



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MARCH 25, 2024
AGENDA**

Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA: ADOPTION OF AGENDA

MINUTES: REGULAR MEETING – FEBRUARY 26, 2024

DELEGATIONS:

1. NATIONAL POLICE FEDERATION (Virtually by Zoom)
RE: 2024 Budget Update
2. CLARESHOLM RCMP DETACHMENT
RE: Quarterly Update
3. DAVE ALLEN
RE: Markets & Business License Bylaw

ACTION ITEMS:

1. DELEGATION RESPONSE: Chinook Water Shed Crew
2. CORRES: Municipal District of Willow Creek
RE: Intermunicipal Recreation Funding Agreement
3. CORRES: Royal Canadian Legion – Alberta/NWT Command
RE: Commemorative History Book
4. CORRES: Claresholm & District Fair Board
RE: 2024-2025 Claresholm Bench Show
5. INFORMATION BRIEF: Rural Community Immigration Pilot
6. INFORMATION BRIEF: Debenture Repaid
7. INFORMATION BRIEF: Current Water Shortage Situation
8. INFORMATION BRIEF: CAO Report
9. INFORMATION BRIEF: Council Committee Report
10. INFORMATION BRIEF: Council Resolution Status
11. ADOPTION OF INFORMATION ITEMS
12. IN CAMERA:
 - a. Intergovernmental Relations – FOIP Section 21
 - b. Intergovernmental Relations – FOIP Section 21
 - c. Confidential Evaluations – FOIP Section 19

INFORMATION ITEMS:

1. Municipal Planning Commission Meeting Minutes – January 26, 2024
2. Claresholm & District Museum Board Meeting Minutes – January 17, 2024
3. Claresholm Public Library Board Meeting Minutes – February 20, 2024
4. Update from the Lieutenant Governor of Alberta – September 2023 to February 2024
5. Alberta SouthWest Regional Alliance Board Meeting Minutes – February 7, 2024
6. Alberta SouthWest Bulletin – March 2024
7. Willow Creek Agricultural Society Manager's Report – March 2024

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 11, 2024

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – FEBRUARY 26, 2024**

Moved by Councillor Zimmer that the Regular Meeting Minutes of February 26, 2024 be accepted as presented.

CARRIED

DELEGATION: **CHINOOK WATERSHED CREW – Rod Brunes & Roy Penniket**

The Chinook Watershed Crew is hosting a water forum on Monday, April 15th, 2024 at the Claresholm Community Centre. The purpose of the event is to create greater awareness for drought preparedness and mitigation among the communities of the Porcupine Hills/Willow Creek region from High River to Fort Macleod. The group has requested \$500 donation from Town Council for the event.

ACTION ITEMS:

1. **BYLAW #1780 – North Point Area Structure Plan Bylaw**
RE: 1st Reading

Moved by Councillor Ross to give Bylaw #1780, a Bylaw to adopt the North Point Area Structure Plan, 1st Reading.

CARRIED

2. **CORRES: Willow Creek Regional Landfill**
RE: 2024 Requisition

Received for information.

3. **CORRES: Claresholm Kraken Swim Club**
RE: Pool Rental Request

MOTION #24-035

Moved by Councillor Carlson to approve the Claresholm Kraken Swim Club request to waive the pool rental fees for the 2024 home swim meet on June 21st and 22nd, 2024 and to approve the use of town barricades and extra recycling and garbage cans for the event.

CARRIED

4. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Budget 2024

Received for information.

5. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: ICF Engagement

Received for Information.

6. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Minister's Awards

Received for information.

7. **CORRES: Prairie Mountain Health Advisory Council**
RE: Workforce Planning Zoom Meeting

Received for Information.

8. **CORRES: Dave Cleaver**
RE: Farmers' Market and Business License

MOTION #24-036

Moved by Councillor Carlson to refer the Farmers' Market and Business License correspondence to the Administrative Services Committee for a recommendation.

CARRIED

9. CORRES: Claresholm and District FCSS
RE: 2024 Volunteer Appreciation and Awards

Received for Information.

10. REQUEST FOR DECISION: Evolution Land ASP Public Open House

MOTION #24-037 Moved by Councillor Zimmer to set the Open House for the Evolution Land Area Structure Plan for March 25th at 6:00 p.m. in the Town of Claresholm Council Chambers.

CARRIED

11. REQUEST FOR DECISION: Cell Phone Policy Update

MOTION #24-038 Moved by Councillor Cutler to adopt Version 2.0 of Policy #1.1.25 "Cell Phones For Business Use" as presented to meet current needs and practices.

CARRIED

12. REQUEST FOR DECISION: Arena Sports Equipment

MOTION #24-039 Moved by Councillor Kettles to approve the sporting equipment purchases as presented, up to a maximum of \$3,780 plus GST, to be funded by the estate of Ruby Thomas.

CARRIED

13. REQUEST FOR DECISION: Porcupine Hills Lodge Letter of Support

MOTION #24-040 Moved by Councillor Cutler to send a letter of support to the Minister of Seniors, Community and Social Services for the Porcupine Hills Lodge and Seniors Foundation housing expansion, and that the letter include support for the Porcupine Hills Lodge to borrow up to \$5,000,000 to complete up to 38 new seniors housing units.

CARRIED

14. FINANCIAL REPORT: Statement of Operations – January 31, 2024

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended February 29th, 2024 as presented.

CARRIED

15. INFORMATION BRIEF: FCSS Social Needs Assessment

Received for information.

16. INFORMATION BRIEF: Coffee with Council

Received for information.

17. INFORMATION BRIEF: Strategic Plan Report

Received for information.

18. INFORMATION BRIEF: Council Committee Report

Received for information.

19. INFORMATION BRIEF: Council Resolution Status

Received for information.

20. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

21. IN CAMERA:

- a. Intergovernmental Relations (Zoom Delegation) – FOIP Section 21
- b. Confidential Evaluations – FOIP Section 19
- c. Confidential Evaluations – FOIP Section 19
- d. Business Interests of a 3rd Party – FOIP Section 16
- e. Advice From Officials – FOIP Section 24

Moved by Councillor Mesiter to go In Camera at 8:13 p.m. for the following items:

- a. Intergovernmental Relations (Zoom Delegation) – FOIP Section 21
- b. Confidential Evaluations – FOIP Section 19
- c. Confidential Evaluations – FOIP Section 19
- d. Business Interests of a 3rd Party – FOIP Section 16
- e. Advice from Officials – FOIP Section 24

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 8:13 p.m.

Moved by Councillor Kettles to come out of In Camera at 9:20 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 9:20 p.m.

b. Confidential Evaluations – FOIP Section 19

MOTION #24-041 Moved by Councillor Cutler to award the 2024 NE Infrastructure Project engineering and constructions supervision to WSP Engineering in the amount of \$59,812 plus GST.

CARRIED

c. Confidential Evaluations – FOIP Section 19

Councillor Cutler declared a pecuniary interest and left Council Chambers at 9:21 p.m.

MOTION #24-042 Moved by Councillor Zimmer to hire Cohen Cutler as a Junior Lifeguard at the Claresholm Aquatic Centre.

CARRIED

Councillor Cutler rejoined the meeting at 9:22 p.m.

e. Advice from Officials – FOIP Section 24

MOTION #24-043 Moved by Councillor Meister to proceed with Option 2 as discussed in Closed Session.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:23 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 9:23 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney

DELEGATIONS

Karine Keys

From: Maryanne King <mking@npf-fpn.com>
Sent: February 8, 2024 8:37 AM
To: chelsae.petrovic@claresholm.ca
Cc: Karine Keys
Subject: Budget 2024 Update from the National Police Federation
Attachments: NPF - 2024 Pre-Budget Submission.pdf; SAMPLE Support For ABRCMP Funding Letter.docx

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mayor Petrovic,

I hope that your 2024 is off to a pleasant start.

Over the past few years, the NPF has been advocating for a needed increase into Alberta RCMP resources. Since 2017, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to be reinvested in policing, with a priority on increasing core policing.

However, recent policing investments have gone to municipal policing services in Edmonton and Calgary, or the Alberta Sheriffs who do not typically perform policing duties in rural environments like the Alberta RCMP does.

The NPF has submitted to the Government of Alberta our 2024 2024 Pre-Budget Recommendations, which address the issue of needed funding for the AB RCMP. To keep pace with population growth of 10% since 2017, the province needs to fund 400 more RCMP positions to keep pace with current and future needs. I have attached our full 2024 Pre-Budget submission for your review and consideration.

We invite you to consider supporting this crucial ask by writing to the Government in support of hiring additional RCMP officers in your community and across the province. To aid in this endeavour, we have included a template letter that you can use in whole or in part.

If you have any questions on our 2024 Budget submission or should you like to meet to discuss, I welcome inquiries at your convenience.

Thank you in advance for your consideration.

Kind regards,

Maryanne King

Policy Advisor | Conseiller Politique

National Police Federation | Fédération de la Police Nationale

(587) 672-0695

npf-fpn.com





**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE** TM



The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

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NATIONAL
POLICE
FEDERATION

FÉDÉRATION
DE LA POLICE
NATIONALE™

2024 PRE-BUDGET SUBMISSION

TO THE GOVERNMENT OF ALBERTA

JANUARY 2024



NPF Contact:

Sarah Nolan | Director, Government Relations & Policy | snolan@npf-fpn.com

INTRODUCTION

The National Police Federation (NPF) represents ~20,000 RCMP Members serving across Canada and internationally. We are the largest police union in Canada. The NPF is focused on improving public safety for all Canadians, including our Members by advocating for much-needed investment in the public safety continuum. This includes investments in police resourcing and modern equipment, as well as social programs including health, addiction, and housing supports to enhance safety and livability in the many communities we serve, large and small, across Canada.

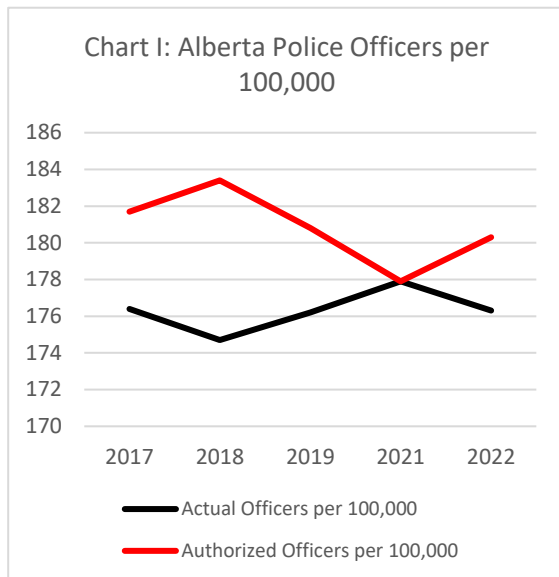
In 2019, the Government of Alberta announced a commitment of \$286m over five years to fund improvements to public safety. This funding would include an additional 300 officer positions across RCMP detachments in Alberta with the support of an additional 200 civilian staff. Under this investment plan, the Alberta RCMP would have increased from the 1,600 officers recorded in 2019 to approximately 1,900 by 2024.ⁱ While this announcement was welcomed, the province had been critically underfunding the Alberta RCMP to this point. This announcement was made concurrently with modifications to the Police Funding Model (PFM) that would result in every Alberta municipality beginning to pay for their policing services. While the province had stated that the revenue from the new police funding model would be reinvested into policing, both promises of additional personnel and increased resources for public safety across rural communities have not been kept.

Today, rather than invest in areas that could support the rural communities our Members are proud to serve and call home, Budget 2023 saw investments in the Alberta Sheriffs and other programs that largely benefitted Edmonton and Calgary. Polling conducted by the NPF with Pollara Strategic Insights quantifies that half of Albertans agree that the province should focus funding for public safety on existing fully-trained police officers. Additionally, 4-in-5 Albertans in RCMP-served areas are satisfied with the RCMP's policing. The NPF, the Alberta RCMP, many Alberta Mayors and Councils, and Indigenous communities have reiterated to the provincial government that equitable investments must be made across police services in Alberta. Investing in the Alberta RCMP is crucial to demonstrating that the Government of Alberta both understands and is committed to addressing public safety challenges equitably across communities. For Budget 2024, the public safety of all Albertans – both urban and rural – must be upheld by the province through renewed investments from the Government of Alberta toward the Alberta RCMP.

NPF RECOMMENDATIONS

1. Invest \$80m over three years to hire 400 RCMP officers to meet population growth and future demand

From 2017-2022, Alberta's population increased by 9.5%. Over the same period, total police personnel increased by 7%. Actual police personnel in 2022 consisted of 8,007 officers, but the authorized strength had been 8,190 personnel total – thereby leaving Albertans short 183 officers across the province.ⁱⁱ For years, the Government of Alberta has not been ensuring that officer strength has been met and made little investments in ensuring it. Investments must match the needs



of 2024 and beyond to ensure that future needs can continue to be met as the province encourages and promotes Alberta's population growth. By the province's stated ideal personnel strength of 180 police personnel per 100,000 population, 400 more officer personnel are needed, constituting a 5% increase in the current amount of police personnel.

Further, while the Alberta Crime Severity Index has decreased by 9.5%, demonstrating the outstanding work of our Members, calls for service continue to rise. Between 2017 and 2021, calls for service increased by 8%, from 650,080 in 2017 to 701,126 in 2021.ⁱⁱⁱ All of these factors indicate that a fully resourced Alberta RCMP continues to be necessary for maintaining this effective response across communities.

