



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
OCTOBER 10, 2017
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West**

CALL TO ORDER

- AGENDA:** **ADOPTION OF AGENDA**
- MINUTES:** **REGULAR MEETING MINUTES SEPTEMBER 25, 2017**
- DELEGATION:** **CLARESHOLM RCMP – SERGEANT TERRY WICKETT**
- ACTION ITEMS:**

1. **CORRES: Claresholm High School Rodeo**
RE: Sponsorship Request
2. **REQUEST FOR DECISION: Municipal Election Institutional Vote**
3. **INFORMATION BRIEF: Council Resolution Status**
4. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. **Alberta Municipal Affairs: Builder Licensing – An Overview**
2. **Willow Creek Regional Waste Management Services Commission Minutes – June 21, 2017**
3. **Alberta SouthWest Bulletin – October 2017**
4. **Alberta SouthWest Regional Alliance Minutes of the Board of Directors – September 6, 2017**

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 25, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – SEPTEMBER 11, 2017**

Moved by Councillor Ford that the Regular Meeting Minutes September 11, 2017 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs**
RE: Minister's Awards in Excellence in Public Library Service

Received for information.

2. **CORRES: Chinook Country Tourist Association**
RE: Southwest Service & Tourism Awards

Received for information.

3. **CORRES: Claresholm Kinsmen & Claresholm Kinettes**
RE: Kin Path Project

Received for information.

4. **CORRES: Claresholm Arts Society**
RE: Letter of Support

MOTION #17-102 Moved by Councillor Cutler to write a letter of support for the Claresholm Arts Society's application to the Community Foundation of Lethbridge and Southwestern Alberta for the purpose of mounting pipes in the Claresholm Community Centre for theatrical lights.

CARRIED

5. **CORRES: Claresholm Arts Society**
RE: Request for Fireworks

MOTION #17-103 Moved by Councillor Dixon to have the fireworks intended for Fair Days 2017 during the Winter Festival to be held on February 10, 2018.

CARRIED

6. **CORRES: Claresholm Local Press & Claresholm & District Chamber of Commerce**
RE: Hall Rental for Candidates Forum

MOTION #17-104 Moved by Councillor Dixon to deny the request from the Claresholm Local Press and the Claresholm & District Chamber of Commerce to cover the cost of rental of the Claresholm Community Centre for the Candidates Forum to be held on October 4, 2017 in the amount of \$400.

CARRIED

7. **REQUEST FOR DECISION: Livingstone Range School Division Lease Agreement**

Referred to administration.

8. **REQUEST FOR DECISION: Claresholm Child Care Society Lease Agreement**

Referred to administration.

9. **REQUEST FOR DECISION: Municipal Election Institutional Vote**

Referred to the Administrative Services Committee.

10. FINANCIAL REPORT: Statement of Operations – August 31, 2017

MOTION #17-105

Moved by Councillor O’Neill to accept the Consolidated Statement of Operations for the month ended August 31, 2017 as presented.

CARRIED

11. INFORMATION BRIEF: MD of Willow Creek Development Agreement

Received for information.

12. INFORMATION BRIEF: Claresholm Waterworks System Application Renewal

Received for information.

13. INFORMATION BRIEF: CAO Report

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor McAlonan to adopt the information items as presented.

CARRIED

16. IN CAMERA: Land; Personnel

Moved by Councillor Cutler that this meeting go In Camera at 7:50 p.m.

CARRIED

Moved by Councillor Cutler that this meeting come out of In Camera at 8:30 p.m.

CARRIED

ADJOURNMENT: Moved by Councillor Ford that the meeting adjourn at 8:31 p.m.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Marian Carlson

ACTION ITEMS

Claresholm High School Rodeo

September 2017

To our valued future sponsor:

The tradition of rodeo is alive and well and we are excited to host both a Junior and High School Rodeo together on the weekend of October 20,21,22 2017. The Claresholm Agriplex will be hosting this great event and this rodeo has members from grades 6 to 12 from Southern Alberta including several local cowboys and cowgirls.

