. | 68.98 |
| 51129 | 12/11/2015 | EFT | EFT | 786841 | KEE-LOK SECURITY SUPPLIES LTD. | 479.85 |
| 51130 | 12/11/2015 | EFT | EFT | 56155 | LIFESAVING SOCIETY | 65.00 |
| 51131 | 12/11/2015 | EFT | EFT | 56200 | LOCAL AUTHORITIES PENSION PLAN | 14,303.44 |
| 51132 | 12/11/2015 | EFT | EFT | 786704 | MINISTER OF FINANCE (LT) | 33.55 |
| 51133 | 12/11/2015 | EFT | EFT | 786050 | PLANET CLEAN (LETHBRIDGE) LTD. | 218.53 |
| 51134 | 12/11/2015 | EFT | EFT | 4090 | PVH CANADA, INC. | 1,785.29 |
| 51135 | 12/11/2015 | EFT | EFT | 786434 | RAYMAX EQUIPMENT SALES | 217,554.49 |
| 51136 | 12/11/2015 | EFT | EFT | 86300 | RECEIVER GENERAL | 17,652.54 |
| 51137 | 12/11/2015 | EFT | EFT | 786180 | RICOH CANADA INC. | 860.25 |
| 51138 | 12/11/2015 | EFT | EFT | 786468 | SHAW CABLE | 136.35 |
| 51139 | 12/11/2015 | EFT | EFT | 786501 | TOM HARRIS CELLULAR | 921.90 |
| 51140 | 12/11/2015 | EFT | EFT | 97000 | TOWN OF CLARESHOLM | 36.89 |
| 51141 | 12/11/2015 | EFT | EFT | 787503 | Western Materials Handling & Equipment Ltd. | 429.99 |
| 51142 | 12/11/2015 | EFT | EFT | 900000 | 1743954 ALBERTA LTD | 412.50 |
| 51143 | 12/11/2015 | EFT | EFT | 900000 | ADVANCED METAL | 21,329.76 |
| 51144 | 12/11/2015 | EFT | EFT | 900000 | ALBERTA-NWT COMMAND | 445.00 |
| 51145 | 12/11/2015 | EFT | EFT | 900000 | BEZOOYEN CONTRACTING INC. | 2,000.00 |
| 51146 | 12/11/2015 | | | 900000 | BLAKE, HARRIET | 52.50 |
| 51147 | 12/11/2015 | EFT | EFT | 900000 | CLARESHOLM SUMMER GAMES | 1,000.00 |
| 51148 | 12/11/2015 | EFT | EFT | 900000 | CLARESHOLM UNITED CHURCH | 60.00 |
| 51149 | 12/11/2015 | EFT | EFT | 900000 | DION MITCHELL | 4,422.51 |
| 51150 | 12/11/2015 | EFT | EFT | 900000 | NITRO CONSTRUCTION LTD. | 36,862.46 |
| 51151 | 12/11/2015 | EFT | EFT | 900000 | THOMPSON, JULIA | 100.50 |
| 51152 | 12/11/2015 | EFT | EFT | 900000 | WALKER, DALLAS | 246.00 |
| 51153 | 12/11/2015 | EFT | EFT | 900000 | WESTERN PUMP | 643.65 |
| | | | | | | 329,443.63 |
| | | | | | | Batch # 18799 |
| 51154 | 18/11/2015 | EFT | EFT | 900000 | TRAINOR, BRIAN | 2,775.00 |
| | | | | | | 2,775.00 |