Polling conducted by the NPF with Pollara Strategic Insights from September 2023 demonstrated that increasing resources for policing was the top public safety priority for Albertans. Increased resources for policing outranked priorities such as increased response times, increased resources for addressing petty crimes, and increased local autonomy in policing. Continued and sustained investment in the Alberta RCMP is necessary to meet current and future demands.

2. \$4m in grant funding to support the implementation of policing committees

Policing committees are a critical function in delivering community-based needs and priorities to those that contract the RCMP as their municipal police service. Through a policing committee, municipal leadership can represent the interests of Council to the officer in charge of the contracted detachment.

Recent changes to the *Police Act* in 2022 have now made it mandatory for municipalities policed by the RCMP to establish their own policing committees, giving them a role in setting policing priorities. Before this, these committees were not mandatory and many communities never established them, creating a disconnect between the RCMP and the community. These committees are another function of local governance and would require that the municipality put yearly funding towards the success of the committee. Many chose not to establish these committees as a way to save money.

The *Police Act* changes establish that communities served by the RCMP with populations over 15,000 must now create their own policing committee. Additionally, communities with populations under 15,000 can choose to be represented by a regional governance body that will make recommendations on policing priorities in the region, or establish their own local policing committee.

While this function should be considered a core component of ensuring municipalities are best able to provide community-based public safety priorities through the RCMP, these committees do not currently receive any investment from the Government of Alberta to support their implementation. The province should fund the creation of these committees for communities over and under

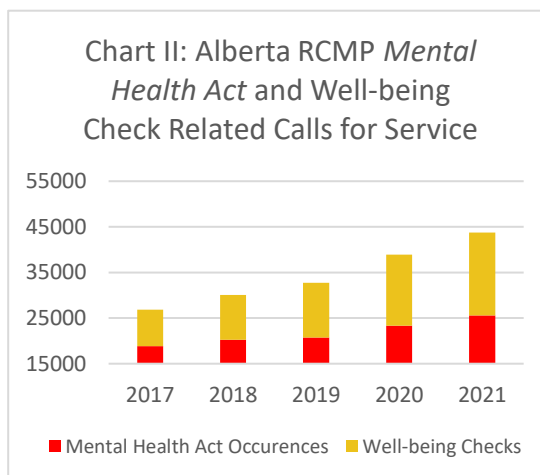
populations of 15,000 who wish to create their own police committee, separate from the regional governance bodies, by providing a commensurate financial investment into these communities.

The Government of Alberta should support the implementation of greater community involvement in their policing services by investing \$4m toward the establishment of policing committees. By investing in municipalities through assisting their launch of these committees, the province can fulsomely demonstrate its commitment to all Albertans having access to policing services that best support their individualized needs.

3. \$4m to expand the Regional Police and Crisis Teams in partnership with Alberta Health Services

The Alberta RCMP have been increasingly called on to fill gaps resulting from significantly decreased funding for mental health and social services. Albertans and our Members want to see more funding for frontline services that help alleviate pressures on vulnerable Canadians and, by extension, the police.

A clear example of this pressure is present in both the increase of mental health calls and well-being checks being done by our Members. In Alberta, from 2017 to 2021, the number of *Mental Health Act* calls and well-being checks have increased by 63% (see Chart II), from a combined total of 26,855 occurrences in 2017 to 43,761 in 2021.^{iv} This means that our Members are spending more time responding to those in mental health crises and less time on core policing duties.



Police calls responding to someone in crisis are not always routine and can vary in complexity. The Alberta RCMP has implemented and expanded the Regional Police and Crisis Teams (RPACT) units across Alberta to address a rising number of calls for service associated with the *Mental Health Act*. RPACT is a collaboration between the Alberta RCMP and Alberta Health Services, pairing Members with mental health professionals to provide a fulsome response to *Mental Health Act* related calls. From its launch in 2011, RPACT has since expanded to various detachments across Alberta, inclusive of Red Deer, Grande Prairie, and Airdrie. Recently, the Alberta RCMP announced that RPACT would be expanding to serve Hinton, Athabasca, Gleichen, Wainwright, and High level in addition to Sundre, Rocky Mountain House, Innisfail, Blackfalds, Rimbey, Sylvan Lake, Drayton Valley, Lake Louise, Banff, Canmore, Cochrane, Airdrie rural, Disbury, Olds, Drumheller, Chestermere, Strathmore, St. Paul, and Coaldale.^v

However, calls for service related to those in crisis are continuing to increase at an alarming rate and more investment into these successful RPACT programs are needed. These investments should be evidence-based and be established in communities who frequently see *Mental Health Act* related calls. Through a total investment of \$4m to expand the RPACTs in Alberta, the province can demonstrate its commitment to providing all Albertans with accessible assistance when they need it.

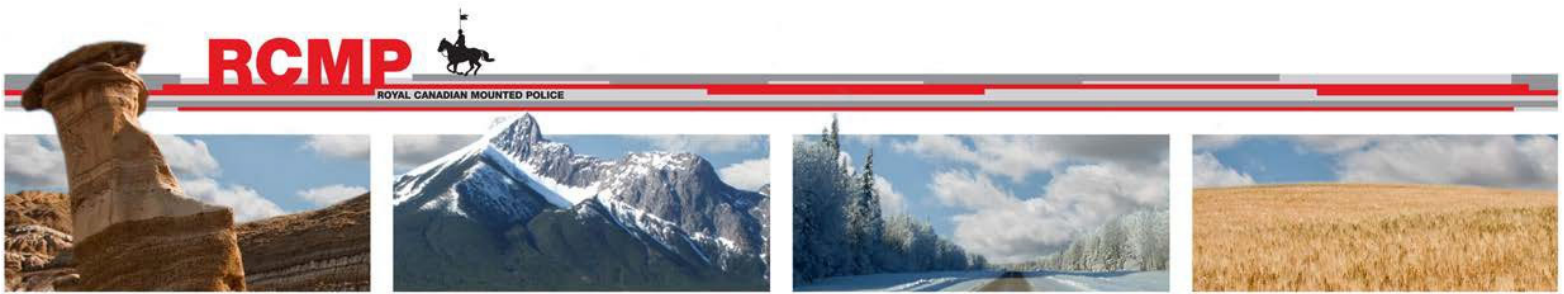
ⁱ December 2019. Municipalities will pay up as Alberta adds 300 RCMP officers to combat rural crime. Available at: <https://www.cbc.ca/news/canada/edmonton/alberta-rcmp-rural-crime-schweitzer-1.5383062>

ⁱⁱ Statistics Canada. Police personnel and selected crime statistics. Available at: <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=3510007601&pickMembers%5B0%5D=1.10&cubeTimeFrame.startYear=2018&cubeTimeFrame.endYear=2022&referencePeriods=20180101%2C20220101>

ⁱⁱⁱ Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurrence-incident/2021/index-eng.htm>

^{iv} Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurrence-incident/2021/index-eng.htm>

^v March 2023. RCMP's Regional Police and Crisis Teams expanding. Available at: <https://www.mountainviewtoday.ca/sundre-news/rcmps-regional-police-and-crisis-teams-expanding-6589661>



2024/01/26

Sgt. P.M. (Perry) PELLETIER
NOC i/c
Claresholm, AB

Dear Town of Claresholm Town Council,

Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Claresholm Detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.



Sgt. P.M. (Perry) PELLETIER
NCO i/c
Claresholm Detachment





RCMP Provincial Policing Report

Detachment	Claresholm
Detachment Commander	Sgt. Perry PELLETIER
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	

Community Consultations

Date	2023-11-24 9:00:00 PM
Meeting Type	Town Hall
Topics Discussed	Regular reporting information sharing
Notes/Comments	RCMP Detachment leadership and members attended a town hall with all representatives of councils from MD of Ranchlands, Stavely, Nanton, Claresholm and MD of Willow Creek. Meeting was discussing hubbing and decided that Detachments would deintegrate, other information was gathered and questions answered.



Community Priorities

Priority 1	Enhance Road Safety
Current Status & Results	During Quarter #3, 196 Traffic related files were generated, 2 files being Unfounded. Out of these files, 24 charges for Speeding laid, 1 Intersection related charge, 6 charges as a result of Motor Vehicle Collisions, 5 charges for Other Moving Traffic Violations, 1 Impaired Driving charge and 1 combined Check Stop was completed.
Priority 2	Crime Reduction
Current Status & Results	During Quarter #3, 7 Compliance Checks conducted on 7 subjects on various conditions,
Priority 3	Communicate effectively - Build and maintain positive relations within the community
Current Status & Results	During Quarter #3, 9 foot patrols were conducted through various parts of the community and businesses of Claresholm. Increased visibility patrols were undertaken, by this writer, as well as other members of the Detachment.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over- Year	2022	2023	% Change Year-over- Year
Total Criminal Code	110	138	25%	510	500	-2%
<i>Persons Crime</i>	29	18	-38%	99	84	-15%
<i>Property Crime</i>	62	98	58%	313	340	9%
<i>Other Criminal Code</i>	19	22	16%	98	76	-22%
Traffic Offences						
<i>Criminal Code Traffic</i>	5	6	20%	30	18	-40%
<i>Provincial Code Traffic</i>	129	134	4%	697	621	-11%
<i>Other Traffic</i>	0	0	N/A	2	2	0%
CDSA Offences	3	0	-100%	14	6	-57%
Other Federal Acts	4	0	-100%	24	10	-58%
Other Provincial Acts	35	41	17%	174	149	-14%
Municipal By-Laws	10	6	-40%	26	44	69%
Motor Vehicle Collisions	57	47	-18%	150	154	3%

1. Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	7	7	1	0
Detachment Support	2	3	0	0

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the seven established positions, seven officers are currently working with one officer on special leave (Medical). This position has been backfilled to ensure coverage, and one position has two officers assigned to it. There are no hard vacancies at this time.

Detachment Support: Of the two established positions, three resources are currently working. One position has two resources assigned to it.

Quarterly Financial Drivers



Claresholm Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	3	3	1	1	N/A	0%	0.0
Other Sexual Offences		1	6	0	0	0	-100%	N/A	-0.8
Assault		5	15	13	12	10	100%	-17%	0.7
Kidnapping/Hostage/Abduction		3	0	0	0	0	-100%	N/A	-0.6
Extortion		0	2	0	0	0	N/A	N/A	-0.2
Criminal Harassment		5	5	6	8	3	-40%	-63%	-0.1
Uttering Threats		6	6	5	8	4	-33%	-50%	-0.2
TOTAL PERSONS		20	37	27	29	18	-10%	-38%	-1.2
Break & Enter		4	9	4	3	13	225%	333%	1.2
Theft of Motor Vehicle		2	3	8	6	4	100%	-33%	0.7
Theft Over \$5,000		0	3	2	0	0	N/A	N/A	-0.3
Theft Under \$5,000		13	23	13	16	24	85%	50%	1.5
Possn Stn Goods		7	0	3	3	7	0%	133%	0.3
Fraud		7	7	18	13	20	186%	54%	3.2
Arson		0	1	0	1	1	N/A	0%	0.2
Mischief - Damage To Property		9	12	6	13	14	56%	8%	1.1
Mischief - Other		7	7	5	7	15	114%	114%	1.6
TOTAL PROPERTY		49	65	59	62	98	100%	58%	9.5
Offensive Weapons		1	1	2	2	0	-100%	-100%	-0.1
Disturbing the peace		3	1	10	6	8	167%	33%	1.5
Fail to Comply & Breaches		9	5	1	5	8	-11%	60%	-0.2
OTHER CRIMINAL CODE		7	5	1	6	6	-14%	0%	-0.1
TOTAL OTHER CRIMINAL CODE		20	12	14	19	22	10%	16%	1.1
TOTAL CRIMINAL CODE		89	114	100	110	138	55%	25%	9.4



Claresholm Provincial Detachment

Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	2	3	1	0	-100%	-100%	-0.7
Drug Enforcement - Trafficking		4	1	1	2	0	-100%	-100%	-0.7
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		7	3	4	3	0	-100%	-100%	-1.4
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	2	1	0	N/A	-100%	0.1
TOTAL FEDERAL		7	3	6	4	0	-100%	-100%	-1.3
Liquor Act		2	2	2	2	1	-50%	-50%	-0.2
Cannabis Act		0	1	0	0	0	N/A	N/A	-0.1
Mental Health Act		7	21	13	16	18	157%	13%	1.7
Other Provincial Stats		13	25	20	17	22	69%	29%	1.0
Total Provincial Stats		22	49	35	35	41	86%	17%	2.4
Municipal By-laws Traffic		1	0	0	1	0	-100%	-100%	-0.1
Municipal By-laws		3	4	4	9	6	100%	-33%	1.1
Total Municipal		4	4	4	10	6	50%	-40%	1.0
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		2	4	3	7	6	200%	-14%	1.1
Property Damage MVC (Reportable)		40	32	54	44	35	-13%	-20%	0.2
Property Damage MVC (Non Reportable)		9	13	5	6	6	-33%	0%	-1.3
TOTAL MVC		51	49	63	57	47	-8%	-18%	0.0
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	3	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		255	223	187	129	134	-47%	4%	-33.6
Other Traffic		1	0	1	0	0	-100%	N/A	-0.2
Criminal Code Traffic		6	9	11	5	6	0%	20%	-0.4
Common Police Activities									
False Alarms		11	13	13	9	7	-36%	-22%	-1.2
False/Abandoned 911 Call and 911 Act		1	5	4	9	5	400%	-44%	1.2
Suspicious Person/Vehicle/Property		18	42	24	16	25	39%	56%	-1.2
Persons Reported Missing		2	2	9	6	2	0%	-67%	0.4
Search Warrants		0	0	1	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		9	5	5	15	18	100%	20%	2.8
Form 10 (MHA) (Reported)		0	2	0	0	4	N/A	N/A	0.6

Dave Cleaver

Address

Address

Address

February 28th, 2024

Town of Claresholm

Subject: Proposal to amend town bylaws for the inclusion of (Farmer's Markets) license as defined below

Definitions:

- 1) Farmer's Markets – Inclusive of any market approved by the Minister of Agriculture as an approved farmer's market program under the department of Alberta Agriculture and Rural Development and which has been issued a Farmers' Market permit by Alberta Health Services (AHS). Low risk prepared foods do not have to come from approved, inspected facilities. i.e. cakes, cookies, jams, pickles, breads etc. can be made in a vendors home which is not an inspected facility.
- 2) Food Processing - Any mixing, assembling, forming or preparation of food. Includes heating, cooking for service and scooping of ice cream for service (as opposed to heating, cooking or scooping for sampling only). Processing does not include serving or portioning of products for sampling purposes.
- 3) Sampling - Samples are bite-sized portions of foods that are handed out for promotion only at no cost.
- 4) Home-canned products - Only jams, jellies and pickles can be sold. These products have physical and chemical characteristics which help to inhibit the growth of bacteria which can cause foodborne illness. Freezer jams must be kept frozen during transport and storage. Standard safe canning methods must be followed i.e. new approved lids (click lids, 2 piece snap lids). Jars must be free of cracks, chips and lids must be new. Cannot use old Cheez Whiz, baby food jars etc.
- 5) Labels – Fixed labels or packaging that clearly outlines the brand or company name, the date the product was prepared, contact information of the person or persons who prepared the product.
- 6) Insurance – Outlines the minimum insurance required for both organizers and vendors.
- 7) Organizers – The individual or individuals, or groups organizing Farmer's Markets.