Sponsorship helps cover our rodeo expenses which include the arena, medical services and rodeo personal including judges, announcers, timers and administrators. Approximately 175 kids.

The competitors are all members of the Alberta High School Rodeo Association. They compete all year for the chance to represent Alberta at a Canadian and National level. This is a non-profit, family oriented rodeo association that promotes leadership, public relation skills, dedication and camaraderie. Acceptable academic standings must be maintained through out the year, strict dress code is in place and discipline and respect to the association and the communities hosting them is expected.

We would like to personally thank you for your support of the "Youth of Tomorrow". Any size of donation you are able to provide is greatly appreciated. You will be noticed in the arena if you have a banner to provide, you will be promoted in our program and will be announced several times over the weekend event. We will do whatever we can to promote your business or club.

Please contact:

Marisa Kingsmith 403-682-7360 or Tanya Smeltzer 403-682-7995

Yours Truly

Claresholm Local Competitors

Shelby Smith, Kelby Keeley, Grady Smeltzer and Payton Watt

chg payable to:
Claresholm Ag Society

Town of Claresholm Application for Donation
(As per Policy #CDEC 12-15)



Date of Application: Oct 3, 2017

Date of Event: Oct 20, 21, 22 2017

1. Applicant Information

Name of Applicant: Claresholm Jr. High School Rodeo

Address: Claresholm, AB

Contact Person: Marisa Kingsmith ? Tanya Smeltzer

Phone, Fax, Email: 403-682-7360 403-682-7995

2. Type of Organization: (circle)

ARTS/CULTURE

RECREATION/SPORTS

EVENT

OTHER(specify)

3. Is the Organization registered with Revenue Canada as a Charity? (circle)

YES provide registration date & #

NO

Non Profit Alberta High School Rodeo Association

4. Is the Organization incorporated as a non-profit organization? (circle)

YES provide registration date & #

NO

5. Type of Donation: (check and explain)

DONATION - Financial Assistance (explain):

IN-KIND CONTRIBUTION - Fee Waiver (explain):

IN-KIND CONTRIBUTION - Service, Equipment or Material Provision (explain):

COMMUNITY PROJECT FUNDING - (explain):

SPECIAL EVENT - (explain):

Sponsorship helps cover expenses medical services, Rodeo Judges

COMMUNITY EVENT - (explain):

Arena costs, announcers, timers, Admn. Prizes for kids.

Other (explain):

Amount (value) Requested: \$ 1000.00

6. Details of how the funds will be expended:

Prizes for kids, medical services/Emt or Ambulance, Judges
Announcer, Arena Agriplex rental, Admn, timers

7. Previous Donations

Has your organization received donation from the Town of Claresholm in the past? If so, please explain the amount and use of these donations.

| Date | Amount | Use of Funds |
|------|--------|--------------|
| | | |
| | | |
| | | |

8. Organizational Information

What services or activities does your organization provide to the Town of Claresholm residents?
(Please attach a list of membership/executive)

3 days of Rodeo Fun
Cowboys and Cowgirls from all over Southern Alberta
staying in the community, utilizing hotels and retail stores
Approx 175 entries plus families staying the entire weekend.

Describe in broad terms the principal objective of your organization or initiative:

Members of Alberta Jr. Sr. High School Rodeo association, Every
Rodeo counts towards qualifying for Provincials, Canadians
and Nationals.

How will your organization acknowledge the Town's donation?

Banners will be posted all weekend in Arena, printed in
our weekend program. Announced all weekend during event



REQUEST FOR DECISION

Meeting: October 10, 2017
Agenda Item: 2

MUNICIPAL ELECTION INSTITUTIONAL VOTE

DESCRIPTION:

The Municipal Election is set for Monday, October 16, 2017.

At the last regular meeting of Claresholm Town Council held Monday, September 25, 2017, Administration brought forward to Council the recommendation that the Town of Claresholm hold an institutional vote within our community for those residents who are physically unable to travel to the set polling station.

As per the *Local Authorities Election Act (LAEA)*:

Institutional vote eligibility and staff

80(1) The elected authority by resolution or the the returning officer, if authorized by resolution of the elected authority, may designate the location of one or more institutional voting stations for an election in addition to voting stations designated under section 37.