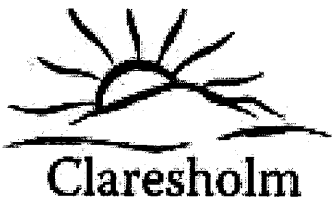


TOWN OF CLARESHOLM

Cheque Listing For Account Payable

2016-Jan-7
4:02:30PM

| Cheque # | Cheque Date | CEO | CAO | Vendor # | Vendor Name | Amount | Batch # |
|----------|-------------|-----|-----|----------|--|-----------|--------------|
| | | | | | | | 18807 |
| 51155 | 19/11/2015 | EFT | EFT | 600 | ALBERTA ASSOCIATION OF M.D.'S | 579.73 | |
| 51156 | 19/11/2015 | EFT | EFT | 650 | ALBERTA BLUE CROSS | 7,151.88 | |
| 51157 | 19/11/2015 | EFT | EFT | 787526 | Alberta Municipal Services Corporation | 31,546.65 | |
| 51158 | 19/11/2015 | EFT | EFT | 786517 | AMSC INSURANCE SERVICES LTD. | 3,179.91 | |
| 51159 | 19/11/2015 | EFT | EFT | 6390 | BISHOFF AUTO & AG CENTRE | 676.68 | |
| 51160 | 19/11/2015 | EFT | EFT | 11250 | CANADIAN LINEN SUPPLY | 751.05 | |
| 51161 | 19/11/2015 | EFT | EFT | 786578 | CENTRAL SHARPENING LTD. | 90.30 | |
| 51162 | 19/11/2015 | EFT | EFT | 12190 | CHAMCO INDUSTRIES LTD. | 66,329.55 | |
| 51163 | 19/11/2015 | EFT | EFT | 13525 | CLARESHOLM IGA | 33.85 | |
| 51164 | 19/11/2015 | EFT | EFT | 14085 | CLARESHOLM NAPA AUTO | 1,797.13 | |
| 51165 | 19/11/2015 | EFT | EFT | 786641 | CLARESHOLM REGISTRIES | 84.00 | |
| 51166 | 19/11/2015 | EFT | EFT | 14205 | CLEAN BRITE CHEMICAL SERVICES LTD. | 1,009.05 | |
| 51167 | 19/11/2015 | EFT | EFT | 786505 | GRAPHCOM PRINTERS LTD. | 147.00 | |
| 51168 | 19/11/2015 | EFT | EFT | 786584 | HACH SALES & SERVICE CANADA LTD. | 1,558.20 | |
| 51169 | 19/11/2015 | EFT | EFT | 49980 | HARRY'S TIRE SALES (1984) LTD. | 2,222.60 | |
| 51170 | 19/11/2015 | EFT | EFT | 787522 | HIFAB HOLDINGS LTD. | 133.81 | |
| 51171 | 19/11/2015 | EFT | EFT | 36800 | HOME HARDWARE | 1,220.41 | |
| 51172 | 19/11/2015 | EFT | EFT | 787504 | LETHBRIDGE TACTICAL SUPPLY | 83.95 | |
| 51173 | 19/11/2015 | | | 786766 | MCCANCE PLUMBING & HEATING | 828.71 | |
| 51174 | 19/11/2015 | EFT | EFT | 65040 | MUNICIPAL INFORMATION SYSTEMS | 978.33 | |
| 51175 | 19/11/2015 | EFT | EFT | 76300 | PEDERSEN TRANSPORT LTD. | 377.80 | |
| 51176 | 19/11/2015 | EFT | EFT | 97050 | PHARMASAVE | 2.99 | |
| 51177 | 19/11/2015 | EFT | EFT | 786534 | PROFESSIONAL POWER WASH | 1,854.09 | |
| 51178 | 19/11/2015 | EFT | EFT | 42321 | RFS CANADA | 76.42 | |
| 51179 | 19/11/2015 | EFT | EFT | 91265 | SCHUWEILER, MIKE | 297.68 | |
| 51180 | 19/11/2015 | EFT | EFT | 786424 | SKYLINE TOWING SERVICES | 208.63 | |
| 51181 | 19/11/2015 | EFT | EFT | 91710 | STINTECH ELECTRONICS | 874.39 | |
| 51182 | 19/11/2015 | EFT | EFT | 900 | TELUS | 696.47 | |
| 51183 | 19/11/2015 | EFT | EFT | 111705 | WC CLASS II REGIONAL LANDFILL | 9,683.30 | |
| 51184 | 19/11/2015 | EFT | EFT | 126050 | ZEE MEDICAL CANADA, INC. | 81.11 | |
| 51185 | 19/11/2015 | EFT | EFT | 900000 | FAVRHOLDT, KEN | 51.51 | |
| 51186 | 19/11/2015 | EFT | EFT | 900000 | HEMMAWAY, JASON | 234.38 | |
| 51187 | 19/11/2015 | EFT | EFT | 900000 | The Painter's Corner by Simply Floors | 24.40 | |
| | | | | | | | 134,865.96 |
| | | | | | | | 18809 |
| 51188 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 4,438.33 | |
| 51189 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 822.22 | |
| 51190 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 418.41 | |
| 51191 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 2,085.74 | |
| 51192 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 1,266.10 | |
| 51193 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 1,080.19 | |
| 51194 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 2,128.39 | |
| 51195 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 668.76 | |
| 51196 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 897.77 | |
| 51197 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 762.28 | |
| 51198 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 837.21 | |
| 51199 | 19/11/2015 | EFT | EFT | 900100 | CLARESHOLM HOUSING AUTHORITY | 883.62 | |
| | | | | | | | 16,289.02 |