Background:

To my knowledge there are three types of markets held in the Claresholm town limits. These markets all fall under the Farmer's market definition and can be outlined in three categories:

- 1) AHS approved and licensed – I believe there is only one such market and the license is held by Barb for the Wednesday evening markets throughout the summer.
 - 2) Town of Claresholm – Sanctioned markets adhering to AHS guidelines and conducted in the spirit of community involvement.
 - 3) Individual markets – Markets set up by individuals for community involvement or profit.
- It has been noticed Many of us in the community are aware that some food products or local markets are not following guidelines by Alberta, Health Services, and Canadian Food Inspection Agency as far as

labeling, etc. With liability and accountability being a high priority in our society it only makes sense to look at ways to ensure safety and compliance in our community. Most communities have this model in place already. Some with the use bylaws that include a permit process, insurance and is required to have a market organizer be the first point of contact in event of an inspection by Alberta Health Services for compliance.

- Alberta, 2002, E. coli outbreak associated with unpasteurized cheese, 13 people affected , 2 children developed HUS that damaged their kidneys.
- Ontario, 2005, E. coli associated with unpasteurized cow's milk, 4 people affected, 2 hospitalized.

Resolution:

The market organizer is also responsible for making sure these permits are approved. The organizers also need to make sure vendors are also in compliance and This could be done with a simple as registration form that includes an acknowledgement that the vendor is Alberta health services in Canadian and Canadian food agency compliant as required. By having this process in place, it takes the liability off the venues and moves it to the organizer and vendors making them accountable for compliance. In some cases, food handling courses need to be taken, depending on the circumstances within the market. This is merely a formality that ensures safety, accountability and compliance. Now with the introduction of a town engagement coordinator, paid by tax dollars and building that position from the ground up, now is a perfect opportunity to create a mandate that ensures structure and growth within the community.

Attached documents include :

AHS Food Regulation Presentation

Guidelines for public managers, and vendors by Alberta health services

Starting an approved farmers market

(Example) of a local food sales application for city of Calgary

(Example) of labelling requirements for processed fruit or jellies, by Canadian food inspection agency

(Example) of some food labelling exemptions by Canadian food inspection agency

Sincerely, Dave Cleaver

ACTION ITEMS



REQUEST FOR DECISION

Meeting: March 25, 2024

Agenda Item: 1

DELEGATION RESPONSE CHINOOK WATERSHED CREW

DESCRIPTION:

Rod Brunes and Roy Penniket from the Chinook Watershed Crew were a delegation to Town Council on Monday, March 11, 2024. They are holding a Drought Preparedness and Mitigation Forum at the Claresholm Community Centre on Monday, April 15, 2024 at 5:30 p.m. They requested that the Town of Claresholm donate \$500 to support the event.

BACKGROUND:

"The Chinook Watershed Crew is a non-partisan, inclusive community group promoting science-based information to stimulate informed and respectful discussion of issues of today."

The purpose of the event is to create a better awareness for the drought preparedness mitigation among other communities in the Porcupine Hills and the Willow Creek region from High River to Fort Macleod. The Oldman Watershed Council will be presenting some slides at the event and background information, followed by the premiere of the documentary "Dried up: What Now?" There will be a panel following the presentation to discuss the drought and how serious it is. Costs for the event include hall rental, sound system and refreshments. They would like to put out on social media that the Town of Claresholm is in support of this event.

Town Council has not given out any extra grant funding in 2024. Support given to the Claresholm Kraken Swim Club for their annual swim meet at the last Council meeting does not result in an actual disbursement of funds, just a forgiveness of pool rental fees.

Some examples of grant funding from past year's includes Farm Safety Centre's Safety Smarts Program (\$350), Stavely Elks & Royal Purple Canadian Curling Championships (\$450), the Soup Bowl freezer purchase (\$1,000) and Halloween Haunted House (\$750).

PROPOSED MOTION:

Moved by Councillor _____ to support the Chinook Watershed Crew's event at the Claresholm Community Centre on April 15, 2024 with a donation of \$500.

ATTACHMENTS:

- Letter from the Chinook Watershed Crew
- Completed Application for Donation form
- Press Release March 2024
- Poster for the April 15th event

PREPARED BY: Karine Keys, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: March 20th, 2024

Attn: Brad Schlossberger, Mayor
Town of Claresholm

The Chinook Water Shed Crew (CWC) is hosting a water forum “Water. Dried up! What Next?” on Monday, April 15th at the Claresholm Community Centre. Doors open at 5:00 pm with complimentary beef on the bun.

We, Rod Brunes and Roy Penniket, request to be included on the meeting agenda for March 11th, 2024 agenda to provide information on this event to the councillors.

The purpose of this event is to create greater awareness for drought preparedness and mitigation among the communities of the Porcupine Hills/Willow Creek region from High River to Fort Macleod. The Oldman River Watershed Council will be presenting slides to give some background information and context. This will be followed by the premiere showing of a documentary produced by Yvan Lebel and Kevin Van Tighem: “**DRIED UP** What now?” and a panel discussion.

Our panel of experts include: Cheryl Bradley, Biologist and Watershed Planning; Kim Wachtler (nee Burton) Burke Creek Ranch; James Byrne, Professor Emeritus, Geography and Environment, University of Lethbridge; Stewart Rood, Research Professor, Biology and Environmental Science, University of Lethbridge. The moderator is Kevin Van Tighem.

We have personally invited our MLA to attend. We would like to extend a personal invitation to all the Town Councillors to attend as well as set up an exhibit table. We have designated an area for exhibit tables and representatives where the public can browse before and after the presentations and get first hand information on many drought-related issues.

The costs to host this event include hall rental, a sound system, advertising and promotion and hospitality. Social media will figure prominently in our promotion efforts but we believe insertions in print media is important to reach everyone. By providing supper we hope to capture people before they head home. We are budgeting for 150 to 200 people. Ideally, a \$3000.00 budget should cover off all our costs. Private donations from our Crew total \$1450.00 as well as in-kind efforts.

We require and are requesting financial support from the Town Council to fund our ambitious endeavour. A donation of \$500. would be gratefully accepted. Recognition of your financial commitment would be included in all our media: press releases, print advertising and social media insertions.

Our goal is to provide credible, verifiable information from respected sources which may result in a “watershed or aha moment”.

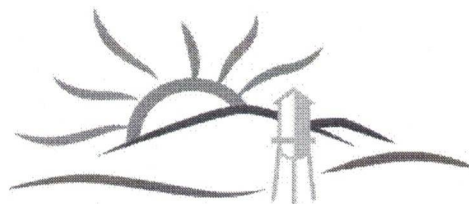
The Chinook Water Shed Crew (CWC) is a non-partisan, inclusive, community group promoting science-based information to stimulate informed and respectful discussion on the issues of today.

For further information contact Jackie Chalmers at newoxley@gmail.com

Town of Claresholm Application for Donation
(Policy 5.1.01 – Schedule "A")

Date of Application: March 20, 2024

Date of Event: April 15, 2024



Claresholm

1. Applicant Information

Name of Applicant: The Chinook Water Shed Crew

Address: Box 3226, Claresholm, Ab. T0L 0T0

Contact Person: Jacqueline Chalmers

Phone, Fax, Email: 403. 625. 5270 newoxley@gmail.com

2. Type of Organization: (circle) ARTS/CULTURE RECREATION/SPORTS EVENT OTHER(specify)

3. Is the Organization registered with Revenue Canada as a Charity? (circle) YES **NO**

If yes provide registration date & # _____

4. Is the Organization incorporated as a non-profit organization? (circle) YES **NO**

If yes provide registration date & # not yet, working on application

5. Type of Donation: (check and explain)

- | | |
|--|---|
| <input type="checkbox"/> COMMUNITY EVENT | <input checked="" type="checkbox"/> SPECIAL EVENT |
| <input type="checkbox"/> COMMUNITY PROJECT FUNDING | <input checked="" type="checkbox"/> DONATION - Financial Assistance |
| <input type="checkbox"/> IN-KIND CONTRIBUTION - Fee Waiver | <input type="checkbox"/> IN-KIND CONTRIBUTION - Service, Equipment or Materials |
| <input type="checkbox"/> Other (explain): | |

Explanation:

to help defray costs of hall rental & hospitality

Amount (value) Requested: 300.

6. Details of how the funds will be expended:

I've attached Press Release and gave The
Date info for your review.

9. Is a copy of the organization's operational or project budget attached?

YES **NO**
this is our first major event

7. Previous Donations

Has your organization received donation from the Town of Claresholm in the past? If so, please explain the amount and use of these donations.

Date	Amount	Use of Funds

8. Organizational Information

What services or activities does your organization provide to the Town of Claresholm residents? (Please attach a list of membership/executive) – listed below

Dr. Amy Mack; Bill Hill; Denise Calderwood; Jackie Chalmers
Karen Uhl; Kevin VanTighem; Roy & Lynne Penniket, Marie Aitken,
Peter Jowett, Rick Roberts, Rocky Brunes, Tim Bryson

Describe in broad terms the principal objective of your organization or initiative:

The Chinook Water Shed Crew is a non-partisan,
inclusive community group promoting science-based
information to stimulate informed and
respectful discussion on issues of today.

How will your organization acknowledge the Town's donation?

On the Event program and during event, also
on second round of Save the Date on FB
early April

10. Please provide a detailed list of all sources of funding for the organization.

Funding Source	Amount	Recommended Use of Funds
Private Donation	2025	hall rental, advertising, hospitality (beef on bun, coffee, donuts)
Roy's Restaurant	1000	beef on a bun

For Immediate Release

Water. Drying Up! What's Next?

"we're all in this together"

Claresholm – March 19, 2024 - The Chinook Water Shed Crew (CWC) is hosting a "Drought Preparedness and Mitigation Forum", on Monday, April 15th at the Claresholm Community Centre. Doors open at 5:00 pm, complimentary beef on a bun provided by Brandy & Kieth Carlson of Roy's Restaurant. Program starts at 5:30 pm.

The Chinook Watershed Crew (CWC) is a non-partisan, inclusive, community group promoting science-based information to stimulate informed and respectful discussion on the issues of today.

The purpose of this event is to create greater awareness for drought preparedness and mitigation among the communities of the Porcupine Hills/Willow Creek region. The Oldman River Watershed Council will present slides and background information to provide context. This will be followed by the Claresholm Premiere Showing of a documentary produced by Yvan Lebel and Kevin Van Tighem for the Livingstone Landowners Group: **"Dried Up, What Now?"** and a panel discussion and questions from the audience.

The panelists are: Cheryl Bradley, Biologist and Watershed Planning; Kim Wachtler (nee Burton) Burke Creek Ranch; James Byrne, Professor Emeritus, Geography and Environment, University of Lethbridge and Stewart Rood, Research Professor, Biology and Environmental Science, University of Lethbridge.

There will be several Exhibit tables of conservation, agriculture and water groups. Following is a list of exhibitors: Burke Creek Ranch; Old Man River Council; Protect Alberta's Rockies; CPAWS Southern Alberta Chapter; Coutts Centre for Western Canadian Heritage; Cows & Fish; Crowsnest Conservation Society; Blackfoot Confederacy/Trout Unlimited; MD of Willow Creek, FIRE Smart and Emergency Services; Town of Claresholm, Emergency Management & Safety.

Government representatives, provincially, regionally and locally have been invited.

In the spirit of sharing and caring for one another there is no admission fee, donations to help defray costs will be gratefully accepted at the door.

Our goal is to provide credible, verifiable information from respected sources which may result in a "watershed" or "aha" moment. We're trying to create informed dialogue around an important issue, and give people the information they need to promote better stewardship of our water sources.

