TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 13, 2023
AGENDA

Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live

NOTICE OF RECORDING

CALL TO ORDER

AGENDA: **ADOPTION OF AGENDA**

MINUTES: **REGULAR MEETING – JANUARY 23, 2023**

DELEGATION: **CLARESHOLM RCMP DETACHMENT – Cpl. Tom Nairn**
RE: Q3 Report for Claresholm

ACTION ITEMS:

1. **CORRES: Joe Ceci, MLA for Calgary-Buffalo & Critic for Municipal Affairs**
   RE: Alberta Budget 2023
2. **CORRES: Mayor Sheila Gilmour, Town of Fox Creek**
   RE: Ambulance Service
3. **CORRES: Land Property Rights Tribunal**
   RE: Notice of Intent to Annex Acknowledgement
4. **CORRES: Farm Safety Centre**
   RE: Safety Smarts Program
5. **CORRES: Stavely Elks & Royal Purple**
   RE: 2023 Canadian Curling Championship
6. **CORRES: Municipal District of Willow Creek No. 26**
   RE: Notice of Public Hearing – Proposed Bylaw #1943
7. **CORRES: Town of Claresholm Economic Development**
   RE: Letter of Support for MD of Willow Creek Application
8. **REQUEST FOR DECISION: The Range Gravel Road Experience**
9. **REQUEST FOR DECISION: Claresholm Weekly Market Request**
10. **REQUEST FOR DECISION: Letter of Support – Skatepark Association**
11. **REQUEST FOR DECISION: 2023 Spring Municipal Leaders' Caucus**
12. **REQUEST FOR DECISION: Storm Water Management – Phase 2**
13. **INFORMATION BRIEF: Council Committee Reports**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**
16. **IN CAMERA:**
    a. **Personnel – FOIP Section 17**
    b. **Personnel – FOIP Section 17**
    c. **Land – FOIP Section 16**
    d. **Advice from Officials – FOIP Section 24**
    e. **Advice from Officials – FOIP Section 24**

INFORMATION ITEMS:

1. **Municipal Planning Commission Minutes – October 21, 2022**
2. **Claresholm & District Transportation Society Minutes – November 24, 2022**
3. **Alberta SouthWest Regional Alliance Board Meeting Minutes – December 7, 2022**
4. **Alberta SouthWest Bulletin – February 2023**

ADJOURNMENT

TOWN OF CLARESHOLM

PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 23, 2023

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream:https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Meister for unanimous consent to adopt the Agenda as amended by adding Closed Session Item 15(b) Advice from Officials, FOIP Section 24.

CARRIED UNANIMOUSLY

MINUTES: **REGULAR MEETING – JANUARY 9, 2023**

Moved by Councillor Zimmer that the Regular Meeting Minutes of January 9, 2023 be accepted as presented.

CARRIED

PUBLIC HEARING: **BYLAW #1738 – Land Use Bylaw Amendment**

Mayor Petrovic declared the Public Hearing open regarding Bylaw #1738 at 7:01 p.m.

CAO Abe Tinney presented Bylaw #1738, a Bylaw for the purpose of amending Land Use Bylaw #1525 to accommodate the change of use for closed roads from "No zoning" to "Public – P". No formal submissions were received from the public.

Mayor Petrovic asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1738. No comments from members of Council were noted.

Mayor Petrovic declared the Public Hearing closed at 7:02 p.m.

ACTION ITEMS:

1. **BYLAW #1738 – Land Use Bylaw Amendment**
   RE: 2nd & 3rd Readings

Moved by Councillor Cutler to give Bylaw #1738, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Kettles to give Bylaw #1738, a Land Use Bylaw Amendment, 3rd & Final Reading.

CARRIED

2. **BYLAW #1757 – Land Use Bylaw Amendment**
   RE: 1st Reading

Moved by Councillor Zimmer to give Bylaw #1757, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

3. **CORRES: Mayor Brian Holden, Town of Bon Accord**
   RE: Ambulance Crisis

Received for information.

4. **CORRES: Canadian Federation of Independent Business**
   RE: 2023 Municipal Business Report

MOTION #23-006 Moved by Councillor Meister to direct Administration to review the 2023 Municipal Business Report prepared by the Canadian Federation of Independent Business and provide a report to Council.

CARRIED

5. **CORRES: Rowan House**
   RE: Safe at Home Project

Received for information.

6. CORRES: National Police Federation
RE: The NPF's Recommendations for a Safer Alberta – Budget 2023

Received for information.

7. CORRES: Claresholm & District Chamber of Commerce
RE: 2023 Trade Fair

MOTION #23-007 Moved by Councillor Carlson to support the Claresholm & District Chamber of Commerce's 2023 Trace Fair on April 28 & 29, 2023 with a large booth in the amount of $350.

CARRIED

8. REQUEST FOR DECISION: Renewal Stream Application

MOTION #23-008 Moved by Councillor Schlossberger to direct the Economic Development Officer to prepare and apply to the Alberta Advantage Rural Renewal Stream.

CARRIED

9. REQUEST FOR DECISION: Subdivision Application – Old Railway Lands

MOTION #23-009 Moved by Councillor Kettles to approve the subdivision of the Old Railway Lands with conditions as presented.

CARRIED

10. INFORMATION BRIEF: Amundsen Park Update

Received for information.

11. INFORMATION BRIEF: CAO Report

Received for information.

12. INFORMATION BRIEF: Council Committee Reports

Received for information.

13. INFORMATION BRIEF: Council Resolution Status

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor to adopt the information items as presented.

CARRIED

15. IN CAMERA:
a. Personnel – FOIP Section 17
b. Advice from Officials – FOIP Section 24

Moved by Councillor Cutler to go In Camera at 7:27p.m. for the following items:
a. Personnel – FOIP Section 17
b. Advice from Officials – FOIP Section 24

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 7:27 p.m.

Moved by Councillor Meister to come out of In Camera at 8:26 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:26 p.m.

a. Personnel – FOIP Section 17

MOTION #23-010 Moved by Councillor Cutler to approve the Personnel matter as discussed in Closed Session.

CARRIED

ADJOURNMENT: Moved by Councillor Kettles that the meeting adjourn at 8:27 p.m.

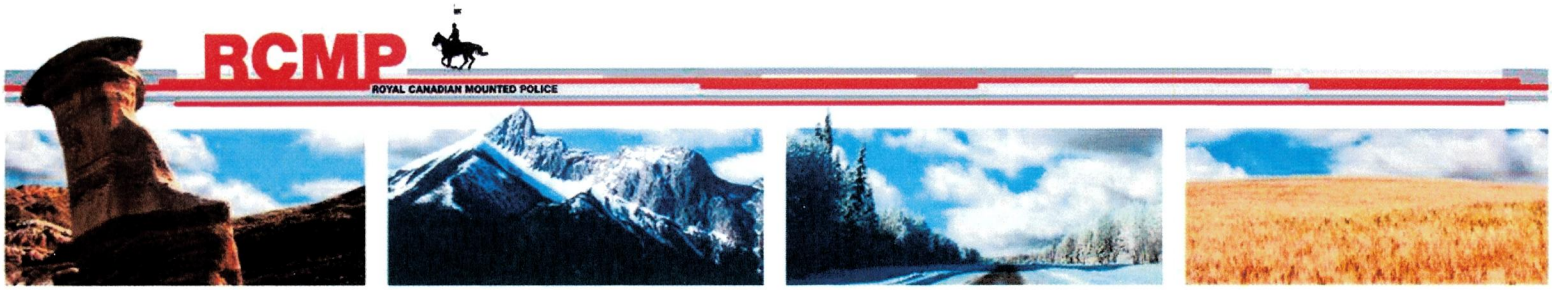
CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:27 p.m.

_____ _____

Mayor – Chelsae Petrovic Chief Administrative Officer – Abe Tinney

DELEGATIONS



2023/01/25

Corporal Thomas NAIRN
Detachment Commander
Claresholm Detachment

Dear Mayor Chelsae PETROVIC,

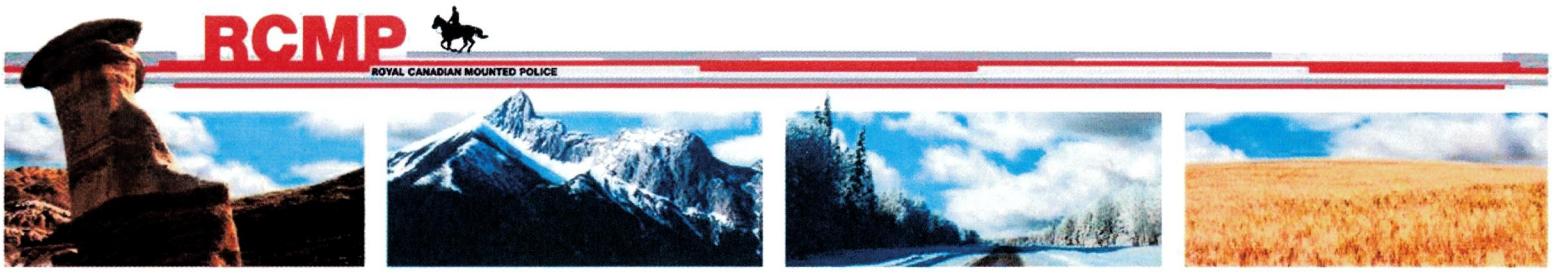
Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Claresholm Detachment spanning the October 1st to December 31st, 2022 reporting period. This report is a key tool to address any questions or concerns you may have, as part of our continued commitment to engage with your leadership team and the constituents you represent.

As we embark on 2023, the top priority for the Alberta RCMP remains the safety and security of all Albertans. Thus, this letter and attached appendixes will provide for you an update on our Next Generation 9-1-1 (NG911) upgrades in our Operational Communications Centers (OCC). The Alberta RCMP OCC Program provides response to police emergencies and routine calls for service to approximately 1.3 million citizens of Alberta, including 22 First Nations communities. The OCC provides police dispatch and call-taking services supporting 117 RCMP detachments and several contracted and/or integrated units. Our call-taking services also serve as a Secondary Public Safety Answering Point (PSAP) for Alberta's 9-1-1 system.

The Canadian Radio-television and Telecommunications Commission (CRTC) has mandated the replacement of the current Enhanced 9-1-1 service in Canada with NG911. This change will enhance public safety communications in an increasingly wireless society and will fundamentally change 9-1-1 and emergency services operations as it exists today. The evolution of NG911 future improvements are anticipated to include:

- 9-1-1 Real-time Text (RTT) by Spring 2024.
- Further location improvements including the potential addition of azimuth to enhance coordinates, vehicle telematics, and building schematics.
- The potential to communicate with 911 operators via video call.

As early adopters of this transition to NG911, the Alberta RCMP's lead in modernizing public safety communications demonstrates our commitment to the safety and security of all Albertans.



As a further update, we are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. If you are policed under a MPSA, I will be working directly with you to craft the multi-year financial plan for your community. If you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

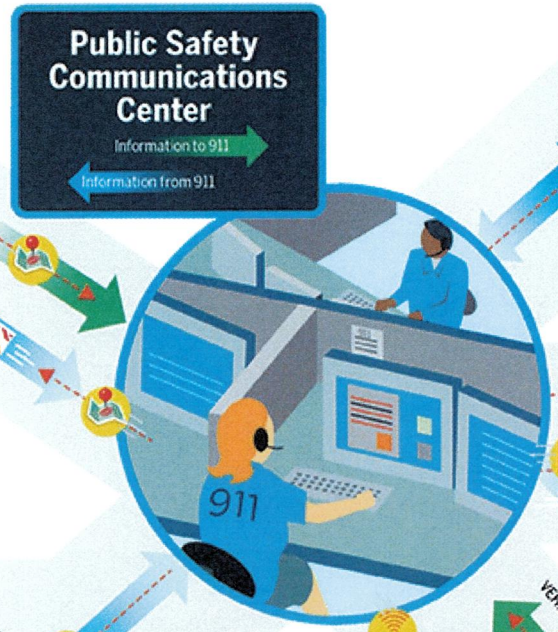
The attached reporting along with your valued feedback will help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

Corporal Thomas NAIRN
Detachment Commander
Claresholm Detachment

NG911 FOR EMS

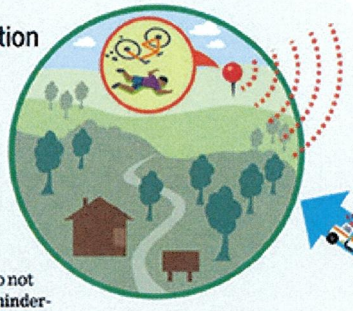
How EMS Benefits from Next Generation 911

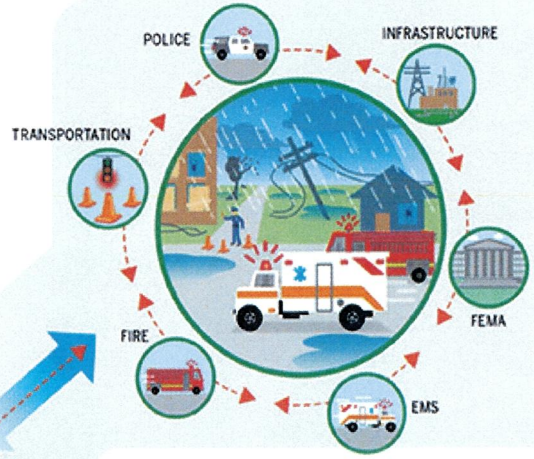
Next Generation 911-related technologies will provide new opportunities to keep EMS providers and communities safer. The following scenarios provide a non-technical depiction of how new technologies will provide information leaders need to ensure safe, efficient and effective responses to a variety of incidents.



Improved Location Accuracy

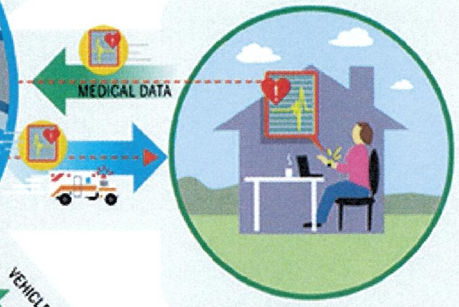
With improved location accuracy, responders will reach victims sooner and triage the scene more efficiently. This is especially important in challenging environments like rural areas or parks, densely populated urban areas or on freeways. Mobile callers may also not be aware of their exact location, hindering first responders' ability to reach them quickly. Because minutes count with critical patients, faster treatment improves outcomes and survival rates.





Multi-Agency Interoperability

During a natural disaster or other large-scale emergency, the NG911 system protects against call overload by re-routing calls, texts and data to alternative call centers. The system also allows for better communication with first responders, allowing for better coordination between other emergency services and agencies.

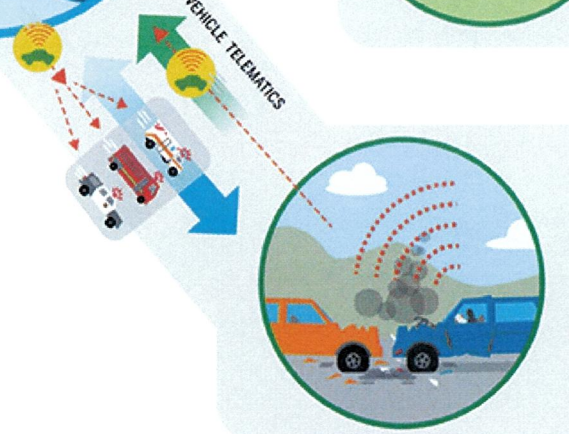


Accurate Pre-Arrival Data

Monitoring technology worn by patients may automatically alert 911 within seconds of a life-threatening medical event. Responders can access time-sensitive patient health data and incident information before they arrive at the scene, improving patient outcomes and survival rates.

Continuity of Patient Data

In the NG911 environment, EMS would have access to more detailed medical history for a patient. In the future, the ability to merge medical data with 911 call data will give providers better on-scene information to improve patient care. Including outcome data within the patient record will provide a more complete picture to support performance improvement. Better data would translate to better overall patient care as well as the advancement of entire EMS systems.



Better Crash Data

Telematics, now integrated into many vehicles, notify 911 with precise location information, data on airbag deployment and more. This data, available at dispatch, helps EMS and fire services prepare appropriate equipment and provides medics with key information for faster transport to the appropriate hospital or trauma center.

A. Who we are….

The Alberta RCMP has two 9-1-1 call taking centres located in Edmonton and Red Deer. Each centre employs 75 highly trained 9-1-1 call taker / dispatchers, responding to police emergency and routine calls. Employees working in RCMP Emergency Communications has successfully completed a mandatory national certification program consisting of 320 hours of facilitator led classroom and another 700 hours of on-the-job training with a Field Coach.

B. What we do….

The RCMP Provincial Operational Communications Centres (OCC) are the secondary answering point for approximately 1.3 million Albertans, and dispatching 117 RCMP detachments/units.

In 2021, we received and processed 236,669 9-1-1 and 361,271 complaint (routine/non-emergency) calls, which equates to about 1,600 calls per day. Approximately 60% of these calls will result in the creation of a police file which will be dispatched to a front-line police officer.

Call takers are tasked with asking numerous questions to ensure an appropriate response. These questions will focus on your/the incident location (exact address expedites the process), what is occurring and who is involved. You can expect questions regarding weapons, alcohol and drugs, to ensure everyone's safety. And don't worry, often while we are continuing to ask questions, we have already dispatched a police officer who is enroute.

C. How it happens….

When you call 9-1-1, you can expect the first response to be "9-1-1 what is your emergency?", followed by "what is your exact location?". At this point dependant upon your response, you may be transferred to the correct emergency service provider (i.e. Police, Fire or Ambulance). You will then be asked a 2nd time for your exact location. The more specific you are, will expedite our ability to generate a file for dispatch.

The call taker is generating an electronic file …..

D. How you can help….

1. Know your location. A specific address is always best.

2. Be patient and respond to the questions asked. There is no delay in emergency service response but we must ensure the most appropriate personnel, equipment are enroute to you and make sure everyone is safe.

E. What's next....

The Canadian Radio-television and Telecommunication Commission (CRTC) is the Government of Canada body that regulates telephone and cellular service companies. These companies create networks that make it possible to connect 9-1-1 calls to call centres. These centres then dispatch emergency responders, such as police, firefighters and paramedics.

On March 7, 2019, the CRTC directed that all telecommunication service providers and incumbent local exchange carriers (phone, cable & wireless services) must evolve their current networks to provide Internet Protocol-based capabilities by 2025. The new and improved platform is known as Next Generation 9-1-1 or NG9-1-1.

NG9-1-1 networks and services will allow Canadians access to new, improved and innovative emergency services. The design and related interconnection arrangement of NG9-1-1 networks are secure, reliable, resilient and cost-effective for stakeholders.

F. How will NG9-1-1 changes impact me....

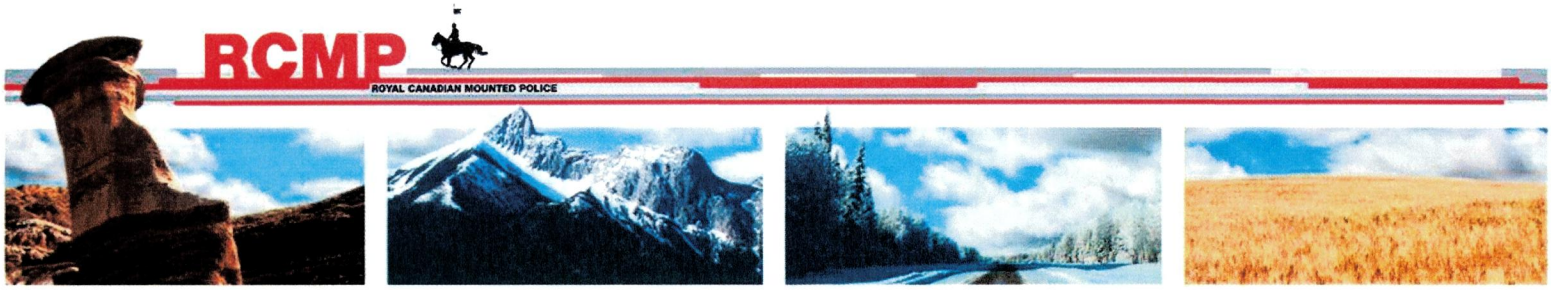
The Next Generation 9-1-1 network and related communications technology will provide emergency service providers with new opportunities to keep the public and field responders safer, while also giving 9-1-1 Emergency Dispatch Centres tools to make them more effective and efficient within their communities.

Some of the improvements that will assist in providing improved and safer service delivery will include, better location accuracy (three-dimensional mapping showing which floor of a high rise etc.); improved crash data (vehicle telematics etc.); real-time video and picture sharing; text with 9-1-1 for the deaf and hard of hearing community; new services such as language assistance/translation services; downlinks to smartphone applications (i.e. medical records etc.); and improved coordinated responses and information sharing amongst emergency service providers.

G. To find out more....

To find out more about Next Generation 9-1-1, you can visit the CRTC website.

To find out more about RCMP 9-1-1 Call Taking/Dispatch jobs, please visit our website.