(2) An elector who on election day

(a) is confined to a hospital, auxiliary hospital or nursing home in the local jurisdiction, or

(b) is a resident in the local jurisdiction in a seniors' accommodation facility, that is established as an institutional voting station for the election is eligible to vote at that institutional voting station.

The Returning Officer suggested that the Town of Claresholm hold an institutional vote at three locations in town: the Claresholm General Hospital, Willow Creek Continuing Care Care Centre and Porcupine Hills Lodge. All three locations have indicated they would appreciate having a polling station available for their residents. The polling stations are only for those residents of their facilities that are unable to travel to the polling station but would like the opportunity to vote. The polling stations could not be used by staff or family members.

At the September 25th Council meeting a motion to allow these locations to have the institutional vote was not put forward. The request was referred to the Administrative Services Committee.

Members of Council have since come forward and asked that the request for an institutional vote be put back on the Agenda for this meeting.

Some further information for Council to consider per the *LAEA*:

Institutional vote procedure

82(1) Every institution at which a vote is taken is a voting station and the voting procedures shall as nearly as possible follow the provisions of this Act, except that

(a) repealed 2003 c27 s32,

(b) that the ballot boxes shall not be opened until the close of the voting stations on election day.

(2) The deputy shall post a copy of the notice prescribed under section 35 in at least one conspicuous place in the institution, not fewer than 2 days before the day on which the vote is to be taken.

Further to that, Section 35 states:

Notice of Election

35(2) If an election is required, the returning officer shall give notice of it in the prescribed form by publishing a notice at least once a week in each of the 2 weeks before election day in a newspaper or other publication circulating in the area, or by mailing or delivering a notice to every residence in the local jurisdiction at least one week before election day.

Administration has ensured that both the Advance Poll and Election Day have been advertised in the Claresholm Local Press September 27, October 4 and in the next edition, October 11, 2017.

PROPOSED RESOLUTION:

Moved by Councillor _____ to hold an institutional vote for the municipal election on Monday, October 16, 2017 at the Claresholm General Hospital, Willow Creek Continuing Care Centre and Porcupine Hills Lodge.

APPLICABLE LEGISLATION:

- Local Authorities Election Act, RSA 2000, Chapter L-21.

PREPARED BY: Karine Wilhauk, Finance Assistant

APPROVED BY: Marian Carlson, CLGM, CAO

DATE: October 6, 2017

NOTICE OF ELECTION

Local Authorities Election Act

Sections 12, 35, 46, 53

TOWN OF CLARESHOLM, PROVINCE OF ALBERTA

NOTICE is hereby given that an **Election will be held for the filling of the following offices:**

| Offices | Number of Vacancies |
|------------|---------------------|
| Mayor | 1 |
| Councillor | 6 |

**Voting will take place
Monday, October 16, 2017**

from 10 am to 8 pm at the

Claresholm Community Centre, 5920 8 Street West.

In order to vote, your name or the name of the person vouching for you, must appear on the list of electors. If your name does not appear on the list of electors, the person vouching for you must produce identification for inspection. The identification must be one or more of:

- 1) One piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and his or her name and current address, or
- 2) 2 pieces of identification authorized by the Chief Elector Officer each of which establishes the elector's name and at least one of which establishes the elector's current address.

as required by section 53 of the Local Authorities Election Act or local bylaw.

*Dated at the Town of Claresholm, in the Province of Alberta,
this 27th day of September, 2017*

Karine Wilhauk, Returning Officer

CENTENNIAL PARK CAMPGROUND

will close for the season on
Tuesday, October 10, 2017.



MUNICIPAL ELECTION

ADVANCED POLL

**Voting will take place
Thursday, October 12, 2017**

from 4 - 8 pm at the North Hall,

Claresholm Community Centre, 5920 8 Street West.

Same rules for identification are in effect as Election Day.

