



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 10, 2020
AGENDA**

Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

NOTICE OF RECORDING

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING – JANUARY 27, 2020

**DELEGATIONS: GARTH RENFREW
RE: The Range – Gravel Cycling Classic**

ACTION ITEMS:

1. **DELEGATION RESPONSE: Dr. Jeff Jones & Dr. Roisin Dempsey**
RE: Physician Income Cuts
2. **NEWS RELEASE: Alberta Government**
RE: Consultation Opens on Local Election Rules
3. **CORRES: Office of the Lieutenant Governor**
RE: The Alberta Order of Excellence
4. **CORRES: Alberta Infrastructure**
RE: Planning for Growth Program Application
5. **CORRES: Alberta Municipal Affairs**
RE: Minister's Awards for Municipal Excellence
6. **CORRES: Alberta Urban Municipalities Association (AUMA)**
RE: Spring 2020 Municipal Leaders' Caucus
7. **CORRES: Alberta Urban Municipalities Association (AUMA)**
RE: AUMA Outreach Continues After President's Summit
8. **REQUEST FOR DECISION: Infrastructure Master Plan & Water Study Proposals**
9. **INFORMATION BRIEF: Welcoming Claresholm Initiative**
10. **INFORMATION BRIEF: Rural Broadband & High Speed Internet**
11. **INFORMATION BRIEF: Council Resolution Status**
12. **ADOPTION OF INFORMATION ITEMS**
13. **IN CAMERA:**
 - a. **LAND – FOIP Section 16**

INFORMATION ITEMS:

1. Chinook Arch Regional Library System Board Report – December 5, 2019
2. Claresholm & District Museum Board Meeting Minutes – November 20, 2019
3. Alberta Seniors and Housing – Seniors Week 2020
4. MD of Willow Creek Subdivision & Development Appeal Board Hearing Notice – February 13, 2020
5. Alberta SouthWest Bulletin – February 2020
6. Alberta SouthWest Regional Alliance Board Meeting Minutes – January 8, 2020

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 27, 2020

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: Councillor Kieth Carlson

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Schulze that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – JANUARY 13, 2020

Moved by Councillor Zimmer that the Regular Meeting Minutes of January 13, 2020 be accepted as amended.

CARRIED

DELEGATION: SGT. GREG STANNARD, Claresholm Detachment, RCMP
RE: Update

Sergeant Greg Stannard from the Claresholm Detachment of the RCMP was scheduled to update Council on the happenings at the detachment, however the Sergeant was unavailable.

ACTION ITEMS:

1. DELEGATION RESPONSE: Dr. Jeff Jones & Dr. Roisin Dempsey
RE: Physician Income Cuts

Council has set up a meeting for Tuesday, January 28th, 2020 between the physicians and Mayors and Reeves from within the Municipal District of Willow Creek to further discuss what can be done to lobby the provincial government to not go through with proposed cuts.

2. DELEGATION RESPONSE: Claresholm Skatepark Association
RE: Plans & Vision for a New Skatepark

MOTION #20-016 Moved by Councillor Moore to rescind Motion #19-038.

CARRIED

MOTION #20-017 Moved by Councillor Schulze to support locating the new skatepark on the site of the new Multi-use Community Building at 5318 – 2nd Street West.

CARRIED

3. NEWS RELEASE: Alberta Government
RE: Budget 2020 Consultations Begin

Received for information.

4. CORRES: Alberta Health Services
RE: Phase 2 Cannabis Legislation

Received for information.

5. CORRES: Oldman River Regional Services Commission (ORRSC)
RE: GIS Grant Application

MOTION #20-018 Moved by Councillor Schlossberger that the Town of Claresholm participate in the application for the 2020 Oldman River Region GIS Enhancement Project submitted by the Town of Coaldale under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant, and further, to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

6. CORRES: Oldman River Regional Services Commission (ORRSC)
RE: Notice of Application for Subdivision of Land

Received for information.

7. REQUEST FOR DECISION: Emergency Management Preparedness Program Grant

MOTION #20-019 Moved by Councillor Cutler to write a letter of support for the grant application being submitted by the MD of Willow Creek to the Emergency Management Preparedness Program (EMPP) Grant to support the delivery of large-scale regional projects, and to financially support the project in the amount of \$2,000.00 (two thousand dollars) in 2021.

CARRIED

8. REQUEST FOR DECISION: Draft 2020-2022 Strategic Plan

MOTION #20-020 Moved by Councillor Schlossberger to approve the Town of Claresholm Strategic Plan 2020-2022 as presented.

CARRIED

9. REQUEST FOR DECISION: Claresholm Fire Chief Appointment

MOTION #20-021 Moved by Councillor Zimmer to appoint Craig White to be the Full-Time Fire Chief effective on February 10th, 2020.

CARRIED

10. REQUEST FOR DECISION: 2020 Open Houses

MOTION #20-022 Moved by Councillor Cutler to have the first Council Open House of 2020 on Thursday, February 27, 2020 at 7:00 p.m. at the Bridges at Claresholm Golf Club with discussions to focus on the 2020 Budget and the Multi-use Community Buildings.

CARRIED

MOTION #20-023 Moved by Councillor Cutler to have the second Council Open House of 2020 on Thursday, May 7, 2020 at 7:00 p.m. at the Claresholm Seniors Drop-in Centre with discussions to focus on emergency preparedness, fire services and the Intermunicipal Collaboration Framework (ICF).

CARRIED

11. REQUEST FOR DECISION: Committee Structure Change

MOTION #20-024 Moved by Councillor Zimmer to remove Councillor Brad Schlossberger and appoint Councillor Mike Cutler as the Town's representative on the Claresholm & District Chamber of Commerce.

CARRIED

MOTION #20-025 Moved by Councillor Schlossberger to temporarily appoint Councillor Craig Zimmer as Deputy Mayor effective January 27, 2020 until February 29, 2020.

CARRIED

12. INFORMATION BRIEF: CAO Report

Received for information.

13. INFORMATION BRIEF: Council Resolution Status

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Zimmer to adopt the information items as presented.

CARRIED

15. IN CAMERA:

a. Advice from Officials – FOIP Section 24

b. Confidential Evaluations – FOIP Section 19

Moved by Councillor Cutler to go In Camera at 7:41 p.m. for the following items:

a. Advice from Officials – FOIP Section 24

b. Confidential Evaluations – FOIP Section 169

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 7:41 p.m.

Moved by Councillor Schulze to come out of In Camera at 8:20 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:20 p.m.

CARRIED

b. Confidential Evaluations – FOIP Section 19

MOTION #20-026 Moved by Councillor Zimmer to appoint Ryan McKirdy to the Claresholm & District Museum Board.

CARRIED

ADJOURNMENT: Moved by Councillor Zimmer that the meeting adjourn at 8:21 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 8:21 p.m.

DELEGATIONS



The Range: Gravel Cycling Event

Organizer: Garth Stotts

What is THE RANGE?



The Range's Mission:

To provide a quintessential gravel experience that inspires via the ride, the adventure, the scenery, and the connection with the community and environment.

The Range's Values:

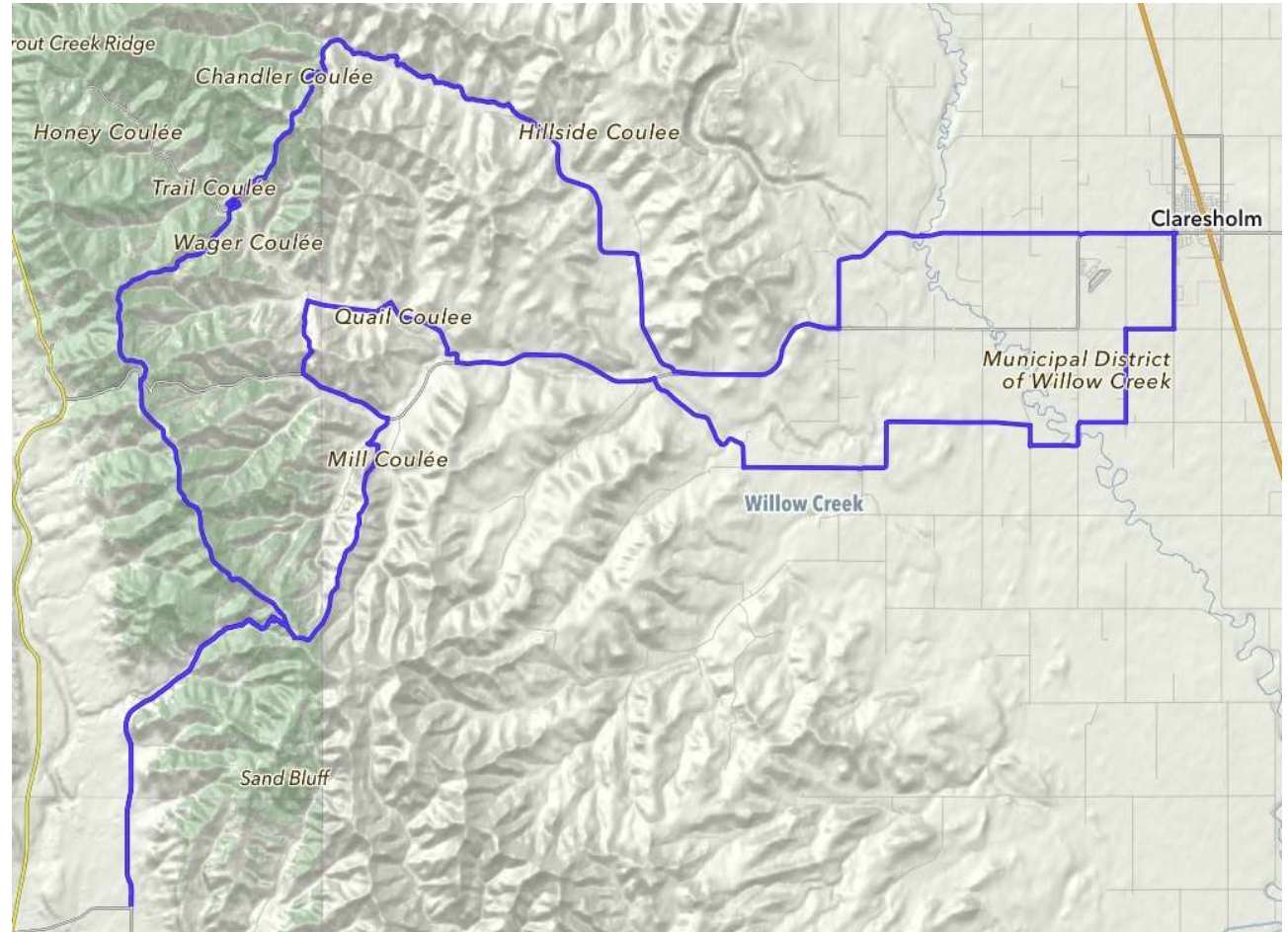
- ***Rider Experience and Safety***
- ***Grassland Conservation***
- ***Inspiration***
- ***Partner Integration***