TOWN OF CLARESHOLM

Cheque Listing For Account Payable

| Cheque # | Cheque Date | CEO | CAO | Vendor # | Vendor Name | Batch # | Amount |
|----------|-------------|-----|-----|----------|--|---------|-----------|
| 51200 | 26/11/2015 | EFT | EFT | 13125 | AHS-CCMHA | | 72.00 |
| 51201 | 26/11/2015 | EFT | EFT | 786195 | Benchmark Assessment Consultants Inc. | | 4,616.67 |
| 51202 | 26/11/2015 | EFT | EFT | 786095 | CHILTON, LISA | | 62.94 |
| 51203 | 26/11/2015 | EFT | EFT | 786657 | Claresholm & District Transportation Society | | 741.14 |
| 51204 | 26/11/2015 | EFT | EFT | 13250 | CLARESHOLM CHILD CARE SOCIETY | | 3,183.50 |
| 51205 | 26/11/2015 | | | 13325 | CLARESHOLM FIRE DEPARTMENT | | 1,040.00 |
| 51206 | 26/11/2015 | EFT | EFT | 13900 | CLARESHOLM PHARMACY LTD | | 25.20 |
| 51207 | 26/11/2015 | EFT | EFT | 14150 | CLARESHOLM WELDING & FABRICATING LTD | | 36.75 |
| 51208 | 26/11/2015 | EFT | EFT | 787532 | Coast to Coast Computer Products | | 1,050.00 |
| 51209 | 26/11/2015 | EFT | EFT | 26201 | FERG'S SEPTIC SERVICE LTD | | 661.50 |
| 51210 | 26/11/2015 | EFT | EFT | 786584 | HACH SALES & SERVICE CANADA LTD. | | 2,279.97 |
| 51211 | 26/11/2015 | EFT | EFT | 36800 | HOME HARDWARE | | 21.42 |
| 51212 | 26/11/2015 | EFT | EFT | 56200 | LOCAL AUTHORITIES PENSION PLAN | | 13,534.37 |
| 51213 | 26/11/2015 | EFT | EFT | 786610 | MINISTER OF FINANCE 1 | | 275.07 |
| 51214 | 26/11/2015 | EFT | EFT | 66100 | NATIONAL SECRETARY-TREASURER | | 1,141.19 |
| 51215 | 26/11/2015 | EFT | EFT | 786050 | PLANET CLEAN (LETHBRIDGE) LTD. | | 532.21 |
| 51216 | 26/11/2015 | EFT | EFT | 80000 | PUROLATOR COURIER | | 34.10 |
| 51217 | 26/11/2015 | EFT | EFT | 786536 | R P WATERWORKS INC. | | 2,597.49 |
| 51218 | 26/11/2015 | EFT | EFT | 86300 | RECEIVER GENERAL | | 16,781.45 |
| 51219 | 26/11/2015 | EFT | EFT | 14265 | SAVARIA LIFTS LTD. | | 392.00 |
| 51220 | 26/11/2015 | EFT | EFT | 786468 | SHAW CABLE | | 89.20 |
| 51221 | 26/11/2015 | EFT | EFT | 900 | TELUS | | 3,400.00 |
| 51222 | 26/11/2015 | EFT | EFT | 101400 | UNITED FARMERS OF ALBERTA | | 163.64 |
| 51223 | 26/11/2015 | EFT | EFT | 900000 | Empower Performance Group | | 2,830.28 |
| 51224 | 26/11/2015 | EFT | EFT | 900000 | Physio-Control Canada Sales Ltd. | | 131.78 |
| | | | | | | | 55,693.87 |

Total

692,411.87

*** End of Report ***

INFORMATION ITEMS

December 21, 2015

Claresholm Lions Club
Box 222
Claresholm , AB
TOL 0T0

Attention: Don Leonard , President

Dear Mr. Leonard,

RE: 2016 Municipal Demonstration Grant Program

On behalf of the Alberta Recycling Management Authority (Alberta Recycling), I am pleased to inform you that the Claresholm Lions Club application for the 2016 Municipal Demonstration Grant has been approved for funding.