*Dated at the Town of Claresholm, in the Province of Alberta,
this 27th day of September, 2017*

Karine Wilhauk, Returning Officer

Town of Claresholm Administration Office
WINTER HOURS EFFECTIVE OCT. 1st

8:30am - 4:30pm Monday to Friday.

Closed every Friday from 12 Noon - 1 pm for lunch.

CLARESHOLM & DISTRICT MUSEUM

Hours: until Thanksgiving

Tuesday through Saturday

9 am to 5 pm

Closed Sundays and Mondays.
For appointment 403-625-1742



Eclectic Claresholm

Saturday, September 30, 10 am-4 pm

Celebrating Alberta Culture Days

UPCOMING TOWN COUNCIL MEETINGS:

• **Tuesday, October 10**

• **Monday, October 23 -**

**Organizational Meeting
& First Meeting of New Council**

Town Office Council Chambers 7pm Start - Public Welcome

CLARESHOLM AQUATIC CENTRE Ph. 403-625-2172

HOMESCHOOL TIME

Tuesday/Thursday 8-9am

We can help create a program, this is NOT a lesson

AQUAFIT 8-9am & 1-2pm,

September 1-29,

Monday, Wednesday & Friday

CLASSIC FIT

Tuesday/Thursday 11-11:30

TOONIE SWIM

Monday-Thursday 3-4 pm

PUBLIC SWIM

Friday, Saturday, Sunday 2 - 4 pm



JLC VIKINGS BOTTLE DRIVE

Friday, October 20

funds raised help subsidize the costs of competitions

Community Takes Root



Have You Entered? Stop by the Local Press, FCSS,
The Town Office or Claresholm Aquatic Centre
to get your BINGO Card!



LACE UP YOUR SKATES!

Skating at the Claresholm Arena

FRIDAY, SEPT 29

Open Ice 8 - 10 pm

SATURDAY, SEPT. 30

Open Ice 8 am - 12:30 pm

Public 2:30 - 5:30 pm

Shinny 5:45 - 8 pm

SUNDAY, OCT. 1

Shinny 8:30 am - 12:45 pm

Public 1 - 5:30 pm

Shinny 5:45 - 8pm

REGULAR OPEN ICE:

MON. TO THURS.

7:30 am

to 3:45 pm

FRIDAY

7:30 am

to 1:45 pm



INFORMATION BRIEF

Meeting: October 10, 2017

Agenda Item: 4

COUNCIL RESOLUTION STATUS

| Regular Scheduled Meeting - December 12, 2016 | | | | |
|--|--|---------------|--|-------------|
| 13 | INFO BRIEF: CFEP & CIP Grants - Referred to Administration to prepare grant applications for the Claresholm Arena and Multi-use Community Building and Town Hall. | Denise/Karine | Claresholm Minor Hockey Submitted their CFEP Grant Application on the week of September 18, 2017 for 2018 funding. Town Hall application submitted by Jan 15, 2017 deadline. | Complete |
| Regular Scheduled Meeting - August 14, 2017 | | | | |
| 15 | RFD: Centennial Monument & Flag Pole - Moved by Councillor McAlonan to erect a flag pole and monument in Centennial Park in 2017 to commemorate Centennial Park's 50th Anniversary and Canada's 150th Anniversary at a cost not to exceed \$5,500. This is to be an out of budget project and will be funded from General Reserves. CARRIED MOTION #17-085 Council directed Administration to gather more quotes. | Mike | Contract for flagpole construction has been awarded. Construction will begin once flag pole is manufactured. Flag pole is installed | Complete |
| Regular Scheduled Meeting - September 11, 2017 | | | | |
| 9 | RFD: 8th Street West / Westlynn Drive Walking Path - Moved by Councillor McAlonan to take \$50,000 out of the Parks and Pathways capital reserve fund, and further to direct Administration to work with the Claresholm Kinsmen and Claresholm Kinettes to facilitate the construction of the 8th Street West / Westlynn Drive Walking Path Extension in 2017, and further that the amount of pathway constructed this year will be as much as the combined funding of the Town of Claresholm and the Kin Clubs will allow for. CARRIED MOTION #17-097 | Mike/Blair | A.E. preparing tender - Tender to be out Oct 10th and to close Oct 19th | In progress |
| 18 | IN CAMERA: Moved by Councillor Cutler to lease the non-operating west water treatment plant lands located at a portion of: NE Section 23, Township 12, Range 28, Meridian 4 SE Section 26, Township 12, Range28, Meridian 4 to Stuart Derochie for grazing. CARRIED MOTION #17-101 | Brad/Tara | Met with Stuart September 25th. Draft lease agreement presented. He will contact once reviewed & with any questions. | In progress |
| Regular Scheduled Meeting - September 25, 2017 | | | | |