January 25th, 2023

Corporal Thomas NAIRN
Detachment Commander
Claresholm Detachment

Dear Council,

As we enter the 4th Quarter of our fiscal year, we are reaching out to all elected officials, partners, and community members to help us identify and set our Detachment Priorities for the next fiscal year, which starts April 1st, 2023. We will be soliciting input to set our priorities through different platforms including Council meetings, partnership meetings, a virtual Town Hall meeting, an online survey, and more. With that said, when I attend your next council meeting, I would like to solicit input and gain an understanding of what your council wants your local RCMP to be focused on and ultimately prioritize in the upcoming year.

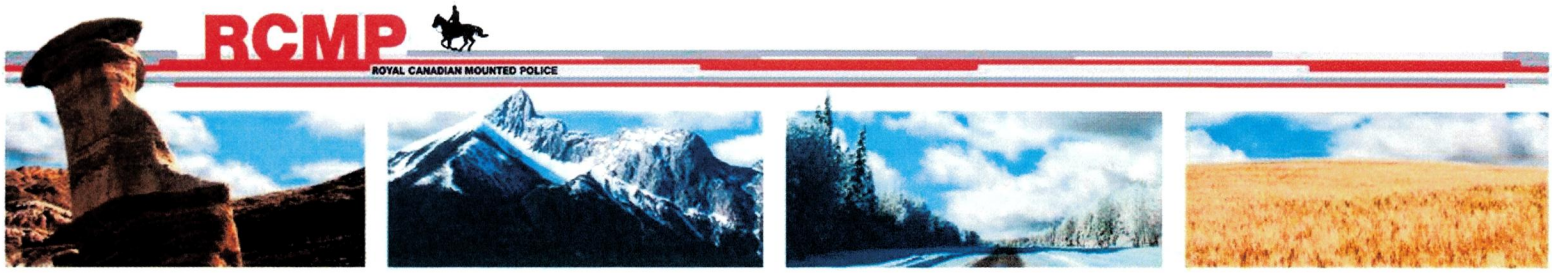
As a reminder, our current priorities, which I believe have been very fitting, are:

1) Traffic Safety – Speeding and Impaired Driving violation enforcement.
2) Crime Reduction- Property Crime – Offender Checks, Educational Media Releases, Operation Street Sweep.
3) Police Community Relations– Foot patrols, Enhanced Visibility Shifts, Meetings and Presentations.
4) Reduce Substance Abuse- Drug enforcement, Drug enforcement training.

In preparation for our upcoming meeting and discussions, I request that council members review the current priorities, review the RCMP report and statistics, and review the needs of your community so we can discuss.

Other Priorities you may or may not wish to consider, in addition to the current, could be:

1) Drug Enforcement – Targeted drug enforcement and or education.
2) Traffic Safety – Impaired detection and enforcement, speeding, seatbelts, etc.
3) Fraud Prevention – Education, awareness and prevention initiatives.
4) Police presence in schools – Enforcement and or Education.

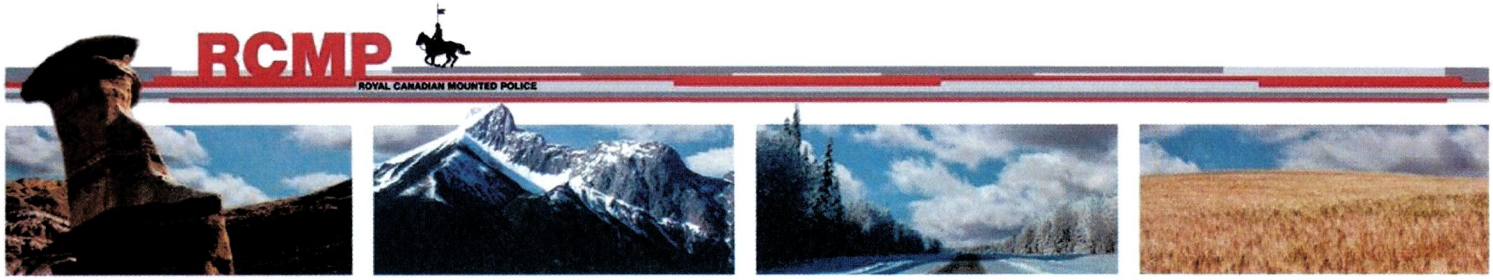


5) Interdepartmental Efforts – Increasing partnership relationships and involvement (agencies such as peace officers, bylaw officers, fire departments, Fish and Wildlife, etc).
6) Water Safety – Enforcement and Education on the waterways (boaters and users of the lakes and rivers).

After the consultation process, 3 priorities are typically selected. The detachment will set targets and initiatives to work towards the priority. Those initiatives and targets form part of the regular reporting to Mayors, Reeves, Councils, and the public and contribute to effective community based policing.

If at anytime you have questions, concerns, or comments, feel free to contact the undersigned.

Corporal Thomas NAIRN
Detachment Commander
Claresholm Detachment
403.625.4445 Det



RCMP Provincial Policing Report

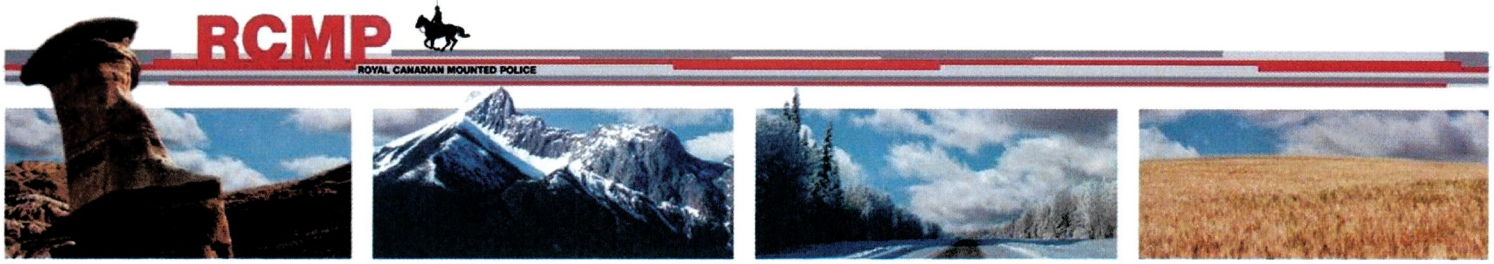
Detachment	Claresholm
Detachment Commander	Corporal Thomas NAIRN
Quarter	Q3
Date of Report	2023/01/25

Community Consultations

Date	2022-10-05
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education session
Notes/Comments	Participated in an emergency disaster exercise along with the representatives of the local Emergency Services, elected officials, employees of the local civic governments and representatives of the Alberta Emergency Preparedness unit.

Date	2022-10-05
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education Session
Notes/Comments	Meeting with the Principal of the Composite High School to discuss the lock-down drill held earlier in the day by the school, as well as to discuss future educational presentations by the RCMP members.

Date	2022-10-18
Meeting Type	Town Hall
Topics Discussed	Traffic
Notes/Comments	Held a Town Hall and discussed priorities, crime statistics and ongoing crime reduction projects.

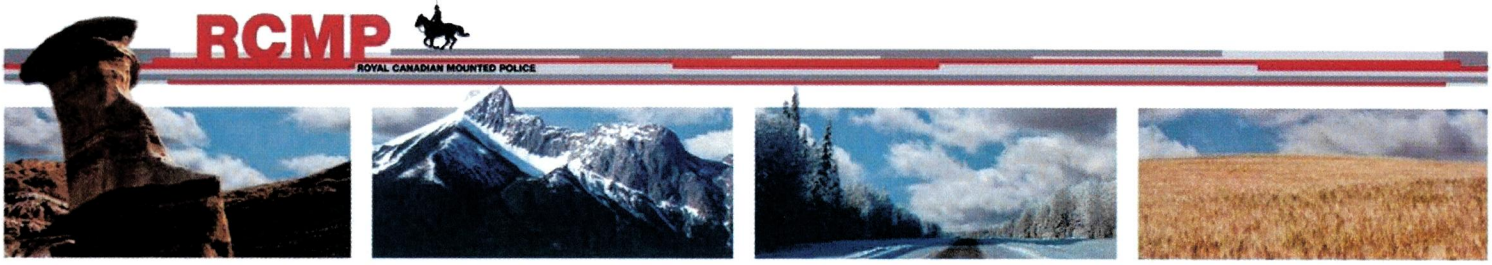


Date	2022-11-02
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting
Notes/Comments	Attended the Claresholm emergency services meeting and presents regarding RCMP activities and news in the area.

Date	2022-11-04
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting
Notes/Comments	Meeting with Claresholm CAO to implement Catalytic Converter Project.

Date	2022-11-04
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting
Notes/Comments	Attended a meeting at the MD of Willow Creek Office to see CAO and discuss issues in the MD.

Date	2022-11-04
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting
Notes/Comments	Meeting with the new CAO of Stavely to discuss RCMP expectations, general reporting and set up a date for a quarterly meeting with Council.

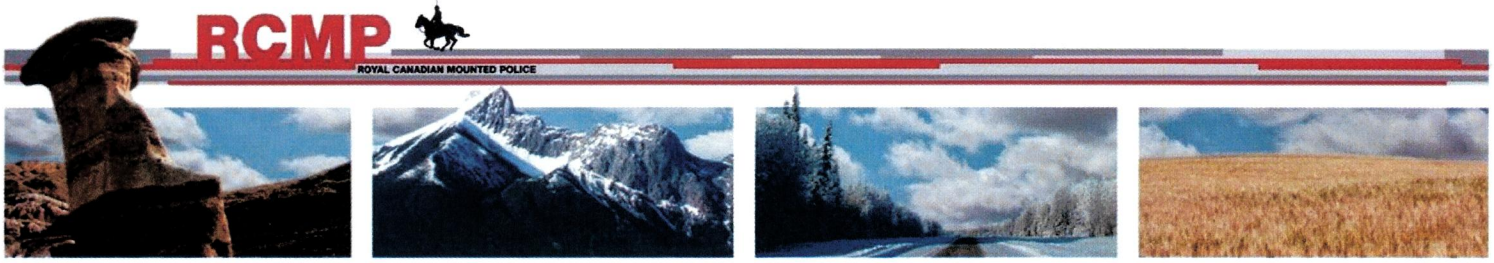


Date	2022-11-10
Meeting Type	Community Connection
Topics Discussed	Education session
Notes/Comments	Provided a senior's fraud prevention presentation at the Cotton Wood Manor.

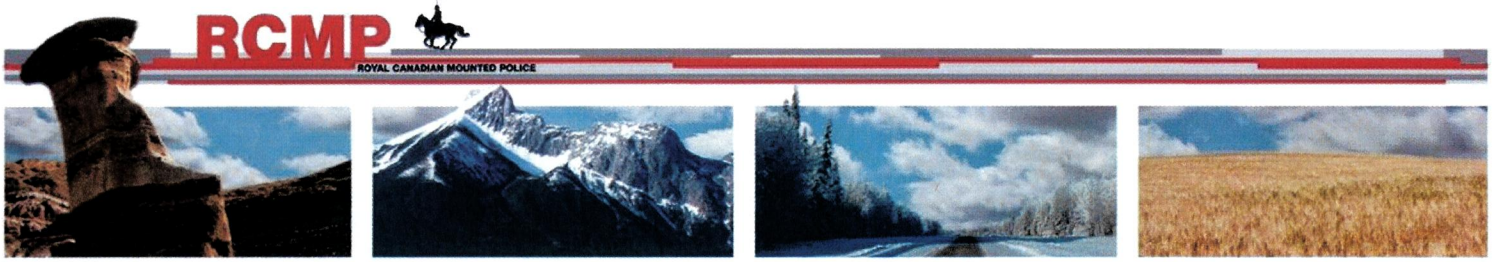
Date	2022-11-15
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting
Notes/Comments	Attended meeting with the Claresholm Council to present Q2 results and answer questions. Also attended a separate meeting with the MD of Ranchlands Council to discuss Q2 results.

Date	2022-11-16
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting
Notes/Comments	Attended meeting with the MD of Willow Creek Council to report on Q2 results.

Date	2022-11-21
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime reduction
Notes/Comments	Meeting with the head of the WCIS and discuss how the RCMP could help with presentations at workshops to help immigrants in the community.



Date	2022-11-21
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education session
Notes/Comments	Attended a meeting at the MD of Ranchlands Administration building to present roles and responsibilities in the event of a pipeline disaster.

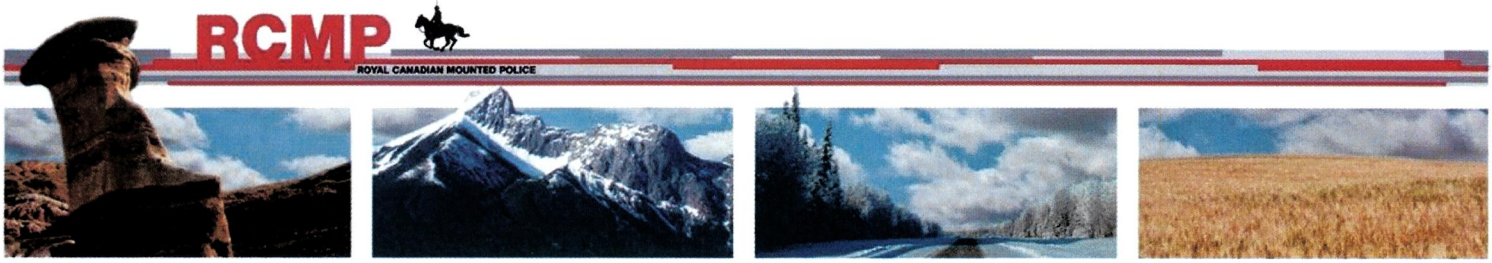


Community Priorities

Priority 1	Enhanced Road Safety
Current Status & Results	Q3 Results - A total of 73 speeding interventions occurred in Q3 and included 68 speeding tickets, 5 written warnings. Speeding interventions are considered below target sitting at 200/360. But radar/laser training for the detachment is happening locally at the end of January so hopefully this will boost results in Q4. Q3 Results Impaired Enforcement- A total of 14 impaired related enforcements were completed in Q3 resulting in 24 completed this year out of the goal of 60.

Priority 2	Crime Reduction
Current Status & Results	Q3 Results Compliance Checks - A total of 10 compliance checks were done in Q3 resulting 7 charges being laid on offenders. 30 checks completed out of 60. Q3 Result Media Campaign- A total of 6 media releases with awareness messaging were done and year end target of 12 exceeded with 22 completed thus far. Such messages will continue. Q3 Result Operation Street Sweep- Operation street sweep commenced with multiple arrests and charges and was considered a success.

Priority 3	Communicate Effectively- Community Relations
Current Status & Results	Q3 Results Foot Patrols - The detachment conducted a total of 11 foot patrols in Q3 in various locations including alleys, streets, parks, and PR events; foot patrols are above target with 54 being completed out of the year end goal of 60 Q3 Results Enhanced Shift- A total of 3 enhanced shifts were run in Q3 on crime suppression shift and PR events; met annual target of 4 and achieved 21 shift thus far. Q3 Results Presentations and Meetings- A total of 10 presentations and meetings occurred in Q3 ranging from fraud presentations at the seniors centre to meetings within the community. 46 presentations have been completed this year achieving the year end goal of 12.



Priority 4	Drug Enforcement
Current Status & Results	Q3 Results Drug Enforcement- While no specific drug charges were laid in Q3 Members recruited 2 new sources in the area and will no doubt help with drug enforcement within the community. Several active investigations are currently on going. Q3 Results Drug Enforcement Training- Several members partook in Agora source training this quarter and the detachment has exceeded the annual goal of 12 with 13 training efforts being completed. Training in this field will still be sought in Q4.

Crime Statistics[1]

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2021	*2022*	*% Change Year-over-Year*	*2021*	*2022*	*% Change Year-over-Year*
Total Criminal Code	100	98	-2%	476	494	4%
Persons Crime	27	28	4%	102	98	-4%
Property Crime	59	55	-7%	285	304	7%
Other Criminal Code	14	15	7%	89	92	3%
Traffic Offences						
Criminal Code Traffic	11	6	-45%	29	31	7%
Provincial Code Traffic	187	119	-36%	920	689	-25%
Other Traffic	1	0	-100%	3	2	-33%
CDSA Offences	4	2	-50%	23	13	-43%
Other Federal Acts	6	3	-50%	28	22	-21%
Other Provincial Acts	35	33	-6%	192	172	-10%
Municipal By-Laws	4	9	125%	14	25	79%
Motor Vehicle Collisions	63	52	-17%	166	144	-13%

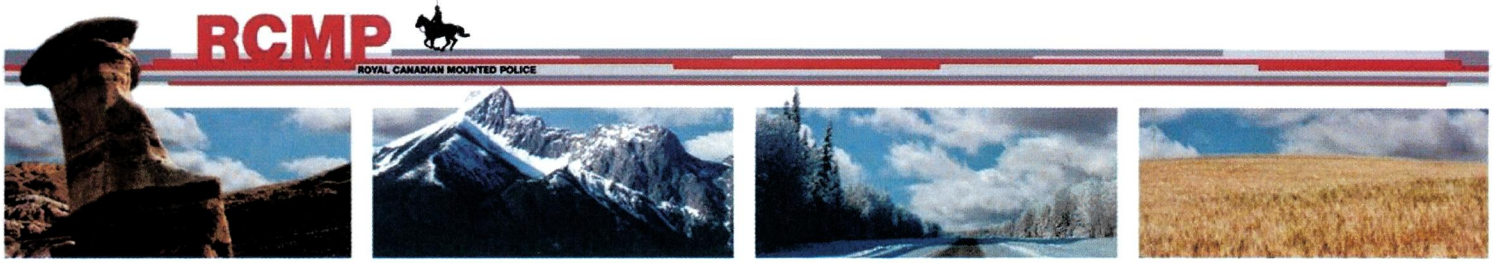
[1] Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Q3 closed with favorable results.

This quarter we saw a 7% reduction in property crime along with a 45% reduction in criminal code traffic offence's which encompasses driving causing injury or death or extenuating impaired driving circumstances(collision causing injury or death, impaired with children in the car etc)

"Claresholm Provincial Detachment Crime Statistics" attached.



Provincial Police Service Composition[2]

Staffing Category	Established Positions	Working	Soft Vacancies[3]	Hard Vacancies[4]
Police Officers	7	5	2	1
Detachment Support	2	3	0	0

[2]Data extracted on December 31, 2022 and is subject to change over time.
[3]Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
[4]Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the seven established positions, five officers are working and two vacancies exist currently, but are to be filled in the next few months

Detachment Support: Of the two positions established, three resources are working. One position has two resources assigned to it.

Claresholm Detachment is still hubbed with Nanton Detachment were the two Detachments share man power resources.