For further information contact Jacqueline Chalmers at: newoxley@gmail.com

###

WATER. DRYING UP! WHAT NEXT?

"We're all in this together"

SAVE THE DATE
MONDAY, APRIL 15, 2024

Doors Open 5pm • Claresholm Community Centre

Complimentary Beef on a Bun provided by Kieth & Brandy of Roy's Place

Program Starts at 5:30pm

DROUGHT PREPAREDNESS AND MITIGATION FORUM

Claresholm Premiere of Documentary Film

"DRIED UP: WHAT NOW?"

Produced by Yvan Lebel and Kevin Van Tighem

for the Livingstone Landowners Group

Panel Discussion • Questions from the Audience
Exhibits by Water-related Groups

For further inquiries: newoxley@gmail.com



The Chinook Watershed Crew is a non-partisan, inclusive community group promoting science-based information to stimulate informed and respectful discussion on issues of today.



Municipal District of Willow Creek

Office of the Reeve

www.mdwillowcreek.com
273129 SEC HWY 520
Claresholm Industrial Area
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

March 14, 2024

Mayor Schlossberger and Council
Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Mayor Feyter and Council
Town of Fort Macleod
Box 1420
Fort Macleod, AB
T0L 0Z0

Mayor Hall and Council
Town of Stavely
Box 249
Stavely, AB
T0L 1Z0

Mayor Handley and Council
Town of Nanton
Box 609
Nanton, AB
T0I 1R0

Dear Mayors and Councils,

The Intermunicipal Recreation Funding Agreement outlines the requirement for the M.D. to pay 50% of fixed costs being defined as utilities, insurance and telecommunications.

The M.D. recognizes the extra-ordinary impacts that inflation is having on budgets at this time. None could have anticipated the type of inflation that we have seen the past year two years – particularly inflation which has resulted from federal and provincial government policy. Future year projections provide little sign of relief. Of particular concern is the carbon tax which will soon reach \$65 per tonne and which is expected to reach \$170 per tonne by 2030.

As such, in an interest of continuing the momentum of regional collaboration the M.D. is prepared to continue to honor its commitment to waive Article 5.2 (that inflation adjustments will occur in year 4 and 5 of the agreement) as well as to waive Article 5.3(d) which is the 1.58% inflationary cap outlined in the agreement. Beginning in 2023 financial contributions are amended annually based upon how contributions were originally calculated in the agreement. Annual review of costs in the same manner are planned through the term of the agreement.

The Town of Claresholm, Town of Stavely, Town of Fort Macleod and Town of Nanton each provided a summary of fixed costs pertaining to their arena, pools and curling rinks to the M.D. for 2023.

As a result of the analysis of costs the M.D. of Willow Creek will increase contributions to regional recreation to \$350,100 - an increase of \$18,500 to address the increase in fixed costs.

The Town of Nanton, Town of Claresholm and Town of Fort Macleod will each receive \$98,300 and the Town of Stavely will receive \$54,200 representing the recreation fixed cost contribution, community celebration, cemetery and capital contribution funding in 2024.

Attached to this letter we have provided a summary of the planned 2024 contributions as well as the figures provided by each community used to calculate the contributions for your information.

Sincerely, on Behalf of Council,

A handwritten signature in blue ink that reads "Maryanne V. Sandberg". The signature is fluid and cursive, with the first name "Maryanne" and last name "Sandberg" clearly legible, and a middle initial "V." in between.

Maryanne V. Sandberg
Reeve
Municipal District of Willow Creek No. 26

FINANCIAL ANALYSIS: AQUATIC CENTERS/POOLS, ARENA, CURLING RINKS				
BASED ON 2023 DATA				
Fixed Cost Calculation				
	CURLING FIXED	POOL FIXED	ARENA FIXED	TOTAL FIXED
Fort Macleod	12,259.81	85,807.42	128,508.49	226,575.72
Nanton	29,230.24	23,044.41	89,613.71	141,888.36
Claresholm	9,376.63	3,325.95	109,529.82	122,232.40
Stavely	-	-	88,516.10	88,516.10
Fort Macleod	226,575.72		Fort Macleod	81,782.75
Nanton	141,888.36		Nanton	81,782.75
Claresholm	122,232.40		Claresholm	81,782.75
Total Fixed Costs	490,696.48		Total of 50% MD Portion	245,348.24
50% of Total Fixed Costs	245,348.24		Stavely Total Fixed Costs	88,516.10
Stavely Total Fixed Costs	88,516.10		Total of 50% MD Portion	44,258.05
Total of 50% MD Portion	44,258.05		Note: For contribution purposes, numbers have been rounded to \$82,000 and \$44,500	

		Celebration Events	Cemeteries	Curling Arena Pool	Curling Arena Pool Reserve	Summer Games	
Granum	1,000.00					MD	2,600.00
Fort Macleod	1,000.00	3,000.00	82,000.00	12,300.00		Fort Macleod	800.00
Nanton	1,000.00	3,000.00	82,000.00	12,300.00		Nanton	800.00
Claresholm	1,000.00	3,000.00	82,000.00	12,300.00		Claresholm	800.00
Stavely	1,000.00	3,000.00	44,500.00	5,700.00		Stavely	200.00
Total MD Contribution	5,000.00	12,000.00	290,500.00	42,600.00		Total Partnership Contribution	5,200.00

Total MD Contribution 350,100.00

2022 274,600.00

2023 331,600.00

2024 350,100.00

Karine Keys

From: Luke Murray <lmurray@campaign-office.com>
Sent: March 19, 2024 1:14 PM
To: Karine Keys
Subject: Alberta / NWT Command Royal Canadian Legion - Recognition Book
Attachments: Ratesheet.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Karine,

Thank you again for taking my call today.

The Alberta/NWT Command of the Royal Canadian Legion would extend our appreciation to the Town of Claresholm for supporting our veterans again last year - we had a great success with our Military Service Recognition Book, and we're very proud to be moving forward with our 18th edition - I've attached a formal request for support and rate sheet.

This important publication recognizes individual Alberta/NWT veterans who sacrificed so much for the freedoms that we enjoy today, and allows us to share their stories so that no one forgets their service.

The Military Service Recognition Book will again be distributed through all provincial Legion Branches, be directly available to our over 40,000 members, provided to community and public facilities, schools, and to our many sponsors. A digital version will also release on our command website www.abnwtlegion.com

We would like to ask for the Town of Claresholm's support again by sponsoring a display advertisement; the 1/4 page ad we have in the current edition is just below, however, your support at *any* level makes a difference. All graphic advertisers will again receive a complimentary copy of the book, a certificate of appreciation to display, and our Legion sponsor decals.



You can reach me at 1-888-404-1877 or by email with any questions or concerns.

Respectfully,

Luke Murray

Advertising Dept./Military Service Recognition Book
Alberta / NWT Command - Royal Canadian Legion
Campaign Office 1-888-404-1877
www.abnwtlegion.com



This e-mail and any attachment(s) is for authorized use by the intended recipient(s) only. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or any other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment(s). Thank you. Ref [ED071422139]



Alberta-Northwest Territories Command The Royal Canadian Legion

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **Alberta-Northwest Territories Command of The Royal Canadian Legion**, representing **Veterans** in Alberta and the NWT. Please accept this written request for your support, as per our recent telephone conversation.

The **Alberta-NWT Command** is very proud to be printing another **5,000 copies** of our 18th Annual **“Military Service Recognition Book”** that helps recognize and honour many of our brave Veterans who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow us to fund the printing of this unique publication and also help our Command to improve our services to **Veterans** and the more than 170 communities that we serve throughout Alberta and the NWT. The Legion is recognized as one of Canada's largest “Community Service” organizations and we are an integral part of all the communities we serve. This project ensures the Legion's continued success in providing very worthwhile services.

Enclosed, please find a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact the **Alberta-NWT Command Campaign Office** toll free at **1-888-404-1877**.

Thank you for your consideration and or support.

Sincerely,

Rosalind LaRose
President

The Town of Claresholm has supported this publication since 2008 with a 1/4 page ad.

2008-2011 - \$404.76 + GST

2012-2016 - \$423.81 + GST

2017 - \$441.76 + GST

2018-2021 - \$442.86 + GST

2022-2024 - \$485.71 + GST

Cost has increased this year to \$533.33 + GST, an increase of about 10% over last year.



Alberta-Northwest Territory Command The Royal Canadian Legion

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>		<u>GST</u>		<u>Total</u>
Full Colour Outside Back Cover	\$2,776.19	+	\$138.81	=	\$2,915.00
Inside Front/Back Cover (Full Colour)	\$2,414.29	+	\$120.71	=	\$2,535.00
Full Colour 2 Page Spread	\$3,861.90	+	\$193.10	=	\$4,055.00
Full Page (Full Colour)	\$1,928.57	+	\$96.43	=	\$2,025.00
Full Page	\$1,447.62	+	\$72.38	=	\$1,520.00
½ Page (Full Colour)	\$1,085.71	+	\$54.29	=	\$1,140.00
½ Page	\$842.86	+	\$42.14	=	\$885.00
¼ Page (Full Colour)	\$657.14	+	\$32.86	=	\$690.00
¼ Page	\$533.33	+	\$26.67	=	\$560.00
1/10 Page (Full Colour)	\$395.24	+	\$19.76	=	\$415.00
1/10 Page (Business Card)	\$328.57	+	\$16.43	=	\$345.00

G.S.T. Registration # R12 397 0410

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Alberta-NWT Command.



PLEASE MAKE CHEQUE PAYABLE TO:
Alberta-NWT Command
The Royal Canadian Legion
(AB-NWT RCL)
(Campaign Office)
P O Box 2275, Stn. M
Calgary, AB T2P 2M6



RECEIVED

MAR 11 2024

March 5, 2024

Claresholm & District Fairboard
Box 213
Claresholm, Ab, T0L 0T0

Planning is underway for the 2024 –2025 Claresholm & District Fair Days Bench Show. In the past, you helped us cover the costs of the Bench Show by placing an ad in the catalogue

[Please find attached a copy of your previous ad, as well as a price sheet. We are hoping that you again support the Bench Show by placing an ad in the 2024-2025 Bench Show catalogue (the catalogue will be valid for two years).

If you are able to support us, please indicate any changes you would like to make to your ad and return those changes along with payment no later than March 27, 2024, to the address above.

Your ongoing support of the Claresholm and District Fair Days Bench Show is greatly appreciated. We will look forward to seeing you in August!

Yours truly

Syd Gray 403-625-2132

Pat Cormier 403-625-3399 patriciacormier@shaw.ca

Kathy Lyster 403-601-5116

Fair Board Bench Show Catalogue Advertising Rates for 2024-2025

	B/W	Two Color	Approx. Ad Size
1/8 page (business size)	\$50.00	\$65.00	3x2 1/8
1/4 page	\$75.00	\$100.00	3 1/4x 4
1/2 page	\$100.00	\$125.00	6.5x3 7/8
Full page	\$155.00	\$170.00	6.5x7 11/16

**Note: inside front, inside back cover,
Middle pages, back cover add additional \$20.00.**

For more information please call, Syd, Pat or Kathy

~~March 1, 2024~~

Claresholm & District Fair Board
P O Box 213
Claresholm, Ab
T0L 0T0

Dear Town of Claresholm,

The Claresholm & District Fairboard is pleased to announce our Volunteers are busy preparing the new 2024-2025 catalog.

In the past The Town of Claresholm has sponsored these Cash Awards for

Section 1 Yards and Gardens

TOWN OF CLARESHOLM CASH AWARD (\$50)

1st Adult Class 1 Commercial Gardens.

TOWN OF CLARESHOLM CASH AWARD (\$50)

1st Adult Class 2 Container/Balcony Garden

TOWN OF CLARESHOLM CASH AWARD (\$50)

1st Adult Class 3 Rural Home Grounds.

TOWN OF CLARESHOLM CASH AWARD (\$50)

1st Adult Class 4 Rural Vegetable Garden.

TOWN OF CLARESHOLM CASH AWARD (\$50)

1st Adult Class 5 Town Home Grounds.

TOWN OF CLARESHOLM CASH AWARD (\$50)

1st Adult Class 6 Town Vegetable Garden.

The Fairboard is wondering if you would like to continue sponsoring these Cash Awards. Your support for the Award will run for two (2) years.

If you choose to continue these awards an invoice for these Cash Awards is enclosed.

Please mail your check with the enclosed invoice by March 27, 2024.

The Awards you are sponsoring will be listed in the catalog as well as on the Town of Claresholm website in the Bench Show online Catalog www.claresholm.ca

If you wish to contact the Fairboard, please call one of the undersigned.

Your support of the Claresholm & District is greatly appreciated.

Yours truly

Sydney Gray 403 625 2132 graysranches@gmail.com

Sheila Gray 403 625 2132 shanalberta@yahoo.com

403 625 2132



Claresholm

Where **Community** Takes Root

Claresholm is a wonderful town in which to live, work, raise a family & retire. We have all of the amenities your family could need & have excellent medical services for our young or mature citizens.

With the famous Rocky Mountains & beautiful foothills rising in the west, & abundant crops to the east, Claresholm is truly located “where the wheatlands meet the range.”

The winter climate is highly variable, due to the famous Chinook, a warm southwestern wind sweeping down the eastern slopes of the Rockies which can raise temperatures by as much as 34 degrees celsius in one day!

Want to go swimming? Or try your hand (& your clubs) at our 18-hole golf course? How about ice skating? Curling rink? Walking paths?

Check out the public library, or the downtown business community. Enjoy a stop at the Royal Canadian Legion, or a visit with any of our dedicated service clubs.