| | | | | |
|---|---|-------------------------|--|-------------|
| 4 | CORRES: Claresholm Arts Society - Moved by Councillor Cutler to write a letter of support for the Claresholm Arts Society's application to the Community Foundation of Lethbridge and Southwestern Alberta for the purpose of mounting pipes in the Claresholm Community Centre for theatrical lights. CARRIED MOTION #17-102 | Karine | Letter sent | Complete |
| 5 | CORRES: Claresholm Arts Society - Moved by Councillor Dixon to have the fireworks intended for Fair Days 2017 during the Winter Festival to be held on February 10, 2018. CARRIED MOTION #17-103 | Justin/Blair/ Karine | Notes prepared to reserve current year funds to pay for 2018 Expense - Actual reserve transfer to be made during 2017 yearend process after council motion. Fireworks company has agreed to hold the Fireworks on Feb 10, 2018 | Complete |
| 6 | CORRES: Claresholm Local Press and Claresholm & District Chamber of Commerce - Moved by Councillor Dixon to deny the request from the Claresholm Local Press and the Claresholm & District Chamber of Commerce to cover the cost of rental of the Claresholm Community Centre for the Candidates Forum to be held on October 4, 2017 in the amount of \$400. CARRIED MOTION #17-104 | Karine | Letter sent | Complete |
| 7 | RFD: Livingstone Range School Division Lease Agreement - Referred to Administration to see if the Claresholm Child Care Society can be the leasee rather than the Town of Claresholm. | Marian | Discussions in progress with LRSD | In progress |
| 8 | RFD: Claresholm Child Care Society Lease Agreement - Referred to Administration - see item #7 | Marian | Discussions in progress with LRSD - Contacted Child Care Society to inform as well | In progress |

PREPARED BY: Karine Wilhauk, Finance Assistant

APPROVED BY: Marian Carlson, CLGM – CAO

DATE: October 6, 2017

INFORMATION ITEMS

BUILDER LICENSING – AN OVERVIEW

New Home Buyer Protection Amendment Act 2017

In its aim to strengthen protection of **consumers** who purchase a new home, the New Home Buyer Protection Amendment Act, if passed, will create a **Builder Licensing Program**. The Bill is anticipated to come into force December **2017**.

The Program will require **potential builders** to first obtain a licence in order to build as a requirement for obtaining warranty coverage and building permits in Alberta. To ensure construction activities are not disrupted, the program will be phased in at the enforcement date with full implementation planned for May 1, 2018.

The phased in implementation would enable granting of Provisional Licence to **builders that are registered in the system** and who have good track record based on their recent construction history in Alberta. This licence will expire on May 1, 2018 after which they will then participate in the annual renewal process. Other builders, including new builders, can apply for a full licence at the expected program launch.

“Builders” refer to **individuals and companies that construct new homes** (this also includes **major renovations** that are more than 75% of the home’s footprint) and **condominium property**. For greater transparency, two classes of licence are being proposed that also cover sales arrangements administered by builders which have direct relation with consumers. (1) **Developer licences** are for those who build or sell new homes that include construction under Part 3 of the Alberta Building Code. (2) **General contractor licences** are for those who construct or sell smaller home buildings or under Part 9 of the Alberta Building Code. It **will not apply** to construction projects on First Nation Reserves or Métis Settlements.

The Amending Act requires **all new homes** to be built by someone with either a valid **builder’s licence** or an **owner builder authorization**. This means that going forward, **all owner builders** must apply for an authorization regardless of whether they are choosing to build with or without warranty.