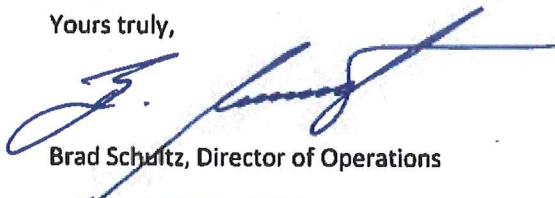
Upon review of the quotes submitted with your application, the maximum amount of eligible funding is \$22,266.66. Please note that the final approved payment amount will be determined by Alberta Recycling and is based on actual paid invoices. Providing that all terms and conditions of the grant are met, Claresholm Lions Club will be reimbursed as follows:

- for 50% of the actual cost of the recycled tire product to a maximum of \$17,266.66
- up to \$5,000 for professional base preparation for pour-in-place

Your project to install pour-in-place surface at the Lions Park demonstrates the dedication and enthusiastic support that Alberta communities have for finding innovative and exciting uses for recycled scrap tire products. Since the inception of the tire recycling program in 1992, 95 million tires have been recycled and the benefits continue to roll back into communities, such as yours, across Alberta.

A formal agreement will be sent to you mid to late January for your endorsement. If you have any questions now or once you review the funding agreement, please contact Angela Putnam at 1-888-999-8762 or at grants@albertarecycling.ca.

Yours truly,



Brad Schultz, Director of Operations

cc. Mayor Rob Steel
Pat Stier, MLA



electronics



paint



tires



THE ALBERTA ORDER OF EXCELLENCE

December 16, 2015

Mr. Rob Steel
Town of Claresholm
PO Box 1000
Claresholm Alberta T0L 0T0

Dear Mr. Steel,

On behalf of the Alberta Order of Excellence Council, I would like to invite you to nominate a deserving Albertan to become a member of the Alberta Order of Excellence.

The Alberta Order of Excellence is the highest honour that can be bestowed on a citizen of this province. I trust that you might know a special citizen who has made significant contributions to the lives of other Albertans and that deserves to be considered for this honour.

This remarkable Albertan must be a Canadian citizen, live in Alberta and have made a significant contribution provincially, nationally and/or internationally. For more information on the Alberta Order of Excellence and a nomination form, please visit our website at www.lieutenantgovernor.ab.ca/aoe. You may submit your nomination package by mail or online.

My term as Chair of the Alberta Order of Excellence Council is coming to an end on December 31, 2015. It is my hope that you know someone that could be considered for the 2016 Alberta Order of Excellence. The nomination deadline is February 15, 2016. If you have any questions please feel free to contact our Executive Director, Gayle Stannard, at 780-449-0517 or gaylest@telus.net.

Yours sincerely,

J. Angus Watt
Chair, The Alberta Order of Excellence

From: AB Canada150 / Canada150 AB (WD/DEO) [<mailto:wd.abcanada150-canada150ab.deo@canada.ca>]

Sent: December-15-15 1:34 PM

To: Karine Wilhauk

Subject: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150



Western Economic
Diversification Canada

Diversification de l'économie
de l'Ouest Canada

(Le français suit)

Hello Mrs. Wilhauk,

Re: Repurpose school in Claresholm to house daycare, preschool and food bank
Reference Number: C006002

Thank you for submitting your application to Western Economic Diversification Canada (WD) under the Canada 150 Community Infrastructure Program. WD received many excellent applications; however, the demand for funding greatly exceeded available funds.

WD has assessed applications based on the program criteria outlined in the application guide. Funds have now been fully allocated and we regret to inform you that we are unable to accommodate your request at this time. However, we will keep your application and contact information on file for future opportunities.

Thank you for your interest in the Canada 150 Community Infrastructure Program.

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

Western Economic Diversification Canada
Diversification de l'économie de l'Ouest Canada
Government of Canada | Gouvernement du Canada
www.wd-deo.gc.ca

Canada 



Season's Greetings from Rowan House



Dear Friends of Rowan House

On behalf of Rowan House Society Board of Directors, staff, residents and their children and our community clients, we would like to take this opportunity to once again say a heart felt thank you for all of your support during this past year.

Rowan House consistently operates at full capacity, providing a safe refuge for the women and children who flee domestic violence as well as Outreach services and Preventative Education in the community. We would not be able to do this without contributions from people like you.

We would like to assure you that every donation is accepted with gratitude, both from the staff at the shelter and the women and children we provide help to.

This year in particular, our community has faced many economic challenges, making your donation even more important to us.

From our home to yours, we wish you a happy holiday season and all the best in the New Year.