Stop in one of our parks (how about our Spray Park?) for a nice summer picnic or just hang around as the kids play in the playground. The list is endless...

From Claresholm Town Council, we welcome you & your family to our community & hope you decide to stay.

www.claresholm.ca • 403-625-3381



Message from the Town of Claresholm

Each August, the Town of Claresholm is pleased to support Claresholm Fair Days and all the volunteers who make the weekend's activities a reality. Residents and visitors have the opportunity to join together and celebrate our heritage, and to look to the future. Claresholm is a proud small town with many amenities and services to offer our residents. With our proximity to major cities and the mountains, Claresholm is a wonderful place to raise a family or live your golden years. Enjoy Fair Days and this wonderful community we call home!

On behalf of Town Council, I would like to extend a sincere thank you to all the volunteers for all their hard work. We are so proud to represent a community that takes such pride in showcasing our warm small-town hospitality. The Claresholm Fair Board works all year round to ensure that Fair Days is memorable for all. Fair Days would not be the exceptional event that it is without our volunteers. Thank you to everyone for participating!

Doug MacPherson, Mayor
Town of Claresholm

Message from the President

I'd like to welcome you to the Claresholm Fair Days and the Bench Show. The Bench Show gives everyone in the community a chance to display their talent in woodworking, sewing, cooking, etc. We also have a host of other activities like the popular Pet Show, Sand Pile, Petting Zoo, etc.

This past year we were challenged by the reno of the ice surface at the skating arena. With the cooperation of the Town, who let us store our materials at the multi-use building, and the Lions, who graciously shared their space at the Community Centre, we were able to have our show as usual. It was a great example of our community working together.

We like the Community Centre so much because it was closer to the hub of activities. We would like to thank the Lions Club for allowing us to continue to share the space alongside their "Beef on a Bun".

So you can look for us at the new location: the Claresholm Community Centre.

Syd Gray,
President, Claresholm Bench Show


Don't forget the **PET SHOW!**

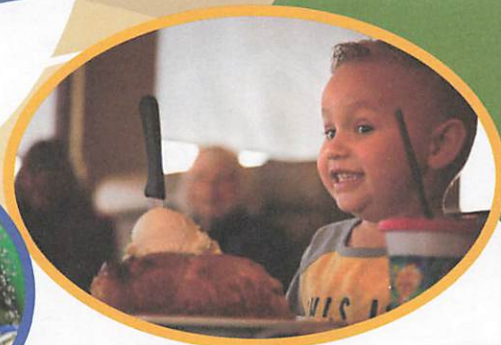
**No animals allowed INSIDE
the Community Centre
Please!**

**Friday
at 7 p.m.**

Outside the front entrance of the
Community Centre.

**Entry fee is
\$1/pet**
(Collected at the pet show area when
you bring your pet, no tag required)
Everyone welcome!





Claresholm

Where **Community** Takes Root

Town Office: 403.625.3381
221 - 45 Avenue West, Claresholm



Discover more at

www.claresholm.ca

CENTENNIAL PARK CAMPGROUND
campground@claresholm.ca

**THE BRIDGES AT
CLARESHOLM GOLF CLUB**
www.golfclaresholm.com

**VISITOR INFORMATION CENTRE
MUSEUM & EXHIBIT**
www.claresholmmuseum.com

0087736

INVOICE FACTURE

DATE

March 7, 24

TAX REG. NO.
N° DE TAXESOLD TO
VENDU ÀADDRESS
ADRESSE

Town of Claresholm
Box 1000
Claresholm AB
TOL OTO

SHIP TO
EXPÉDIER ÀADDRESS
ADRESSE

Claresholm & District
Fair Board Bench Show
P.O. Box 213
Claresholm, AB TOL OTO

CUSTOMER'S ORDER
COMMANDE DU CLIENTSOLD BY
VENDU PARFOB
FABTERMS
CONDITIONS

VIA

QUANTITY QUANTITE	DESCRIPTION	PRICE PRIX	UNIT UNITÉ	AMOUNT MONTANT
1	full page ad Black & White 2024 2025 Catalogues	155.00		155 -
6	Awards for Section 1 Yards & Gardens \$300/yr & \$600/2 yrs See Attached Letter dated Mar 1/24			600 -
	The Coloured Back Page is free.			
	If you have any changes let us know			
			GST/TPS HST/TVH	
			PST/TVP	
			TOTAL	755 -



INFORMATION BRIEF

Meeting: March 25, 2024
Agenda Item: 5

RURAL COMMUNITY IMMIGRATION PILOT

DESCRIPTION:

The Rural and Northern Immigration Pilot (RNIP) will expire on August 31, 2024. The Town has been part of pilot program since program inception and has welcomed 90 immigrants (approximately 180 including family members).

On March 6th, the Minister of Immigration, Refugees and Citizenship announced the next phase of the immigration pilot, which will consist of two new community-based economic immigration pilots. They will be launched this fall, following the expiry of RNIP on August 31, 2024.

The two pilots, the Rural Community Immigration Pilot (RCIP) and Francophone Community Immigration Pilot (FCIP), will have a modified program design based on lessons learned from RNIP, and will aim to strike a greater balance in terms of roles and responsibilities for communities and IRCC. From these new pilots, IRCC expects to obtain more data, evidence, and lessons learned to inform the future of a permanent rural economic immigration program.

In terms of next steps, IRCC will be launching an open Expression of Interest process to allow both current RNIP communities and new communities to apply to participate, anticipated to be launched later this March. We do not yet know what the process will look like other than the application process will be very similar to the application process the Town completed in 2019 to join the RNIP program.

IRCC has hosted one information session with the 11 pilot communities to explain the new program. Although information was high level, and details were limited, IRCC have expressed that RCIP will place greater onus and responsibility on the employers for settlement services. IRCC will be providing further training and onboarding for both participating communities and employers. IRCC stated that they will continue to communicate with the 11 communities as more information is available.

ATTACHMENTS:

- 1.) none

APPLICABLE LEGISLATION:

- 1.) none

PREPARED BY: Ali Hemmaway – Economic Development Assistant

APPROVED BY: Abe Tinney – CAO

DATE: March 20, 2024



INFORMATION BRIEF

Meeting: March 25, 2024
Agenda Item: 6

DEBENTURE REPAYED

DESCRIPTION:

The Town received official notice that one of our loans/debentures has been repaid in full, removing this liability and annual budgetary cost burden from the Town's books.

This was a \$1,000,000 debenture authorized by borrowing bylaw 1437 in 2003 for a 20-year term. This borrowing was for "Sewer Line Maintenance and Upgrading" with a total project cost of \$1,348,654 and included the relocation of a sewer trunk at Hwy 520 and 3rd Street W – continuing south east of the golf course (eliminating two lift stations), installation of a new sewer trunk on 3rd St W between 43 Ave and 50 Ave, and 4 different point repairs.

Annual payments on the loan were \$86,301.93, including principal and interest. Having this repaid will now increase annual transfers to the water and sewer utility reserve for future capital replacements and upgrades. Investing money into this reserve helps prevent the need for borrowing for these types of projects in the future. Over the life of this loan the Town paid just over \$726,000 in interest costs. With investment up front we save those interest costs, plus earn interest on the investment that goes towards the future costs of projects as well.

Inflationary costs are outstripping user fee increases, especially with fee increases being cut in 2023, so the budgetary reserve transfers increases less than these savings in 2024, despite fee increases in 2024.

With the repayment of this loan, as at December 31, 2023, the Town has only 3 loans outstanding as follows:

Description	Original Amount	Term	Maturity	Outstanding
Pine Coulee Water Project	\$4,000,000	25 yrs	2033	2,226,293
Sewer Trunk Replacement (8 th to Airport)	\$400,000	10 yrs	2028	214,896
Multi-use Bldg w/ Daycare & Playschool	\$2,800,800	30 yrs	2050	2,574,929
TOTAL OUTSTANDING				5,016,118

Our current debt limit is \$14M, so with just over \$5M outstanding, our available debt limit is \$9M.

ATTACHMENTS:

- 1.) Letter Re: Loan Account No 1185657, \$1,000,000

APPLICABLE LEGISLATION:

- 1.) BYLAW 1437

PREPARED BY: Blair Bullock, CPA, CA – Director

APPROVED BY: Abe Tinney, CAO

DATE: March 20, 2024

February 27, 2024

Mr. Abe Tinney
CAO
Town of Claresholm
221 - 45 Avenue West
Box 1000
CLARESHOLM, AB T0L 0T0

RECEIVED

MAR 11 2024

Dear Mr. Tinney:

Re: Loan Account No. 1185657, \$1,000,000.00

Attached is the above mentioned cancelled debenture as the loan has been repaid in full.

Yours sincerely,



Ryan McLeod Acting Director,
Debt Operations & Corp Finance

Encl.

\$1,000,000.00

No. 77

CANADA
PROVINCE OF ALBERTA

Town of Claresholm

5.875 % Debentures

Due 15-Sep-2023

Town of Claresholm

*For value received, promises to pay to the
ALBERTA CAPITAL FINANCE AUTHORITY
or its registered assigns, the principal sum of
--- ONE MILLION ---00/100, Dollars*

(\$1,000,000.00) in lawful money of Canada, with interest thereon at the rate of 5.875 % per annum, These payments to be made in

TWENTY (20)

consecutive instalments of Principal and Interest combined, in accordance with the repayment schedule endorsed hereon and forming part of this Debenture.

The Sum of \$1,000,000.00 has been borrowed by the Town of Claresholm under the authority, and in accordance with the terms of the said By-law listed and numbered below for the specific purposes listed therein.

By law number

1437

August 8, 2003

\$1,000,000.00

Alberta

IN TESTIMONY whereof and under the authority of the By-law listed above this debenture is sealed with the Seal of the Town of Claresholm and signed by Chief Elected Official and Chief Administrative Officer thereof, this 4 day of Sept, 2003

C. F. Anderson, Mayor
Chief Elected Official

[Signature]
Chief Administrative Officer

CANCELLED

Town of Claresholm

ISSUED: 15-Sep-2003

LOAN REPAYMENT SCHEDULE FOR: \$1,000,000.00

TO ALBERTA CAPITAL FINANCE AUTHORITY

Payment Number	Date	Payment Amount	Principal	5.87500% Interest	Outstanding Principal
1	15-Sep-2004	\$86,301.93	\$27,551.93	\$58,750.00	\$972,448.07
2	15-Sep-2005	\$86,301.93	\$29,170.61	\$57,131.32	\$943,277.46
3	15-Sep-2006	\$86,301.93	\$30,884.38	\$55,417.55	\$912,393.08
4	15-Sep-2007	\$86,301.93	\$32,698.84	\$53,603.09	\$879,694.24
5	15-Sep-2008	\$86,301.93	\$34,619.89	\$51,682.04	\$845,074.35
6	15-Sep-2009	\$86,301.93	\$36,653.81	\$49,648.12	\$808,420.54
7	15-Sep-2010	\$86,301.93	\$38,807.22	\$47,494.71	\$769,613.32
8	15-Sep-2011	\$86,301.93	\$41,087.15	\$45,214.78	\$728,526.17
9	15-Sep-2012	\$86,301.93	\$43,501.02	\$42,800.91	\$685,025.15
10	15-Sep-2013	\$86,301.93	\$46,056.70	\$40,245.23	\$638,968.45
11	15-Sep-2014	\$86,301.93	\$48,762.53	\$37,539.40	\$590,205.92
12	15-Sep-2015	\$86,301.93	\$51,627.33	\$34,674.60	\$538,578.59
13	15-Sep-2016	\$86,301.93	\$54,660.44	\$31,641.49	\$483,918.15
14	15-Sep-2017	\$86,301.93	\$57,871.74	\$28,430.19	\$426,046.41
15	15-Sep-2018	\$86,301.93	\$61,271.70	\$25,030.23	\$364,774.71
16	15-Sep-2019	\$86,301.93	\$64,871.42	\$21,430.51	\$299,903.29
17	15-Sep-2020	\$86,301.93	\$68,682.61	\$17,619.32	\$231,220.68
18	15-Sep-2021	\$86,301.93	\$72,717.72	\$13,584.21	\$158,502.96
19	15-Sep-2022	\$86,301.93	\$76,989.88	\$9,312.05	\$81,513.08
20	15-Sep-2023	\$86,301.93	\$81,513.08	\$4,788.85	\$0.00
		\$1,726,038.60	\$1,000,000.00	\$726,038.60	

CANCELLED



INFORMATION BRIEF

Meeting: March 25th, 2024

Agenda Item: 7

Current Water Shortage Situation

BACKGROUND: Pine Coulee Reservoir (PCR) is typically at its lowest water elevations throughout the winter and spring. Water elevations in PCR typically rise during the spring melt in late April and water can only be diverted into the PCR from Willow Creek if the instream flows are being met in the diversion works. Releases from PCR occur from April to May for the pike spawning marsh below the dam and from June to October to supply downstream users and maintain instream flow needs.

HISTORICAL WATER AND OPERATION ELEVATIONS: The Pine Coulee Water Management Project was completed in 1995 and did not record a water elevation at its full operating level (1052.50 m) until 2005. Based on the normal operating plan the top of the PCR intake has an elevation of 1042.70 m. The minimum water elevation to provide the full flow in the pipeline to Claresholm is 1043.5 m. Although the capacity in the raw water pipeline may be limited at elevations below 1043.5 m, the intake may continue to operate to water elevation of 1042.7 m or 1043.7 m assuming a 1.0 m thick layer of ice. Utilizing water from lower elevations in PCR will not affect the operation of the Towns water treatment plant (WTP).