The legislation establishes powers of the **Registrar** who will render decisions stemming from the results of screening applications and vetting builders’ information to determine risks of granting licences.

Screening will be based on the builder’s corporate structure, compliance with relevant legislation, financial standing and other material changes as disclosed to the Registrar.

Compliance with relevant legislation will cover review of Infractions under the *Safety Codes Act, New Home Buyer Protection Act, Fair Trading Act, Occupational Health and Safety Act, Workers Compensation Act* and *Condominium Property Act*.

There will also be provisions for the Registrar to remove builders or place conditions on a licence based on risk assessments on **records** of fraud convictions, construction-related court proceedings, undischarged company bankruptcies, arrangements under the *Companies’ Creditors Arrangement Act*, warranty de-enrollments, status of business registration through the Corporate Registry and loss of builder licence in another Canadian jurisdiction.

In addition, a random audit will also be exercised throughout the year with the provision for the Registrar to obtain additional information from builders for auditing purposes.

Consumers’ complaints will be reviewed by the Registrar who will consider whether the nature of the complaint indicates that the licence decision should be revisited, using the risk matrix and the scoring rubric. Complaints will be investigated to determine whether a material breach has occurred that could harm consumers if allowed to continue.

In light of duty of fairness, all licencing decisions may be appealed through the New Home Buyer Protection Board by which all Board appeals may be appealed to the Court.

This pertinent information will be made available to the public. A **Builder Registry Platform** targeted to be active by **Spring 2018** will be accessible online to provide information on builders, their associated companies, licence status, compliance record and warranty provider acceptance.

A new home is, after all, the most substantial investment an individual can make and the Builder Licensing Program will assist in protecting both the consumers and their investment.

Willow Creek Regional Waste Management Services Commission
Box 2820 Claresholm, Alberta T0L 0T0
Phone: 403-687-2603
Fax: 403-687-2606

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility
June 21, 2017 at 10:00 A.M.

In attendance: Chair Earl Hemmaway, Vice Chair Lyal O'Neill, John Connor, Barry Johnson,
Gord Wolstenholme and Cheryl Friesen.

1. Chair Earl Hemmaway called the meeting to order at 10:03 A.M.

2. Approval of Agenda

17.66 **Moved by Barry Johnson** to approve the agenda as presented.

CARRIED

3. Delegations

No Delegations

4. Approval of Minutes

a) Regular Meeting May 25, 2017

Cheryl presented the members with the draft minutes from the May 25, 2017 regular meeting.

17.67 **Moved by Lyal O'Neill** to approve the minutes of the May 25, 2017 regular meeting as presented.

CARRIED

5. Financial Information

a) Check Detail May 27 – June 19, 2017

Cheryl presented the members with the check detail report from May 27, 2017 to June 19, 2017.

17.68 **Moved by John Connor** to accept the check detail report as presented.

CARRIED

b) Bank Reconciliation May 2017 – Checking & 90 Day Notice Accounts

Cheryl provided the members with the reconciliation reports for May 2017 for the ATB checking account and the ATB 90 day notice account.

17.69 **Moved by Gord Wolstenholme** to accept the May bank reconciliation reports for the ATB checking and 90 day notice accounts as presented.

CARRIED

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility
June 21st, 2017 at 10:00 A.M.

5. Financial Information cont.

c) Accounts Payable

Cheryl presented the accounts payable in the amount of \$23 509.41. This included the
June 30, 2017 payroll amount of \$9 874.83.

17.70 Moved by John Connor to approve the accounts payable in the amount of \$23, 509.41.
CARRIED

d) Budget vs. Actual to May 31, 2017 – For Information

Cheryl provided the members with the Budget vs. Actual report for the period ending
May 31, 2017 for information.

e) Balance Sheet May 31, 2017 – For Information

Cheryl provided the members with the Balance Sheet for the period ending May 31, 2017 for
information.

f) Tonnage Report May 31, 2017 – For Information

Cheryl provided the members with the Tonnage Report for the period ending May 31, 2017 for
information.