If you would like more information about Rowan House Emergency Shelter, or Rowan House Society, please contact our offices at 403-652-3316 or visit our website www.rowanhouse.ca.

Warm regards,

Sherrie

Sherrie Botten,
Executive Director



From: Subdivision [<mailto:subdivision@orrsc.com>]

Sent: December-18-15 3:32 PM

To: Arrowwood; Barons; Cardston - Town; Cardston County; Carmangay; Champion; City of Brooks; Marian Carlson; CNP; Coaldale; Coalhurst; County of Newell; Coutts; Cowley; Fort Macleod; Glenwood; Granum; Hill Spring; Lethbridge County; Lomond; Magrath; Milk River; Milo; Nanton; Nobleford; Picture Butte; Pincher Creek MD; Pincher Creek Town; Ranchland; Raymond; Sabine Nasse (cao@bassano.ca); Stavely; Stirling; Taber MD; Vauxhall; Vulcan County; Vulcan Town; Waner County; Warner Village; Wendy Bateman (wendy.bateman@barnwell.ca); Willow Creek - MD

Cc: A. L. S. Allan R. Main (allen.main@altusgroup.com); Ace Surveys (acesurveys2011@gmail.com); Adam J. F. Thompson (adam@benchmarkgeomatics.com); Bruce Barnett (Martin Geo) (bruceb@mqcl.ca); Cam Christianson; Connie Petersen (connie.petersen@opussw.com); David Amantea, A.L.S.; Matt Ward (MWard@midwestsurveys.com); Michael Thompson (mthompson@htlandssurveys.ca); ndennison@midwestsurveys.com; Thomas Penner (thomas@bokamura.com); Tim Martin (tim@midwestsurveys.com); Bonnie Brunner; Diane Horvath; Gavin Scott; Leda Kozak Tittsworth; Lenze Kuiper; Mike Burla; Ryan Dyck; Spencer Croil; Steve Harty; ORRSC Administration; Cam Klassen
Subject: Notification of Subdivision Fee Increase

ORRSC File: 30K-61

Re: **Notification of Subdivision Fee Increase**

On December 3, 2015, the Board of Directors of the Oldman River Regional Services Commission approved a motion to increase the following Subdivision fees:

1. Subdivision Endorsement fee from \$175 to \$200. The Endorsement Fee increase is for new subdivision applications **deemed complete after January 1, 2016.** (Subdivision File 2016-0-XXX) Subdivision Applications already in progress will remain at the current Endorsement Fee of \$175.
2. The Second Extension fee from \$350 to \$425; and, the Third Extension fee from \$375 to \$525 **effective on all Subdivision Files as of January 1, 2016.**

The Application fee of \$600; the per lot fee of \$325 and the First Extension fee of \$325 will remain the same.

The fees to extend subdivision approval and finalization beyond one, two or three years is an incentive to finalize approved subdivisions in a timely matter and meet the requirements of Section 657(5) of the Municipal Government Act which states *'if a plan of subdivision is not registered in a Land Titles Office within one year after being endorsed, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.'* Subdivisions that have not been finalized within a year require careful review by administration and planning staff to ensure all conditions and informatives have been met, that newly applied for subdivisions or developments are not impacted by late filing of the initial application and that future growth is not impeded or held in abeyance.

All extension requests should be sent directly to the Oldman River Regional Services Commission so the planner can review the request and determine if the approval is still acceptable for the parcel(s) and that it still meets the criteria of the municipality's bylaws and plans. ORRSC will forward the request to the municipality with the planner's recommendation.

A Request for Extension form has been prepared and attached for your convenience. Please make copies and give them to any clients who are inquiring about an extension. The fee increase for finalization has been deemed necessary to offset administrative costs such as subdivision processing, advertising and notification since this component of the fee structure has not been increased since 2010. Please note that subdivision costs to member communities will remain at half the normal cost to private applicants.

ORRSC has updated the subdivision brochures and subdivision application packages to reflect the change (attached) which you can use for distribution from your office. These brochures and packages can also be downloaded from our website at www.orrsc.com. To avoid confusion, please destroy any documentation you have that reflects the old fee and update your website with the current fee schedule.

Should you have any questions or comments with this matter, please contact me at your earliest convenience.