WSRP IMPLEMENTATION, MONITORING and ENFORCEMENT: The Water Shortage Response Plan (WSRP) includes 5 levels and stages of water usage restrictions (refer to the WSRP).

- NORMAL 1052.5 m
- STAGE 1 1046.0 m
- STAGE 2 1045.0 m
- **STAGE 3 1044.0 m Current Stage of Water Restriction**
- STAGE 4 1043.0 m
- STAGE 5 1042.0 m

Summer water consumption in July and August 2023 was 19% less, or 7212 m³, than summer consumption in 2022, 26% less (7876 m³) than in 2021 and 20% less (7239 m³) than in 2020. The community has responded to the restrictions and reduced its summer water consumption.

Administration will proactively enforce the water restrictions throughout the summer, with the 1st step being to educate property owners for first offense of the water restrictions and then proceed to fines of \$150 for a second offense and \$250 for third and subsequent offences, as per Bylaw 1762.

CURRENT WATER SUPPLY: The level in PCR is currently 1044.0 m and holds 14000 dam³ (14, 000, 000 cubic meters) at 30.00%. Supplemental pumping of water into the Towns raw water intake structure would happen at a level near or below 1042.0 m. Overall, the intake and infrastructure are well suited for use in the event of a water shortage and could continue to be utilized if required. The yearly snowpack and spring rains may provide water runoff into the Willow Creek Headworks that supply water to the PCR diversion canal.

2024 TOWN OPERATIONS and WATER USE: We are entering spring with water restrictions still in place. The Town must make operational adjustments. There are yearly maintenance requirements that will consume large amounts of water, but must continue:

- **Annual Complete Sewer Main Flush Program** – Town crews flush every sewer main in the sanitary system. This operation uses large amounts of water but is necessary to prevent sewer backups in the system.
- **Annual Hydrant Inspection and Flush** – Town crews operate every hydrant in the distribution system. This involves flushing enough water through each hydrant to accurately measure flow, pressure, chlorine residual, and turbidity.
- **Street Sweeping** – Sweeping the entirety of every road in town to remove road salt and sand from the snow removal season, as well as debris throughout the year.

POSSIBLE OPERATIONAL ADJUSTMENTS:

- Hydrants will be flushed as little as possible to achieve acceptable levels.
- Sewer flush truck and sweeper fills could be coordinated with hydrant flushing to use water that is normally not captured.
- Limit street sweeping hours.
- Spray Park hours will be shortened to limit water usage (this water flows into the golf course where it is used for irrigation).
- Flower bed watering can be limited to 2-3 days per week depending on the weather. Sport field and park irrigation will not be used.
- 1000 L totes can be installed at specific Town locations to capture rainwater. These totes can be used to fill the portable tank used by the gardener or moved to various locations around town for hand watering.
- Using water captured in the storm ponds for watering trees and plants throughout town. Water would be pumped into portable tanks to be used around town.
- Install water bags on newly planted trees to limit water waste.

These changes will come at a cost of operational efficiency and will affect the aesthetics of the Town, but administration is committed to limiting its water usage to comply with water restrictions.

CONCLUSION: Town administration is actively working on the WSRP, and pre-planning for the various stages, including the options of pumping PCR water from levels below the Town's intake once the water elevation reaches the specified level. The Town continues to work with AEP, Oldman Dam Operations and MPE Engineering to ensure that our current WSRP meets the Town/M.D best needs moving forward into 2024 and 2025.

PREPARED BY: Brad Burns, Utility Services Manager and Jace McLean, Director of Infrastructure

APPROVED BY: Abe Tinney, CAO

DATE: March 20th, 2024



CAO REPORT

March 25, 2024

The following report provides Council with an update on the activities and projects of the Town. The report does not provide an all-encompassing review of Town activities, but does provide Council with a brief update on some of the more noteworthy activities and events.

February 29th – Oldman Watershed Council hosted a water seminar titled Building Resiliency to Multi-Year Drought in Alberta: A Workshop for Community Preparedness. The Town was well represented, as the Mayor, Utility Services Manager and the Director of Emergency Management were in attendance.

March 1st – ABMunis reported on the provincial budget and how it affects municipalities. There was not a lot of new information coming out of the budget announcement, but there is a new capital grant (\$30 million) to assist growing municipalities with infrastructure costs necessary to facilitate growth. Administration will be monitoring this opportunity given Council's strategic priorities of economic and community development.

March 1st – Attended a meeting at the M.D. office with members of Claresholm and M.D. council and administration and the CFI flight academy. This is a follow-up to Council's approval to send a letter of support to the Flight Academy, who are having issues with their international student visas/applications being rejected by immigration. The group decided to connect with MP John Barlow to discuss.

March 5th – Emergency Services Committee – Round table discussion containing representatives from bylaw, RCMP, fire department, operations and council.

March 6th – Attended provincial government webinar on drought. There were several ministers in attendance, but there was not a lot of new information relevant to Claresholm above and beyond the Town has already received from Environment and Protected Areas regarding the drought. The province is mobilizing a drought task force, developing water sharing agreements and will continue to stay in touch with Albertans.

March 7th – Attended the Emergency Services Committee at the M.D. of Willow Creek offices. This is a regional meeting, held annually to discuss the Regional Emergency Services agreement and service delivery. Nanton, Stavelly, M.D., Claresholm and Fort Macleod representatives were in attendance. The Regional agreements are up for renewal in 2025, so 2024 will be a review year. The committee members plan to discuss initial reviews of the agreement in the fall. Council can expect to see some agenda items related to the review later this summer.

BYLAW

[See enclosed report](#)

CORPORATE SERVICES

[See enclosed report](#)

DEVELOPMENT

[See enclosed report](#)

ECONOMIC DEVELOPMENT

[See enclosed report](#)

FCSS

[See enclosed report](#)

FIRE

[See enclosed report](#)

HR / Tax

[See enclosed report](#)

INFRASTRUCTURE SERVICES

[See enclosed report](#)

RECREATION

[See enclosed report](#)

UTILITY SERVICES

[See enclosed report](#)

Respectfully submitted by

Abe Tinney
CAO

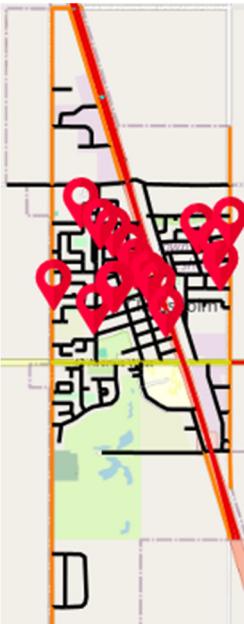


INFORMATION BRIEF

Meeting: March 25, 2024
Agenda Item: CAO REPORT

BYLAW ENFORCEMENT REPORT Feb 21, 2024 – Mar 20, 2024

Report Mapping



Feb 21/Mar 20, 2024 Highlights:

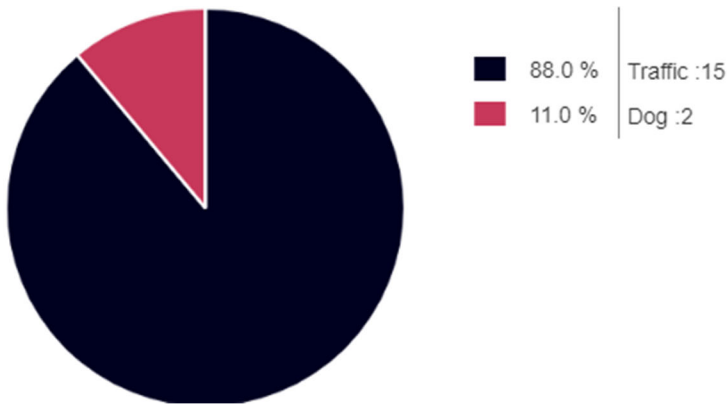
1. Bylaw is now in daily contact with Foothills Dispatch which increases Officer safety.
2. No new animals brought into CARES
3. Unsightly Properties has decreased with the season change.
4. Bylaw Office started 29 files between Feb 21 – Mar 20, 2024
5. With the warm temperature's calls are down.
6. Detached trailers both loaded and empty still being left at Weigh Scales
7. Assist RCMP files renamed to Assistance from RCMP
8. Snow and Ice being cleared at a good rate, with reminders. The need for outside contractors is low.
9. New tracking system being implemented Q Alert, the systems are not integrated yet, there were 14 new files that are listed in the new system.

Q Alert System

Start Date Greater Than or Equal To: 2/21/2024 12:00 AM
End Date Less Than: 3/20/2024 12:00 AM
City Equals: Claresholm
Department(s) Equals Any Of: Bylaw

Department	1 - Open	2 - In Progress	3 - Closed	Total
Bylaw	12	2	3	17

Total number of requests by Service Type :



Opened	Closed
0	15
2	0

DIRECTOR OF CORPORATE SERVICES - UPDATE



Claresholm

For: 2/26/2024 - 3/22/2024

Financial

- 2023 yearend and audit are complete, with the exception of them being presented to and accepted by Council. Auditors have delivered drafts and they will be presented and reviewed with the Audit & Finance Committee on March 26, with presentation at Council on April 8th.
- 2024 Budget final draft is ready for presentation to the Audit & Finance Committee on March 26. There are a number of items that we will need Council direction on, with then hopefully only one more Audit & Finance Committee meeting prior to presenting the Budget to Council for adoption in April.
- Along with the 2024 Operating and Capital Budgets, Administration will also be presenting the 2025-2027 3-year operating plan and the 2025-2029 5-year capital plan during the next Audit and Finance and FIPC meetings on March 26, with hopes to present to Council and have them adopted at the same time as the 2024 Budget.
- There have been a number of webinars and additional information released on the new Local Government Fiscal Framework administration including training on the new online portal, new application process and requirements and new financial and outcomes reporting process and requirements. We are still waiting on portals to be live, with additional information and training on the reporting end to come in the fall.
- 2023 Assessment numbers have been provided to us and have been balanced in Muniware. We will be starting the process of running numbers with the draft 2024 budget and these assessment figures to provide information to the Audit and Finance Committee to start discussions on setting tax rates for 2024 in early April.

General

- Included in the 2024 interim budget was funding for a couple different new systems/programs. We had initial kickoff meetings for these systems/programs to start the onboarding process. These include:
 - Cemetery Management System – We are seeing significant progress in this project, with the digital archival of old cemetery records being well underway
 - Request Management Software – This system has been launched internally. We have come across a number of bumps, but we are working through them and should be ready to launch to the public in the next couple months.
 - eScribe Meetings – we have just recently had our kick off meeting to start the onboarding process for this system. No real work has begun yet.

We are planning a number of different training sessions for this spring and are in the process of coordinating those. These include free trainings from municipal affairs and paid trainings including assessment training, mental health/wellness, etc. Assessment training hasn't been available from Municipal Affairs since before Covid. Claresholm is hosting and has invited individuals from all over Southern Alberta to attend.

Submitted by
Blair Bullock, CPA, CA
Director of Corporate Services

DEVELOPMENT SERVICES MANAGER REPORT

For: 2/20/2024 - 3/20/2024



Claresholm

Development Permits

- ❖ 11 permit applications received.
- ❖ 4 development permits closed.

Compliance Requests

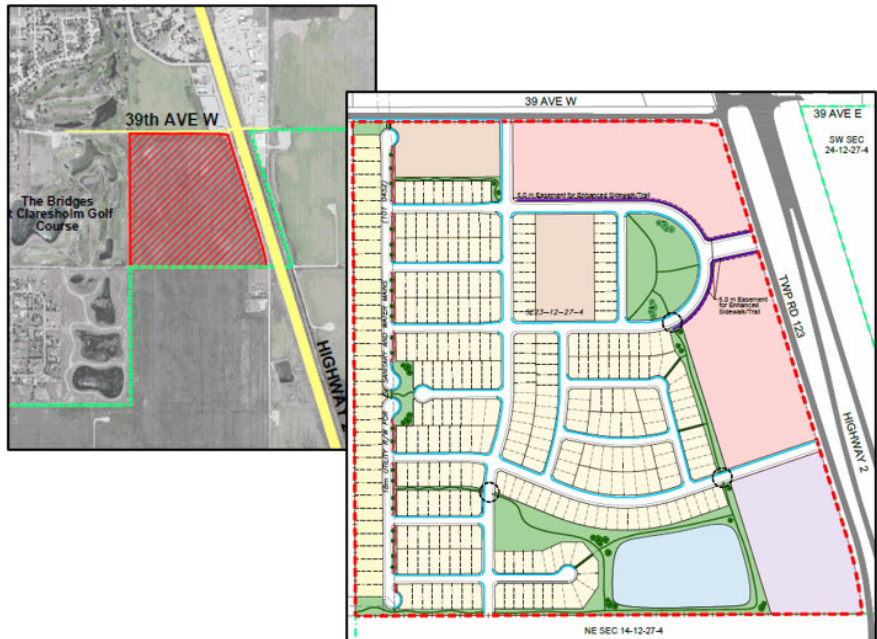
- ❖ 3 compliance requests received.