What is *THE RANGE*?



- **What: Gravel Cycling Event**
- **Where: Grasslands and Porcupine Hills**
- **Start/Finish: Claresholm, AB**
- **Routes: 160 km, 110 km, 53 km**
- **Date: July 25, 2020**
- **Entry Limit: 300 – 500**
- **Site: thegravelexperience.com**
- **Instagram: [thegravelexperience](https://www.instagram.com/thegravelexperience)**



Fastest Growing Bike Sector



- ***“Gravel Sportives are here, and they might be the best kind of cycling event”-Bicycling.com; Jan 15, 2019***
- ***“Cycling’s Next Big Thing: Gravel”-Financial Times; Oct 4, 2019***
- ***“I truly appreciate the rural beauty of the great plains on a gravel bike” -Gravel Cyclist***
- ***Bike Sales Q1/2018: Gravel +190% Road -25%***



Instagram Posts:

- ***#gravelbike: +450,000***
- ***#gravelgrinder: +209,000 (Gravel Cycling Event)***

Gravel Event Phenom!



Gravel Race	Host Town, State	Inaugural Year	Max Rider Entry	2020 Entry
SBT Gravel	Steamboat Springs, CO	2019	~1500	Sold Out - 2 hrs
Dirty Kanza – 200 miles	Emporia, Kansas	2006	~2800	Lottery Only
Landrun – 100 miles	Stillwater, OK	2013	~2000	Sold Out
The Rift – 200 km	Hvolsvollur, Iceland	2019	~500	Sold Out – 1 Day

Why is gravel racing so popular?

- Awesome Scenery
- Challenging Adventure
- Draws from huge base of road cyclists
- Safer (no cars)
- Upbeat positive atmosphere
- Non-Technical (unlike MTN Biking)



The Rift: therift.com



Landrun: gravelcyclist.com



BWR: Granfondoguide.com

Gravel Events are best in Small Towns



<http://www.kansascity.com/>

Town: Emporia, Kansas

Population: 24,724

Race: Dirty Kanza

Entry: 2800 participants – sold out

12/11/2019



Granfondoguide.com

Town: Stillwater, OK

Population: 49,829

Race: Landrun

Entry: 2000 participants – sold out

The Gravel Experience



<https://www.south.is/en/inspiration/towns/hvolsvollur>

Town: Hvolsvollur, Iceland

Population: 934

Race: The Rift

Entry: 500 participants – sold out

Key Ingredients to a Great Event



- ***Awesome Scenery***
- ***Spectacular Multi-Surface Roads***
- ***Challenging Terrain***
- ***Great Partners***
- ***Community Support***



Partner



Impact Potential



- **International Recognition**
 - *Ex. Over 40 countries are represented in Landrun 2020 (Stillwater, OK)*
- **Huge Tourism Boost**
 - *25% population influx in 1 summer weekend*
- **Stores and Market Support**
 - *Christmas in July for local retailers*
- **Raise Awareness and Funds for Local Initiatives**
 - *Conservation, History, Preservation*
- **Celebrate Alberta Scenery**
 - *The riders come to escape the city!*



How to Partner?



- **Be part of the event!**
 - *Help Promote!*
 - *Cheer on the Riders (They will need it!)*
 - *Celebrate at the finish line!*
 - *Atmosphere and support are key to success!*
- **Volunteer – The most important part of an event is the VOLUNTEERS!**
 - *Sign in, Timing, Package Pickup, Route Marshalls, Aid Stations, Post-Race Celebration, Set Up/Tear Down, Course Sweepers, SAG Wagon, Bike Maintenance*
- **Sponsor a part of The Range**
 - *Aid Stations (4), Sections (9), Routes (3), Prizes (2), Post Race Meal, Pre Race Coffee*



Contact Us



- **Website:** *thegraveexperience.com*
- **Email:** garth@thegraveexperience.com
- **Instagram:** *thegraveexperience*
- **About Us:**
 - **Organizer:** *Garth Stotts*
 - **Fulltime:** *Husband + Father (2 Daughters)*
 - **Recreational Cyclist:** *The Range is a passion project*
 - **Day Job:** *VP Development and Reserves, Paramount Resources Ltd*
 - **Degree:** *Professional Engineer*
 - **Residence:** *Calgary*

ACTION ITEMS

From: alberta.news@gov.ab.ca <alberta.news@gov.ab.ca>
Sent: February 4, 2020 4:03 PM
To: Marian Carlson <Marian@claresholm.ca>
Subject: News Release: Consultation opens on local election rules

Consultation opens on local election rules

February 04, 2020 [Media inquiries](#)

Government has opened consultation on the rules that govern municipal and school board elections in order to ensure they meet the needs and expectations of Albertans.

While the *Local Authorities Election Act* was reviewed and revised following local elections in 2017, government continues to receive feedback suggesting gaps exist in the legislation. As a result, government wants to hear from Albertans – including voters, elected officials, community advocacy groups and campaign volunteers – on how the rules can be improved to enhance transparency and participation in local elections.

“Albertans expect local elections to be fair, transparent and inclusive. This consultation will determine if and how we, as a government, can better meet these goals. While this will not be a wholesale review like the one in 2018, we are looking to Albertans for feedback on areas that can be improved before the next round of municipal and school board elections.”

Kaycee Madu, Minister of Municipal Affairs

Take the survey online

From Feb. 4 to March 4, Albertans can provide their feedback online at [Alberta.ca](https://alberta.ca) about:

- the length of campaign period
- nomination process
- campaign finances
- third-party advertising
- recall of municipally elected officials

Government will also hold focused discussions with representatives from municipalities and community advocacy groups.

Feedback may be used to inform potential changes to the legislation, which could be brought forward in a future session of the legislature.

Quick facts

- The *Local Authorities Election Act* governs elections for cities, towns, villages, summer villages, municipal districts, counties, specialized municipalities and school boards.
- Metis Settlements and irrigation districts also use the act to conduct their elections. This review, however, does not include parts of the legislation that pertain to Metis Settlements and irrigation districts.

Related information

- [Local election rules engagement](#)

Media inquiries

Tim Gerwing

587-598-1593
Press Secretary, Municipal Affairs



THE
ALBERTA
ORDER OF EXCELLENCE

RECEIVED
JAN 21 2020

January 10, 2020

*His Worship Doug MacPherson
Town of Claresholm
PO Box 1000
Claresholm AB T0L 0T0*

Dear His Worship MacPherson,

The Alberta Order of Excellence is the highest honour the Province of Alberta can bestow on a citizen of this province. The membership of the Order reflects a true diversity of strengths, ideas and fields of endeavor and yet all members have one thing in common. They are united in their understanding that caring and committed individuals can and do make a difference in the strength of our communities, in the quality of life enjoyed by Albertans and in the benefits Canada has to offer the world.

Because of your position, I trust that you might know a remarkable Albertan who has made significant contributions to the lives of other Albertans and deserves to be considered for this honour. If so, I encourage you to nominate them for 2020. Nominees must be Canadian citizens, live in Alberta and have made a significant contribution provincially, nationally or internationally.

More information and nomination forms are available on our website at www.lieutenantgovernor.ab.ca/aoe. The deadline for submission is Friday, February 15, 2020.

Sincerely,

*Andrew C.L. Sims
Chair*

*Facebook: @AlbertaOrderofExcellence
Twitter: @AOEalberta*

AR49110

Marian Carlson
Chief Administrative Officer
Town of Claresholm
221 - 45 Avenue West, PO Box 1000
Claresholm, AB T0L 0T0

Dear Marian Carlson:

I am writing to provide you with an update on your Investing in Canada Infrastructure Program (ICIP) application for the Planning for Growth - 5th Street East Upgrades project.