Lenze Kuiper, Director



Jennifer Maxwell

Subdivision Technician

Oldman River Regional Services Commission

3105 – 16 Ave N

Lethbridge AB T1H 5E8

Ph: (403) 329-1344

Fx: (403) 327-6847

subdivision@orrsc.com



OLDMAN RIVER REGIONAL SERVICES COMMISSION

Subdivision Application Package
URBAN MUNICIPALITY

Oldman River Regional Services Commission

3105 – 16th Avenue North
Lethbridge AB T1H 5E8
Phone: 403-329-1344 or 1-844-279-8760
Website: www.orrsc.com
Email: subdivision@orrsc.com

Effective January 1, 2016

Subdivision Application Checklist

URBAN MUNICIPALITY

The following is required when submitting an application for subdivision; otherwise, the application shall be deemed **INCOMPLETE**.

- APPLICATION FEE** (*non-refundable*)

Please make cheques payable to **Oldman River Regional Services Commission (ORRSC)**

| A. Application Fee | B. Per Lot Fee | C. Endorsement Fee |
|---|-------------------|-------------------------------------|
| \$600.00 Plus \$325.00/Per Lot | | \$200.00 |
| <i>PAYABLE WITH INITIAL APPLICATION</i> | | <i>PAYABLE PRIOR TO ENDORSEMENT</i> |

- APPLICATION FORM**

A completed application form signed by either the registered owner of the land or the person authorized to act on their behalf.

- CURRENT COPY OF THE CERTIFICATE OF TITLE**

A current copy of the Certificate(s) of Title of the lands that are the subject of the application. The title(s) must be dated no more than 30 days prior to the application submission. If you are proposing to consolidate land, please include title(s) to all of the lands involved.

A current copy of the Certificate(s) of Title may be obtained from any provincial registry office or on-line at www.spin.gov.ab.ca.

- SKETCH OF THE PROPOSED SUBDIVISION**

An accurate and legible sketch (drawn to scale) that shows the location, dimensions and boundaries of the proposed parcel in relation to the lands that are the subject of the subdivision and all the requirements identified in the enclosed Subdivision Sketch Checklist. Sketches without dimensions will not be accepted.

For applications where any buildings or structures are present on the land that is the subject of the subdivision, a sketch prepared by an Alberta Land Surveyor is required.

ALBERTA ENERGY REGULATOR (AER) ABANDONED WELL INFORMATION

In accordance with the Subdivision and Development Regulation:

- A map from the AER identifying the presence or absence of abandoned oil/gas wells on the parcel that is the subject of the application;*

AND

- EITHER a statement that there are no abandoned oil/gas wells on the parcel that is the subject of the application OR a list and map identifying the location of abandoned oil/gas wells (including the surface coordinates) on the parcel that is the subject of the application.*

*This information can be obtained from the **AER's Abandoned Well Viewer (www.aer.ca)** or by contacting the **AER Customer Contact Centre by telephone (1-855-297-8311) or by email (inquiries@aer.ca)**.

If an abandoned oil/gas well is found to be present on the parcel that is the subject of the application (subject parcel), the following will be required:

- A tentative plan of subdivision (for vacant parcels) or survey sketch (for parcels that contain buildings and improvements) prepared by an Alberta Land Surveyor that illustrates the actual well location on the subject parcel as identified in the field and the setback established in the ERCB/AER Directive 079 in relation to existing or proposed building sites.

OTHER

Applicants may be required to submit additional information such as a water report in accordance with the Water Act, geotechnical reports and other professionally prepared reports, concept plans, and any other information necessary to determine whether the application meets the requirements of section 654 of the Municipal Government Act.

Applicants are encouraged to contact the Oldman River Regional Services Commission to schedule a pre-application consultation with a planner prior to submitting a subdivision application.



APPLICATION FOR SUBDIVISION URBAN MUNICIPALITY

| FOR OFFICE USE ONLY | | |
|--|-----------------------|--------------|
| Zoning (as classified under the Land Use Bylaw): | | |
| Fee Submitted: | File No: | |
| APPLICATION SUBMISSION | | |
| Date of Receipt: | Date Deemed Complete: | Accepted By: |

1. CONTACT INFORMATION

Name of Registered Owner of Land to be Subdivided: _____

Mailing Address: _____ Postal Code: _____

Telephone: _____ Cell: _____ Fax: _____

Email: _____

Name of Agent (*Person Authorized to act on behalf of Registered Owner*): _____

Mailing Address: _____ Postal Code: _____

Telephone: _____ Cell: _____ Fax: _____

Email: _____

2. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED

- All/part of the ____ ¼ Section ____ Township ____ Range ____ West of ____ Meridian (*e.g. SE¼ 36-1-36-W4M*)
- Being all/part of: Lot/Unit _____ Block _____ Plan _____
- Total area of existing parcel of land (prior to subdivision) is: _____ hectares _____ acres
- Total number of lots to be created: _____ Size of Lot(s): _____
- Municipal/Civic Address (if applicable): _____
- Certificate of Title No.(s): _____