Miscellaneous

- ❖ Local Press Ads – Business license renewal reminders. Bylaw reminders – garbage, etc. Advertising for open houses and public hearings.
- ❖ Review of MDP for map changes and updates due to completion of annexation.
- ❖ Emergency Management – March 5, 2024, Hazard season information session
- ❖ February 13, 2024 & February 28, 2024, Catalis training – GIS webmap training & mass notification. This system is used for Town notifications and sending out information via text, voice call or email.
- ❖ February 29, 2024 – Government of Alberta Resilience Building info session.
- ❖ March 18, 2024 – Economic Development Committee meeting, strategic planning was discussed to align with Council's strategic plan and set objectives and goals for EDC for the coming years.
- ❖ March 21, 2024 – Economic Development Summit in Lethbridge.
- ❖ March 22, 2024 – Met with the MLA to discuss Town's need for growth and infrastructure conditions, grant/funding programs, etc.

On-going projects

- ❖ Lions Club applications for Centennial Park playground submitted to Coop & Community Foundation.
- ❖ Training with staff and weekly check-ins on request management software, establishing the program, onboarding of all the bylaws, information, routing, knowledge-based articles, etc.
- ❖ North Point Area Structure Plan 1st reading complete, public hearing scheduled and review of all background studies complete.
- ❖ Evolution Area Structure Plan application submitted and reviewed; bylaw readings to follow.



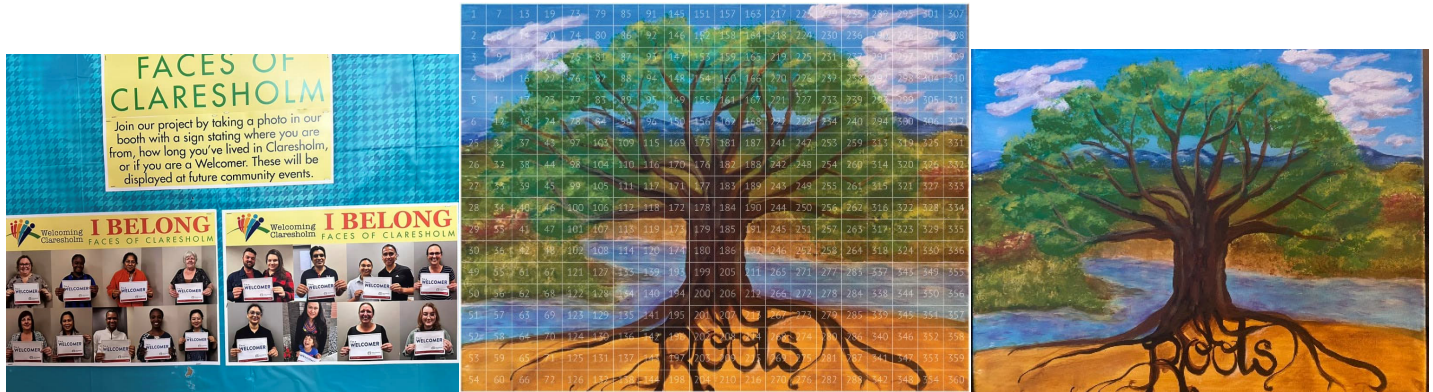
Submitted by
Tara Vandervalk,
Development Services Manager

Economic Development Report

Prepared by Megan McClung and Ali Hemmaway
March 25, 2024

Engagement Coordinator

Welcoming Claresholm



Welcoming Claresholm is currently spearheading an exciting Mural Project, which we kicked off during the Winter Festival by distributing kits to eager participants. The centerpiece of our mural is a grand tree, composed of numbered squares. Each square will be adorned with an array of smaller images, symbolizing our community's multifaceted identity. We invite community members to partake in this creative endeavor by taking home a kit to paint their designated square.

Participants will receive a numbered square along with a color scheme tailored to their section of the mural. Additionally, the kit includes a comprehensive depiction of the entire mural, a zoomed-in view of their specific square, and its placement within the larger composition. Paints are provided, but individuals are also welcome to utilize their preferred colors within the designated scheme.

Each square contributes to the collective masterpiece of the mural, yet also stands as a unique image in its own right.

In addition to the Mural Project, we're embarking on the "I Belong" initiative. By gathering photographs of residents, we're assembling a vibrant collage to be displayed prominently downtown and, in the library, showcasing the faces and stories that embody our sense of community.

We also went to AASA conference and one of our community members attended with us also in the 2 days.

Events

On March 16th, we hosted an extraordinary Winter Festival event that left a lasting impression. With a gathering of over 60 vendors, lively activities such as Fortis Chuck-A-Duck, and dynamic partnerships with Claresholm Ball Hockey and Claresholm Arts, along with Claresholm Fire, Vanee Farms, and Bronson Enterprise, our event was a true community collaboration.

The enthusiasm of our dedicated volunteers, who generously contributed their time to assist with set-up and various activities, was instrumental to the event's success. Notably, we seamlessly integrated downtown stores into the festivities, including a fashion show that captivated attendees.

Witnessing the turnout of numerous young families and the widespread community participation was truly heartening, potentially marking this event as our most attended yet. Through the collective efforts of all involved, including the vendors, sponsors, and participants in activities like Chuck-A-Duck, we successfully raised approximately \$2,775. This event not only brought joy and entertainment but also made a tangible impact on our community through its fundraising endeavors.

I'm also meeting with Fort Macleod 155th birthday celebration board to collaborate with them for their event and in return receiving help in promoting our Canada day event that will be the day after their event.

Our spread the word meeting will be held April and our First Fair day's meeting in April.

Downtown Engagement and Tourism

We recently connected with the Town of Granum to coordinate our Canada Day celebration. By combining our efforts, we aim to maximize the enjoyment for all attendees, offering a seamless day of festivities. Our collaboration entails us hosting the morning portion of the event, while Granum takes over from 3 PM onwards, featuring a parade, activities, and fireworks.

Moreover, Granum is collaborating with Fort Macleod, fostering a network of support to enhance tourism and community engagement for this special occasion. This collaborative approach ensures a vibrant and memorable Canada Day celebration for everyone involved.

. I have scheduled our first networking night with the business hub, cheese and crackers and a free class on social media and its benefits for businesses. I hope this will help in connecting and building relationships.

. Regularly publish monthly job postings on social media platforms. Currently, I am in the process of gathering information on vacant buildings to initiate a recurring feature highlighting available retail spaces. This feature will be published bi-monthly to spotlight open and ready-to-rent retail spaces.

. Our "Around Town" posts remain ongoing, with a total of 61 businesses already highlighted. I continue to showcase businesses twice a week to further promote local establishments and their offerings. We opened Mondays to Service groups and around town things that we will post on Facebook and Instagram stories.

Education /Training

Attend monthly interagency meetings.

Attend Monthly welcoming Claresholm meetings.

Attend WCIS monthly meetings.

Attend EDC meeting monthly.

Attended ASSIA conference in Calgary.

Economic Development Assistant

Attends and takes minutes for the Economic Development Committee meetings and Subcommittee meetings, creates and sends out Agenda Packages. Attends bi-weekly meetings with IRCC representatives. Attends monthly partnership meetings with Willow Creek Immigrant Services. Attends Welcoming Claresholm Committee monthly meetings and events. Attends monthly Interagency meetings. With Engagement Coordinator, hosted a site visit from Alberta

March 22, 2024

Association of Immigrant Serving Agencies (AAISA), which included Welcoming Claresholm admin, and WCIS, to share Claresholm's immigration and settlement process, successes and challenges, and learn about how AAISA can support us.

Primary point of contact for the Rural and Northern Immigration Pilot program, in charge of responding to enquiries, reviewing applications, and conducting interviews. **The RNIP program has been extended to July 2024, and Claresholm has received an additional 17 allocations for a total of 25 allocations in 2024, 12 of which have been issued so far.**

Continues to send out bi-weekly Economic Development Bulletins (email newsletters) to subscribed Claresholm businesses as well as monthly Claresholm Business Hub Job Postings roundups. These two newsletters have seen an increase of 179 subscribers since July 1, 2023.

Completed the Economic Developers Alberta Community Economic Development Training Program. Completed the Alberta Not for Profit Strategic Planning Course. Attended the Alberta Association of Immigrant Serving Agencies (AAISA) Settlement conference in Calgary. Attended the Southern Alberta Economic Summit 2024 in Lethbridge.

CAO Report for March

- FCSS Annual Report is due April 30th. I have been working on it intermittently during tax time.
- Tax intake started on March 4th. We are using the Youth and Community Room to take information and that way the back hall and our offices are not congested. It seems to be working really well. We have recruited some volunteers to help us do the intake as well. Our volunteer tax preparers (3) are doing a fantastic job of keeping up with filing. So far there have been no mistakes.
- We had volunteers preparing taxes offsite at Parkside apartments, Porcupine Hills Lodge and Granum Library.
- After 2 weeks of service we have taken in a little over 200 returns. It has been a busy office.
- We had the privilege of hosting two classes of grade ones. They are doing a unit on Community Helpers and asked us if they could visit our offices. Starla set up for the kids to tour the town offices as well and meet with the Mayor, Bylaw and Fire Chief and sit in council chambers in the big chairs. They enjoyed their time and went home with a swag bag of souvenirs.
- We received a donation from BMO for \$100 for anything that is needed.
- Met with the Director of Rural Revitalization and Immigration with the RDN to discuss their Housing and Service Needs Estimation Project. They are applying for the Henry S Varley Fund for Rural Life. If successful we will be part of the project that will help us to estimate homelessness in our community. The grant will allow us to be a partner in this project at no cost. This is the report from 2023 and will be similar to the one we would receive after the project. [2023 Rural and Remote ALBERTA Provincial Estimation Report](#)
- The Palliative Care Initiative is starting to take shape. We have 4 ladies from the training that are interested in volunteering their time with our project. One of the ladies is prepared to look after all the volunteers for us. We are partnered with the AHS volunteer coordinator to guide us to the clients who need to have visits from the volunteers.
- Winter Festival went very well. We offered the Scavenger Hunt again. We had 7 teams signed up but only 6 started the race and one team dropped out due to a sick child. All the teams had lots of fun and want to do it again

next year. The first 3 winning teams won gift certificates from Tim Hortons and all players received swag bags.

- Starla is planning for the upcoming Volunteer Appreciation event on April 16th. Invitations have gone out and RSVPs are slowly coming in.
- At the last Board of Director's meeting the external funding was chosen.

Claresholm Funding Applications 2024	Requested	Approved
Rowan House	\$4000.00	\$6000.00
Ranchlands Victim Services	\$3700.00	\$4000.00
Inclusion Foothills	\$12000.00	\$14000.00
Mothers of Preschoolers	\$3500.00	\$3500.00
Chaplaincy	\$2000.00	\$2000.00
Dad Connexx	\$5956	\$6000.00
Elder Abuse Coalition	\$4000.00	\$6000.00

Total **\$41, 500.00**

Granum Funding Applications 2024	Requested	Approved
Granum Wellness and Health Walk	\$1000.00	\$1000.00
Granum Drop-In	\$10000.00	\$2500.00
Granum Explorers	\$2000.00	\$2000.00
Canada Day Celebrations	\$5000.00	\$3500.00
Show and Shine Volunteer Celebration	\$2000.00	\$0.00
Chaplaincy	\$2000.00	\$2000.00
Historical Society (All Committee Meeting)	\$2000.00	\$0.00

Total **\$11,000.00**

- Eliise continues to run programs in Granum. She holds activities on Friday afternoons for kids once school is finished, craft nights for adults, and senior lunch and learns. She is still doing this as a volunteer.

TOWN OF CLARESHOLM FIRE DEPARTMENT

MONTHLY UPDATE

FOR THE PERIOD OF: 20-FEBRUARY-2024 TO 17-MARCH-2024

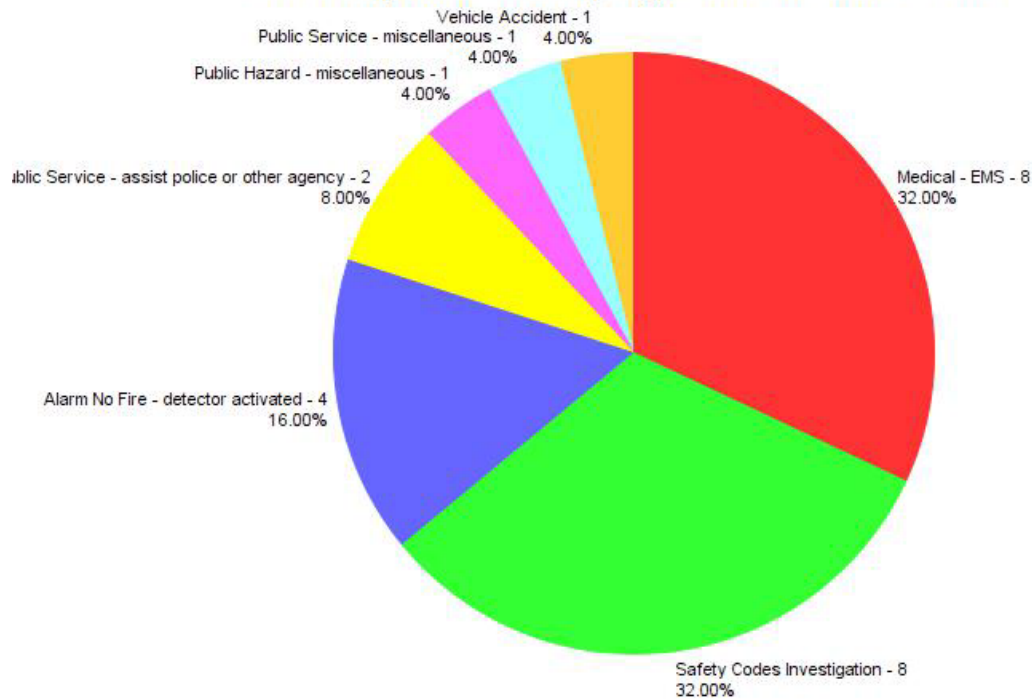
1. This reporting period saw 25 responses for the members of Station 13 in Claresholm. Highlights of some of our responses include:
 - a. 8 EMS Medical First or Co-Responses
 - b. 8 Safety Codes Files
 - c. 1 MVC
2. The NFPA 1001 Level 2 class will be completing their final exams (practical and written) on Saturday March 23rd at the Vulcan Country Fire Tower in Vulcan. Best of luck to all the students from all the departments in the MD – it's been a long two years but we're all proud of you for your commitment to your communities!
3. Fire Safety Codes inspections comprise a large number of responses this month as previously identified issues have been reported as remediated, the fire safety codes officer (Chief or Deputy) reinspect the building and complete and close the file. In addition to routine inspections of buildings for safety code issues, the inspectors/investigators are also responsible for investigating any and all fires in the municipal boundaries, as well as liaising with other safety codes disciplines to ensure community safety.
 - a. Despite closing 8 files this month, the safety codes officers still have 7 open files – but the majority of them will be closed by the next reporting period.