Quarterly Financial Drivers

RCMP·GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Claresholm Provincial Detachment
Crime Statistics (Actual)
Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	3	3	1	N/A	-67%	0.5
Other Sexual Offences		0	1	6	0	0	N/A	N/A	-0.1
Assault		11	5	15	13	12	9%	-8%	1.0
Kidnapping/Hostage/Abduction		1	3	0	0	0	-100%	N/A	-0.5
Extortion		0	0	2	0	0	N/A	N/A	0.0
Criminal Harassment		1	5	5	6	7	600%	17%	1.3
Uttering Threats		7	6	6	5	8	14%	60%	0.1
TOTAL PERSONS		**20**	**20**	**37**	**27**	**28**	**40%**	**4%**	**2.3**
Break & Enter		11	4	9	4	2	-82%	-50%	-1.8
Theft of Motor Vehicle		5	2	3	8	6	20%	-25%	0.8
Theft Over $5,000		0	0	3	2	0	N/A	-100%	0.2
Theft Under $5,000		32	13	23	13	12	-63%	-8%	-4.0
Possn Stn Goods		6	7	0	3	3	-50%	0%	-1.0
Fraud		9	7	7	18	12	33%	-33%	1.7
Arson		0	0	1	0	1	N/A	N/A	0.2
Mischief - Damage To Property		0	9	12	6	12	N/A	100%	2.1
Mischief - Other		7	7	7	5	7	0%	40%	-0.2
TOTAL PROPERTY		**70**	**49**	**65**	**59**	**55**	**-21%**	**-7%**	**-2.0**
Offensive Weapons		5	1	1	2	2	-60%	0%	-0.5
Disturbing the peace		3	3	1	10	5	67%	-50%	1.1
Fail to Comply & Breaches		11	9	5	1	4	-64%	300%	-2.2
OTHER CRIMINAL CODE		4	7	5	1	4	0%	300%	-0.6
TOTAL OTHER CRIMINAL CODE		**23**	**20**	**12**	**14**	**15**	**-35%**	**7%**	**-2.2**
TOTAL CRIMINAL CODE		113	89	114	100	98	-13%	-2%	-1.9

RCMP·GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Claresholm Provincial Detachment

Crime Statistics (Actual)
Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	3	2	3	1	-83%	-67%	-1.0
Drug Enforcement - Trafficking		1	4	1	1	1	0%	0%	-0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		**7**	**7**	**3**	**4**	**2**	**-71%**	**-50%**	**-1.3**
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	2	1	N/A	-50%	0.4
TOTAL FEDERAL		**7**	**7**	**3**	**6**	**3**	**-57%**	**-50%**	**-0.9**
Liquor Act		1	2	2	2	2	100%	0%	0.2
Cannabis Act		0	0	1	0	0	N/A	N/A	0.0
Mental Health Act		14	7	21	13	15	7%	15%	0.8
Other Provincial Stats		22	13	25	20	16	-27%	-20%	-0.5
Total Provincial Stats		**37**	**22**	**49**	**35**	**33**	**-11%**	**-6%**	**0.5**
Municipal By-laws Traffic		1	1	0	0	1	0%	N/A	-0.1
Municipal By-laws		3	3	4	4	8	167%	100%	1.1
Total Municipal		**4**	**4**	**4**	**4**	**9**	**125%**	**125%**	**1.0**
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		4	2	4	3	6	50%	100%	0.5
Property Damage MVC (Reportable)		50	40	32	54	41	-18%	-24%	-0.4
Property Damage MVC (Non Reportable)		8	9	13	5	5	-38%	0%	-1.0
TOTAL MVC		**62**	**51**	**49**	**63**	**52**	**-16%**	**-17%**	**-0.8**
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		**147**	**255**	**223**	**187**	**119**	**-19%**	**-36%**	**-12.4**
Other Traffic		**3**	**1**	**0**	**1**	**0**	**-100%**	**-100%**	**-0.6**
Criminal Code Traffic		**18**	**6**	**9**	**11**	**6**	**-67%**	**-45%**	**-1.9**
Common Police Activities									
False Alarms		**6**	**11**	**13**	**13**	**9**	**50%**	**-31%**	**0.8**
False/Abandoned 911 Call and 911 Act		**3**	**1**	**5**	**4**	**9**	**200%**	**125%**	**1.5**
Suspicious Person/Vehicle/Property		**46**	**18**	**42**	**24**	**16**	**-65%**	**-33%**	**-5.4**
Persons Reported Missing		**8**	**2**	**2**	**9**	**4**	**-50%**	**-56%**	**-0.1**
Search Warrants		**0**	**0**	**0**	**1**	**0**	**N/A**	**-100%**	**0.1**
Spousal Abuse - Survey Code (Reported)		**10**	**9**	**5**	**5**	**15**	**50%**	**200%**	**0.6**
Form 10 (MHA) (Reported)		**0**	**0**	**2**	**0**	**0**	**N/A**	**N/A**	**0.0**

ACTION ITEMS

Karine Keys

From: Joe Ceci, Critic for Municipal Affairs <joe.ceci@assembly.ab.ca>
Sent: January 31, 2023 1:43 PM
To: Karine Keys
Subject: Alberta Budget 2023

View this email in your browser

Dear Mayors, Reeves and Councillors,

The Alberta Budget 2023 is scheduled for Tuesday, February 28th, and I am reaching out to request your input.

As you know, Alberta is facing an array of deeply concerning issues, from a healthcare system in crisis to rapidly rising prices in grocery stores, utilities and more. It's crucial that we have a plan to ensure that our province can thrive now and in the future.

The Alberta NDP Caucus believes that local government is a crucial partner in

this work. People who live in the community are the best people to make decisions for that community, which is why we have committed to our Partners in Prosperity legislation. This will tie municipal funding to provincial revenues, giving you more resources to act on local priorities. We have also committed to move aggressively to address the rural healthcare crisis and to bring broadband from one end of the province to the other. In this budget, we hope to see moves to diversify Alberta's economy and build a recovery that includes new opportunities in agri-business, renewables, oil and gas, small business, the tech-industry, and so much more.

With budget day fast approaching, I am writing to you as Critic for Municipal Affairs to seek your views on local priorities and any other issues of concern. I will have the opportunity to raise these issues both during debate in the House and during estimates for Municipal Affairs.

Please don't hesitate to reply to this email or to reach out to me at my private number (403-990-4202) if you would like to discuss these matters. I am available before or after Budget day. And if you would prefer to schedule a meeting, reach out to my office at Calgary.Buffalo@assembly.ab.ca.

Thank you for your service to Albertans.

Sincerely,

Joe Ceci
MLA for Calgary-Buffalo and Critic for Municipal Affairs

Our mailing address is:
MLA Joe Ceci, Critic for Municipal Affairs
Edmonton Federal Building
9820 - 107 Street (5th Floor)
Edmonton, AB T5K 1E7
Canada

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You are receiving this email because you opted in via our website.

Our mailing address is:
MLA Joe Ceci, Critic for Municipal Affairs
Edmonton Federal Building
9820 - 107 Street (5th Floor)
Edmonton, AB T5K 1E7
Canada

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January 27, 2023

The Honourable Jason Copping
Minister of Health
432 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6
health.minister@gov.ab.ca

Re: Town of Fox Creek Ambulance Service

Dear Minister Copping,

In November 2022, the Town of Fox Creek was copied on correspondence from the Town of Ponoka expressing concerns on behalf of their Volunteer Fire Department as first responders to emergency calls. The letter received from the Town of Ponoka summed up some of the major issues in our province perfectly, and the Town of Fox Creek would like to reiterate the concerns with the state of our ambulance service in rural Alberta.

We share in our main concern being the ambulance services that we are receiving from Alberta Health Services. Recently, our community has gone without an ambulance for 14 hours because of patient transfers and staffing issues. The most troubling part of this lapse is the number of times that it seems to be happening. Because of our location, when an ambulance leaves our community, our closest backup unit is a minimum 45 minutes away. Those 45 minutes can quickly turn into over an hour if the roads are bad or if there is not a crew available immediately. Those 45 minutes could very well be the difference between life and death, or could change the course of someone's future.

Much like Ponoka, our Fire Department has been the first responders to many calls that would not necessarily fall under their mandate, however, because they love our community and the people that live here, they go without hesitation. They have seen things they should not have to see and have held the hands of individuals through extremely tough situations.

Fox Creek has also stepped up and is running our Medical First Responder Program out of our volunteer department, however, with a lack of funding for the program, many of the costs to run the program are being covered by the community. It is time the province finds a way to deal with the ambulance situation in rural Alberta that does not fall on the back of volunteer fire departments or municipalities.

It is only a matter of time before the gamble to move Fox Creek's ambulance to a busier location when AHS is short-staffed does not pay off and a life is lost because of the lack of service provided. Unfortunately for Fox Creek, when that happens, it is going to be someone in our community. We are urgently requesting that these issues be addressed with a solution that does not forget about the unique situations of many rural Alberta communities.

Sincerely,

Sheila Gilmour, Mayor
Sheila@foxcreek.ca

cc: The Honourable Danielle Smith, Premier of Alberta
The Honourable Todd Loewen – MLA – Central Peace Notley
The Honourable Rachel Notley – Leader of the Official Opposition NDP
Arnold Viersen, MP, Peace River – Westlock
Alberta Municipalities Members
Town of Ponoka

LAND & PROPERTY RIGHTS TRIBUNAL

2nd Floor, Summerside Business Centre
1229 – 91 ST SW
Edmonton, AB T6X 1E9

Tel (780) 427-2444
Email lprt.appeals@gov.ab.ca
Website www.lprt.alberta.ca

NOTICE OF ACKNOWLEDGEMENT

Our File: AN23/CLAR/T-01

January 26, 2023

Abe Tinney
Chief Administrative Officer
City of Calgary
PO Box 1000
Claresholm, AB T0L 0T0

Derrick Krizsan
Chief Administrative Officer
Municipal District of Willow Creek No. 26
PO Box 550
Claresholm, AB T0H 0T0

Re: Notice of Intent to Annex Acknowledgement – Town of Claresholm

The Land and Property Rights Tribunal (Tribunal) has received a notice of intent from the Town of Claresholm (Town) to annex land from the Municipal District of Willow Creek No. 26.

Information the Town may find useful as it develops its annexation application can be found here: https://www.alberta.ca/annexation-board-orders.aspx. The bulletins explain the annexation process, identify assessment and taxation provision considerations, and discusses issues related to annexations that cross a primary highway. The Tribunal Annexation Principles list the areas that have been used in the past to evaluate annexation requests. The Annexation Application Checklist specifies the information that should be included as part of an application submitted to the Tribunal. In order to avoid a delay in the processing of your eventual annexation request, please ensure your application contains the information identified by the Application Checklist and addresses all 15 of the Tribunal Annexation Principles.

Please contact me if you require information about the annexation application requirements. My direct line is (780) 422-8652, or you can contact me by e-mail at richard.duncan@gov.ab.ca.

Yours truly,

for M. Alwgabi

Rick Duncan
Case Manager

. . . /2

cc: Tera VanDellen, Town of Claresholm
Gavin Scott, Planner, Oldman River Regional Services Commission
Diane Horvath, Oldman River Regional Services Commission
Cindy Chisholm, Municipal District of Willow Creek No. 26
Gord Wolstenholme, Willow Creek Waste Management Services
Jeff Perry, Livingstone Range School Division #68
Shawna Pineau, Alberta Health Services
Leah Olsen, Development/Planning Technologist Alberta Transportation
Telus - Lethbridge
ATCO Gas - Lethbridge
Isabel Solis-Jarek, ATCO Pipelines
Alta Link
Michael Scheidl, Alberta Municipal Affairs
Lyle Kuzik, Federation of Alberta Gas Co-ops Ltd.
Dave Hunka, Fortis Alberta Inc.
Heidi Kalyniuk, CP Rail
Fraser Paterson, Atco Pipeline (Calgary)
Brad Samchuk, Atco Pipeline (Edmonton)

FARM SAFETY CENTRE

265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 |403 752-4585 | www.abfarmsafety.com

The Town of Claresholm has supported this initiative in the past with donations of $300 in 2013, 2018, 2019, 2021 and 2022.

February 1, 2023

Town of Claresholm
Box 1000
Claresholm AB T0L 0T0

The Farm Safety Centre is a community based organization led by farmers and ranchers with an interest in helping things go right for all individuals in rural Alberta. The centre began a farm safety education effort called Safety Smarts in 1998. The 2022-2023 school year is the 25th consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

The program has been delivered continuously since 1998 and over the course of its 25 years the Safety Smarts Program is offered province wide by a regional team of instructors. The program has continued to evolve into what we have and see today. Rural children across the province receive farm safety presentations in their individual school classrooms. Since 1998 Safety Smarts learning and engagement has involved 846,376 rural children, 41,952 presentations and 7,629 school visits have been made.

The Safety Smarts program has been adapted to allow for both virtual delivery via Zoom as well as safe face-to-face delivery in schools. Our Safety Smarts team has been well trained and fully equipped with all the necessary skills and tools to be able to successfully and safely deliver Safety Smarts presentations to rural elementary students across the province. In the 2022 calendar year, our Safety Smarts team delivered a total of 1,676 Safety Smarts presentations to 36,413 elementary students in 399 rural elementary schools across the province. Feedback from both students and teachers is both positive and encouraging.

The Farm Safety Centre runs another program for adults called the SFF Rural Health Initiative. This is a newer program designed to promote health, well-being and safety to rural adults. We partner with towns, municipalities, counties and or specialty groups like ag. societies to offer free one-on-one in-depth health assessments and personalized education for those that choose to participate. It is all ab out creating awareness and helping rural Albertans be more proactive about their health, well-being and safety. Please let us know if your organization would like to host a Rural Health Initiative workshop for families in your area.

The Farm Safety Centre is hopeful that in 2023 your organization will consider supporting our continual efforts to bring awareness of farm safety to children and promote health, well-being and safety to all Rural Albertans. **As budget realities allow, we invite the Rural Communities in Alberta to consider a modest 2023 donation of $350 - $500**. If this is does not work within your budget then a donation of any amount will be greatly apricated.

As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

Thank-you for your continued support,

Jordan Jensen | Executive Director
Farm Safety Centre
j.jensen@abfarmsafety.com

Keylan Kado | Program Manager
Farm Safety Centre
programs@abfarmsafety.com

SAFETY SMARTS

2022 DELIVERY UPDATE

The Farm Safety Centre, first and foremost would like to express our sincere gratitude for all your generous support over the years to the Safety Smarts Program and the Farm Safety Centre!

In 2022 our team was able to achieve:

1,676 Presentations

in

399 Rural Elementary Schools

and reached

36,413 Students

25 Years of Safety Smarts Delivery

846,376 Children Have Been Reached

41,952 Presentations Have Been Given

7,629 Schools Have Been Visited

Stavely Elks & Royal Purple

2023

Canadian Curling Championship

Re: Donation to the Elks & Royal Purple

2023Canadian Curling Championship

Dear Sir/Madam;

The Stavely Elks and Royal Purple are the host lodge for the 2023 Canadian Curling Championship. This is an annual event in Canada that brings teams from across Canada to the community of the host lodge. This will be the third time that the Stavely lodges have hosted this event.

The Stavely Elks and Royal Purple lodges have been supporting the local communities from Granum to Cayley for 80 years. We are now turning to the local businesses in this area, asking for their support.

The Elks and Royal Purple 2023 Canadian Curling Championship is scheduled for March 22-25 of 2023. Curling will take place in the community of Stavely/Claresholm with social events being held at Stavely. Any support that your business can give to the Stavely Elks and Royal Purple will be greatly appreciated. You will be given recognition of this support in the event booklet which all curlers will receive, at the curling venues and during the social events where your company logo and name will be prominently displayed. All advertisements for the event booklet must be submitted by March 4th.

Advertising in the Event Booklet:	Full Pg Ad	$100
	½ Pg Ad	$75
	¼ Pg Ad	$50

The following is a list of potential donations that your company could make:

Bling Bags (1 for each team): Coupons from your business

Silent Auction Items (Value Dependent: Sponsors List to Full Page Advertisement)

Bronze Sponsor: $100.00 to $250.00 (Sponsors List in Event Booklet)

Silver Sponsor: $250.00 to $500.00 (Includes 1/4 Page Advertisement in Event Booklet)

Gold Sponsor: $500.00 to $750.00 (Includes 1/2 Page Advertisement in Event Booklet)

Platinum Sponsor: Greater than $750.00 (Includes Full Page Advertisement in Event Booklet)

If you have any questions about this event, please do not hesitate contacting Dean

Steeves from the Stavely Elks at 403-629-5717. The Stavely Elks and Royal Purple appreciate your support.

Respectfully,

Linda George 403 652-6436
Mary Ollheiser 403 336-2227
Nora Fowler 403 652 9375

Stavely Elks Sponsorship Committee

Box 414

Stavely, Alberta

T0L 1Z0

Jan 23/23

Town of Claresholm Application for Donation
(Policy 5.1.01 – Schedule "A")

Claresholm

Date of Application: Jan 20, 2023

Date of Event: Mar. 22-25, 2023

1. Applicant Information

Name of Applicant: Stavely Elks #112

Address: Box 414 Stavely

Contact Person: DEAN STEEVES

Phone, Fax, Email: P.D. RANCHING@GMAIL.COM; 403-629-5717

2. Type of Organization: (circle)

ARTS/CULTURE RECREATION/SPORTS EVENT OTHER(specify)

COMMUNITY SERVICE CLUB

3. Is the Organization registered with Revenue Canada as a Charity? (circle)

YES provide registration date & # NO

78383 2116 RR0001 09/24/18

4. Is the Organization incorporated as a non-profit organization? (circle)

YES provide registration date & # NO

502146 7575 09/24/18

5. Type of Donation: (check and explain)

☑ DONATION - Financial Assistance (explain):

Curling - Ice Rent

☐ IN-KIND CONTRIBUTION - Fee Waiver (explain):

☐ IN-KIND CONTRIBUTION - Service, Equipment or Material Provision (explain):

☐ COMMUNITY PROJECT FUNDING - (explain):

☑ SPECIAL EVENT - (explain):

Elks + Royal Purple National Curling

☐ COMMUNITY EVENT - (explain):

☐ Other (explain):

Amount (value) Requested: $450.00

6. Details of how the funds will be expended:

Applied to invoices for ice rental and any requested advertising

7. Previous Donations

Has your organization received donation from the Town of Claresholm in the past? If so, please explain the amount and use of these donations.

Date	Amount	Use of Funds

8. Organizational Information

What services or activities does your organization provide to the Town of Claresholm residents? (Please attach a list of membership/executive)

Describe in broad terms the principal objective of your organization or initiative:

Community Service Club
Supporting Youth, Sports, Cultural Events, etc.

How will your organization acknowledge the Town's donation?

ad in Event Booklet

9. Is a copy of the organization's budget attached?

YES (NO) not for this event

10. Please provide a detailed list of all sources of funding for the organization.

Funding Source	Amount	Recommended Use of Funds
TEAM REGISTRATION		Operations of Elks and Royal Purple Maintenance Building
SPONSORSHIP / ADVERTISING		
MEMBERSHIP OF STANLEY ELKS #112 and ROYAL PURPLE #99		

NOTICE OF PUBLIC HEARING

MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

IN THE PROVINCE OF ALBERTA

PROPOSED BYLAW NO. 1943

1:00 p.m., February 22, 2023

Municipal District of Willow Creek No. 26
Council Chambers

PURSUANT to sections 216.4, 606, and 692 of the Municipal Government Act, Statutes of Alberta, Chapter M-26, 2000, as amended, the Council of the Municipal District of Willow Creek No. 26 in the Province of Alberta hereby gives notice of its intention to consider Bylaw No. 1942 being an amendment to the existing municipal Land Use Bylaw No. 1826.

WHEREAS the Municipal District of Willow Creek No. 26 Council desires to update standards, redefine uses, and updated definitions regarding wind and solar development within the Land Use Bylaw No.

AND WHEREAS the general purpose of the proposed amendments are described:

- to define distinct categories of wind and solar development based on scale of development;
- add the uses to the appropriate land use district as permitted or discretionary uses; and
- provide clear standards of development and conditions that may be placed on approved developments;

AND WHEREAS the municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

THEREFORE, TAKE NOTICE THAT a public hearing to contemplate the proposed Bylaw No. 1943 will be held in the Municipal District of Willow Creek No. 26 Council Chambers at 1:00 p.m. on the 22th day of Febraury, 2023. A copy of the proposed bylaw may be inspected at the Municipal District of Willow Creek No. 26 office during normal business hours or on the website www.mdwillowcreek.com

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should contact the Chief Administrative Officer no later than 4:00 p.m. on the 17th day of February, 2023. Both written and/or verbal presentations may be given at the public hearing.

DATED at the Municipal District of Willow Creek No. 26 in the Province of Alberta this 25th day of January, 2023.

Derrick Krizsan
Municipal District of Willow Creek No. 26
Box 550
273129 Secondary Highway 529 West
Claresholm, Alberta
T0L 0T0

MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
IN THE PROVINCE OF ALBERTA

BYLAW NO. 1943

BEING a bylaw of the Municpal District of Willow Creek No. 26 in the Province of Alberta, to amend Bylaw No. 1826, being the Land Use Bylaw;

WHEREAS the Municpal District of Willow Creek No. 26 Council desires to update standards, redefind uses, and updated defintions regarding wind and solar development within the Land Use Bylaw.

AND WHEREAS the general purpose of the proposed amendments are described:

- to define distinct categories of wind and solar development based on scale of development;
- add the uses to the appropriate land use district as permitted or discretionary uses; and
- provide clear standards of development and conditions that may be placed on approved developments;

AND WHEREAS the municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Statutes of Alberta, Chapter M-26, 2000, as amended, the Council of the Municpal District of Willow Creek No. 26 in the Province of Alberta duly assembled does hereby enact the following:

1. That Schedule 2, Land Use District Regulation be amended to <u>delete</u> the uses ***"Solar energy system, household", "Solar energy system, agricultural", "Solar energy system, commercial/industrial", "Wind Energy Conversion System (WECS), Category 1", "Wind Energy Conversion System (WECS), Category 2",*** and ***"Wind Energy Conversion System (WECS), Category 3"*** as permitted or discretionary uses in all Land Use Districts in which the use is listed.

2. That Schedule 2, Land Use Districts, be amended to add ***"Solar energy system, individual – roof or wall mounted"*** as a permitted use to the *Rural General – RG, Rural Hamlets – RH, Moon River Estates – MRE, Grouped Country Residential – GCR, Claresholm Industrial Area – CIA, Rural Industrial – RI, Rural Agri Industrial – RAI, Rural Commercial – RC, Reservior Vicinity – RC, Rural Recreational – RR, Vacant Single Lot Country Residential – VCR* and *Nanton Urban Fringe – NUF* Land Use Districts.

3. That Schedule 2, Land Use Districts, be amended to add ***"Solar energy system, individual – ground mounted"*** as a permitted use to the *Rural General – RG, Claresholm Industrial Area – CIA, Rural Industrial – RI, Rural Agri Industrial – RAI, Rural Commercial – RC, Reservior Vicinity – RC, Rural Recreational – RR* Land Use Districts and added as a discretionary use to *Rural Hamlets – RH, Moon River Estates – MRE, Grouped Country Residential – GCR, Vacant Single Lot Country Residential – VCR* and *Nanton Urban Fringe – NUF* Land Use Districts.

4. That Schedule 2, Land Use Districts, be amended to add ***"Solar energy system, industrial"*** as a discretionary use to the *Rural General – RG, Claresholm Industrial Area – CIA, Rural Industrial – RI,* and *Rural Commercial – RC* Land Use Districts.