3. LOCATION OF LAND TO BE SUBDIVIDED

- The land is located in the municipality of _____
- Is the land situated immediately adjacent to the municipal boundary? Yes No
If "yes", the adjoining municipality is _____
- Is the land situated within 0.8 kilometres (½ mile) of the right-of-way of a highway? Yes No
If "yes" the highway is No. _____
- Does the proposed parcel contain or is it bounded by a river, stream, lake or other body of water, or by a canal or drainage ditch? Yes No
If "yes", state its name _____
- Is the proposed parcel within 1.5 kilometres (0.93 miles) of a sour gas facility? Yes No

4. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

Describe:

- Existing use of the land _____
- Proposed use of the land _____

5. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

- a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) _____
- b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.)

- c. Describe the kind of soil on the land (sandy, loam, clay, etc.) _____
- d. Is this a vacant parcel (*void of any buildings or structures*)? Yes No
If "no", describe all buildings and any structures on the land. Indicate whether any are to be demolished or moved.

- e. Are there any active oil or gas wells or pipelines on the land? Yes No
- f. Are there any abandoned oil or gas wells or pipelines on the land? Yes No

6. WATER SERVICES

- a. Existing source of water Municipal Other
If other, describe existing source of potable water _____
- b. Proposed source of water Municipal Other
If other, describe proposed source of potable water _____

7. SEWER SERVICES

- a. Existing sewage disposal Municipal Other
If other, describe existing sewage disposal _____
- b. Proposed sewage disposal Municipal Other
If other, describe proposed sewage disposal _____

8. REGISTERED OWNER OR PERSON ACTING ON THEIR BEHALF

I _____ hereby certify that

- I am the registered owner
- I am authorized to act on behalf of the register owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision approval.

Signed: _____ Date: _____

9. RIGHT OF ENTRY

I _____ hereby authorize representatives of the Oldman River Regional Service Commission or the municipality to enter my land for the purpose of conducting a site inspection in connection with my application for subdivision.

This right is granted pursuant to Section 653(2) of the Municipal Government Act.

Signature of Registered Owner

Subdivision Sketch Checklist

The following information is required on all sketches accompanying subdivision applications to ensure the proposal is accurately presented to the Subdivision Authority:

- North arrow and legend.
- Municipal address (if applicable) and legal description (quarter section and/or lot/block/plan).
- The accurate location, dimension, areas and boundaries of: the land that is the subject of the application, each new lot to be created, any reserve (municipal or environmental) land, existing rights-of-way of each public utility, and other rights-of-way, easements, railways, canals, or any other feature on or adjacent to the land proposed for subdivision.
- The location, use and dimensions of any buildings and structures (permanent and temporary) on the land that is the subject of the application dimensioned to the proposed property lines and specifying those buildings or structures that are proposed to be demolished or moved.
- The location of any existing or proposed water source (well, cistern, curb stop, etc.) and private sewage treatment systems (holding tank, septic tank/field, open discharge/treatment mound, etc.) on the property dimensioned to existing and proposed property lines.
- Adjacent municipal roads, provincial highways and any public pathway or trails adjacent to the site, dimensioned from the property lines.
- Existing and proposed access to each new lot and residual land.
- The approximate location and boundaries of the bed and shore of any river, stream, watercourse, lake or other body of water that is contained within or bounds the proposed parcel of land.
- The location of any natural and man-made features such as fences, sloughs, dugouts and/or other bodies of water, and wooded areas and/or shelter belts.

The following information may also be required:

- Existing and proposed site grades, contours and any special topographical features or site conditions (e.g. escarpments, break-of-slope, and unstable areas).
- A map showing the 1:100 year flood.
- Land use and land surface characteristics within 0.8 kilometres (½ mile) of the land that is the subject of the application.
- Location of sour gas facilities.
- Any other information required to determine whether the application meets the requirements of section 654 of the Municipal Government Act.

If you are able to submit a digital copy of your sketch, it would be greatly appreciated. Digital sketches must be submitted in AutoCAD (.dwg) format.