I regret to inform you that your project has not been selected to proceed to the federal application stage. With over 700 Expressions of Interest received, the program was significantly over-subscribed.

I encourage you to visit the ICIP website: www.alberta.ca/icip in spring 2020 for updates on a potential future program intake. Should another intake occur, you are welcome to re-apply for ICIP funding for this project. New project submissions will be accepted.

I recognize the challenges this decision may present to your project and wish you the best of luck going forward. Should you have further questions, please contact Alberta Infrastructure's ICIP program staff at alberta.icip@gov.ab.ca.

Sincerely,



Shannon Flint
Deputy Minister



To: All Municipal Administrators and Municipal Associations
Subject: 2020 Minister's Awards for Municipal Excellence

The Honourable Kaycee Madu, Minister of Municipal Affairs, is pleased to announce the 2020 Minister's Awards of Municipal Excellence. The 19th annual awards recognize municipal government excellence and promotes knowledge sharing among municipalities.

For the 2020 program, submissions will be accepted in the following categories:

Partnership (open to all municipalities)

Award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination, and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.

Building Economic Strength (open to all municipalities)

Award will be given for an innovative initiative involving the municipality and business community that addresses a challenge affecting community economic strength.

Service Delivery Innovation (open to all municipalities)

Award will be given for an innovative initiative that improves the delivery or reduces the cost of a program or service through a more efficient process or through the use of an alternate delivery approach.

Enhancing Community Safety (open to all municipalities)

Award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g. lighting, accessibility, traffic calming measures), and community services initiatives.

Smaller Municipalities (open to municipalities with populations less than 5,000)

Award will be given for a municipal initiative that demonstrates leadership, resourcefulness, and/or innovation to better the community.

Submission forms and additional details can be found on the [Minister's Awards webpage](#). The deadline for submissions is **March 31, 2020**.

If you have any questions regarding the Minister's Awards for Municipal Excellence please direct them to the Municipal Excellence Team: at 780-427-2225, or by email at menet@gov.ab.ca.

Sincerely,

The Municipal Excellence Team

From: President <President@auma.ca>
Sent: January 30, 2020 10:42 AM
Subject: Registration now open for Spring 2020 Municipal Leaders' Caucus

Mayors, Councillors, and CAOs are invited to [register](#) for AUMA's spring Municipal Leaders' Caucus being held March 25 and 26 at the Westin Hotel, 10135-100 Street NW, Edmonton.

This event is an opportunity to open a dialogue with Ministers and provincial decision-makers, as well as collaborate with neighbours and colleagues on important issues affecting municipalities. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit the [Municipal Leaders' Caucus Events page](#) for more information on hotels and registration, as well as the latest copy of the agenda. The deadline for online registration is 5:00 p.m., Thursday, March 21.

Remember that you are welcome to invite your colleagues from municipal districts and counties to attend the Caucus as well.

We hope to see you there!

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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Agenda for Spring 2020 Municipal Leaders' Caucus
March 25 and 26, 2020
Westin Hotel, 10135 100 Street NW, Edmonton
Subject to Change

Wednesday, March 25	
7:00 a.m.	Registration Opens; Buffet Breakfast Available
8:00 a.m.	President's Opening Remarks
8:15 a.m.	Minister of Municipal Affairs' Remarks
8:30 a.m.	Ministers' Dialogue Session I
9:15 a.m.	Ministers' Dialogue Session II
10:00 a.m.	Break
10:15 a.m.	Ministers' Dialogue Session III
11:00 a.m.	Ministers' Dialogue Session IV
11:45 a.m.	Premier's Remarks
12:00 p.m.	Provincial Leaders' Lunch (Premier and all MLAs invited)
1:00 p.m.	RCMP Presentation and Q&A
2:00 p.m.	Session I – Media Panel In this session, political analysts from the media share their thoughts on the federal and provincial political landscape.
3:00 p.m.	Break
3:15 p.m.	Session II – Partisan Politics and Municipal Elections Proposed changes to the <i>Local Authorities Election Act</i> could increase the involvement of political parties and slates of like-minded candidates in municipal elections. Join a discussion on how to preserve and enhance the democratic, non-partisan nature of municipalities.
4:15 p.m.	Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 26	
7:00 a.m.	Registration and Buffet Breakfast
8:00 a.m.	<p>Session III – Red Tape Reduction</p> <p>This session will feature an update on the province’s Red Tape Reduction initiatives and AUMA’s submissions to date. It will also provide the chance for members to discuss other potential changes to the Municipal Government Act, and opportunities for the province and municipalities to reduce red tape and the footprint of government.</p>
9:30 a.m.	AUMA President’s Report
9:45 a.m.	Executive Committee Dialogue Session
10:15 a.m.	Opposition Leader’s Remarks
10:30 a.m.	Break
10:45 a.m.	<p>Session IV – A Province in Search of Autonomy: Making Sense of Alberta’s Fair Deal Panel</p> <p>Speakers in this session will weigh in on the feasibility of proposals put forward by Alberta’s Fair Deal Panel, as well as potential outcomes for governments, business, and Albertans.</p>
11:45 a.m.	<p>Requests for Decision</p> <p>Members can bring forward requests for decisions (RFDs) on emerging issues that cannot wait to be debated at Convention. The deadline to submit an RFD is February 26, 2020.</p>
12:00 p.m.	Closing Remarks and Buffet Lunch

From: President <President@auma.ca>

Sent: February 7, 2020 9:00 AM

Subject: AUMA outreach continues after our President's Summit

Dear Mayors, Councillors & CAOs,

In recognition of the fiscal challenges Alberta and its communities are facing, last month AUMA hosted a [President's Summit on Municipal Finances: Effective & Transparent](#). We appreciated the participation of over 175 municipal leaders from across the province, who engaged in dialogue with provincial government, industry and community partners.

The primary conclusion of the event was that building a stronger provincial-municipal partnership is key to restoring the Alberta advantage. As such, AUMA has sent [a letter and submission](#) to the Premier, copying the Ministers of Municipal Affairs and Treasury Board and Finance, requesting a renewed partnership.

This partnership should be based on our common goal of getting Alberta back to work through strategic coordinated investments. Partnership also must be based on mutual respect, since both the province and municipalities are accountable to Alberta voters.

In addition to a renewed partnership, there are some key topics that need to be addressed ahead of the next provincial budget and legislative session, such as:

- Municipal governments cannot absorb any further cutbacks or additional costs without significantly increasing taxes or cutting back essential services.
- Planned reductions to the Municipal Sustainability Initiative (MSI) must be revisited and a strategy developed to ensure that stranded federal infrastructure funding starts flowing back to Alberta communities.
- The Budget 2019 Fiscal Plan identified that the education tax requisition will be increasing by approximately four per cent, starting in 2020-21. This imposition to property tax ratepayers is planned for the same time as a freeze in provincial education spending. This planned year-over-year tax increase is unacceptable to municipalities and ratepayers.

Economic development is the top priority for municipalities, who all share the provincial government's objective to get Alberta back to work. Together, we must leverage our scarce resources to maintain infrastructure and preventative social services. Without thoughtful investments, our communities will not be able to attract and retain businesses and talent.

We have requested a meeting with the Premier to further highlight that municipalities have done all they can to absorb the funding cuts and cost increases.

Albertans cannot afford for their provincial and municipal leaders to be uncoordinated and adversarial. The solutions are in front of us if we pull together.

Keep watching our [Digest newsletter](#) and social media accounts in the coming weeks for further outcomes from the President's Summit. It's important that municipalities speak with a united voice. You can help by liking and sharing our content with your residents. Find us on [Twitter](#), [Facebook](#), [LinkedIn](#) and [YouTube](#), where video highlights of President's Summit panel discussions are [available now](#).

In addition to our meeting request, we look forward to continuing the dialogue on provincial-municipal partnership at our [Municipal Leaders' Caucus in Edmonton on March 25 and 26](#), and at our annual Convention on September 23-25 in Calgary.

Please feel free to contact me by email at president@auma.ca or call my cell phone at (403) 363-9224 to discuss any of these matters at any time as well.

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca





February 5, 2020

Honourable Jason Kenney
Premier, President of Executive Council
Office of the Premier
307 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Premier Kenney:

In recognition of the fiscal challenges Alberta and its communities are facing, last month AUMA hosted a *President's Summit on Municipal Finances: Effective & Transparent*. We appreciated the participation of many of your colleagues, which provided them the opportunity to engage with over 175 municipal leaders in dialogue focused on solutions.

The primary conclusion of the summit was that building a stronger provincial-municipal partnership is key to restoring the Alberta advantage. We all govern the same people who elected your provincial government, and we must collaborate to best use our finite tax dollars. Our members have expressed frustration at the lack of meaningful engagement on provincial decisions that impact our communities. Municipalities were taken aback by the cumulative impacts of a wide array of cuts and changes to programs introduced in the fall budget, from backtracking on city charters to funding changes to parent link.

As Minister Madu stated, "Only when we are working together can we ensure we are moving in the right direction". We concur that there has never been a greater need for the province and municipalities to work together to "fight out our way out of the economic downturn".