5. That Schedule 2, Land Use Districts, be amended to add ***"Wind Energy Conversion System, individual"*** as a permitted use to the *Rural General – RG, Claresholm Industrial Area – CIA, Rural*

Industrial – RI, Rural Agri Industrial – RAI, Rural Commercial – RC, Reservior Vicinity – RC, Rural Recreational – RR Land Use Districts and added as a discretionary use to the *Rural Hamlets – RH, Moon River Estates – MRE, Grouped Country Residential – GCR, Vacant Single Lot Country Residential – VCR* and *Nanton Urban Fringe – NUF* Land Use Districts.

6. That Schedule 2, Land Use Districts, be amended to add ***Wind Energy Conversion System, industrial"*** as a discretionary use to the *Rural General – RG and Rural Industrial – RI* Land Use Districts and added as a prohibited use in the *Nanton Urban Fringe – NUF* Land Use District.

7. That Schedule 11, Wind Energy Conversion Systems (WECS) be deleted and replaced with the updated Schedule 11 as attached in Schedule 'A'.

8. That Schedule 12, Solar Energy Systems and Alternative / Renewable Energy be deleted and replaced with the updated Schedule 12 as attached in Schedule 'B'.

9. That Bylaw No. 1826 being the municipal Land Use Bylaw, is hereby amended and a consolidated version of Bylaw No. 1826 reflecting the amendment is authorized to be prepared, including formatting, page numbering, table of contents, and any necessary section numbering throughout

10. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this _____ day of _____, 2023.

_____ _____

Reeve *– Maryanne Sandberg* ***Chief Administrative Officer*** *– Derrick Krizsan*

READ a **second** time this _____ day of _____, 2023.

_____ _____

Reeve *– Maryanne Sandberg* ***Chief Administrative Officer*** *– Derrick Krizsan*

READ a **third** time and finally PASSED this _____ day of _____, 2023.

_____ _____

Reeve *– Maryanne Sandberg* ***Chief Administrative Officer*** *– Derrick Krizsan*

SCHEDULE A – BYLAW 1943

Schedule 11

WIND ENERGY CONVERSION SYSTEMS (WECS)

SECTION 1 TERMS AND DEFINTIONS

The following definitions apply to this Schedule:

Blade means a part of a WECS rotor which acts as a single airfoil, to extract kinetic energy directly from the wind.

Blade Clearance means the distance from grade to the bottom of the rotor's arc.

Cumulative Effects means, for the purpose of this Schedule, the combined effects of past, present, and reasonably foreseeable land-use activities, over time, on the environment.

Horizontal Axis Rotor means a wind energy conversion system, typical of conventional or traditional windmills.

Operator means, for the purposes of this Schedule, the holder of a license, approval or permit issued by the Alberta Energy Regulator or the Alberta Utilities Commission for the purposes related to the carrying on of an activity on or in respect of a specified land

Parcel Boundary, External - The property boundary for lands which are outside the footprint of the wind farm and adjacent to the WECS, where adjacent refers to lands contiguous in nature and not separated by a municipal road allowance.

Parcel Boundary, Internal - The property boundary for lands which are within the footprint of the wind farm.

Project Footprint means all the lands which are as part of an approved application as well as any residual lands within a titled parcel, whether or not the lands are leased by an operator.

Rotor's Arc - The largest circumferential path travelled by a WECS' blade.

Total Height - The height from grade to the highest vertical extension of a WECS. In the case of a WECS with a horizontal axis rotor, total height includes the distance from grade to the top of the tower, plus the distance from the top of the tower to the highest point of the rotor's arc.

Towers - The structure which supports the rotor above grade.

Vertical Axis Rotor - A wind energy conversion system where the rotor is mounted on an axis perpendicular to the earth's surface.

Wind Energy Conversion System (WECS), Individual – A wind energy conversion system less than 6.1 m (20 feet) in height consisting of a single structure with the capacity to generate electricity only for the property owner's use on the site it is located, and not supplying power to the grid.

Wind Energy Conversion System (WECS), Industrial Scale – A wind energy conversion system of one or more structures designed to convert wind energy into mechanical or electrical energy on one or more parcels of land for commercial purposes.

SECTION 2 WIND ENERGY CONVERSION SYSTEM (WECS), INDIVIDUAL

This section establishes standards of development small wind energy conversion systems for use by households, agricultural operators or individual business or industry intended to meet some or all of the electrical needs of the operator on the subject site, or a site immediately adjacent to the subject site.

2.1 A single wind energy conversion system shall be required to obtain a development permit and is processed subject to the applicable land use district (including meeting all required setbacks to roadways and property lines) and the following additional standards:

(a) An application for a single WECS may, upon the request of the Municipal Planning Commission, be required to provide some or all of the information as outlined in Section 2.1 below.

(b) The system's tower shall be set back a minimum distance equal to the height of the tower from all parcel lines and a minimum distance of 3.0 m (10 ft.) from any other structure on the parcel on which the system is located if not attached to a structure. In addition the system's tower is set back a minimum distance equal to the height of the tower from any structure on adjoining parcels.

(c) The system's tower may not exceed a maximum height of 12.2 m (40 ft.) on a parcel of less than 0.4 ha (1 acre), a maximum of 19.8 m (65 ft.) on a parcel of 0.4 ha (1 acre) to less than 2.0 ha (5 acres), and maximum height of 24.4 m (80 ft.) on a parcel 2.0 ha (5 acres) or more.

(d) No more than one (1) WECS shall be allowed on a parcel.

(e) Upon abandonment or termination of the system's use, the entire facility, including the system's tower, turbine, supporting structures and all equipment, shall be removed and the site shall be restored to its pre-construction condition.

SECTION 2 WIND ENERGY CONVERSION SYSTEM (WECS) - INDUSTRIAL SCALE WIND FARM

This section establishes standards of development for renewable energy projects for the purpose of producing energy for the commercial market. Typically, this use will include large scale systems for the production and sale of energy generated wind energy conversion systems (WECS). The Alberta Utilities Commission (AUC) regulates large scale/commercial energy projects. The Municipal District's regulatory role is limited and established under sections 619 and 620 of the MGA. Where AUC approval has been applied for or received, a copy of the application submitted to the AUC may be used to satisfy some or all of the development permit application requirements.

2.1 All development applications for multiple WECS / Industrial Scale Wind Farm shall be accompanied by the following information:

(a) a development permit application shall be submitted for each titled parcel;

(b) an accurate site plan showing and labeling the following:

(i) physical dimensions of the property or parcel;

(ii) the location of existing structures on the property or parcel;

(iii) elevation drawings plan drawn to scale;

(iv) foundation plan with specifications;

(v) if a non-tubular design is proposed, the anchor design, location of any guy wire anchors, and how the tower is to be secured from unauthorized access or use;

(vi) the exact location of each proposed WECS on the property;

(vii) the location of all existing and proposed utilities and sub-stations on the property or parcel;

(viii) the location of all existing and proposed utilities on lands abutting the subject property or parcel;

(ix) existing topography with contours at 3.0 m (10 ft.) intervals of the land;

(x) existing or proposed access roads;

(xii) if the WECS is to be developed in stages, a phasing;

(xii) proposed setbacks; and

(xiii) the project boundary including all lands (full quarter section and individual parcels) which area under lease or contract for the development of the multiple WECS / Industrial Scale Wind Farm.

(c) a digital version of the site plan showing exact location and base elevation of each wind turbine in UTM coordinates with NAD 83 datum, Zone 12;

(d) a visual representation depicting the wind farm from:

(i) no further than 5 km (3.1-miles) away;

(ii) each accessible residence within 3.2 km (2.0 miles) of the wind farm boundaries;

(ii) any significant sites as determined by MPC.

(e) The visual representation shall include:

(i) scale elevations,

(ii) photographs and/or digital information of the proposed WECS showing total height, tower height, rotor diameter, colour and the landscape, and

(iii) photographs and/or digital information modeled on ideal visual conditions;

(f) an analysis of the visual impact of above ground transmission lines to and from the property or parcel if above ground transmission lines are proposed for the development;

(g) the manufacturer's specifications indicating:

- the WECS rated output in kilowatts;
- safety features and sound characteristics;
- type of material used in tower, blade, and/or rotor construction;
- dimensions;

(h) an analysis of the potential for electromagnetic interference to other WECS, radio, telephone, wireless, satellite, micro-wave, radar, or other electronic communication systems;

(i) an analysis of the potential for noise as required by AUC Rule 012 at:

(i) the site of the tower,

(ii) the boundary of the development,

(ii) at any habitable or occupied residence within 2 km (1.2 miles) of any turbine;

(j) an analysis of the potential for shadow or flicker (solar glint and glare assessment) as required by AUC Rule 007 at:

(i) the site of the tower,

(ii) the boundary of the development,

(iii) at any habitable or occupied residence within 2 km (1.2 miles) of any turbine;

(k) any impacts to the local road system including but not limited to:

(i) a plan showing ingress and egress from the property or parcel detailing any impacts to the local road system including required approaches from public roads having regard to the Municipal District's road standards; and

(ii) identification of the road or roads to be used to bring construction materials and equipment to the property or parcel, and the road or roads to be used to remove construction materials/debris and equipment from the property or parcel;

(iii) a construction transportation plan which includes lay down yard parking areas and an employee and equipment transportation plan

(l) post-construction decommissioning and reclamation plan as required by the Conservation and Reclamation Directive for Renewable Energy Operations (Alberta Environment (2018/09/14);

(m) an analysis of environmental consideration including roadways, on-site potential for fluid leaks, impact upon wildlife, or any other identified issues;

(n) a fire and emergency response plan prepared by a qualified professional and approved by the MD of Willow Creek Emergency Services; and

(o) a Landowner and Neighbour Emergency Response Plan prepared by a qualified professional which addresses safety, education, and response plans of directly affected landowners.

(n) the results of the historical resource analysis, if required by Alberta Culture; and

(o) the results of the public consultation process initiated by the developer;

2.2 Prior to making a decision on a development application for a multiple WECS / Industrial Scale Wind Farm, the applicant shall provide the Municipal District with the results of the applicant's circulation of their proposal to the following agencies and departments:

(a) Alberta Utility Board;

(b) Alberta Electrical Systems Operators (AESO);

(c) Alberta Transportation and Economic Corridors;

(d) Alberta Environment and Protected Areas;

(e) Alberta Culture;

(f) Alberta Agriculture and Irrigation;

(g) Transport Canada;

(h) Navigation Canada;

(i) Innovation, Science And Economic Development Canada;

(j) STARS (Air Ambulance).

2.3 Upon receipt of a development permit application, the Development Authority shall review the application for completeness and, prior to making a decision on the application:

(a) notify landowners and residents, by mail, within 2 km (1.2 miles) of the proposed development site (or more, at the discretion of the Municipal Planning Commission);

(b) notify adjacent municipalities in accordance with the applicable Intermunicipal Development Plan;

(c) refer the application to all relevant agencies and government departments; and

(d) may require the developer to hold a public information meeting and provide a summary of the meeting.

2.4 The Development Authority may approve multiple WECS / Industrial Scale Wind Farm on a case-by-case basis having regard for:

(a) proximity to other adjacent land uses;

(b) density of WECS;

(c) consideration of the cumulative effect of all WECS approved or proposed within 5 km (3 miles) of the proposal;

(d) underlying utilities;

(e) information received through the circulation process and at the development hearing.

2.5 In balancing existing land uses and the development of a multiple WECS / Industrial Scale Wind Farm, the MPC may require developers to minimize impacts:

(a) within 1.6 km (1.0 miles) of a Provincially controlled highway;

(b) within 3.2 km (2.0 miles) of the boundary of a Municipally, Provincially or Federally designated parks;

(c) within 2 km (1.2 miles) of a developed Group Country Residential land use designation or Hamlet or Town boundary.

Setbacks

NOTE TO READER: The Alberta Utilities Commission (AUC) establishes separation distances between wind turbines and dwellings based on permissible sound levels established in AUC Rule 012 and a cumulative noise assessment of energy-related facilities within 1.5 km.

2.6 A WECS shall be setback not less than 7.6 m (25 ft) from all property lines not fronting on or adjacent to a municipal roadway as measured from the rotor's arc (rotor diameter).

2.7 A WECS shall be setback from a dwelling unit within the wind farm project boundary (lands leased for wind energy development) not less than 300 m or as meets AUC Rule 012 permitted levels, whichever is greater.

2.8 A WECS shall be setback from a dwelling unit not within the wind farm project boundary (lands leased for wind energy development) not less than 800 m or as meets AUC Rule 012 permitted levels, whichever is greater.

2.9 At no time shall the cumulative modelled sound level of a multi-WECS measured at the wind farm project boundary (including all titled parcels participating in the project) exceed 40dBa unless an easement, as approved by the Development Authority, is agreed to by the affected land owner and registered on the affected title.

2.10 A WECS shall be setback from a developed or undeveloped municipal roadway not less than the total height of the WECS, plus 10 percent.

2.11 Where, in the opinion of the Development Authority, the setbacks referred to in Section 2.10 above are not sufficient to reduce the impact of a WECS from a public roadway or a primary highway, the Municipal Planning Commission may increase the required setback.

2.12 In the case of multiple WECS, setbacks can be increased from the minimum setback requirements in the district depending upon the number of WECS in a group and the prominence of the location, in order to reduce the impact to a residence, building, public roadway or highway, or land use.

Minimum Blade Clearance

2.13 The minimum vertical blade clearance from grade shall be 7.6 m (25 ft) for a WECS employing a horizontal axis rotor unless otherwise required by the Development Authority.

Tower Access and Safety

2.14 To ensure public safety, the Development Authority may require that:

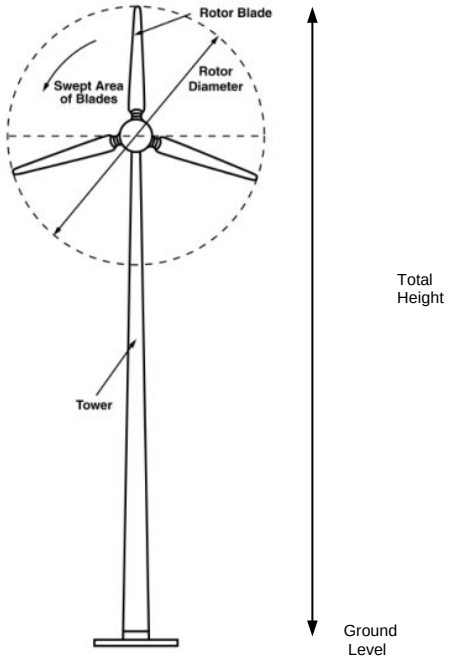
(a) a security fence with a lockable gate shall surround a WECS tower not less than 1.8 m (5.9 ft) in height if the tower is climbable or subject to vandalism that could threaten tower integrity;

(b) no ladder or permanent tower access device shall be located less than 3.7 m (12 ft) from grade;

(c) a locked device shall be installed on the tower to preclude access to the top of the tower;

(d) all of the above be provided or such additional safety mechanisms or procedures be provided as the Municipal Planning Commission considers reasonable and appropriate;

(e) the use of tubular towers, with locked door access, will preclude the above requirements.



Collector Lines

2.15 All collector lines:

(a) (less than 69 kV) on the site of a multi-WECS shall be underground except where the Development Authority approves overhead installation; and

(b) required to connect WESC from one quarter section to another shall be underground except where the Development Authority approves overhead installation; and

(c) any collector or transmission line necessary to service the development shall be located on private land and not located in developed or undeveloped municipal road allowances.

Colour and Finish

2.16 Unless otherwise required by the Development Authority, a WECS shall be finished in a non-bright reflective matte and in a colour which minimizes the obtrusive impact of a WECS to the satisfaction of the Development Authority.

2.17 No lettering or advertising shall appear on the towers or blades. On other parts of the WECS, the only lettering will be the manufacturer's identification or municipal symbol.

Conditions of Approval

2.18 As a condition of development permit approval for a multi-WECS, the Development Authority shall consider, in addition to any other conditions authorized under other sections of this Bylaw, attaching conditions related to the following and in accordance with Sections 619 and 620 of the MGA:

(a) require the applicant/developer to enter into a road use agreement and/or development agreement with the municipality;

(b) place restrictions on the location, height and type of fencing used for the tower sites;

(c) the operator and/or landowner shall be responsible for controlling invasive plant threats and weeds in accordance with the Alberta Weed Control Act;

(d) the operator and/or landowner shall be responsible for preventing soil loss or deterioration from taking place in accordance with the Alberta Soil Conservation Act. Soil erosion must be managed, and a soils management plan must be provided to the satisfaction of the municipality with details on proposed control of erosion caused by both wind and water.

(d) surface drainage and erosion control must also adequately address and account for impacts associated with the development, including any access roads within the development area;

(e) screening and/or increased setbacks should be considered in the site design to minimize visual impacts of the proposed development.

(f) a security deposit shall be posted during the construction period in a form and amount, no less than $50,000 per quarter section of development to a maximum amount to be determined appropriate by the Development Authority based on specific site conditions to ensure that soil erosion management and weed control is adequately provided in accordance with the municipally approved vegetation and weed management plan and soils management plan.

    (i) Upon notification by the developer, operator, and/or landowner to the municipality that the completion of construction has occurred and a request for return of the financial deposit has been made, the municipality will conduct a site inspection of the lands to verify the establishment of a suitable ground cover that will prevent further erosion of the lands subject to the development

    (ii) The funds will be released with no interest paid upon confirmation that the soil erosion management and weed conditions have been completed to the satisfaction of the municipality and there are no unresolved soil or erosion issues, mitigation orders, remedial measure orders, notices or violations that are outstanding or unresolved.

(g) require the applicant/developer to comply with an approved conservation and reclamation plan which may include but not be limited to:

    (i) that a pre-disturbance site assessment be filed with municipality prior to the commencement of construction of the project; and

    (ii) that any interim monitoring site assessments as required by the approved conservation and reclamation plan be submitted to the municipality throughout the life span of the development; and

    (iii) that a reclamation security be posted and held for the life span of the development in a form and amount to be determined appropriate by the Development Authority to ensure that the lands used for the industrial activities associated with renewable energy activities are conserved and reclaimed in an environmentally sound and timely manner.

(h) require that the project commence construction within two years of approval, and complete the project within four years;

(i) require that the operation remain in continuous operation and if the operation is inactive for two consecutive years, or two cumulative years over a five year period, the obligation to decommission the site is automatically triggered;

(j) require that, should the developer propose alteration, retooling or repowering of an existing multi-WECS project where the equipment has changed from the original approval, the developer shall apply for a new development permit.

SCHEDULE B – BYLAW 1943

Schedule 12

SOLAR ENERGY SYSTEMS AND ALTERNATIVE / RENEWABLE ENERGY

SECTION 1 TERMS AND DEFINTIONS

The following definitions apply to this Schedule:

Cumulative Effects means, for the purpose of this Schedule, the combined effects of past, present, and reasonably foreseeable land-use activities, over time, on the environment.

Operator means, for the purposes of this Schedule, the holder of a license, approval or permit issued by the Alberta Energy Regulator or the Alberta Utilities Commission for the purposes related to the carrying on of an activity on or in respect of a specified land

Parcel Boundary, External - The property boundary for lands which are outside the footprint of the solar energy system and adjacent to the project footprint, where adjacent refers to lands contiguous in nature and not separated by a municipal road allowance.

Parcel Boundary, Internal - The property boundary for lands which are within the footprint of the so.

Project Footprint means all the lands which are as part of an approved application as well as any residual lands within a titled parcel, whether or not the lands are leased by an operator.

Solar Energy System, Individual means a photovoltaic system using solar panels to collect solar energy from the sun and convert it to electrical, mechanical, thermal, or chemical energy that is primarily intended for sole use and consumption on-site by the landowner, resident or occupant. This use includes both roof-mounted or ground-mounted systems not connected to the interconnected electric system and small micro-generation in accordance with the Micro-Generation Regulation connected to the interconnected electric system.

Solar Energy System, Industrial Scale means a system using solar technology to collect energy from the sun and convert it to energy that is directed into the provincial electrical grid transmission or distribution system for off-site consumption or commercial sale, or a solar energy system that does not meet the definition a solar energy system, individual.

NOTE TO READER: Sections 1 and 2 establishes standards of development for individual solar collector systems, either single panels or multiple panels, and for small wind energy conversion systems for use by households, agricultural operators or individual business or industry intended to meet some or all of the electrical needs of the operator on the subject site, or a site immediately adjacent to the subject site.

SECTION 2 SOLAR ENERGY SYSTEM, INDIVIDUAL - ROOF OR WALL MOUNTED

2.1 A solar collector attached to a wall or roof of a dwelling or accessory building shall be required to obtain a development permit and is processed subject to the applicable land use district (including meeting all required setbacks to roadways and property lines) and the following additional standards:

(a) A solar energy system mounted on a roof:

(i) may project a maximum of 1.22 m (4 ft.) from the surface of the roof and shall not exceed the maximum height requirements of the applicable land use district; and

(ii) must not extend beyond the outermost edge of the roof and shall be located as to not impede access to the roof structure for emergency purposes, to the satisfaction of the Municipal District; and

(iii) may only provide energy to the parcel on which the system but may be connected to and in times of excess power generation feed power back into the provincial power/electrical grid.