6. New Business

a) Alberta CARE Fall Seminar

Cheryl presented the members with the brochure for the Alberta CARE Fall seminar. Cheryl
explained that she would be busy with the construction of the new cell and would not be able to
attend. No one from the board was interested in attending.

7. Old Business

a) Fort Macleod Toxic Round-up – For Information

Cheryl reported to the members that she attended the Fort Macleod Toxic Round-up. She
explained that there is still some work to do in order to have these events organized to what is
needed by the landfill.

Cheryl further explained that she has not yet sent correspondence to the members regarding
the toxic round-up events, but will do so early in the year when the municipalities will be
organizing 2018 events.

Minutes of the Regular Monthly Meeting of the Landfill Commission held at the Landfill Facility
June 21st, 2017 at 10:00 A.M.

8. Correspondence

No items.

9. General Landfill Information

10. In Camera

a) Personnel

17.71 **Moved by Lyal O'Neill** to go In Camera at 11:15 A.M.

CARRIED

Cheryl left the In Camera session at 11:25 A.M.

Cheryl was asked to return to the In Camera session at 11:41 A.M.

17.72 **Moved by Barry Johnson** to come out of In Camera at 11:44 A.M.

CARRIED

17.73 **Moved by Gord Wolstenholme** that the WCRWMSC renew the employee contract with the CAO Cheryl Guenther.

CARRIED

Before adjournment Cheryl asked the members to consider whether to have regular meetings during the months of July and August. Cheryl explained that the WCRWMSC usually takes the summer off from having regular meetings.

17.74 **Moved by Barry Johnson** that the WCRWMSC not conduct regular meetings in July and August and further that if required, meetings be called at the discretion of the Chair.

CARRIED

17.75 **Moved by Gord Wolstenholme** to adjourn at 4:48 A.M.

CARRIED

Chairman Earl Hemmaway

CAO Cheryl Friesen

Alberta SouthWest Bulletin October 2017

Regional Economic Development Alliance (REDA) Update



L-R: • **Jeff Finkle**, President and CEO, International Economic Development Council, Washington, DC
• **Jan Rogers**, CEO, Regional Economic Development Initiative for Eastern Idaho, Idaho Falls, ID
• **Bev Thornton**, Executive Director, Alberta SouthWest and 2017-2018 President Economic Developers Alberta
• **Michael Langley**, CEO, Minneapolis Saint Paul Regional Economic Development Partnership, Minneapolis-Saint Paul, MN, and 2017 IEDC Board Chair

International recognition for SouthWest Alberta

Bev Thornton is the first Canadian to receive the *Jeffrey A. Finkle Organizational Leadership Award* presented at the International Economic Development Council (IEDC) conference in Toronto. This award recognizes an individual who has “continuously led the same public or non-profit organization with integrity, tenacity, and philanthropic spirit for at least 15 years.” Most importantly, this achievement is a testament to the forward-thinking communities of AlbertaSW that remain excited about working together. Since 2008, AlbertaSW has received over 30 awards. Thank you to the board and community partners who have created this success!

Waterton National Park visitation

With 500,265 recorded visitors at the end of August 2017, Waterton Park visitation had exceeded 2015 (477, 091) and was on track to exceed 2016 (538, 463). The Kenow wildfire swooped over the mountains and the story took a much different turn. The portion of the fire in Waterton Lakes National Park is now classified as ‘under control’ and ‘being patrolled. Some businesses and parts of the park have re-opened. Contact the Information

Line, 403-859-5109 or drop in at the Parks Canada Operation Building information desk at any time from 8:00am to 4:00pm 7 days a week. An updated list of open and accessible areas at www.parkscanada.ca/waterton-kenow-fire

What you see may not be all that is really there!

At the 8th Annual Crown Roundtable Conference in Choteau Montana, September 25th, Bob Dyrda made a presentation as part of a panel headed by Ray Rasker, founder and CEO of Headwaters Economics, Bozeman.