As we look towards a new decade, municipalities and the province have an opportunity to forge a more productive partnership based on key elements:

- A common goal: Economic development is the top priority for municipalities, who all share your government's objective to get Alberta back to work.
- Strategic coordinated investment: Municipalities understand the need to balance the province's books. At the same time, together we must leverage our scarce resources to maintain infrastructure and preventative social services. Without thoughtful investments, our communities will not be able to attract and retain businesses and talent. Experience shows that deferred investment results in increased costs down the road for future generations.
- Mutual Respect: Albertans elect provincial and municipal governments to provide good governance. Like the provincial government, municipalities are ultimately accountable to voters. Being the level of government closest to the people enables us to provide greater transparency and more effectively engage citizens and businesses when determining investment needs and opportunities for efficiency at the local level.

Albertans cannot afford for their provincial and municipal leaders to be uncoordinated and adversarial. The solutions are in front of us if we pull together.

I have enclosed further background that demonstrates why a renewed partnership between the province and municipalities is essential to Alberta's future.

As you prepare for the upcoming budget and legislative session, AUMA requests a meeting so that we can discuss the following:

- Municipal governments have engaged their businesses, citizens and staff to find efficiencies and alternative revenue sources to adjust to funding cutbacks and programs changes introduced in the provincial budget last fall. They cannot absorb any further cutbacks or additional costs without significantly increasing taxes or cutting back essential services.
- Now is the time to invest in maintaining Alberta's infrastructure. Prices are relatively low and Alberta's private construction firms are struggling to hang on through this extended downturn. Planned reductions to the Municipal Sustainability Initiative (MSI) must be revisited and a strategy developed to ensure that stranded federal infrastructure funding starts flowing back to Alberta communities. Reducing government investment in infrastructure at this time is crippling our construction industries, its workers and apprenticeship programs.
- The 2019-20 Fiscal Plan identified that the education tax requisition will be increasing by approximately four percent starting in 2020-21. This imposition to property tax ratepayers is planned at the same time as provincial education spending is being frozen. This planned year over year increase is unacceptable to municipalities and ratepayers.

In addition to our meeting request, we look forward to continuing the dialogue on provincial-municipal partnership at our Municipal Leaders' Caucus in Edmonton on March 25 and 26, and at our annual Convention on September 23-25 in Calgary. Please feel free to contact me by email at president@auma.ca or my cell phone at (403) 363-9224 to discuss any of these matters at any time as well.

Sincerely,



Barry Morishita
AUMA President

Cc: The Honourable Kaycee Madu, Minister of Municipal Affairs

Cc: The Honourable Travis Toews, President of Treasury Board and Minister of Finance

Encl.

STRONG PARTNERSHIPS BUILD ALBERTA

Municipalities understand and share the priorities of the Government of Alberta and look forward to working as partners to achieve them based on mutual respect and co-operation.

“Municipalities need a positive partnership with the provincial government and long-range planning to meet their community priorities.”
(UCP Platform, page 77)

SHARED GOAL: Getting Alberta Back to Work

A 2019 study by the University of Calgary’s School of Public Policy found that the number one issue for municipalities is economic development.

Standing up for Alberta is an important part of ensuring our future prosperity. AUMA and our members have stood shoulder-to-shoulder with the province in our [Support Canadian Energy campaign](#) where we championed the need for market access for our energy industry in the media and with municipal colleagues across Canada.



This shows municipalities are ready to partner in achieving the province’s goals, but the lack of meaningful engagement in provincial decisions creates barriers to success.

Alberta’s municipalities are working hard to attract industry and encourage economic development. At our President’s Summit, AUMA members shared examples of how they are working with their neighboring municipalities and local businesses to reduce red tape, build infrastructure, and create the networks needed to attract and retain investment and talent.

For example, the Town of Vegreville partnered with its local chamber of commerce to set up a joint panel to mitigate the loss of over 230 jobs as a result of the federal government’s decision to close the immigration processing centre. Thanks to these collective efforts, not a single business has closed in town and the region is poised to become a hemp industry hub.

Moving forward, AUMA will continue to work with our members and organizations such as the Alberta Chambers of Commerce and BILD Alberta to share examples and lessons learned from municipal-private sector partnerships. There is an opportunity for the province, municipalities, and the private sector to unite in sharing the message that Alberta is open for business.

STRONG PARTNERSHIPS BUILD ALBERTA

Strategic Coordinated Investment

Municipalities recognize that competitive federal, provincial, and municipal tax regimes help attract investment. During the summit, our members shared examples of efficiencies they have found in order to keep property taxes increases to a minimum, despite revenue pressures.

At the same time, we also heard examples of deferred maintenance of road and water infrastructure as a result of reductions to the Municipal Sustainability Initiative funding and other funding reductions. This is especially concerning as we also heard from the Alberta Chambers of Commerce and BILD Alberta that quality transportation and water infrastructure is essential to attract investment and development.

We also learned from the construction, road builders, and aggregate associations how deferred maintenance results in increased costs down the road. For example, aggregate is a finite resource, whose costs rise as supply decreases. We know from experience that delaying investments in maintaining and repairing infrastructure now will only result in replacing it tomorrow.

“Alberta needs to plan and build infrastructure to meet the needs of our future population and grow the economy.”
(UCP Platform, page 29)

The time to invest is now. The slowdown in Alberta’s economy means that prices are reasonable, and crews are available. A continued reduction of investment in municipal and provincial

infrastructure increases the risk that Alberta companies, many of whom rely on public sector investment for 50 percent of their work, will go out of business. This means that equipment and skilled labour will be lost to other jurisdictions.

There is a positive multiplier effect of investments in infrastructure, providing jobs to Albertans and profits to Alberta companies, which in turn are invested in local businesses and revenue for all levels of government.

“\$1 Billion investment in infrastructure generates \$1.6 billion in economic growth.”
(From FCM Building Better lives together, November 2019)

Development of a new Local Government Fiscal Framework and of a 20-year capital plan creates a generational opportunity to coordinate strategic investments in infrastructure that will pay dividends to Albertans for years to come. We also have an opportunity to find innovative solutions to ensure that stranded federal infrastructure dollars start flowing back to the Alberta communities where they were generated.

But it’s not only about investing in hard infrastructure. We must also invest in our people. During economic hardship, people suffer and need the services and supports that keep families together, communities alive, and the Alberta spirit strong. A dollar spent on the critical preventative services provided by Family and Community Support Services (FCSS) can save up to \$12 in justice and other costs.

STRONG PARTNERSHIPS BUILD ALBERTA

Mutual Respect

Municipalities are efficient and effective financial stewards who transparently manage taxpayer dollars while providing essential services.

Municipalities are the only order of government that doesn't just adopt our budgets in public, we deliberate in public. We are also the only order of government that can't run operational deficits. In addition to this, municipal revenue options are limited by legislation. These constraints force us to be efficient, and they require us to engage our citizens in making tough decisions on how we will invest our limited resources. These constraints also place us in a unique position to understand the challenges the province faces in balancing Alberta's books.

Municipalities at our President's Summit provided myriad examples of how they are engaging citizens to find efficiencies. The following is just a small sample of the solutions municipalities are implementing:

- The summer villages around Sylvan Lake host annual meetings to report to citizens on municipal spending and outcomes over the past year and to seek input on future investments. Many municipalities are supplementing traditional engagement approaches with podcasts, Facebook Live, blogs, and other technologies to seek citizen input on local decisions.
- The City of Grande Prairie's adaptation of Toyota's LEAN management system to identify operational efficiencies is anticipated to result in savings of \$2.5 million and 35,000 hours of staff time over the next three years.
- The City of Medicine Hat is also implementing LEAN and engaging staff and citizens in its Financially Fit for the Future initiative to address a \$23 million annual operating budget shortfall due to a decrease of commodity-based revenue. The City is on track to achieve revenue replacement of \$16 million by the end of its 2019-2022 budget cycle and has set a course to full recovery through a 10-year plan.

Municipalities at the Summit were excited to share these long-term solutions. However, this sound

planning can be undermined by changes the province makes to programs without warning. For example, one Alberta town re-invests all its traffic fine revenue into capital projects that improve community safety. This funding is invested in valuable projects, such as park lighting upgrades, pedestrian crosswalk signals, and equipment for peace officers. The town reports that many of its plans for community safety upgrades will now be delayed for additional years due to the province's decision to lower the portion of traffic fine revenue that is shared with municipalities.

We are ready to provide solutions to the province's financial difficulties but to contribute we need to be invited to the table. Ahead of the next budget and legislative session, we ask that the Government of Alberta sit down with AUMA, who represents 85 percent of Alberta's population, to discuss the issues impacting Alberta communities and the collaborative solutions to address them.

Let's build a positive and constructive dialogue about how we as elected representatives can make life better for Albertans.

United in solutions

Participants at the summit were united in their support for the Rural Municipalities of Alberta's (RMA) call to address the approximately \$173 million in property taxes on oil and gas properties that are currently unpaid to rural municipalities.

AUMA joins RMA in seeking the following solutions:

1. That the MGA be updated so that oil and gas properties are subject to the same tax recovery tools as other businesses and that municipal property taxes be legally assured as a secured claim in the event of bankruptcy or receivership.
2. That unpaid property taxes be considered as grounds for the Alberta Energy Regulator to deny a license to operate in Alberta.