(b) A solar energy system mounted to a wall:

(i) must be located such that it does not create undue glare on neighbouring property or public roadways; and

(ii) must be located a minimum of 2.44 m (8 feet) above grade; and

(iii) may project a maximum of 0.45 m (1.5 feet) from the surface of the wall, when the wall faces the rear property line, subject to the setback requirements of the applicable land use district; and

(iv) may only provide energy to the parcel on which the system but may be connected to and in times of excess power generation feed power back into the provincial power/electrical grid.

SECTION 3 SOLAR ENERGY SYSTEM, INDIVIDUAL – FREE-STANDING

3.1 A free-standing solar energy system or a solar energy system mounted to any structure other than a roof or wall of a building or dwelling shall be required to obtain a development permit and is processed subject to the applicable land use district (including meeting all required setbacks to roadways and property lines) and the following additional standards:

(a) the system must be located such that it does not create undue glare on neighbouring property or public roadways; and

(b) the maximum height may not exceed 3.0 m (10 ft.) above existing grade; and

(b) any system proposed in the Hamlet Residential (HR) or Rural Recreational (RR) land use district (specifically, with respect to resort areas providing small urban style lots) must not be located in the front or secondary front yard of a principal building.

3.2 Free-standing solar energy systems may be connected to and in times of excess power generation feed power back into the provincial power/electrical grid. Any system which proposes to transmit or distribute power or energy off-site to other parcels/properties shall be considered a private utility will require a development permit for that purpose.

3.3 The use of multiple free-standing solar collectors where the primary purpose and intent of the project is to collect, convert and feed energy back into the provincial power/electrical grid for the commercial sale and distribution off-site to the marketplace, shall be deemed a Solar Energy System, Industrial Scale.

3.4 Prior to the installation of a free-standing solar collector the applicant and/or landowner shall obtain the following if applicable and copies of any and all required permits and/or approvals shall be provided to the Municipal District:

(a) any and all relevant federal and provincial permits and permissions;

(b) an electrical permit, and if applicable, a building permit (or any other Safety Codes Permit that may be required);

(c) wire service provider (WSP) approval for solar collectors that are proposed to be connected to the provincial power/electrical grid; and

(d) Alberta Utilities Commission (AUC) approval for solar collectors that are proposed to be connected to the provincial power/electrical grid with a rated output of 10 kW or greater.

3.5 All parcels that utilize a solar collector may be required to erect a sign in notifying all emergency responders/personnel of the presence of an “Renewable Energy Source” located on-site. If a sign is required to be erected, it shall be located and designed to any required municipal specifications and be reasonably maintained for the life of the project (to the satisfaction of the Municipal District).

3.6 Any and all free-standing solar collectors shall be suitably anchored and secured, to the satisfaction of the Municipal District.

NOTE TO READER: Sections 5 and 6, Schedule 11 establish standards of development for renewable energy projects for the purpose of producing energy for the commercial market. Typically, this use will include large scale systems for the production and sale of energy generated by solar photovoltaic or wind energy conversion systems (WECS). The Alberta Utilities Commission (AUC) regulates large scale/commercial energy projects. The Municipal District's regulatory role is limited and established under sections 619 and 620 of the MGA. Where AUC approval has been applied for or received, a copy of the application submitted to the AUC may be used to satisfy some or all of the development permit application requirements.

SECTION 4 SOLAR ENERGY SYSTEM, INDUSTRIAL SCALE

4.1 Solar energy systems, Industrial Scale, or solar farms or facilities that are those developments that feed power back into the general provincial power grid, are distributing to other properties, or are selling power for a profit at an industrial scale as determined by the Development Officer or the Municipal Planning Commission.

4.2 Development permit applications for industrial scale solar energy installations shall be accompanied by the following information:

(a) a site suitability analysis including but not limited to, topography; soils characteristics; storm water collection; accessibility to a road; availability of water supply, sewage disposal system and solid waste disposal if applicable; compatibility with surrounding land uses; potential impacts to agricultural land and operations; potential visual impacts, and consistency with the policies of the Land Use Bylaw and Municipal Development Plan;

(b) a detailed site plan including all setbacks from property lines and the proximity to structures or uses on the site and adjacent parcels of land; and to structures and uses on the site from residential dwellings within 300 m (985 ft.) of the property line of the proposed development;

(c) detailed information about the system type, number of structures, height of structures, and the energy process and rated output;

(d) any information regarding general public safety and security measures;

(e) preliminary grading/drainage plan;

(f) detailed information regarding construction traffic management plan including proposed material haul route, estimated employee vehicle trips (types and duration), and parking / staging areas, and any potential impacts to public roads;

(g) the location of overhead utilities on or abutting the subject parcel and identification of any sensitive, environmental, or topographical features which may be present on the parcel;

(h) post-construction decommissioning and reclamation plan as required by the Conservation and Reclamation Directive for Renewable Energy Operations (Alberta Environment (2018/09/14);

(i) a vegetation and weed management plan that addresses both the construction period and the projected lifespan of the development;

(j) a soils erosion management plan with the plan to address:

(i) on any proposal to strip and stockpile topsoil during the construction/erection period and the rationale or need for doing so, and

(ii) the details on proposed soil management practices and erosion control due to both wind and water; for the period of both construction and post-construction;

(k) if required by the Development Authority, an Environmental Assessment Review prepared by a qualified professional or other studies and reports to demonstrate site suitability and impact mitigation;

(l) if required by the Development Authority, a Fire and Emergency Response plan prepared by a qualified professional and approved by the MD of Willow Creek Emergency Services; and

(m) if required by the Development Authority, a Landowner and Neighbour Emergency Response Plan prepared by a qualified professional which addresses safety, education, and response plans of directly affected landowners.

4.3 In the Rural General "RG" land use district, the Development Authority will consider the following as preferable sites:

(a) use of the poor quality lowest productive land and dry corners is preferred;

(b) use of cut-off, fragmented, irregular shaped parcels is preferred;

(c) to the extent possible, use of irrigated agricultural land should be avoided/minimized; and

(d) the use of an unsubdivided quarter section of high-quality agricultural land that has or could contain irrigation system infrastructure shall not be considered as suitable unless the Development Authority determines special or unique circumstances may warrant its inclusion. Consideration of the proximity to electrical sub-stations and feeder distribution infrastructure in relation to the location of the development may be considered as part of the special circumstances present.

4.4 Upon receipt of a development permit application, the Development Authority shall review the application for completeness and, prior to making a decision on the application:

(a) notify landowners and residents, by mail, within 3.2 km (2 miles) of the proposed development site (or more, at the discretion of the Municipal Planning Commission);

(b) notify adjacent municipalities in accordance with the applicable Intermunicipal Development Plan;

(c) refer the application to all relevant agencies and government departments; and

(d) may require the developer to hold a public information meeting and provide a summary of the meeting.

Setbacks

4.5 A Solar Energy System, Industrial Scale shall be setback:

(a) not less than 30.5 m (100 ft) from all property lines not fronting on or adjacent to a municipal roadway; and

(b) not less than 45.7 m (150 ft) from all property lines not fronting on or adjacent to a municipal roadway; and

(c) not less than 152.4 m (500 ft) from a dwelling unit within or adjacent to the solar farm project footprint boundary measured from the wall of the dwelling.

4.6 Any setback can be increased from the minimum setback requirements in the district depending upon the number of panels in a group, the prominence of the location, in order to reduce the impact to a residence, building, public roadway or highway, or adjacent land use.

4.7 In balancing existing land uses and the development of Solar Energy System, Industrial, the MPC may require developers to minimize impacts:

(a) within 1.6 km (1.0 miles) of a Provincially controlled highway;

(b) within 3.2 km (2.0 miles) of the boundary of a Municipally, Provincially or Federally designated parks;

(c) within 2 km (1.2 miles) of land designated Group Country Residential or a designated Hamlet or Town boundary.

Conditions of Approval

4.8 The Development Authority may impose as a condition any reasonable measures to ensure suitability, compatibility and to mitigate potential impacts.

4.9 The Development Authority may impose as a condition that the operator and/or landowner of an industrial scale solar energy installation use submit a copy of an approved conservation and reclamation plan to the municipality and the municipality shall impose as a condition upon review of the plan:

(a) that a pre-disturbance site assessment be filed with municipality prior to the commencement of construction of the project; and

(b) that any interim monitoring site assessments as required by the approved conservation and reclamation plan be submitted to the municipality throughout the life span of the development; and

(c) that the approved conservation and reclamation plan is the sole responsibility of the operator and/or landowner to ensure that the lands used for the industrial activities associated with renewable energy activities are conserved and reclaimed in an environmentally sound and timely manner;

and may require

(c) that a reclamation security be posted and held for the life span of the development in a form and amount to be determined appropriate by the Development Authority to ensure that the lands used for the industrial activities associated with renewable energy activities are conserved and reclaimed in an environmentally sound and timely manner.

4.10 The Development Authority may impose as a condition that the operator and/or landowner of an industrial scale solar energy installation use submit a copy of a vegetation and weed management plan must be provided to the satisfaction of the municipality, to be reviewed and approved by the Agricultural Fieldman and the municipality shall impose as a conditions upon review of the plan:

(a) The operator and/or landowner shall be responsible for controlling invasive plant threats and weeds in accordance with the Alberta Weed Control Act.

(b) The minimum clearance of solar collectors from grade shall be adequate to facilitate and maintain growth of perennial vegetation to prevent soil erosion.

(c) The operator and/or landowner shall be responsible for preventing soil loss or deterioration from taking place in accordance with the Alberta Soil Conservation Act. Soil erosion must be managed, and a soils management plan must be provided to the satisfaction of the municipality with details on proposed control of erosion caused by both wind and water.

(d) Surface drainage and erosion control must also adequately address and account for impacts associated with the impervious nature of the collectors.

(e) Screening and/or increased setbacks should be considered in the site design to minimize visual impacts of the proposed development.

(f) Spacing between solar collectors must provide adequate access for firefighting of both vegetation and electrical fires.

(g) A security deposit shall be posted during the construction period in a form and amount, no less than $50,000 per quarter section of development to a maximum amount to be determined appropriate by the Development Authority based on specific site conditions to ensure that soil erosion management and weed control is adequately provided in accordance with the municipally approved vegetation and weed management plan and soils management plan.

(i) Upon notification by the developer, operator, and/or landowner to the municipality that the completion of construction has occurred and a request for return of the financial deposit has been made, the municipality will conduct a site inspection of the lands to verify the establishment of a suitable ground cover that will prevent further erosion of the lands subject to the development

(ii) The funds will be released with no interest paid upon confirmation that the soil erosion management and weed conditions have been completed to the satisfaction of the municipality and there are no unresolved soil or erosion issues, mitigation orders, remedial measure orders, notices or violations that are outstanding or unresolved.

SECTION 5 OTHER COMMERCIAL/INDUSTRIAL RENEWABLE ENERGY PROJECTS

This section is specific and applicable to those commercial/industrial development projects whose primary intent and purpose is to sell and/or export energy (or any other by-product of a particular process) off-site using any of the following energy productions, such as but not limited to, solar thermal, geo-exchange, micro-hydro, carbon capture and storage, geothermal, micro-hydro, waste-to-energy, anaerobic digesters, biodiesel, biofuel or fuel cells. All of these developments require a development permit.

5.1 All development applications shall be required to be accompanied by the following information:

(a) an accurate site plan showing and labelling the proposed development and the location of overhead utilities on or abutting the subject lot or parcel, and identification of any sensitive, environmental or topographical features which may be present on the parcel, including canals, streams or water wells;

(b) detailed information on the type of facility, structure or system and the energy process involved;

(c) the manufacturer's specifications indicating (if applicable):

(i) the rated output in megawatts,

(ii) safety features and sound characteristics.

(f) information regarding setbacks from property lines and the proximity to structures or uses on both the site and adjacent parcels of land;

(g) information or verification of the proposed source of water if required for the type of facility;

(l) post-construction decommissioning and reclamation plan as required by the Conservation and Reclamation Directive for Renewable Energy Operations (Alberta Environment (2018/09/14);

(m) an analysis of environmental consideration including roadways, on-site potential for fluid leaks, impact upon wildlife, or any other identified issues;

(n) a fire and emergency response plan prepared by a qualified professional and approved by the MD of Willow Creek Emergency Services; and

(o) a Landowner and Neighbour Emergency Response Plan prepared by a qualified professional which addresses safety, education, and response plans of directly affected landowners.

(i) large commercial/industrial facilities shall submit studies identifying noise, odour and pollutant impacts and how these impacts will be addressed;

(k) a summary report of any and all public consultation that was undertaken by the applicant, and

(l) any other information as required by the Municipal Planning Commission.

5.2 The structures of a use shall comply with all the setbacks as established in the district in which it is located. In addition to the requirements of the district in which the use is located, structures or facilities related to waste-to-energy, anaerobic digesters, biodiesel, or biofuels developments shall not be located within:

(a) a minimum of 250 m (820 ft) from any residential dwelling, food establishment or public use facility or building;

(b) a minimum of 122 m (400 ft) from the boundary or right-of-way of an irrigation district canal, creek, stream, river, lake shore or water body;

(c) the parts of the project related to the transmission lines and associated structures and to the roads, docks, water crossings, culverts, etc. associated with the facility may be allowed within 30 m (100 ft) of a water body or within the water body itself (to the satisfaction of the Municipal District and/or all other federal and provincial departments that may have jurisdiction with respect to a proposed project);

(d) the Municipal Planning Commission may require a larger minimum setback than required as per the above and in the applicable land use district having regard for the location of the development, potential environmental impacts (e.g. air, water – surface and subsurface, soil, etc.), adjacent land uses and any determined natural, scenic or ecologically significant features of the landscape.

5.3 Depending on the type of use proposed, the Municipal Planning Commission may require that the applicant comply with any or all of the following standards and requirements:

(a) the preferred location of uses is on parcels designated for industrial land use and located in proximity to highways or railway corridors;

(b) the Development Authority may require a parcel redesignation to the applicable industrial land use district to be considered and approved prior to accepting a development permit application;

(c) all surface drainage must be contained on site and any adjacent water bodies must be adequately protected from run-off;

(d) the applicant is responsible for preparing at their own expense an engineered surface drainage management plan and submitting an application for approval to Alberta Environment and Protected Areas (if applicable);

(e) any biodiesel waste or water contaminated with biodiesel is prohibited to be discharged directly into any sewers or surface waters;

(f) all feedstock and materials are to be stored and contained within buildings, and no outside storage is permitted;

(g) the semi-truck traffic used for the hauling and shipment of raw material or feedstock and finished/processed goods associated with the development shall be limited to a designated truck haul route as stipulated by the Municipal District;

(h) all energy transmission lines on the site of the Renewable Energy, Commercial/Industrial use to the substation or electrical grid shall be underground unless otherwise approved by the Development Authority;

(i) the applicant is responsible for securing any necessary approvals from agencies including but not limited to Alberta Environment and Parks, Alberta Utilities Commission and the Alberta Energy Regulator;

(j) the Municipal Planning Commission may apply any other standards that are provided for in this Bylaw, including but not limited to:

(i) require the applicant/developer to enter into a road use agreement and/or development agreement with the municipality,

(ii) the provision of financial security in an amount and type acceptable to the municipality to ensure the decommissioning plan is implemented,

(iii) a condition to allow the developer to proceed with a phased project,

(iv) the provision of site improvements like landscaping, berming or buffering.

5.4 Prior to making a decision on a development application, the Municipal Planning Commission may refer and consider the input of the following agencies and departments:

(a) Alberta Utility Board;

(b) Alberta Electrical Systems Operators (AESO);

(c) Alberta Transportation and Economic Corridors;

(d) Alberta Environment and Protected Areas;

(e) Alberta Culture;

(f) Alberta Agriculture and Irrigation;

(g) Transport Canada;

(h) Navigation Canada;

(i) Innovation, Science And Economic Development Canada;

(j) STARS (Air ambulance).

5.5 Upon receipt of a development permit application, the Municipal Planning Commission shall review the application for completeness and, prior to making a decision on the application:

(a) notify landowners and residents, by mail, within 3.2 km (2 miles) of the proposed development site (or more, at the discretion of the Municipal Planning Commission);

(b) notify adjacent municipalities in accordance with the applicable Intermunicipal Development Plan;

(c) refer the application to all relevant agencies and government departments; and

(d) may require the developer to hold a public information meeting and provide a summary of the meeting.

5.6 Depending on the type of energy project proposed, the Municipal Planning Commission may require that the applicant comply with any or all of the following standards or requirements:

(a) All surface drainage must be contained on site and any adjacent water bodies must be adequately protected from run-off.

(b) The applicant is responsible for preparing at their own expense an engineered surface drainage management plan and submitting an application for approval to Alberta Environment, if applicable.

(c) Any biodiesel waste or water contaminated with biodiesel, is prohibited to be discharged directly into any sewers or surface waters.

(d) All feedstock and materials are to be stored and contained within buildings, and no outside storage is permitted.

(e) That the semi-truck traffic used for the hauling and shipment of raw material or feedstock and finished/processed goods associated with the development shall be limited to a designated truck haul route as agreed to or specified by the Municipal District.

(f) The preferred location of alternative/renewable energy commercial or industrial developments is on parcels designated for industrial land use and located in proximity to highways or railway corridors. The Municipal Planning Commission may require a parcel redesignation to the applicable industrial land use district be approved prior to accepting a development application.

(g) The applicant is responsible to apply for any Alberta Environment, AUC, ERCB or other applicable provincial approvals or permits that may be required, and must provide the municipality with a copy to be kept on file.

(h) The MPC may stipulate any or all of the section (4) criteria listed above to be addressed by the applicant as a condition of a development permit application approval.

(i) Any license permit, approval or other authorization granted by AUC, AER or ERCB shall prevail over any land use bylaw requirements or development permit decisions or conditions if there is a perceived conflict.

(j) All energy transmission lines on the site of the energy generating facility to the substation or grid shall be underground unless otherwise approved by the Municipal Planning Commission.

(k) The Municipal Planning Commission may apply to any alternative/renewable energy generating facility any other standards that are provided for in the Land Use Bylaw, including:

(i) a condition to enter into a road use agreement with the Municipal District to address road maintenance and repairs that may arise from the development;

(ii) a condition to post security with the Municipal District; and

(iii) a condition to allow the developer to register the approved project in phases.

Claresholm

Where **Community** Takes Root

Municipal District of Willow Creek No. 26
#273129 Secondary Highway 520 West
P.O. Box 550
Claresholm, AB, T0L 0T0

January 20, 2023

RE: MD of Willow Creek application to the Northern and Regional Economic Development Program

To whom it concerns,

The Town of Claresholm has a long history of partnership with the Municipal District of Willow Creek. For decades, the two municipal governments have cooperated on projects relating to the Claresholm Industrial Airport, water-access, storm-water management, road maintenance, fire services, and much more.

The Town of Claresholm is happy to support the MD of Willow Creeks application for NRED funding to produce a series of Economic Development videos to promote in emerging markets. The Town of Claresholm recognizes the distinct benefits of any possible Foreign direct investment (FDI) into the value-added food industry within the MD of Willow Creek. Further, the project has the potential to compliment existing Economic Development goals and programs of the Town of Claresholm including the development of Industrial and Commercial lands.

The Claresholm Economic Development Committee (EDC) is a group volunteers that include representatives from local business owners, farm and ranch professionals, the Claresholm & District Chamber of Commerce, the Municipal District of Willow Creek no. 26, and the Town of Claresholm Council. The mission and purpose of the EDC is the promotion, expansion, and enhancement of the economic development of Claresholm and area. Members of the committee serve 4-year terms, and are tasked with providing advice on both economic and community development matters identified by the committee or as assigned to the committee by Council.

The Claresholm Economic Development Committee also supports the MD of Willow Creek application to the NRED program as it aligns with the 3-Year Business Plan, and the Town of Claresholm Council Strategic Plan.

This letter is written by the Economic Development Officer of the Town of Claresholm, on behalf of the members of the Town of Claresholm Council, and the Claresholm Economic Development Committee.

Sincerely,

Brady Schnell
Economic Development Officer
Town of Claresholm

Claresholm

Request for Decision

Meeting: February 13th, 2023
Agenda Item: 8

The Range-Gravel Experience – July 22, 2023

BACKGROUND:

On February 10, 2020 a presentation was made for The Range, Gravel Experience https://thegravelexperience.com/ a cycling event being hosted in Claresholm July 25, 2020, with set up July 24, 2020. 122 km route across MD of Willow Creek land, MD of Ranchlands and landowners. A partnership across the board.

February 12, 2020: the Organizer, Garth Stotts met with the MD of Willow Creek with his presentation.

July 25, 2020: The event was cancelled due to Covid-19, Routes are on Ride with GPS. Had approximately 50 riders.

July 24, 2021: Advanced reservations for Camping at Centennial, closed May 31, 2021. 150 Riders were registered for the event. Feedback from riders included; "*...even with the smoky conditions I heard nothing but raves about the event, best gravel course and roads in Alberta.*"

November 22, 2021: received permissions from Claresholm Town Council to hold the start and finish line at Centennial Campground. Additional permission for $5 shower, beer garden, and advanced reservations of Camping spots to be held until May 31, 2022.