MUNICIPAL PLANNING COMMISSION MINUTES

December 4, 2015

Town of Claresholm – Council Chambers

Attendees: Lyal O'Neill - Council Member (Chairperson)
Shelley Ford - Council Member (Vice-Chairperson)
Jamie Cutler- Council Member
Sharon Duncan - Member-at-Large
Jeff Kerr – Member-at-Large

Staff: Jeff Doherty - Development Officer (Secretary to the Municipal Planning Commission)
Tara VanDellen – Infrastructure Services Administrative Assistant

Media Present: Rob Vogt – Claresholm Local Press

Public Present: Gavin Scott ORRSC, Trent Praski

| | | |
|----------------|--|--|
| 8:31 am | Call to Order /Adoption of Agenda | Motion to adopt the Agenda by Councillor Ford CARRIED |
|----------------|--|--|

Adoption of Minutes

- November 23, 2015

Motion to adopt the Meeting Minutes
By Sharon Duncan

Seconded by
Jeff Kerr

CARRIED

| | | |
|----------------------------|--|--|
| Item 1: Information | Development Inquiry – In Camera | Motion to go In Camera By Councillor Cutler Seconded by Councillor Ford |
|----------------------------|--|--|

Motion to come out of In Camera By Councillor Cutler
Seconded by Jeff Kerr

| | | |
|----------------------------|--|------------------------------|
| Item 2: Information | Alberta Environment – Setback to Non-operating Landfill | Taken for Information |
|----------------------------|--|------------------------------|

File: RPS00483
Setback Distance to a Non-operating Landfill
Alberta Environment Information Requirement



MUNICIPAL PLANNING COMMISSION MINUTES

December 4, 2015
Town of Claresholm – Council Chambers

Item 3: Information

Implementation of Strategic Plan

Taken for Information

File: RPS00502
Town of Claresholm Strategic Plan Year One Item 1(c)
Discussion of Proposed Land Use Bylaw Amendments

11:07 am

Motion to Adjourn
By Jeff Kerr

Alberta SouthWest Bulletin January 2016

Regional Economic Development Alliance (REDA) Update



AgSpectra Presentation

Ag Spectra CEO Lonnie Mesick addressed the Board, outlining the vision and plan for Starfield Centre Greenhouse developments proposed for southern Alberta. Using proprietary materials, innovative construction techniques, and renewable energy sources, the initiative is intended to create multi-generational employment opportunities.

The first Starfield Centre in Magrath is designed to be a foremost a state of the art farm, a wholesome plant and water science research facility, a K- 12 education hub, a public ag-tourism visitor centre in Southern Alberta.

Lonnie Mesick, CEO Starfield Centre, lonnie.mesick@agspectra.com

Expanded advertorial opportunity in Montana Travel Guide

AlbertaSW, for the 5th year, will be placing an ad in the Vacation Country Travel Guide, a Montana travel magazine (print and on-line) targeting travellers from California to Alaska. Visit www.travelguidebook.com 2016 issue will mark the 40th anniversary if the publication, and there is opportunity for expanded advertorial content about our southwest region.

- Each community is asked to provide 500 words of advertorial and two high resolution photos.
 - We can also accept 250 words and photo about attractions and events.
 - Some content will be edited for inclusion in the print publication. All content will be available on the website.
- Please send content to bev@albertasouthwest.com to be compiled for submission.

Invest in Alberta magazine now available

Economic Developers Alberta (EDA) and Venture Publications, just released the second annual issue of this magazine. AlbertaSW and the other 10 REDAs in the province provided input and a collaborative contribution to the magazine. The publication is also available on-line at

<http://www.edaalberta.ca/Invest-In-Alberta>

AlbertaSW EDOs hold planning meeting

AlbertaSW has gained a strong team of economic development professional across the region that will continue to meet regularly. Initial priorities for collaboration have been identified. Also, coordinating systems for data collection and management will create a very useful advantage for the region.

UPCOMING

2016 Economic Developers Alberta (EDA) Conference, Kananaskis

Wednesday April 6 to Friday April 8, 2016. Early bird registration ends January 15, 2016 www.edaalberta.ca

Montana Governor's Conference on Tourism, Kalispell MT

Sunday April 10 to Tuesday April 12, 2016

Crown Roundtable Conference, Fernie BC

Thursday October 13 to Friday October 14, 2016; mark your calendar!

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0

403-627-3373 or 1-888-627-3373

bev@albertasouthwest.com

bob@albertasouthwest.com