REQUEST FOR DECISION

Meeting: February 10, 2020
Agenda Item: 8

Infrastructure Master Plan & Water Study Proposals

Administration requests a motion of Council to accept a proposal for the Framework for Growth Project (Infrastructure Master Plan & Water Study). The project deliverables are:

1. Topographic Survey of the Town's Infrastructure to confirm/update the GIS data in the Oldman River Regional Services Commission database.
2. Infrastructure assessment of the Town's deep utilities, lift stations, water treatment, wastewater treatment, roadways, public space and buildings.
3. 10 Year Capital plan
4. Water assessment
5. Asset Management

This comprehensive condition assessment and capacity analysis (including water study) of the Town's infrastructure will provide a road map to Town Council and Administration for assessing the status of the existing infrastructure. The detailed assessment will be used by the Town to plan and budget for capital rehabilitation and replacements to meet the Town's needs and to satisfy the expectations of the Town's residents and businesses. This information is important to plan for growth and can be utilized for developers and/or anyone wanting to connect to the Town's system. This information can also be utilized for asset management and to plan for off-site levy bylaws which will assist with growth, paying for growth when infrastructure improvements are triggered by that growth.

6 proposals were submitted for the project. The proposals were graded based on the following evaluation criteria:

- profile
- overall suitability of the proposal (understanding of objectives, approach taken, delivery schedule)
- proponent qualifications (experience, team, skills, technical capability, etc.)
- compensation (overall value for money, detailed breakdown of all associated costs)
- completeness (detail and presentation)

Administration has reviewed the proposals and recommends accepting the proposal from Associated Engineering Alberta Ltd. They are qualified; have completed many similar projects, have working knowledge of the Town systems (in particular the Stormwater Master Plan completed in 2015 and subsequent related projects), are below budget, and will also provide assistance for applicable grant applications/funding programs.

COSTS/ SOURCE OF FUNDING (if applicable):

This project has been approved within the 2020 budget. Additionally, the project has been submitted for a CARES (Community & Regional Economic Support) grant. We have not received information back as to the status of that application.

PROPOSED RESOLUTION:

Moved by Councillor _____ to accept the proposal for the Framework for Growth Project to Associated Engineering Alberta Ltd. in the amount of \$118,953.00 plus GST.

PREPARED BY: Tara VanDellen, Planner/Development Officer

APPROVED BY: Marian Carlson, CLGM - CAO

DATE: February 7, 2020



Labour and Immigration
Newcomer Integration

9th Floor 108 Street Building
9942 - 108 Street

Edmonton, Alberta
T5K 2J5

06 February 2020

Ricardo Morales
Manager, Community Development and
Integration Services & Southern Alberta Rural Initiatives
1111-11 Ave SW Calgary,
Alberta T2R 0G5
Email: rmorales@ccisab.ca

Dear: Morales:

Re: Welcoming Claresholm

Thank you for submitting your proposal for the fiscal year 2019-2020 to the *Settlement, Integration & Language Projects* Call for Proposals under the Alberta Settlement and Integration Program. We have completed our review of proposals and are pleased to inform you that your proposal has been selected to receive funding.

One of our team members will contact you to initiate the process of establishing a grant agreement.

Congratulations on being selected for funding. We look forward to collaborating with you and your organization to improve outcomes for newcomers and communities in Alberta.

Sincerely,

R. C. Land

Christine Land
Manager, Settlement & Language Programs
Newcomer Supports, Alberta Labour
newcomersupports@gov.ab.ca



INFORMATION BRIEF

Meeting: February 10, 2020
Agenda Item: 10

RURAL BROADBAND & HIGHSPEED INTERNET

Background

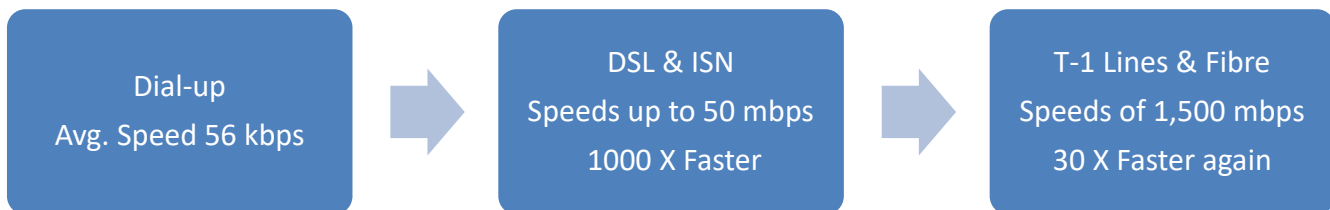
Rural broadband has a growing impact on investment and development for smaller communities, and the demand for highspeed internet access continues to grow. At the direction of Council, administration has made inquiries with leading internet providers in the region:

- Telus, General Manager of Customer Solutions Delivery, Alberta South
- Shaw, Enterprise & Account Executive, Alberta South

Other providers include CCI and Explorenet

Speed evolution

Internet was first available in the 1990's and by 2001 50% of households had dial-up speed internet, 10% had Direct Service Lines (DSL). By 2013 Cable Broadband speeds could reach up to 500 mbps, and as of 2018 80% of households have access to internet.



Long Term Evolution (LTE) network is a 4G service. The G stands for Generation, and the fifth generation (5G) has already started to roll out in some urban areas. 5G anticipates speeds between 1-10 gbps.

Access

High-speed internet investment is based on population density, consumer-demand, private-investment, and in some cases municipal investment. Larger centers provide the confidence required for companies to make large upfront infrastructure investments. Initially hospitals and schools within Claresholm were the driving influence for broadband infrastructure. More recently, industrial, commercial, and agricultural companies are requiring more than the standard DSL.

The downtown, highway corridor, and some areas of industrial have higher-speeds and greater broadband capacity where dedicated fibre-line and/or managed internet service has been installed. .

Home service in Claresholm is maxed around 50mbps and your top speeds are still affected by where your home is located. Customers that don't have access to traditional copper lines can purchase products like Telus Smart Hub that boost residential and commercial internet speed. Shaw is also dedicated to improving residential service, and will respond to neighborhoods experiencing slow internet if needed. A common misconception is that Telus and Shaw use the same quality of residential service-lines, but that is not always the case.

Looking ahead

At the end of 2019 Telus announced a \$10B dollar investment for mobile networks and rural internet access, and have a planned roll out of a 5G network in 2021. Claresholm is on the plans for upgrades, but the economic indicators must be present for investment, and the roll out in rural areas will be slower. Internet providers can create custom footprints for communities to identify priority areas and encourage investment, but it comes at a cost. Cost sharing has occurred in the past, with tax deferral in exchange for capital investment.

Shaw can create serviceability maps for communities, which identify accessibility and potential for expansion. In the last months of 2019 Shaw experienced a high number of requests for these maps. It was determined that sensitive information was being released, and the map format is under review. A request has been put in for Claresholm to receive a serviceability map as soon as it's available.

In terms of residential development Shaw indicates that they are 'all-in' and want to be included at the onset of development for greatest efficiency. Commercial developments require further ROI analysis than residential. In some cases shared multi-party trenching agreements can be made with municipalities to mitigate larger upfront investment. Shaw currently provides service to the south industrial area, and Alberta road to the north, just west of Highway-2.

This site has an article that does a good job of explaining the next generation of 5G internet.

"While 4G LTE relies upon relatively few large masts that are built miles apart, 5G will require lots of small cells much closer together. These mini 5G base stations may be placed on top of streetlights or on the sides of buildings every few hundred feet in urban areas. Logistically building a network like this out is going to be a challenge, it's going to be expensive, and it's going to take time"

www.digitaltrends.com/mobile/5g-vs-lte/

ATTACHMENTS:

- 1.) N/A

APPLICABLE LEGISLATION:

- 1.) N/A

PREPARED BY: Brady Schnell, Economic Development Officer

APPROVED BY: Marian Carlson, CLGM - CAO

DATE: February 6, 2020



Claresholm

INFORMATION BRIEF

Meeting: February 10, 2020

Agenda Item: 11

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - November 12, 2019				
2	CORRES: Hon. Nate Glubish, Minister of Service Alberta - Council directed Administration to contact Shaw Communications to find out where they are in regards to high speed internet for businesses in Claresholm and to report back to Council at the next meeting.	Brady/Tara	Update on Council Agenda	Complete
Regular Scheduled Meeting - November 25, 2019				
1	BYLAW #1678 - Moved by Councillor Schlossberger to get a commitment from Willow Creek Funeral Services to purchase and install an additional columbarium at the cemetery for engraving. CARRIED MOTION #19-181	Mike/Blair	Mike working with Chad to identify location in Cemetery	In progress
4	CORRES: Claresholm Golf Club RE: Bridge by Holes 6 & 7 - Referred to Administration to determine cost of repairing the bridge.	Mike	Being investigated	In progress
Regular Scheduled Meeting - December 9, 2019				
16	RFD: Summer Games Administration - Moved by Councillor Carlson to approve the Service Agreement for the Southern Alberta Summer Games Administrator position with the municipalities in the MD of Willow Creek for 2019 as presented. CARRIED MOTION #19-192	Blair	Contract is being passed around to participant communities for signing	In progress
27a	LAND - Moved by Councillor Moore to enter into a sale agreement with Southline Real Estate Ltd for the property described as Lot 1, Block 11, Plan 7910032 (4.29 acres) in the amount of \$77,220 plus GST subject to conditions of development. CARRIED MOTION #19-202	Tara	Agreement executed.	Complete
27a	LAND - Moved by Councillor Cutler to enter into a sale agreement with Structural Precast for the property described as: Lot 1, Block 10, Plan 7910032 Lot 2, Block 10, Plan 7910032 Lot 3, Block 10, Plan 7910032 Lot 4, Block 10, Plan 7910032 (10.85 acres) in the amount of \$195,300 plus GST subject to conditions of development. CARRIED MOTION #19-203	Tara	Agreement executed	Complete