July 24, 2022: 28 Volunteers and approximately 250 registrants participated. The Town of Claresholm set out the signs and barricades the day before off to the side to ensure participants parked in the correct area and residents were aware of the event. The Town provided 5 tables and 10 chairs and pylons for the event.

February 6, 2023: RFD for The Range Gravel Experience July 22, 2023

1. Garth Stotts, organizer has requested the use of Centennial Park Campground to stage the Start and Finish lines for the event.
2. Shower use with a fee ($5) has been requested for after riders are finished the course. (these would be in the afternoon, evening of the event)
3. Reservation of Campsites for the event up until May 31, 2023 (similar to 2021 & 2022) has been requested. After that time participants of the event will be first come, first serve (the same as other campers).
4. Reservation of 8 treed Campsites sites 4-11 for volunteers
5. Request of barricades, no parking signs, 5 tables and 10 chairs and pylons for the event.
6. Request that the Claresholm Skate Park Association be allowed to hold a Beer Gardens from 2:00 p.m. to 7:00 p.m. in Centennial Park.

DESCRIPTION:

Garth Stotts, organizer has requested that 8 St and 46 Ave be marked off as a route for the Range Race, with barricades available for the event to ensure the safety of the athletes.

PROPOSED:

Moved by Councillor _____ to hold the Start & Finish line and staging area for The Range, Gravel Experience event July 22, 2023 at Centennial Park Campground, to reserve 8 treed sites for volunteers and to reserve Campsites for the event up until May 31, 2023, and to set a $5.00 Shower Fee for riders at Centennial Park Campground after finishing the gravel road race.

Moved by Councillor _____ to provide barricades and parking signage and tables and chairs as required for The Range Gravel Experience 2023 event.

Moved by Councillor _____to approve the Claresholm Skate Park Association to host a Beer Gardens in Centennial Park from 2:00pm to 7:00pm on July 22, 2023.

ATTACHMENTS:

1.) The Range Info Package 2023

PREPARED BY: Denise Spencer, Recreation Manager

APPROVED BY: Abe Tinney, CAO DATE: February 10th, 2023

THE RANGE

2023

Garth Stotts

The Gravel Experience Ltd.

1/1/2023

Welcome to THE RANGE!

Our simple mission is to provide the quintessential gravel experience that inspires via the ride, the adventure, the scenery, and the connection with the community, riders and the environment.

The Range is an awesome course that has it all: 128 KM of varied terrain, 3 creeks, steeps hills, private roads, a community start/finish, and stunning scenery. It is a fun and hard day out in a stunning environment.

A Few Key Points:

To participate in the ride, a liability waiver needs to be signed. We collect this electronically for registration, but also on paper for our records.

VERY IMPORTANT: You must have your bike plate for ID on course AND you must bring your personal ID to sign on at the start and get your timing chip. YOU WILL NOT BE ALLOWED ON COURSE WITHOUT AN ID THAT MATCHES YOUR NAME ON THE BIKE PLATE.

The road traffic is very limited overall, and the ride should have minimal impact on roadways or traffic. The Town, MDs and RCMP are notified the week prior to the event. HWY permits are obtained.

An Emergency Response Plan is in place. Aaron Paramedical will be on course and at finish line as well.

PLEASE READ INFO below and let me know if you have any questions.

Thanks,
Garth Stotts
403-826-8838
garth@thegravelexperience.com

EVENT SCHEDULE:

Friday July 21, 2023

- Course Markings and signs are put on course
- **Package Pick Up #2: 5 pm – 8:00 pm / Claresholm Campground**
- **Chip Pick-up and Sign-on 5 pm – 8:00 pm / Claresholm Campground**
- Volunteer Meeting: 8 pm / Campground

Saturday July 23, 2022

- **Package Pick up #3: 6:30 am – 8:30 am / Claresholm Campground**
- **Chip Pick-up and Sign on: 6:30am – 8:30 am / Claresholm Campground**
- **Rider Line up and Debrief – 8:45 am / Campground**
- **Mass Neutral Start – 9 am / Campground**
- On course Aid Stations set up between 10 am – 3 pm
- Finish Line Aid Station / Tents: 12PM – 5 PM
- **Time Cut-off at Corner 12 – 2 PM**
- Final Course Sweep – 5 pm
- **Beer Garden – 2 pm – 7 pm / Finish Line**
- **BBQ – 2pm – 5 pm / Finish Line**
- Course Marking taken down (during sweep) - 5 pm
- Awards announced at the Campground

TIMING AND SIGN ON:

- **Zone4 Chips are used for timing the overall and sector challenges.**
- **Chip Pick Up and Sign On – see above for Friday and Saturday times.**
    - **BRING YOUR ID! YOU MUST SHOW ID TO GO ON COURSE.**
- **Please Return your chip to a volunteer at the finish line**

Time Cut-Off:

- **Riders need to make it to 77 km point (Left Turn on to HWY 520, corner 12) by 2:00 pm. This is Corner 12 on The Range Route.**

- This is an average of 16 km/hr.
- Riders that do not make the cut-off will be directed right to shorten the course and ensure that everyone is off-course by 5 pm.

Partners and Sponsors:

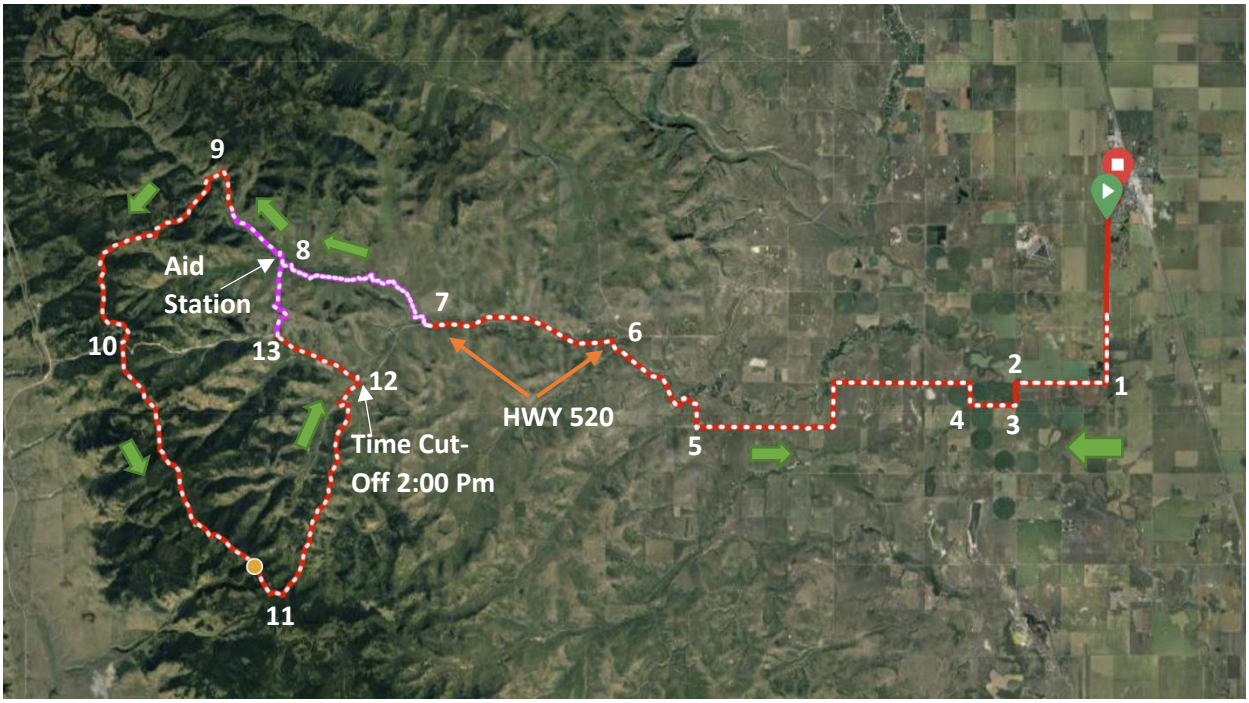
Please check out their websites and support them when possible.

- Willow Creek MD - Course and Public Roads
- Burke Creek Ranch - Course and Private Roads
- The Doctrine - On Course and Start/Finish Bike Support
- Troubled Monk Brewery – Prizing / Aid Station
- Davis Chevrolet Claresholm - Finish Area and On Course Support
- Town of Claresholm - Campground, Start and Finish Area
- 54Blue - Bike Plates
- Ridley's Cycle – Prizing
- TransRockies - Prizes

Course Routes and Marking:

Please study the course routes and download the GPS from RWGPS, if needed. The course is fully marked but you are responsible for navigating the course. We have marshals at all main sections, signs and flags. You should not go off course!

THE RANGE ROUTE 128 KM

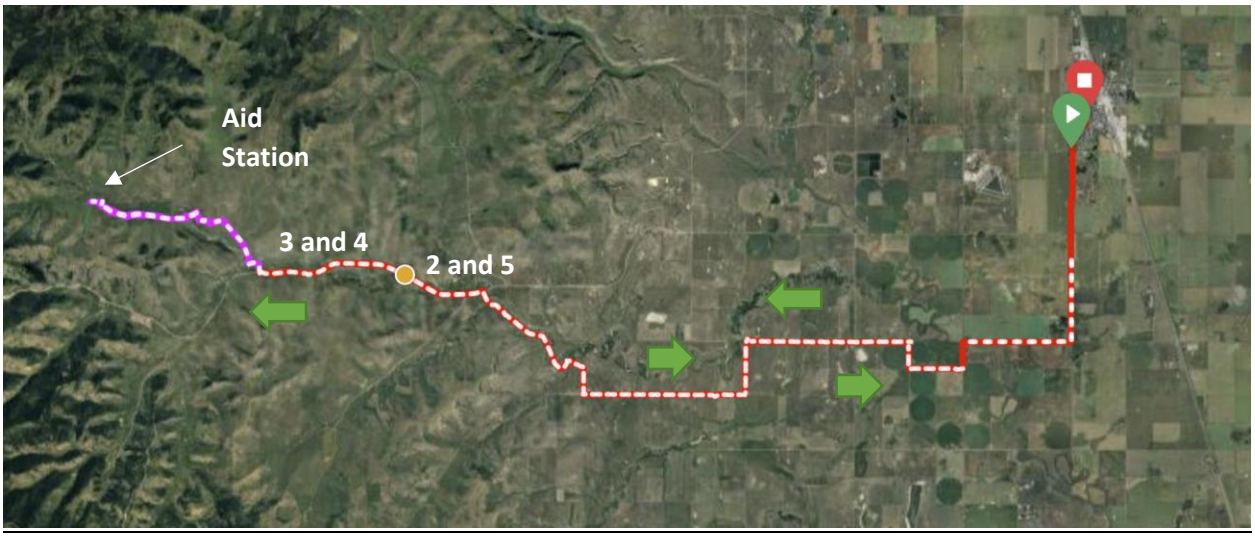


https://ridewithgps.com/routes/35361456

Marshall Route Positions (See numbers on Map). Corners are listed below. Please watch out for cars at all intersections!

1. TWP Road 120 and RR 272
2. TWP Road 120 and RR 274 (YIELD TO CARS!)
3. TWP ROAD 115A and RR 274
4. TWP ROAD 115A and RR 275
5. TWP ROAD 115 and RR 285 ie. BOTTOM SHARPLES ROAD
6. BOTTOM SHARPLES ROAD and HWY 520 (YIELD TO CARS!)
7. HWY 520 and Range Road 295 (Private Road start)
8. Aid Station on Ranch
9. Left Turn on East Trout Creek Road
10. HWY 520 and Skyline (YIELD TO CARS!)
11. West Sharples and East Sharples
12. **HWY 520 and East Sharples Road – TIME CUT OFF – 2:00 PM** (YIELD TO CARS!)
13. HWY 520 and Burke Creek Hill

The Rustler Route – 88 KM Out N Back



https://ridewithgps.com/routes/32598333

Route Entry / Exit Points for HWY 520 (See numbers on Map) Corners are listed below. Please watch out for cars at all intersections!

1. Start / Finish line on TWP 273
2. Exit Bottom Sharples turn west on HWY 520 (YIELD TO CARS!)
3. Exit off 520 on to Burke Creek Ranch (Private Road) – NO TRUCK ENTRY
4. Enter 520 by turning left (YIELD TO CARS!)
5. Exit 520 by turning right on Bottom Sharples Road

To foster a more community and event atmosphere after the ride, the Start and Finish are at the **Centennial Campground in Claresholm, 4604 4 St W, Claresholm, AB T0L 0T0**

The Range Start July 23, 2022

845am: Riders will gather at the Claresholm campground for a mass start neutral roll-out

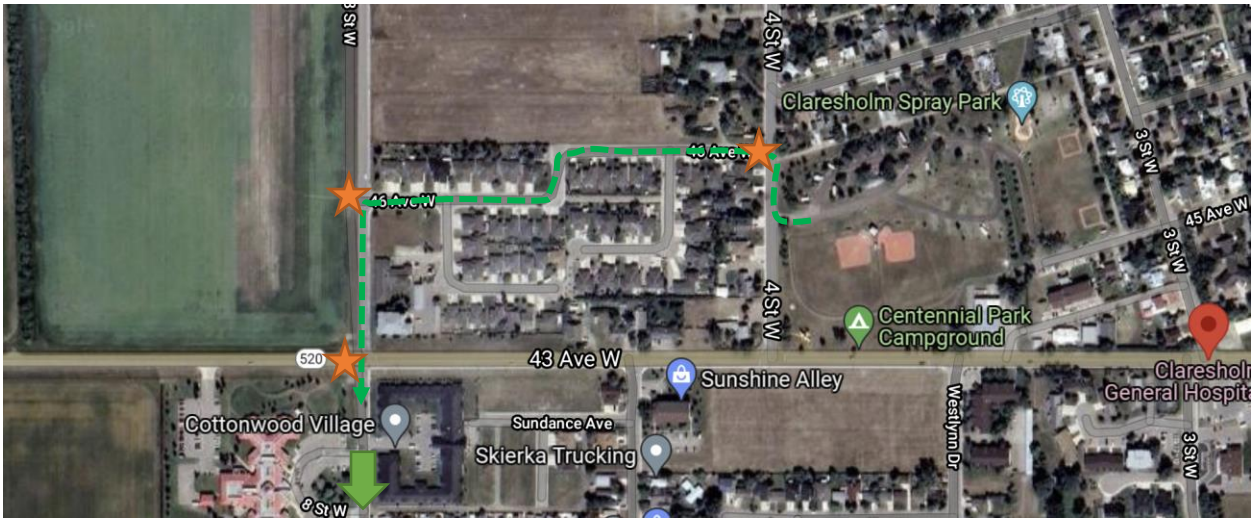
845 – 900am: Rider Debriefing

900am:

1. **Riders roll out following a neutral car turning right on to 4th St W. (Marshalled Turn)**
2. **Neutral start continues turns left on to 46 Ave W (Marshalled)**
3. **Neutral start continues turns left on to 8th St W. (Marshalled)**
4. **Riders continue straight past 43 Ave W (HWY 520) (Marshalled)**

Volunteer Marshalls will be placed at all intersections.

The Alberta Transportation Permit will include a Traffic Accommodation Strategy (TAS) for HWY 520 (43 Ave W).



The neutral car will pull off at the Kin Trail. Riders are now on course.

Riders continue on 8th St W to Range Rd 272 until they take a right on TWP Rd 120.

A route marshal will be at the TWP Rd 120 Right turn

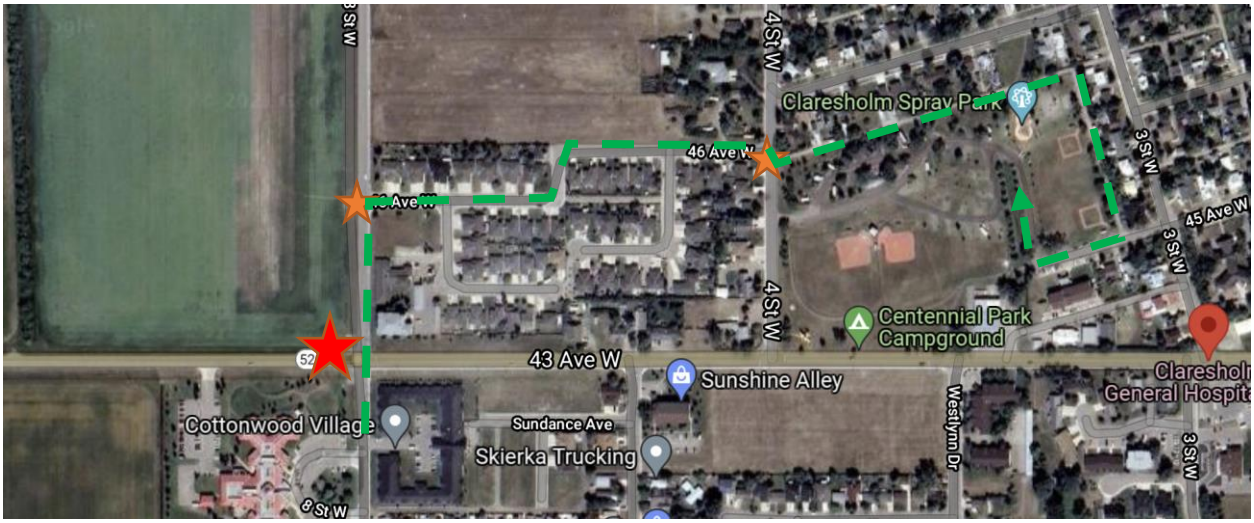
The Range Finish July 23, 2022:

Riders will be coming in from 1 pm until 430 pm. All riders are to be off course at 5 pm.

1. **Riders come into to town on 8th St W.**
2. **Riders go straight past 43rd Ave W (AKA HWY 520)**
   a. **(Marshalled – RIDERS MUST YIELD TO HWY520)**
3. **Riders will take a right on to 46 Ave W.**
4. **Riders continue onto the GRAVEL Alley that loops the campground and Centennial Park**
5. **Finish line in the middle of the green space**

The Rider will be in full view as they loop the park. Ample green space for tents and supporters to cheer them on as the finish the last few 100 m. There is a clean straight-away for fast finishers.

The finish is ideal and ensures that riders can rest and congregate in a safe spot and be cheered by supports as they come in. The finish line AID Station will have nutrition to help revive the riders.



Finish Line Area

Final Rider Time Cut-Off: 5:00 pm
Tent: Aid Station Supplied by Davis Claresholm Chevrolet GMC Buick

COVID:

Health guidelines regarding COVID implemented by Alberta Health Services that are in effect must be adhered to at all times during the event. Please do not attend if feeling unwell.

PACKAGE PICK-UP:

Please pick up your package at the earliest opportunity

Package Pick-Up is available at The Doctrine and Claresholm Campground on the dates and times below:

- July 21, 2023 Friday 5 - 8 pm
- July 22, 2023 Saturday 6:30 am – 8:30 am

Package pick-up includes Shirts, Bike Plate with name, Beer and BBQ Ticket, Poster

RIDE START TIMES:

- **MASS START: 9 AM on July 22.**
- **Self-Seeding. Everyone Rolls at the same time.**
- **Rustlers please seed yourselves after The Range starters.**
- **PLEASE REVIEW Start/Finish line map.**

AERO-Bars: Courtesy Rule

- **Aero-bars are permitted.**
- **Courtesy Rule: Please don't ride in a pack or in a pace line.**

RIDE RULES:

- HELMETS REQUIRED
- NO LITTERING
- NO EARBUDS (not safe if you can't hear cars/trucks behind you)
- NO PERSONAL SAG BIKE SUPPORT OR VECHICLES
- OBEY ALL TRAFFIC SIGNS AND LAWS
- RIDE ON THE RIGHT SIDE OF THE ROAD
- DO NOT RIDE LEFT OF CENTER
- FOLLOW COURSE MARKERS
- NO PARKING ON HWY520, TOWN RDS or BLOCKING FIELD ENTRANCES
- YIELD TO HORSE RIDERS
- WAIVERS REQUIRED
- BEWARE OF COWS and WILDLIFE

AWARDS AND PRIZES:

MEN'S AND WOMEN'S OVERALL WINNER AND PODIUM IN THE RANGE:

Full course completed in the fastest time.
Prize money awarded to places 1 to 5 from $700 – $400 – $300 – $200 - $100
Also Winners will be awarded The Range buckle.

THE RANGE SECTOR CHALLENGE!

We love the classics, and this sector rewards the powerful gravel rouleur that still has the energy nearing the 110 km mark. This is about a 10 min effort. Looks for the signs.

Prizes given to the best Male and Female times.

Sector challenges will be marked with 'Start' and 'End' signs.

PERSERVERANCE AWARD:

The Range is NOT an easy course. It takes a good amount of training and determination to take on The Range.

The award is pretty awesome: The Range Buckle

T-SHIRTS:

Every registration and volunteer get a free T-Shirt.

BIKE PLATES BY 54BLUE:

A Gold (Range) and Purple (Rustler) bike plates will be provided at package pick up. Please attach to your handle bars with the number and name facing out. Please bring your own zip ties.

For liability reasons, you CAN NOT ride the course without your plate.

COURSE MARKING:

Course is marked with Signs, Flags and Marshalls.