- Ray observed that, in Montana, Agriculture and Resources are generally considered to be the “core” economic income drivers. In fact, research indicates that “non- labour” income is higher in most rural areas. Largest by far is DIR (Dividend, Interest and Rent) income followed by Medicaid, Medicare and disability funding. Baby boomers who hold this wealth, will be an influence for the next 20 years.
- But... plan ahead! The eventual transfer of wealth from boomers to their kids, who are likely living in the city, can further drain wealth from rural areas.
- Also of interest... Montana has 56 counties and 75% of jobs are based in just 6 of them. That means the other 50 counties are relying heavily on non-labour income. Why does this matter? If there are any negative changes in policies regarding Medicaid or Medicare, they will disproportionately impact rural communities.
- Note... We have not been able to find the equivalent reports for Alberta, but Bob is actively working with the provincial Economic Dashboard folks to see if they could produce similar data for rural Alberta.



L-R: • **Dan Clark**, Local Government Center, MSU; former Mayor Choteau;
• **Bob Dyrda**, AlbertaSW and • **Ray Rasker**, Headwaters Economics

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Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday September 6, 2017 – Cobblestone Manor, Cardston



Board Representatives

Lloyd Kearn, Cardston County
Jordan Koch, Glenwood
Garry Marchuk, MD Pincher Creek
Maryanne Sandberg, MD Willow Creek
Bill Peavoy, Cardston
Dennis Gillespie, Stavely
John Connor, Granum
Brent Feyter, Fort Macleod
Beryl West, Nanton
Lorne Jackson, Pincher Creek
Warren Mickels, Cowley

Guests and Resource Staff

Jim Bester, Cardston County
Fred Lacey, Cardston County
Leah Wack, Lethbridge College
Linda Erickson, Alberta Economic Development and Trade
Bill Halley, Alberta Innovates
Brad Tucker, Alberta Environment and Parks
Tony Walker, CFABSW
Bev Thornton, Executive Director, AlbertaSW
Bob Dyrda, Project Lead, AlbertaSW
Micah Feyter

1. Call to Order
Chair Lloyd Kearn called the meeting to order.
2. Approval of Agenda
Moved by Maryanne Sandberg THAT the agenda be approved as presented.
Carried. [2017-09-540]
3. Approval of Minutes
Moved by Bill Peavoy THAT the minutes of August 2, 2017 be approved as presented.
Carried. [2017-09-541]
4. Approval of Cheque Register
Moved by Lorne Jackson THAT cheques #2260-#2271 be approved as presented.
Carried. [2017-09-542]
5. Electric Vehicle Charging Stations
Moved by John Connor THAT the Board provide a letter of support for the Federation of Canadian Municipalities (FCM) funding application.
Carried. [2017-09-543]
Bev will follow up with AlbertaSW communities to identify a lead community to provide a Resolution of Council required by the application.
6. REDA CARES Year 2 Project Priorities
Moved by Bill Peavoy THAT the Board approve the project priorities as presented, to form the basis of the Year 2 CARES application.
Carried. [2017-09-544]
7. Summer 2017 visitation
Waterton visitation has, as expected, exceeded previous 3 years and collaboration with the communities has worked well. The wildfires had a sudden impact on the last month of the summer.

8. Project Lead Report
Accepted as information.
Bob has been included in conversations regarding development of a provincial broadband strategy. AlbertaSW will work with CF Alberta Southwest to continue updating Invest Southwest website and to establish a regional membership in the new Destination Development Association.
9. Executive Director Report
Accepted as information.
Rather than have a separate “New Councils Orientation” event on November 1 (regular board meeting day) Bev will see if AlbertaSW can be part of the regional Elected Officials Training scheduled for November 2, 2017 in Claresholm.
10. Upcoming Board Meetings
➤ September 6, 2017 - Cardston County
➤ October 4, 2017 - Lethbridge College
➤ November 1, 2017 - New Council Orientation: may be rescheduled to November 2, 2017.
➤ December 5, 2017 - Organizational Meeting, Pincher Creek
11. Adjournment
Moved by Garry Marchuk THAT the meeting be adjourned.
Carried. [2017-09-545]

Chair

Approved October 4, 2017

Secretary/Treasurer