Regular Scheduled Meeting - January 13, 2020				
18	RFD: Claesholm Golf Club Lease Agreement - Moved by Councillor Carlson to enter into a lease agreement with the Claesholm Golf Club for the terms and conditions as proposed (January 1, 2020 to December 31, 2024, with a 5-year option to renew). CARRIED MOTION #20-011	Mike/Darlene	Forwarded to Lyle	Complete
19	RFD: Multi-use Buildings Project Proposals - Moved by Councillor Schlossberger to award the contract for the Multi-use Community Buildings Project to Tricon Developments Inc. in the amount of \$3,038,333.00 plus GST. CARRIED MOTION #20-012	Blair	Proponent has been notified. Contract is being drafted	In progress
20	RFD: Pump House & Land Transfer - Moved by Councillor Zimmer to transfer Lot 4, Block 1, Plan 2840JK, and all buildings and other improvements affixed to the lands, to the MD of Willow Creek No. 26 for \$1.00 (one dollar). CARRIED MOTION #20-013	Marian/Tara	Transfer documents signed & sent to Land Titles	Complete
27b	IN CAMERA: LAND - Moved by Councillor Cutler to transfer the south portion of Lot 8, Block 75, Plan 147N to the owners of the N portion of Lot 8, Block 75, Plan 147N. CARRIED MOTION #20-014	Tara	Signed and sealed and sent to Land Titles	Complete
Regular Scheduled Meeting - January 27, 2020				
2	Delegation Response: Claesholm Skatepark Association - Moved by Councillor Moore to rescind Motion #19-038. CARRIED MOTION #20-016 Moved by Councillor Schulze to support locating the new skatepark on the site of the new Multi-use Community Building at 5318 – 2nd Street West. CARRIED MOTION #20-017	Mike/Denise	Conversations ongoing	In progress
5	CORRES: ORRSC - Moved by Councillor Schlossberger that the Town of Claesholm participate in the application for the 2020 Oldman River Region GIS Enhancement Project submitted by the Town of Coaldale under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant, and further, to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. CARRIED MOTION #20-018	Tara	Resolution signed and sent to ORRSC	Complete
7	RFD: EMPP Grant - Moved by Councillor Cutler to write a letter of support for the grant application being submitted by the MD of Willow Creek to the Emergency Management Preparedness Program (EMPP) Grant to support the delivery of large-scale regional projects, and to financially support the project in the amount of \$2,000.00 (two thousand dollars) in 2021. CARRIED MOTION #20-019	Jason	Letter sent	Complete
8	RFD: Draft 2020-2022 Strategic Plan - Moved by Councillor Schlossberger to approve the Town of Claesholm Strategic Plan 2020-2022 as presented. CARRIED MOTION #20-020	Karine	Posted on website, printed & filed with Minutes	Complete
9	RFD: Claesholm Fire Chief Appointment - Moved by Councillor Zimmer to appoint Craig White to be the Full-Time Fire Chief effective on February 10th, 2020. CARRIED MOTION #20-021	Marian	Appointment made	Complete
10	RFD: 2020 Open Houses - Moved by Councillor Cutler to have the first Council Open House of 2020 on Thursday, February 27, 2020 at 7:00 p.m. at the Bridges at Claesholm Golf Club with discussions to focus on the 2020 Budget and the Multi-use Community Buildings. CARRIED MOTION #20-022	Tara/Blair/ Karine	Preparations underway	Complete
10	RFD: 2020 Open Houses - Moved by Councillor Cutler to have the second Council Open House of 2020 on Thursday, May 7, 2020 at 7:00 p.m. at the Claesholm Seniors Drop-in Centre with discussions to focus on emergency preparedness, fire services and the Intermunicipal Collaboration Framework (ICF). CARRIED MOTION #20-023	Jason/Marian/ Karine	Preparations underway	Complete

11	RFD: Committee Structure Change - Moved by Councillor Zimmer to remove Councillor Brad Schlossberger and appoint Councillor Mike Cutler as the Town's representative on the Claresholm & District Chamber of Commerce. CARRIED MOTION #20-024	Karine	Board & Committee listing updated	Complete
11	RFD: Committee Structure Change - Moved by Councillor Schlossberger to temporarily appoint Councillor Craig Zimmer as Deputy Mayor effective January 27, 2020 until February 29, 2020. CARRIED MOTION #20-025	Karine	Schedule updated	Complete
15b	Confidential Evaluations - Moved by Councillor Zimmer to appoint Ryan McKirdy to the Claresholm & District Museum Board. CARRIED MOTION #20-026	Karine	Email sent	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Marian Carlson, CLGM – CAO

DATE: February 7, 2020

INFORMATION ITEMS

BOARD REPORT



CHINOOK
ARCH **REGIONAL
LIBRARY SYSTEM**

CHINOOK ARCH LIBRARY BOARD MEETING - DECEMBER 5, 2019

CHINOOK ARCH LIBRARY BOARD EXECUTIVE COMMITTEE 2020

The December meeting of the Chinook Arch Library Board is the annual organizational meeting, where the Executive Committee is elected for the following year. Congratulations to the following trustees who comprise the Executive Committee for 2020:

DeVar Dahl (Town of Magrath): Chair
Marie Logan (Village of Lomond): Vice-chair
Lloyd Kearl (Cardston County): Treasurer
Tony Hamlyn (Town of Claresholm): Director
Wendy Kalkan (LPL Resource Centre): Director
Doug Logan (Vulcan County): Director
Vic Mensch (Ministerial Appointment): Director
Christopher Northcott (Village of Milo): Director
Quentin Stevick (Pincher Creek MD): Director

According to the Committees and Committee Mandates policy, the Executive Committee is responsible for the smooth operation of the System between board meetings. Thanks to everyone who put their names forward!

SAYING FAREWELL TO LONG-TIME TRUSTEES

The Board would like to acknowledge the significant contributions of three departing trustees: Howard Paulsen (Town of Stavely), Kathy Davies (Town of Claresholm), and Gordon Given (Town of Nanton).

Howard Paulsen was on the board for nearly 12 years, chairing several standing committees before serving two terms as Board Chair, and then sitting on the Executive Committee as Past Chair. Howard was instrumental in the successful campaign to lobby the Government of Alberta for the much-needed infrastructure funds to upgrade the Chinook Arch facility.

Gordon Given has also been on the board for many years, while also chairing the Nanton Library Board. Gordon was active on the Finance/Personnel and Executive Committees, and has long been a strong advocate of the public library as a vital community service.

Kathy Davies joined the board upon her retirement as the manager of the Claresholm library, where she worked for 38 years! Kathy's knowledge of rural libraries was instrumental in the board's planning and decision-making. Kathy was on the Executive Committee and chaired the Planning/Facilities Committee. Thank you all for your service to southern Alberta public libraries!

thank you!

BOARD MEMBERS PRESENT

Arrowwood	Wendy Williams
Barons	Ron Gorzitza
Cardston County	Lloyd Kearl
Carmangay	Joanne Juce
Claresholm	Tony Hamlyn
Coaldale	Briane Simpson
Coalhurst	Heather Caldwell
Fort Macleod	Jim Monteith
Glenwood	David Rolfson
Hill Spring	Suzanne French
Lethbridge	Heather Woodruff
Lethbridge County	Tory Campbell
Lomond	Marie Logan
Magrath	DeVar Dahl (Chair)
Milk River	Margaret McCanna
Nanton	Marie Schooten
Picture Butte	Teresa Feist
Pincher Creek	Mark Barber
Pincher Creek MD	Quentin Stevick
Raymond	Joan Harker
Stavelly	Howard Paulsen
Stirling	Rob Edwards
Taber	Carly Firth
Vauxhall	Kim Cawley
Vulcan	Liz Hammond
Vulcan County	Doug Logan
Warner	Colette Glynn
Warner County	Morgan Rockenbach
LPL Resource Centre	Wendy Kalkan
Ministerial Appointment	Vic Mensch

Regrets:

Barnwell	Jane Johnson
Cardston	Dennis Barnes
Crowsnest Pass	Doreen Glavin
Milo	Christopher Northcott
Taber MD	Jennifer Crowson
ID of Waterton	Lesley Little
Willow Creek MD	Maryanne Sandberg

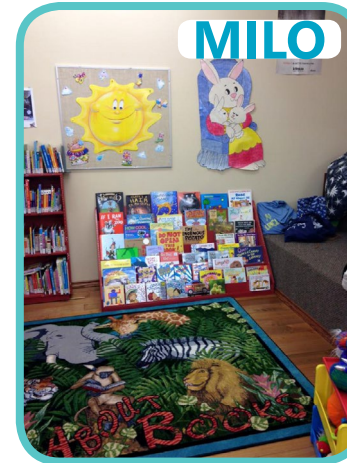
Absent:

Champion	Trevor Wagenvoort
Coutts	Marvin Bohne
Granum	Vacant
Kainai Board of Education	Linda Weasel Head

WOWZERS! 2020 REVISED BUDGET APPROVED

Provincial funding for Alberta's public libraries was maintained in the Government's 2019-2020 Budget. As such, no significant adjustments were required to Chinook Arch's 2020 budget. Changes for 2020 include the discontinuation of the RISE Videoconference network. RISE, originally funded by a grant from Rural Alberta's Development Fund, played a significant role in delivering programming to rural libraries across Alberta. Other changes to the budget include restrictions on spending for the hoopla service that allows patrons to download audiobooks, movies, and more. While a popular service, the pricing model has proven unsustainable in the long run.