- The Range riders need to follow the signs all the way around the course
- A turnaround sign will be placed for the Rustler Out n Back (Aid Station)

PERSONAL SUPPORT VEHICLES:

Please don't use Personal Vehicles following riders. Support your riders by meeting them on course. Aid Station locations are good place to meet your rider, please see maps.

AID STATIONS (COVID AND SPONSOR PERMITTING)

Aid Station locations (also located on maps below)

1. KM 40 and 80 (Burke Creek Ranch)
2. KM 128 (Finish Line) – The Range and The Rustler

Aid Station on COURSE will be set up between 10 AM and 3:00 PM.

AID STATIONS will have communication to ERP Coordinator and 1st aid kits, if needed.

Discards bottles or wrappers in bins. **PLEASE NO LITTERING!**

PARKING:

Please DO NOT PARK on ROADS in Claresholm or the MD.
Please use parking lots. A list of preferred parking lots is listed below.

- Claresholm Community Centre
- Willow MD Office off HWY 520

All parking lots are a short ride to the Start/Finish line.

FAQs

WHAT IF I CAN'T CONTINUE?

Please go and stay at an AID station. Let the volunteer know. If you need a car ride back, we will try to have a truck sweeper will take you back to the starting area.

IS THERE CELL SERVICE ON COURSE?

There is no cell service for most of the course. Volunteers are using commercial radios. If you need your emergency contact, an AID Station or Sweeper will be able to contact the ERP Coordinator to phone your contact.

IS THERE ROUTE ACCESS (WITH VEHICLES) FOR SUPPORT, FRIENDS, FAMILY?

Please use HWY 520. HWY 520 is a wide road and the main corridor from East to West. We want to keep traffic low on most of the course.

WHAT ARE THE NO VEHICLE ACCESS ROADS?

There are several spots on course where vehicles can't and/or should not go.

- **BURKE CREEK RANCH ROAD: NO VEHICLES ALLOWED. Bikes only. Private road.**

- **EAST SHARPLES ROAD: Very narrow, steep road**
  - **Please stay off for safety of riders**

- **SKYLINE ROAD: Riders will be coming thru on this road**
  - **Please stay off for safety of riders**

ARE THERE TRUCK and BIKE SWEEPERS?

Truck sweepers will be used on the course. They have radios, please let them know if you need help.

If you are not able to continue, please go to an aid station. The sweeper will transport you back to the start as soon as possible.

Riders CAN NOT ride with a truck sweeper and rejoin the course.

Claresholm

REQUEST FOR DECISION

Meeting: February 13, 2023
Agenda Item: 9

CLARESHOLM WEEKLY MARKET REQUEST

DESCRIPTION:

Jeremy Wollersheim and Carol Williams have submitted a letter to Council requesting to hold a weekly market on Wednesdays in Claresholm in 2023.

BACKGROUND:

Amundsen Park has been the location of the Claresholm Farmers Market since the summer of 2021. The Farmers Market previously used the downtown parking lot from 2017 to 2021 in conjunction with Open Mic Nights. Prior to 2017, the Farmers Market was located at the Claresholm Arena for many years. The Town has not yet received a request from the organizer of the Farmers Market to use Amundsen Park for the 2023 season.

The request from Jeremy Wollersheim and Carol Williams is to use the southwest corner of Amundsen Park on Wednesday from 3:00 to 7:00 p.m. in the same area at the same time as the existing Farmers Market. Administration recommends setting up meetings with the two groups to establish a schedule whereby both markets can operate throughout the summer.

The attached policy gives the CAO decision making ability over the use of parks by non-profit organizations. If Council has any specific direction on how they would like to see the park utilized please provide it.

POPOSED MOTION:

Moved by Councillor _____ to direct administration to work with both market groups to establish a summer market schedule at Amundsen Park.

ATTACHMENTS:

1.) Request letter
2.) Municipal Park Events Policy

PREPARED BY: Karine Keys, CLGM

APPROVED BY: Abe Tinney, CAO DATE: February 9, 2023

January 19, 2023

RE: Claresholm Weekly Market

To,

Mayor and town council.

My name is Jeremy Wollersheim, I am writing this to you in regards to a weekly market here in town.

Myself and Carol Williams are wanting to offer a weekly market to the resididents of the Claresholm and surronding towns, we are taking a different approach from the usual farmers market. There is a few rules that go with a farmers market and we feel that there are some vendors being missed because of it. We are aware of the current farmers market being put on in town, as we have both been vendors there in the past and would like to offer another option for vendors and customers. We have over 30 interested vendors that would attend our market, they are a mix of MLM as well as home made goods and products as well as meat, dog treats and other items. We have already arranged for a food truck to attend all our markets through out the season. The vendors that have shown interest are from Calgary, Pincher Creek, Nanton, Fort Macleod and here in Claresholm. This is all without any real marketing done and really only us talking with vendors at other markets we have attended.

We plan on having a board of 3 or 5 people to run the market efficiently as well as being open and honest to the vendors and customers. We will charge an affordable table fee to the vendors and after all our expenses, such as signage and insurance, we plan to donate all the proceeds to charities here in town.

We are asking for the mayor and councils support in this matter as well as we are looking for the town to help us. We would like to be able to use the south west

corner of Amundson Park as well as access to the washrooms. We plan to start the market the first week of June and Run till the 3rd week of September, weather dependant. This will be a weekly market running every Wednesday of the week, starting at 3pm and going to 7pm. We would also like to have every month a more community minded market were we would bring in bouncy houses, or a petting zoo. These are just ideas right now and nothing set in stone. If the town would require all the vendors to sign a waiver we would make sure that happens.

We thank you for taking the time to discuss this matter and we look forward to your feedback, if you have any questions or concerns please feel free to contact either of us.

Jeremy Wollershiem
403-382-0728

Carol Williams
403-625-7160

Municipal Park Events
Policy #REC 07-14

PURPOSE: **To establish a consistent policy regarding the use of Municipal Park Facilities by the public for the purpose of charity or non-profit events. Events in community parks enhance the quality of life, provide entertainment, promote local economic health, attract visitors, and contribute to the dynamic atmosphere of the community.**

POLICY:
In addition to the normal use of municipal parks, these areas are also meant to be used for special events. Not-for-profit organizations (or charity groups), may use the municipal park facilities at the discretion of the Chief Administrative Officer (CAO) of the Town of Claresholm.

PARAMETERS:
Formal requests to use any Municipal Park for any event must be presented to the CAO in writing (email or letter). The request must include details of the event such as:

- Date(s) and time(s) of the event
- Location(s) of the event
- Exact premises involved (use of structures of facilities, ex: restrooms)
- The name(s) of the individuals and/or groups involved
- The exact reason for the event
- The signatures of all parties involved

Requests should be submitted 14 days prior to the scheduled event to allow the Town of Claresholm appropriate amount of time for review and preparation of the municipal park facilities accordingly. Requests submitted on a shorter timeframe will still be considered, but restrictions may apply. A detailed sketch may be required with the request if you plan to use an outdoor tent, equipment, trailers, stages etc. Any requests for the use of Municipal Park Facilities that are for profit purposes or private functions will be referred to Town Council for approval. All users, regardless of usage, may be required to enter into a User Agreement.

NOTE:
The Town of Claresholm Administration will review each request and provide written response to the involved parties. The event must adhere to applicable Provincial, Federal and Municipal regulations. If an event is found to contravene Provincial, Federal or Municipal regulations, bylaws or policies, the event may be shut down immediately and future use of these municipal park facilities may be restricted from the user.

EFFECTIVE DATE: JULY 15, 2014

REQUEST FOR DECISION

Meeting: February 13, 2023
Agenda Item: 10

LETTER OF SUPPORT CO-OP GRANT (SKATEPARK)

BACKGROUND:

The Claresholm Skatepark Assocation is submitting an application to the Co-op Community Spaces grant, which awards $1 million to projects across Western Canada each year and supplies up to $150,000 per project. The deadline for applications is March 1, 2023. There are three main categories, one of which is recreation. They are applying for the $150,000.

For further information regarding this grant, please visit their website: https://www.co-op.crs/communityspaces/funding.

They are not asking for any monetary commitment from the Town of Claresholm, only a letter of support at this time. Additionally, if the grant application is successful the Skatepark Association may request in kind donation of labor and equipment for stripping the site, leveling and grading. This in kind donation can ensure that the funds received go towards the actual facility costs (concrete and skatepark equipment). That request may come at a later date depending on the outcome of the application.

PROPOSED RESOLUTIONS:

Moved by Councillor _____ to write a letter of support towards the Claresholm Skatepark Assocation's application to the Co-op Community Spaces Grant for the purpose of constructing the skatepark at 111 55 Ave West (site of the new multi-use facility in which the Town has allocated land for the Skatepark construction).

PREPARED BY: Tara VanDellen, Planner/Development Officer

APPROVED BY: Abe Tinney, CAO February 9, 2023

Claresholm

REQUEST FOR DECISION

Meeting: February 13, 2023
Agenda Item: 11

ALBERTA MUNICIPALITIES
2023 SPRING MUNICIPAL LEADERS' CAUCUS

DESCRIPTION:

Alberta Municipalities is going to be holding a Municipal Leaders' Caucus (MLC) on March 30 & 31 at the Westin Edmonton.

The Spring Municipal Leaders' Caucus is being held in conjunction with a President's Summit on the Future of Municipal Government, which will run on March 29 & 30.

This event is open to all members of Council. It provides the opportunity for members of Council to network with members of other municipalities outside of the annual convention, as well as the opportunity to stay abreast of relevant municipal issues. Mayor Petrovic and Councillor Carlson attended the 2022 Spring Leader's Convention.

Council may choose to attend this event in person, or the Municipal Leaders' Caucus may be attended virtually. If Council wishes to send a delegate, or attend virtually, then administration would like a motion accordingly. Costs for in-person and virtual attendance are:

Full Registration (Both events, in-person) - $350
President's Summit Only (March 29 to March 30 at noon) - $200
Municipal Leaders' Caucus Only (March 30 at noon - March 31) - $200
Municipal Leaders' Caucus Virtual - $125

PROPOSED RESOLUTIONS:

MOVED by Councillor_____ to approve Mayor/Councillor _____ to attend the 2023 Alberta Municipalities Spring Leader's Caucus.

Or

MOVED by Councillor_____ to approve Mayor/Councillor _____ to attend the 2023 Alberta Municipalities Spring Leader's Caucus and the President's Summit on the Future of Municipal Government.

COSTS/ SOURCE OF FUNDING (if applicable):

There are budget funds for Council to attend this event.

ATTACHMENT:

- 2023 Spring Municipal Leaders' Caucus Event Summary

PREPARED BY: Karine Keys, Finance Assistant

APPROVED BY: Abe Tinney, CAO DATE: February 9, 2023

2023 SPRING MUNICIPAL LEADERS' CAUCUS

Don't miss out on this key advocacy event!

← Events

Mar 30 - 31

Hybrid

Advocacy

Event Summary

OVERVIEW AGENDA

**Please note, agenda is subject to change at any time*

Join us for the 2023 Spring Municipal Leaders' Caucus (MLC), taking place at the Westin Edmonton on March 30 and 31. This important event will cover key, top-of-mind issues facing your communities, and give you a chance to hear from government leaders ahead of the provincial election. The event will kick off with lunch on Thursday, March 30, and run until lunch on Friday, March 31.

This year's Spring MLC is being held in conjunction with a ***President's Summit on the Future of Municipal Government which will run from March 29 to noon on March 30***. The Summit will focus on opportunities and challenges related to intermunicipal collaboration. More details on the MLC and President's Summit will be available soon, including hotel booking details and overview agenda. Registration for both events will open in February.

Requests For Decision (RFD) - Deadline March 6

The Spring MLC also provides an opportunity for members to bring forward Requests for Decisions (RFDs) on issues that should be addressed in advance of the 2023 Convention in September.

Members interested in sponsoring an RFD are encouraged to reach out to **advocacy@abmunis.ca**, to determine if an RFD is the right tool to bring forward an issue for consideration by ABmunis members. An **RFD template** is also available that provides tips on how to draft an RFD. More information on the difference between RFDs and resolutions is available on our webpage on **Requesting Action by Alberta Municipalities**.

Cost

While the President's Summit and Municipal Leaders' Caucus are separate events, members are encouraged to attend both, but are not required to. Please note, do to the interactive nature of the President's Summit, it will *NOT* be available virtually.

In-person events include food and beverage. President's Summit registration includes an evening event on March 29 which will include dinner and entertainment.

Full Registration (Both events, in-person) - $350
President's Summit Only (March 29 to March 30 at noon) - $200
Municipal Leaders' Caucus Only (March 30 at noon - March 31) - $200
Municipal Leaders' Caucus Virtual - $100

Accommodations

A hotel room block has been set-up at The Westin for attendees. Rates start at $195+tax per night.

Click here to book your room

Event Category
Advocacy

Location
Westin Edmonton
10135 100 Street
Edmonton AB T5J 0N7

Audience
This is event is open to all elected officials and senior administrators from Alberta municipalities. Registrations outside of these parameters are not eligible and will be cancelled and refunded.

Ticket pricing
Full Registration (Both events, in-person) - $350
President's Summit Only (March 29 to March 30 at noon) - $200
Municipal Leaders' Caucus Only (March 30 at noon - March 31) - $200
Municipal Leaders' Caucus Virtual - $100

How to register and submit questions
Click here to register.

Cancellation/Refund Policy
Any cancellation made prior to 4:30 pm on Friday, March 17 will be eligible for a full refund minus a $10 administrative fee. Any cancellation made between March 17 at 4:30 pm and March 24 at 4:30 pm will be eligible for a 50% refund. Any cancellations made after 4:30 pm on March 24 will not be eligible for a refund. Registrations are transferrable. Please send all cancellation requests or changes to **registration@abmunis.ca**.

REQUEST FOR DECISION

Meeting: February 13, 2023
Agenda Item: 12

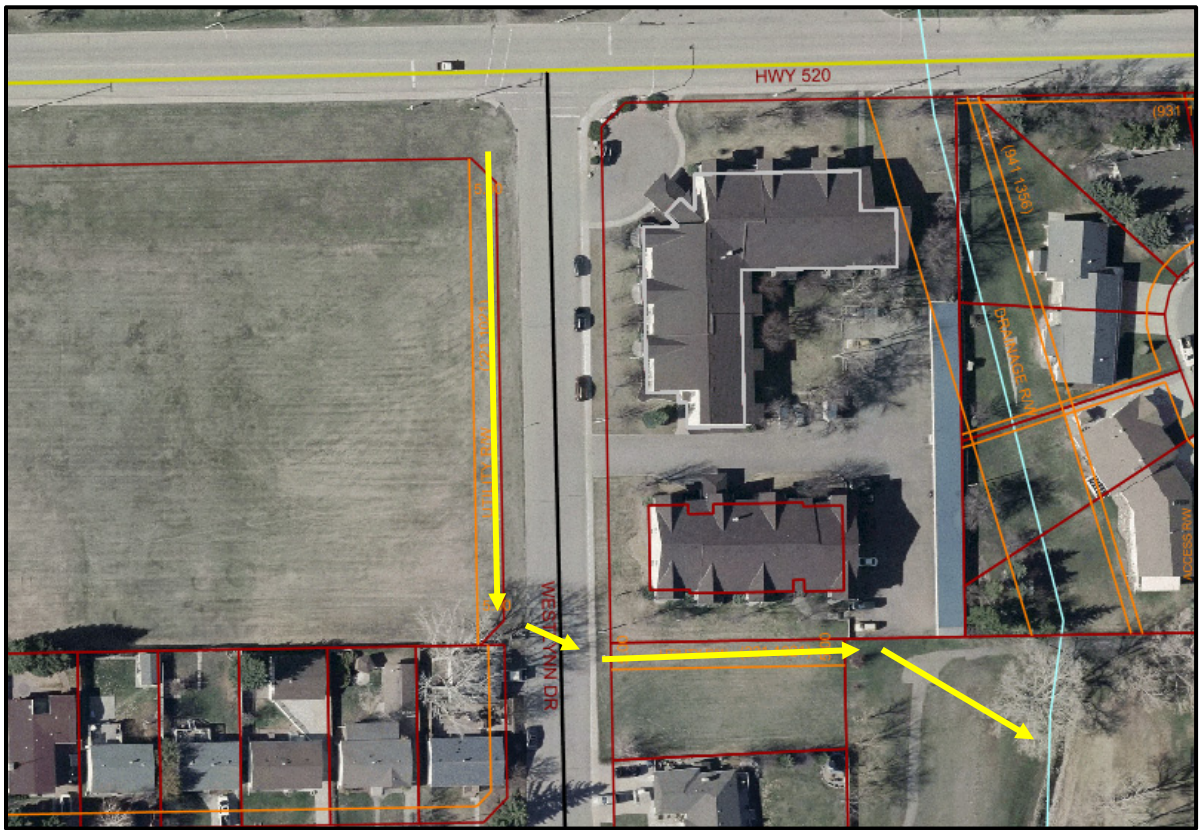
Storm Water Management Phase 2

The next phase of stormwater improvements within the Stormwater Master Plan has been pre-designed by Associated Engineering as per Phase 1 (grant funded), with a scope change (previously presented to Council). As the Town has sold the parade staging grounds (for residential development), the developer intends to begin construction within the 2023 season and stormwater improvements will be required. They will pay their portion (allocation) to tie into the Town's system.

The portion that administration is recommending for completion this year is the installation of the storm line that runs along Westlynn Drive, crossing through the vacant lot and discharging into the Frog Creek Drain within the Bridges of Claresholm Golf Course. This project will achieve two of councils' strategic plan objectives:

1. Working towards storm water improvement outlined in our Stormwater Management Plan.
2. Supporting development within Town. The design has capacity to include full construction build on the parcel

   Note: with the completion of this project, it will also allow the sale of the Town owned residential lot at 3 Westlynn Dr.



DISCUSSION:

As Associated Engineering has already developed the detailed engineering for this project (utilized previous grant funding to complete this portion as well as the surveying for the utility right of way), we will be able to go ahead without waiting for engineering. This project will take some stress off of the frog creek line by diverting all storm water originating west of 4th street directly into the golf course ponds. This project is required before development can begin on the lot west of Westlynn Drive.

COSTS/ SOURCE OF FUNDING (if applicable):

Associated Engineering has an opinion of probable cost for the project at $750,000. They will be responsible for overseeing the project, tendering, grading proposals to make a recommendation for Council to award, and coordination with the contractor.

This project was included in the 2023 Interim Capital Budget, however the amount included in the budget was significantly under estimated at $300K, with funding to come from the Utility Capital Reserve.

Options for funding:

The following are the different sources of funding that Administration sees as reasonable options. Administration would recommend a combination of different funding sources from the below:

- Water & Sewer Capital Reserve: storm sewer (aka storm water) is one of the intended uses of these funds. Funds available in this reserve as at the end of 2022 are estimated to be at a little over $2M (2022 yearend is not yet complete)
- Land & Development Capital Reserve: this project is helping to support development, though the majority of the project is to increase capacity/mitigate flooding of the existing system rather than directly related to development. It will however support the development of the parade staging grounds, which will bring in a fairly significant amount of annual tax revenue moving forward. Funds available in this reserve as at the end of 2022 are estimated to be at a little over $700K (2022 yearend is not yet complete)
- MSI – Capital: The Town currently has applications in to completely utilize all MSI funds available, however some of those applications are for projects that are not likely to proceed in the near future, or for projects still a year or two away, so some of these funds could be reallocated to this project (eg. Backhoe replacement slated for 2025 or skatepark park project slated for 2024)
- CCBF (previously Federal Gas Tax Fund): Similar to MSI, current town applications utilize the majority of these funds, but there are some applications that are likely for more than will be required to complete the project (i.e. Amundsen park due to other grant funding received) or for which are for projects that aren't for the current year (eg. Water looping project on 59th slated for 2024) where funds could be reallocated to this project.
- General Capital Reserve: Not a lot of funds available in this reserve, but there is some. It has been largely depleted over the last several years, going from $385K in 2016 down to approximately only $40K left at the end of 2022.

Options for full funding could include:

1. Utility Reserve for $300K as in interim budget, $250K from MSI or CCBF (formally Federal Gas Tax) (or combination between the two) and $200K from the Land & Development Reserve

2. Increase the amount from the Utility Reserve to $500K, with $250K from MSI or CCBF

3. Increase the amount from the Utility Reserve to $500K, with $250K Land & Development Reserve

Funding source doesn't need to be decided at this time. The above is just to show there are options available. As the 2023 Final Budget has not yet been passed and there will still be further 2023 budget discussion upcoming, that decision can be deferred to the committee level for those budget discussions.

RECOMMENDED ACTION

Administration recommends project approval to ensure completion within the 2023 construction season.

PROPOSED RESOLUTION:

Moved by Councillor _____ to approve Phase 2 Stormwater project as presented, to be completed within the 2023 construction season, and funding to be deferred to FIPC for 2023 budget discussions.