A LOOK AT OUR LIBRARIES



MILO



COALDALE



PINCHER CREEK

POLICY REVIEW

The Board reviewed and approved the following updated policies:

- Annual Vacation
- Memberships
- Grievance Procedures

CONTACT US

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



facebook.com/
chinook.arch7



@chinooklibs



@chinooklibs

CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING

Claresholm Museum, The Station

November 20, 2019

Present: Barry Gibbs, Betty Hoare, Gaven Moore, Don Glimsdale and Bill Kells.

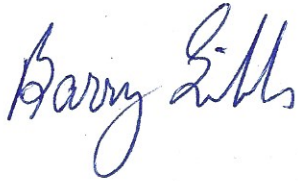
Absent: Verne Lunan

1. Call to order by Barry Gibbs at 3:02 PM.
2. Adoption of agenda with changes made by Don Glimsdale. **CARRIED**
3. Approval of minutes from September 4, 2019 as circulated by Gaven Moore. **CARRIED** Correspondence: letter of resignation was received from board member Carl Hopf.
4. Financial Report - Discussed the financials dated November 6, 2019 and there were no concerns as a board. Motion to accept the financials as presented made by Don Glimsdale. **CARRIED**
5. Chair Report – Barry Gibbs reported that he had made a presentation thanking the Royal Purple of Stavely for their financial support. This year was a very busy year for donations to the museum. The board agreed that a thank you in the Claresholm Local Press would be appropriate. A motion made by Gaven Moore to create a list of sponsors for all 3 projects in 2019 be created and displayed by the individual projects. **CARRIED** A list of the donations would also be attached to these minutes. Barry Gibbs and Bill Kells will be going to Town Council to present a cheque from The Friends of the Museum for repayment back to the town on the Ben Scamen video.
6. The board viewed the video created honoring Ben Scamen. A copy of the video was sent to Ben's family to show at Ben's 100th birthday party in January 2020. It was decided that Saturday January 25, 2020 would be the day that the museum would hold an open house for the Ben Scamen display. Details to be worked out in January.
7. Executive Directors Report – Monthly report distributed by Bill Kells detailed the Women in Agriculture /Louise McKinney display. Everyone thought it was a tremendous success and feedback has been positive. A meeting of the accessioning committee to process a backlog of donations needs to happen in early 2020. Bill also included a separate document of his suggestions for next year. Some of the items included in the list: better

signage on the buildings, incorporating sound into the existing displays and upgrading the lighting. A housekeeping item that was deemed a priority was to have shelving installed in the basement of the Station building to get artifacts of the floor.

8. 2020 Annual Plan discussion deferred to next meeting.
9. Discussed having potential new board members attend the next upcoming meeting as guests.
10. Instead of a meeting in December, Barry Gibbs once again offered to host a potluck at his house.
11. Motion for adjournment made by Barry Gibbs at 5:05 PM. **CARRIED**

Next meeting January 15, 2020.



Board Chair

See listing below of donations received.

The Claresholm Community showed their support for the museum through generous donations in 2019. Below is a listing of the donors and the projects they donated to. There were also anonymous donors.

Ben Scaman: \$2,150

Royal Canadian Legion #41
PS Pharmazee Corp
Legacy Dodge Claresholm
Larry Clayton
Claresholm Lions Club
Tony Burton
Morkin Farms
Stavely Royal Purple (this went to the Town & we were reimbursed)
Betty Hoare

Women in Ag: \$3,390

Morkin Farms
Friends of the Claresholm Library
Tim & Rita Burton
B & G Farms Ltd
Anola Laing
EQUUS REA Ltd
The Kinette Club of Claresholm
Diadem Agriculture Inc
AFSC Claresholm
Sandy Menzies
Don & Myrna Glimsdale

Culture Days: \$3,477

J & K Hart
Royal Canadian Legion #41
Watt & Stewart Commodities Inc
The Kinsmen Club of Claresholm
Claresholm Lions Club
The Kinette Club of Claresholm
Alberta Government Grant
Carryover from 2018

Karine Keys

From: Seniors and Housing Information <Seniorsinformation@gov.ab.ca>
Sent: Wednesday, January 29, 2020 1:55 PM
To: Seniors and Housing Information
Subject: Seniors Week 2020 – Expression of Interest – Deadline for Submissions February 5, 2020

Is your community or organization hosting a community event or celebrating a special milestone during Seniors' Week, June 1 to 7, 2020? If so, this may be a great opportunity!

Seniors' Week has been celebrated since 1986 to recognize the contributions that seniors make to enhance the quality of life in Alberta. Each year, a community is selected to co-host the Provincial Launch of Seniors' Week, which will be held June 1, 2020. If your community or organization is interested in co-hosting the Provincial Launch Event, [click here](#) to submit a proposal before February 5, 2020.

Communities and organizations plan and host Seniors' Week events throughout the province. If your community plans to host an event during Seniors' Week, the Government of Alberta offers an online Events Calendar that can be used to post or view special events for seniors.

Alberta Seniors and Housing
Seniors Services Division

Register your special seniors-related event by clicking on the calendar!



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FEB 4 2020

**Municipal District of Willow Creek No. 26
SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

**NOTICE OF SUBDIVISION AND DEVELOPMENT APPEAL BOARD HEARING
REGARDING THE FOLLOWING:**

Development Application No.	Legal Land Description
DP117-19	SE ¼ 10-13-27-W4M
DP118-19	SE ¼ 03-13-27-W4M

THIS IS TO NOTIFY YOU THAT IN ACCORDANCE WITH SECTION 686 OF THE MUNICIPAL GOVERNMENT ACT, REVISED STATUTES OF ALBERTA, 2000, CHAPTER M-26, AS AMENDED THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD OF THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26 WILL HEAR AN APPEAL OF THE DECISIONS OF THE:

Municipal Planning Commission of the M.D. of Willow Creek No. 26 with respect to

APPLICANT Ted Menzies (TDT Properties Ltd.)

NO.	PROPOSAL	LEGAL DESCRIPTION	DECISION
DP117-19	Placement of Temporary 53 ft. trailer for advertising land for sale, and a waiver request of Temporary Signs Schedule 9, section 11(a) of the Land Use Bylaw 1826	SE 10-13-27-W4M	Approval with conditions and waiver
DP118-19	Placement of Temporary 53 ft. trailer for advertising land for sale, and a waiver request of Temporary Signs Schedule 9, section 11(a) of the Land Use Bylaw 1826	SE 03-13-27-W4M	Approval with conditions and waiver

PLACE OF HEARING: Municipal District of Willow Creek No. 26, Municipal Admin Building
221 – 45 Avenue W., Claresholm, AB

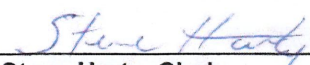
DATE OF HEARING: Thursday, February 13, 2020

TIME OF HEARING: 10:00am

PERSONS WHO WISH TO SUBMIT A WRITTEN PRESENTATION SHOULD SUBMIT BRIEFS TO THE CLERK OF THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD NO LATER THAN THE 10th DAY OF FEBRUARY, 2020, AT THE FOLLOWING ADDRESS:

Oldman River Regional Services Commission
3105 – 16th Avenue, North, Lethbridge, Alberta T1H 5E8
PHONE: (403) 329-1344 EMAIL: steveharty@orrsc.com