ATTACHMENTS:
1.) N/A

APPLICABLE LEGISLATION:
1.) N/A

PREPARED BY: Mike Schuweiler, Director of Infrastructure Services

APPROVED BY: Abe Tinney, CAO DATE: February 9th, 2023

Town of Claresholm

Council Committee Report Date: February 13th, 2023

Mayor Petrovic	
Councillor Carlson	
Councillor Cutler	
Councillor Kettles	Claresholm Childcare Society January Meeting discussed ongoing challenges on finding childcare workers but services are not being impacted. Additional personnel matters were discussed. Service continues to operate at a small profit. Budget discussions were held and a proposed budget for 2023 established. Date for AGM established for Feb 28, 2023. First meeting of new board set for March 7, 2023 Learn-A-Lot Playschool Personnel matters were discussed Scheduling, communication, and Assessment software was reviewed Fundraising planning was discussed with two potential initiatives Claresholm Golf Club Winter equipment maintenance is ongoing Spring stock has been ordered for pro shop. New contract for the restaurant operation 2023 has been negotiated

Note: Individual Councillor reports are non-binding, and do not represent the will of Council. Council may only act by resolution in accordance with section 180(1) of the *Municipal Government Act, R.S.A 2000*.

Town of Claresholm

	- March soft opening planned for restaurant. Work bees planned for kitchen cleaning, bridge repair, etc. Course could use more moisture but looks like this snow may help Golf Club finished year in the positive even though revenue was flat from previous - With club work hard to keep expenses down.
Councillor Meister	WCC Char has developed a food survey to be given to newcomers to address the availability and accessibility of their native cuisine. We are looking at hosting monthly events at different facilities to showcase many of the great things Claresholm has to offer. WCC will host an evening where all members of the community are able to try curling on Feb 15th. A virtual tax workshop will be held on Feb 17th. Museum I have attended several shorter meetings so far this month to cover different topics including a donation/fundraising plan, nomination criteria for our "Women in agriculture' exhibit, and event planning. We have the list of events we will be attending or hosting this year, first of all the Winter festival which will be here before we know it! A list of all of our achievements over the last year was compiled and it is substantial and impressive. Social centre We were off to a running start last year after the winding down of Covid. There were many great events held as well as several new and recurring rentals. Looking to the future and the desire for continued success we are working on a strategic plan for the centre. Our first goal will be organizational development and trying to get the board back to a governing board instead of operational as well. The board has worked their butts off to get the centre functioning again and cannot be expected to continue fulfilling all the duties that are required to operate efficiently.

Town of Claresholm

	FCSS The new location is working well. Received correspondence from minister Nixon letting us know that Alberta works is 'open for business.' They are open 8:15am-8pm and are able to help people apply for the affordability payments offered by the province. The caregiver support group is proving to be beneficial to those attending. The attendance numbers for the Granum kids programs are growing and the facilitator is doing a great job. There were 435 tax returns done last year!
Councillor Schlossberger	
Councillor Zimmer	

Claresholm

INFORMATION BRIEF

Meeting: February 13, 2023
Agenda Item: 14

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - October 11, 2022				
13	RFD: Rural Immigration Grant - Moved by Councillor Schlossberger to direct the Economic Development Officer to prepare and apply to the Alberta Advantage Rural Entrepreneur Stream. CARRIED MOTION #22-138	Brady	Submitted February 12, 2023	Complete
Regular Scheduled Meeting - January 9, 2023				
7	RFD: Grant Application - NRED - Moved by Councillor Schlossberger to apply for the Northern Regional Economic Development Program (NRED) with an application as described, with $23,000 coming from 2023 Land Reserves and $12,000 being re-allocated from 2023 Economic Development Wages. CARRIED MOTION #23-002	Brady	Application submitted; more than 130 applicants to the program, competition is high.	Complete
Regular Scheduled Meeting - January 23, 2023				
1	BYLAW #1738 - Moved by Councillor Cutler to give Bylaw #1738, a Land Use Bylaw Amendment, 2nd Reading. CARRIED Moved by Councillor Kettles to give Bylaw #1738, a Land Use Bylaw Amendment, 3rd & Final Reading. CARRIED	Tara	Bylaw signed and sent to ORRSC to update LUB map.	Complete
2	BYLAW #1757 - Moved by Councillor Zimmer to give Bylaw #1757, a Land Use Bylaw Amendment, 1st Reading. CARRIED	Tara	Will set date for public hearing upon road closure bylaw completion	Complete
4	CORRES: Canadian Federation of Independent Business - Moved by Councillor Meister to direct Administration to review the 2023 Municipal Business Report prepared by the Canadian Federation of Independent Business and provide a report to Council. CARRIED MOTION #23-006	Brady	Not yet reviewed	In progress
7	CORRES: Claresholm & District Chamber of Commerce - Moved by Councillor Carlson to support the Claresholm & District Chamber of Commerce's 2023 Trade Fair on April 28 & 29, 2023 with a large booth in the amount of $350. CARRIED MOTION #23-007	Brady	Registration has been paid	Complete
8	RFD: Renewal Stream Application - Moved by Councillor Schlossberger to direct the Economic Development Officer to prepare and apply to the Alberta Advantage Rural Renewal Stream. CARRIED MOTION #23-008	Brady	Submitted February 12, 2023	Complete
9	RFD: Subdivision Application - Moved by Councillor Kettles to approve the subdivision of the Old Railway Lands with conditions as presented. CARRIED MOTION #23-009	Tara	working on conditions, surveyor to begin registration process.	Complete

15a	IN CAMERA: Personnel - Moved by Councillor Cutler to approve the Personnel matter as discussed in Closed Session. CARRIED MOTION #23-010	Abe	Matter has been resolved	Complete

PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO DATE: February 10, 2023

INFORMATION ITEMS

MUNICIPAL PLANNING COMMISSION MINUTES

October 21, 2022
Town of Claresholm – Council Chambers

Attendees: Chelsae Petrovic – Mayor (Via Zoom)
Brad Schlossberger - Council Member (Chairperson)
Doug Priestley - Member-at-Large
Jeff Kerr – Member-at-Large (Vice Chairperson)

Staff: Tara VanDellen – Planner/Development Officer
Tracy Stewart – Development Assistant

Public: Kelly Matthews – Applicant
Gavin Scott - ORRSC

Regrets: Kieth Carlson – Council Member

9:02 a.m. **Call to Order /Adoption of Agenda**

Motion to adopt the Agenda by Doug Priestley

Seconded by Jeff Kerr
CARRIED

Adoption of Minutes

- September 16, 2022

Motion to adopt the Meeting Minutes by Doug Priestley

Seconded by Mayor Petrovic
CARRIED

Item 1: ACTION **SUBDIVISION APPLICATION**

Applicant/Owner: Kelly & Tracey Matthews
Legal: Block 3, Plan 731663
Regarding: Subdivision Application

Motion to approve as presented by Jeff Kerr

Seconded by Doug Priestley

CARRIED

Item 2: ACTION **HOME OCCUPATION**

File: D2022.073
Applicant: Danny Boy's
Owner: Dan & Kathleen Freychet
Address: 5309 3 Street E

Motion to approve with conditions by Mayor Petrovic

Seconded by Doug Priestley

MUNICIPAL PLANNING COMMISSION MINUTES

October 21, 2022
Town of Claresholm – Council Chambers

Legal: Lot 5, Block 119, Plan 7511032
Regarding: Home Occupation – general contractor

CARRIED

Condition(s):

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.
2. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.
3. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.
4. Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.
5. Any intensifications of use or additional vehicles/employees will require a new application (other than what has been approved).
6. Any enclosed trailer and business vehicles must be parked solely on property (driveway or in the rear yard) or directly adjacent to the property, and not block any adjacent driveways or properties.

NOTE(S) -

1. The purpose of the Town of Claresholm Noise Bylaw No. 1243 is to prohibit certain activities creating noise and to abate instances of noise and to restrict when certain sounds can be made. Hours: Mon – Sat morning 10:00pm to 7:00am (quiet times), Sat evening to Sun morning 10:00pm to 10:00am (quiet time).
2. As per Bylaw 1550 (Traffic Bylaw), a vehicle, or a vehicle with a trailer attached, with a maximum allowable weight of 4,500kg, shall not be parked on a highway any time after 10:00PM and before 7:00AM, unless it is parked in a location completely adjoining the vehicle owner's residence.
3. As per Bylaw 1550 (Traffic Bylaw), any commercial vehicle, bus, truck or truck tractor:
    - may be parked on private property as long as that vehicle does not block any sidewalk, laneway or alley and doesn't obstruct or hinder the normal flow of traffic (pedestrian or vehicular).
    - shall not be parked on a highway unless it is parked in a location completely adjoining the operator's place of residence.
    - shall not be parked for more than 48 consecutive hours and must be removed to an off-highway location for at least 72 consecutive hours before it may park there again.

9:17 a.m.

Motion to adjourn by Jeff Kerr

CARRIED

CLARESHOLM AND DISTRICT TRANSPORTATION SOCIETY
Board of Directors, November 24, 2022
Council Chambers, Claresholm Town Office

ATTENDEES: Howard Paulson – Lay Representative
Brydon Saunders – Lay Representative
Brian Comstock – Lay Representative
Cindee Schlossberger – Lay Representative
Earl Hemmaway – MD of Willow Creek
Sally Morton – CEO
Shirley Isaacson - Secretary
ABSENT: Laurie Lyckman – Vulcan County
Mike Cutler – Town of Claresholm

Chair Howard Paulson called the meeting to order at 10:45 am.

1.0 APPROVAL OF AGENDA:
Moved by Earl Hemmaway to accept the agenda as amended. Items added were: Christmas Bonus and December Board Meeting. Motion Carried.
.

2.0 APPROVAL OF MINUTES:
Moved by Cindee Schlossberger that the minutes of the Oct 13, 2022 meeting be accepted as presented. Carried.

3.0 BUSINESS ARISING FROM MINUTES:
None

4.0 CORRESPONDENCE:
None.

5.0 REPORTS:
5.1 Financial – Sally presented the Balance Sheet and Profit and Loss statements,. $62,913.70 in chequing, $8031.68 casino, $17,787.04 savings. 74 trips for November so far.
The insurance for the bus is $2954.00 and the WCCC Ladies Auxiliary will pay for this again.
Sally moved the financial reports be accepted as presented. Motion Carried.

Curtis Swanson from AHS/EMS joined our meeting via Zoom. Curtis talked about the 911 calls, mini-trials for alternative transportation for patients being discharged, etc. Works closely with hospitals and smaller communities to keep ambulances in the community. With the new government coming in there will be questions – please contact Curtis.

Cindee Schlossberger moved that we purchase gift cards for $50.00 to be given to drivers, when on call, who are waiting to pick up patients. Motion carried.

Drivers will have a safety meeting three times per year, preferably on a Friday Afternoon to discuss regulations and guidelines and anything else pertinent to them

.

5.2 Chairman's Report –Will look at buying a new van locally..

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6.0 OLD BUSINESS:

Mike Cutler is working on the 50/50 raffle.

7.0 NEW BUSINESS:

7.1 Cindee Schlossberger moved that we give Sally and each driver a $50.00 Christmas bonus. Motion carried.

7.2 There will be no December meeting..

8.0 IN CAMERA: No In camera..

NEXT MEETING DATE: January 19, 2023 at 10:45 a.m..

The meeting was adjourned by Brydon Saunders..

SIGNED:

SIGNED:

Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday, **December 7, 2022**-Heritage Inn, Pincher Creek

Board Representatives
Brent Feyter, Fort Macleod
Brad Schlossberger, Claresholm
Barbara Burnett, Cowley
Sahra Nodge, Pincher Creek
Cam Francis, Cardston County
Blair Painter, Crowsnest Pass
John Van Driesten, MD Willow Creek
Victor Czop, Nanton (alt)
Rick Lemire, MD Pincher Creek
Keith Robinson, Waterton
Ron Davis, MD Ranchland

Resource Staff and Guests
Bev Thornton, AlbertaSW

1	Call to Order/ Election of Executive Officers	Bev Thornton, Executive Director called the meeting to order. Executive Director called for nominations for the position of Chair. John Van Driesten nominated Brent Feyter. Rick Lemire moved THAT nominations cease. **Carried.** [2022-12-824] Brent Feyter named Chair for 2022-2023. The Chair called for nominations for the position of Vice-Chair. Blair Painter nominated Brad Schlossberger. Cam Francis moved THAT nominations cease. **Carried.** [2022-12-825] Brad Schlossberger named Vice Chair for 2022-2023. The Chair called for nominations for position of Secretary-Treasurer. Brad Schlossberger nominated Sahra Nodge. Blair Painter moved THAT nominations cease. **Carried.** [2022-12-826] Sahra Nodge named Secretary Treasurer 2022-2023.
2	Signing Authority 2022-2023	Moved by Cam Francis THAT Barbara Burnett be named Designated Signing Authority. Carried. [2022-12-827] Moved by Brad Schlossberger THAT Signing Authorities 2022-2023 will be Brent Feyter, Brad Schlossberger, Sahra Nodge and Barbara Burnett. **Carried.** [2022-12-828]
3	Approval of Agenda	Moved by Blair Painter THAT the agenda be approved as presented. **Carried.** [2022-12-829]
4	Approval of Minutes	Moved by Sahra Nodge THAT the Minutes of November 2, 2022, be approved as presented. **Carried.** [2022-12-829]
5	Approval of Cheque Register	Moved by John Van Driesten THAT cheques #3133 to #3148 be approved as presented. **Carried.** [2022-12-830]

6	50 cent report: the first 2 quarters	The Board reviewed expenditures, to date, progress on projects and projected commitments for 2022-2023. Moved by Sahra Nodge THAT the report be accepted as information. **Carried.** [2022-12-831]
7	Economic Development 101 for Elected Officials	Economic Developers Alberta (EDA) offers this one-day condensed training event designed specifically for community leaders. Suggested date: Friday, February 10, 2023, in Fort Macleod. Bev will follow up and confirm arrangements.
8	EDA Annual Conference and Leadership Summit	This event will be April 12-14, 2023, in Kananaskis. By consensus, AlbertaSW can support registration fees for up to 5 Directors. Advise Bev if you plan to attend.
9	Global Affairs Canada and Invest Alberta update	Global Affairs Canada Trade Commissioner to Denmark met with industry and organizations. Invest Alberta is focusing on rural opportunities and visited the region to introduce staff who will be in their new European office.
10	Housing	The Board reviewed ideas about a strategy to attract builders to projects in our communities. Bev will follow up with BILD and other suggestions.
11	Executive Director Report	Moved by Rick Lemire THAT the report be accepted as information. Carried. [2022-12-832]
12	Round table	Presented as information.
13	Upcoming Board Meeting	➢ Wednesday, January 4, 2023-NO MEETING ➢ Wednesday February 1, 2023-Cardston County
14	Adjourn	Moved by Ron Davis THAT the meeting be adjourned. **Carried.** [2022-12-834] **Approved February 1, 2023**

Executive Director Report December 2022-January 2023

MEETINGS and PRESENTATIONS

Dec 1: IEDC-AEDO Accreditation committee meeting, Zoom

Dec 6: RINSA meeting, Community Futures, Lethbridge

Dec 7: Planning meeting with InnoVisions, Zoom

Dec 7: EDA Webinar on new Awards categories for 2023, Zoom

Dec 7: Meeting with EDO, Pincher Creek

Dec 7: AlbertaSW Bord meeting, Pincher Creek

Dec 8: REDA Managers meeting, Zoom

Dec 8: Meeting with SouthGrow and Invest Alberta, Teams

Dec12: Meeting with Green Destinations, Zoom

Dec 13: Meeting with localintel, Teams

Dec 14: EDL Board Meeting, City Hall, Lethbridge

Dec 14: Tourism Lethbridge luncheon, Exhibition Park, Lethbridge

Dec 15: RINSA meeting, Zoom

Dec 15: meeting re: new REDA metrics, Teams

Dec 15: SouthGrow quarterly meeting, Warner

Dec 16: Meeting with Alberta Film, Zoom

Dec 19: Meeting with South Canadian Rockies, Zoom

Dec 19: Meeting to plan itinerary for film project inquiry in Crowsnest Pass, Zoom

Dec 20: Meeting with Connect4Commerce and InnoVisions, Zoom

Dec 22: Meeting ti plan REDA presentation at EDA, Zoom

Dec 28: Meeting with Weld Interactive regarding plans for website rebuild, Zoom

Dec 30: Cheques signed; Brent, Brad, Fort Macleod

Jan 3: planning meeting with InnoVisions, Zoom

Jan 4: Board Meeting (cancelled)

Vacation … otherwise known as "work deferral days"! 😊

Jan 18: RINSA, University of Lethbridge (regrets)

Jan 18: Crown of the Continent meeting, Zoom

Jan 19: PrairiesCan funding announcement, Galt Museum, Lethbridge

Jan 19: Invitation to "The Last of Us" screening in Calgary, (regrets)

Jan 24: Travel Alberta tourism development project steering committee meeting, Zoom

Jan 24: Meeting with ATCO and U of L professor/students to plan P2P mapping project, Zoom

Jan 24: Meet with SouthGrow and U of L professor interested in sustainability projects, Lethbridge

Jan 25: Crown of the Continent EV corridors-new projects in Montana, Zoom

Jan 25: Meeting with Energy Project Lead, Pincher Creek

Jan 26: Delegation organized by SouthGrow to meet with Invest Alberta staff, Calgary

Jan 30: Meet with Invest Alberta staff, Lethbridge

Jan 31: Tourism Industry Association of Alberta Tourism Labour Study, consultation/focus group, Teams

PROJECT MANAGEMENT and REPORTING

- Submit EDA presentation proposal on behalf of REDAs
- Submit Operations Plan 2023-2024
- Submit Northern and Regional Economic Development Program grant application
- Update third quarter budget and accounts
- Send invoices for membership 2022 and RBL 2022 (334 licenses)

- Create new RBL documents: poster, brochure, stickers for 2023
- Prepare responses to investor inquiries received via communities, SAAEP and AlbertaSW websites
- Provide additional documents to Travel Alberta consultations
- Finalize contract for Connect4Commerce
- Finalize multi-regional localintel project with SouthGrow and EDL
- Submit Travel Alberta Interim Grant report

REGIONAL PROMOTION

- Organize sponsorship support for EDA magazine and conference
- Create concept for speaker proposal from REDAs at EDA 2023
- Contribute to REDA display at both AB Munis and RMA conference trade shows
- Student project with U of L and ATCO to create mapping of Peaks to Prairies data

NEW PROJECT: Fortis energy efficiency equipment and installation FREE

- Fortis Alberta is working with Okos to conduct a 1-year trial for new energy efficiency equipment that includes air quality sensors, a smart thermostat hub, and smart electrical plugs. They will provide this equipment and install it for free! Participant keeps the equipment at the end of the trial.
- The monitoring is expected to result in savings of about 15% on annual energy costs.
- **Request is for 30 residential and 10 farm applicants**

For information contact Tristan Walker, Municipal Energy Project Lead, Pincher Creek Town and MD, energy@pinchercreek.ca 403-632-7099 **To enroll in the program call 310-WIRE**

DOCUMENTS AVAILABLE ON TOPICS FROM PREVIOUS MEETINGS

* Send request to bev@albertasouthwest.com if you would like these documents

- **Pincher Creek Eco-station** – one page description provided by Planning Officer at MD Pincher Creek
- **Waste to energy technologies** – information from Varme; connection from Trade Commissioner
- **Claresholm incentive bylaw** – information from Claresholm Town Office

UPCOMING EVENTS

❖ **Friday, February 10, 2023**
Economic Development 101 for Elected Officials 9:00am-4:00pm (
REO Hall, 470-17 St Fort Macleod **E-mail bev@albertasouthwest.com to register.**

❖**Thursday, February 23, 2023**
SAAEP **Community Energy Summit** - organized by SouthGrow **10:00am – 3:00 pm**
Claresholm Community Centre, 690 59th Avenue West Claresholm **$25 per person**, lunch included
Eventbrite registration
https://www.eventbrite.ca/e/community-energy-forum-tickets-517075947077

Alberta SouthWest Bulletin February 2023

Regional Economic Development Alliance (REDA) Update

❖ Green Destinations Award at ITB Berlin

The Alberta SouthWest 2022 Good Practice Story *Dark Skies…Bright Future* recounts the 2021 designation of Waterton-Glacier as the world's first transboundary International Dark Sky Park and is one of 6 nominees for the Business and Marketing Award. Winners will be announced at the travel conference in Berlin on March 7, 2023. ITB *(Internationale Tourismus-Börse)* Berlin is the world's largest tourism trade fair, attracting 10,000 exhibitors and 113,000 attendees from 180 countries.

❖ On-line tools for investment attraction

Connect4Commerce: AlbertaSW, in partnership with Community Futures, will implement a business-to-business platform to list and promote investment opportunities in all our communities.
Localintel: AlbertaSW, SouthGrow and Economic Development Lethbridge have partnered to implement this investment attraction tool with comprehensive multi-regional data and capacity for any community to opt in to also have its own data displayed.

NEW PROJECT: Fortis Energy Efficiency Study: Equipment and Installation FREE

Fortis Alberta is working with Okos to conduct a 1-year trial for new energy efficiency equipment: air quality sensors, a smart thermostat hub, and smart electrical plugs. Participant keeps the equipment at the end of the trial.

- The monitoring is expected to result in savings of about 15% on annual energy costs.
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Alberta SouthWest Regional Economic Development Alliance
International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)
2018-2022 Green Destinations Top 100 Sustainable Global Destinations and **2020 Top 3 Best of the Americas**

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