DATE: January 28, 2020

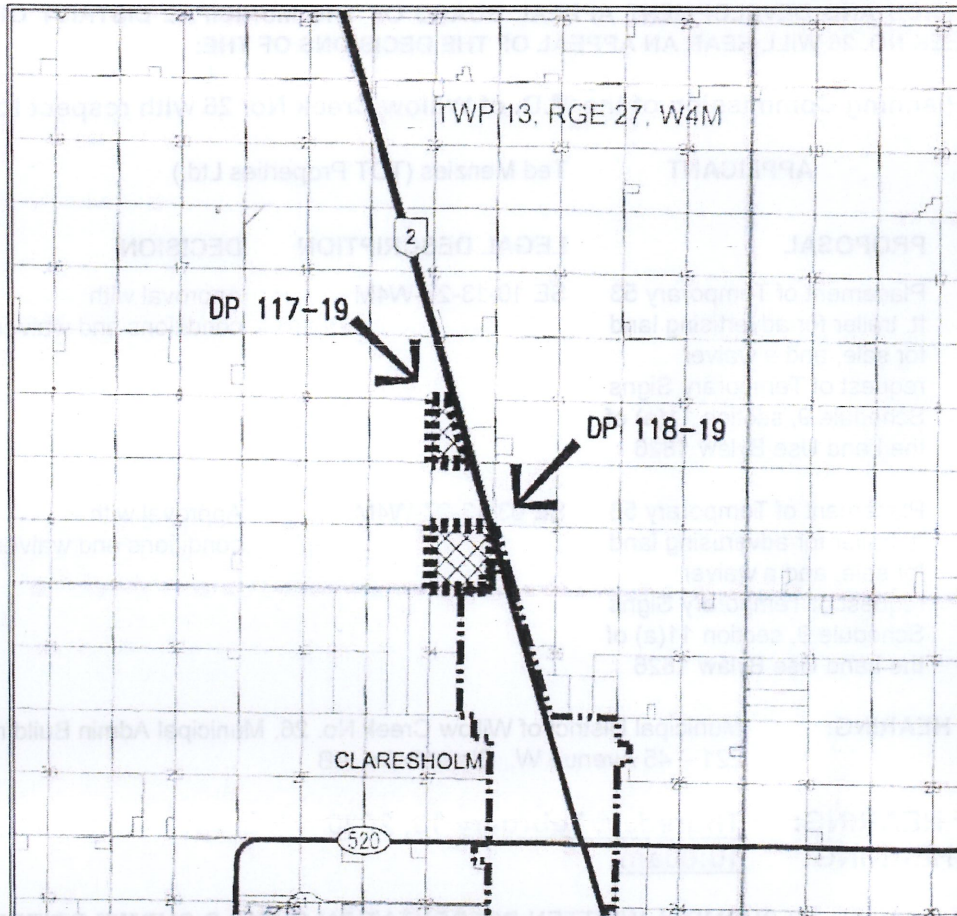


**Steve Harty, Clerk,
Subdivision and Development Appeal Board**

**Municipal District of Willow Creek No. 26
SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

**NOTICE OF SUBDIVISION AND DEVELOPMENT APPEAL BOARD HEARING
REGARDING THE FOLLOWING:**

SUBJECT PARCEL(S):
DP 117-19 SE ¼ 10-13-27-W4M
DP 118-19 SE ¼ 03-13-27-W4M



LOCATION SKETCH
DP 117-19, PORTION OF SE ¼ SEC 10, TWP 13, RGE 27, W 4 M
AND
DP 118-19, PORTION OF SE ¼ SEC 3, TWP 13, RGE 27, W 4 M
MUNICIPALITY: M.D. OF WILLOW CREEK NO. 26
DATE: JANUARY 27, 2020

Alberta SouthWest Bulletin February 2020

Regional Economic Development Alliance (REDA) Update

❖ Meeting with Livingstone-Macleod MLA

AlbertaSW was pleased to welcome MLA Roger Reid to join the board meeting on February 5. He shared some important perspectives from the province. The discussion, covering a wide range of topics and issues, served to identify common goals and shared vision for the region. AlbertaSW looks forward to working with “MLA #935” ... yes, another interesting fact of the evening: Roger is the 935th MLA to be elected in the province of Alberta!

❖ “Energizing Agricultural Transformation” (EAT) Resource Roundtable

The second “Resource Round Table” meeting was an opportunity to review the extensive research conducted by InnoVisions and Associates. Below are some key points gathered from those interviewed.

Top five challenges facing agri-businesses in AlbertaSW:

- 1) Labour Availability (51% of respondents);
- 2) Government Policies and Regulations (40%);
- 3) Access to Market (40%);
- 4) Lack of data (10%);
- 5) The cost of new technology (9%) .

Top five identified opportunities in the ag-industry:

- 1) Increasing trend to “buy local” (40%);
- 2) Increasing interest in, and consumer demand for, plant proteins (40%);
- 3) Collaboration and sharing of knowledge – peer groups to help productivity (21%);
- 4) Increasing interest/awareness of environmental stewardship (20%).
- 5) A majority of respondents (60%) offered a variety opportunity of ideas, such as: leverage assets; form academic/industry partnerships and support further innovation, technology, research and development.

Please contact bev@albertasouthwest.com to request a copy of the full report.



❖ **SouthWest Succession Partnership:** a NEW initiative of AlbertaSW, Community Futures Crowsnest Pass and Community Futures Southwest ... combining resources to meet the following objectives:

- Provide education on succession planning fundamentals to support business continuity;
- Raise awareness, attract investors and help businesses and farms for sale to be matched with the right buyer. SXNM SuccessionMatching Ltd. has been engaged to help facilitate buyer-seller introductions, as well as
- Design and deliver a **Succession Planning Summit: one week of on-line webinars;**
- Design and deliver a **business continuity workshop** (proposed: March 24th) in a location to be determined;
- Schedule **one-on-one coaching** with identified businesses;
- Provide **coupon codes** and support for on-line buyer-seller matching.

Contact bev@albertasouthwest.com for more details and find out how to participate.

❖ **Economic Developers Alberta (EDA) Conference** ... April 1-3, 2020 in Kananaskis www.edaalberta.ca

❖ **Business of Outdoor Recreation Summit** ...September 14-16, 2020, Civic Center, Great Falls, Montana.

- The inaugural Summit, initiated by the Montana Governor’s office in December 2018, was a great success.
- In 2019 the event was held as a “Recreation Innovation Lab” to operationalize the key learnings from 2018.
- The 2020 event will be an enhanced, full format Summit. The Montana Office of Outdoor Recreation, the Crown of the Continent Geotourism Council and the Montana Trails Coalition are co-hosting.

The Summit is in the planning stages, so please mark your calendar and watch for details!

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Tourism Destination

Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com





Alberta SouthWest Regional Alliance Minutes of the Board of Directors Meeting

Wednesday January 8, 2020 –Fire Department Meeting Room, Nanton

Board Representatives

Barney Reeves, Waterton Park
Brent Feyter, Fort Macleod
Scott Korbett, Pincher Creek
Jim Bester, Cardston County
Brad Schlossberger, Claresholm
Beryl West, Nanton
Rick Lemire, MD Pincher Creek
Albert Elias, Glenwood

Resource Staff and Guests

Deb Welsh, CAO MD Ranchland
Shalane Friesen, Alberta Parks
Yvonne Chau, Travel Alberta
Levi Feyter, Fort Macleod
Tony Walker, CFABSW
Bev Thornton, Executive Director, AlbertaSW

1. Call to Order and Welcome
Chair, Barney Reeves, called the meeting to order.
2. Approval of Agenda
Correspondence from Town of Granum added as item 8 .
Moved by Scott Korbett THAT the agenda be approved as amended.
Carried. [2020-01-673]
3. Approval of Minutes
Moved by Brad Schlossberger THAT the minutes of December 4,
2019 be approved as presented.
Carried. [2020-01-674]
4. Approval of Cheque Register
Moved by Rick Lemire THAT cheques #2728 to #2739be approved as
presented.
Carried. [2020-01-675]
5. EDA Leadership Forum
Moved by Brad Schlossberger THAT the Board formally approve the
consensus, reached by e-mail, to be a \$350 sponsor of the EDA
Leadership Summit to be held in Calgary on May 8, 2020.
Carried. [2020-01-676]
6. Travel Alberta Update
Yvonne Chau provided an overview of the Travel Alberta Annual
Report and the 10-Year Tourism Strategy Development plan which
includes stakeholder engagement sessions and on-line survey
Bev will forward information to our communities and businesses.
7. REDA Chairs Meeting with Minister
A conference call with The Hon. Tanya Fir included a presentation
from the REDAs and question/answer with the Minister and MLAs.
8. Town of Granum
The community has voted to become part of the MD of Willow Creek.
Bev will follow up with CAO and Board representative.
9. Financial and Operations Summary
Board reviewed a summary of finances and projects as completed in
the first 3 quarters of the year. All is on track, according to plan.
10. Energizing Agricultural
Transformation
The Resource Round Table met for the second time on the afternoon
of January 8, 2020. InnoVisions and Associates presented a “what we

Heard" report, summarizing interviews and research completed to date. Contact Bev if you would like a copy of the presentation.

11. EDA Conference 2020
Moved by Jim Bester THAT AlbertaSW pay the registration fee for up to 4 Board representatives to attend.
Carried. [2020-01-677]
12. Update from meetings:
 - o Mayors and Reeves
 - o Highway 3 TwinningAccepted as information.
13. Executive Director Report
Accepted as information.
14. Round table updates
Accepted as information.
15. Board Meetings:
 - February 5, 2020-Fort Macleod
 - March 4, 2020-Stavelly
 - April 1, 2020: NO MEETING (EDA conference begins April 1)
 - May 6, 2020-TBD
 - June 3, 2020-AGM-tentatively Crowsnest Pass
16. Adjournment
Moved by Brent Feyter THAT the meeting be adjourned.
Carried. [2020-01-678]

Approved February 5, 2020

Chair

Secretary/Treasurer