4. Planning continues as the Fire Chief and Director of Infrastructure work on the fire hall deferred maintenance projects – this year will see roof repair/refurbishment as well as other projects as budget allows.
5. Members were excited to assist at Winterfest 2024 this weekend of March 16th. Members were on site to tend the firepit, allow the public to get up-close & personal with the fire truck for the Touch-a-Truck event, and were also on scene in the evening for the pyrotechnics display that was put on by Mangum fireworks.
6. Fire Danger ranges from Low – High in the Claresholm Fire response area – although the map is difficult to see, there is a zoomed-in photo representing our response area. Drought code and fine fuel moisture code also shows Low – Moderate/High ratings as well.
7. Attached is the call volume, and safety codes inspection breakdown for this reporting period, as well as the first fire danger, fine fuel moisture index, and drought index for the 2024 fire year.

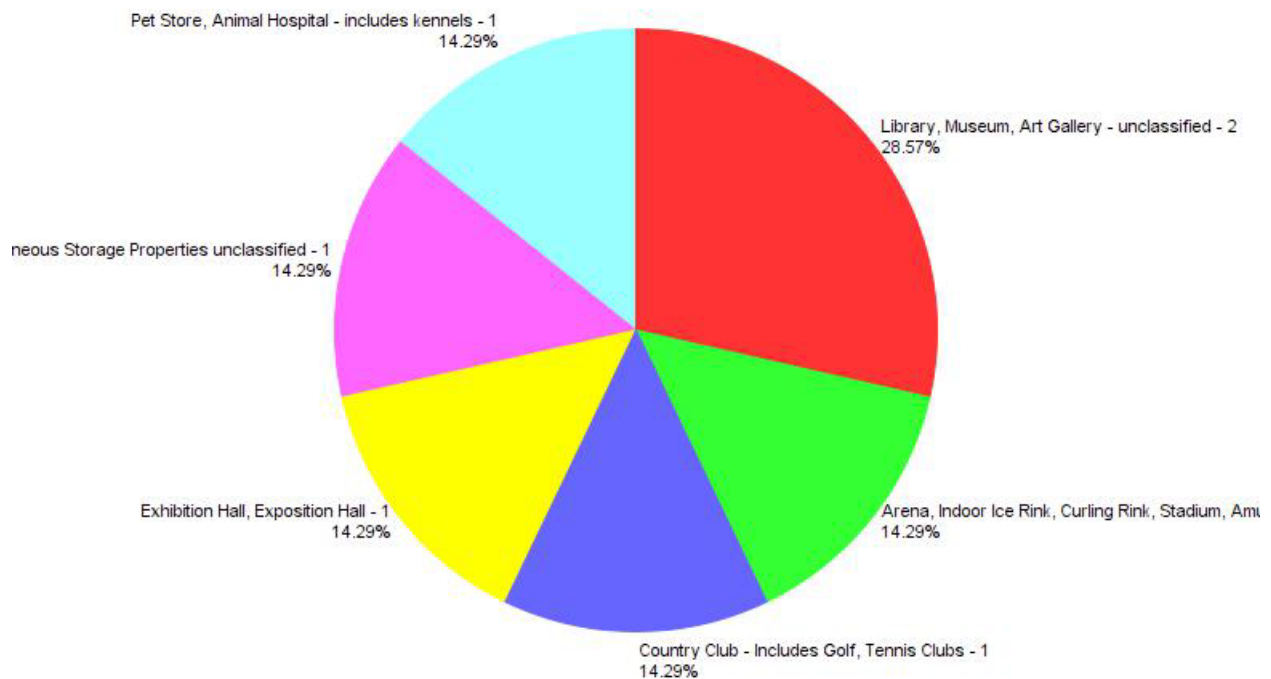
Respectfully submitted,

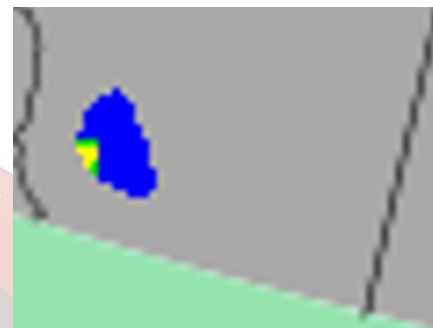
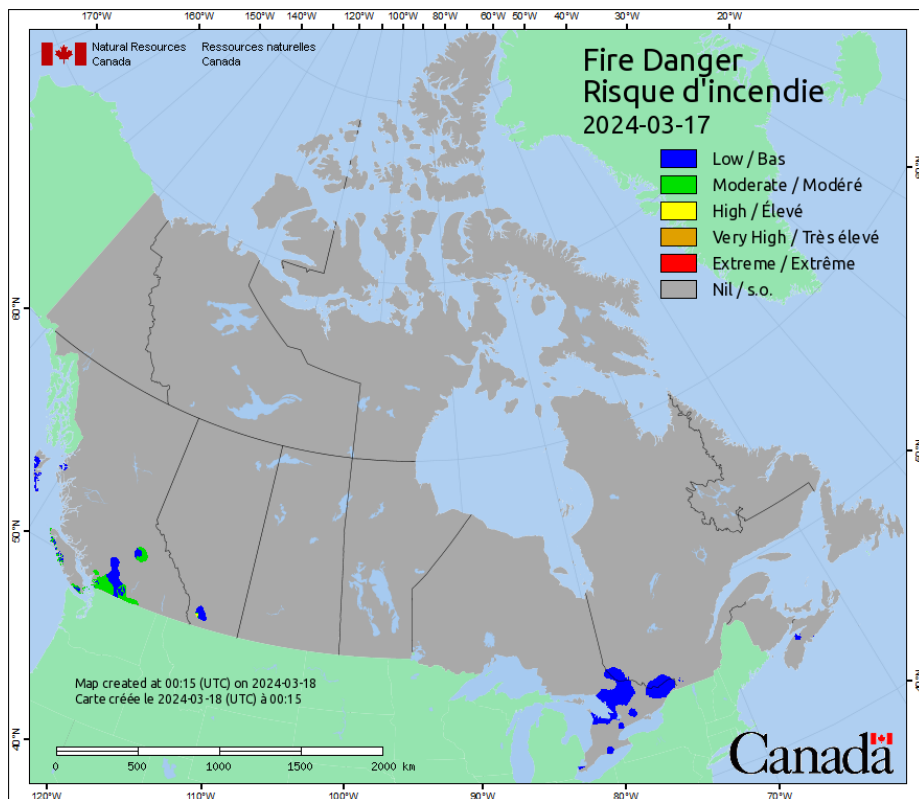
Craig White
Fire Chief
Town of Claresholm

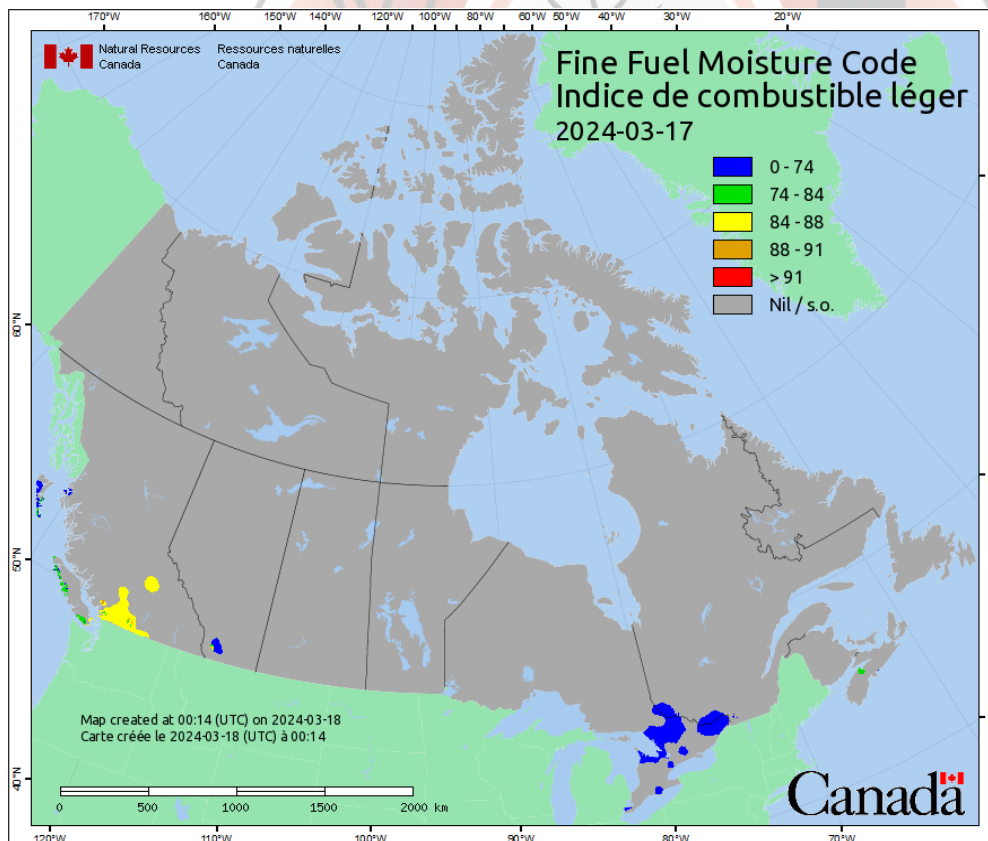
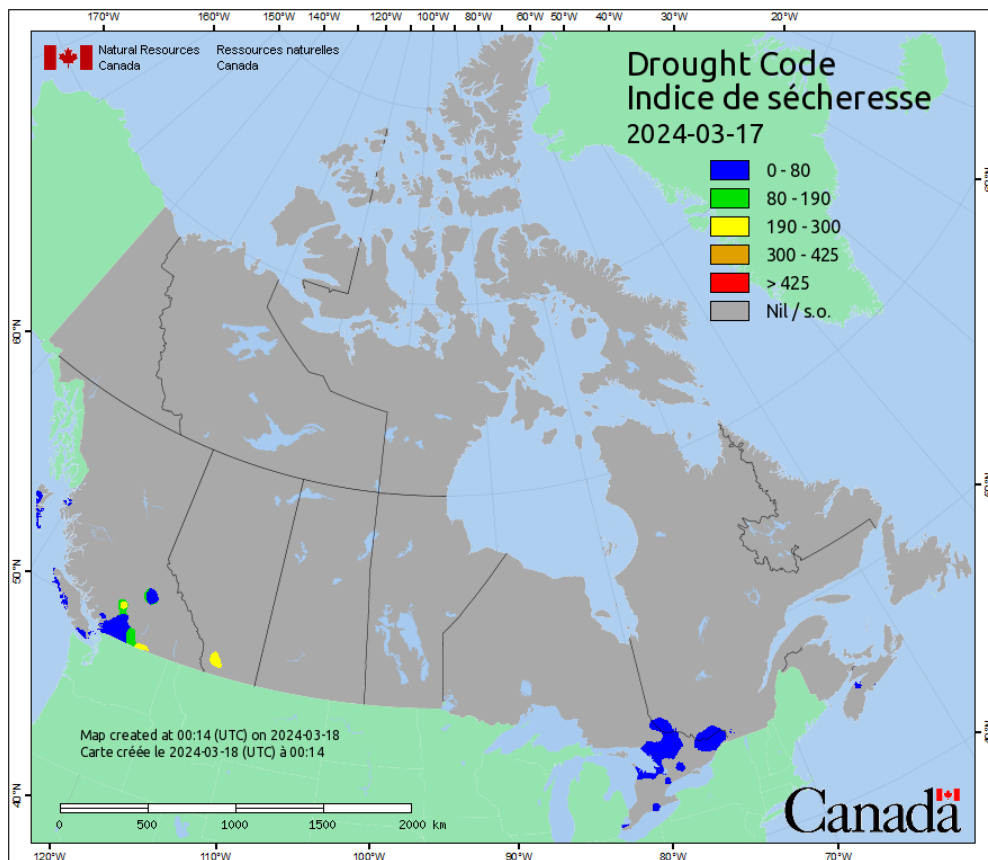
CFD Response Totals by Type. Feb 20 - Mar 17 2024



Open Fire Safety Codes Files as of March 17, 2024







MARCH 2024

HR/TAXATION REPORT

Prepared by Lisa Chilton

Human Resources/Payroll

We are currently advertising to recruit our summer seasonal labourers, gardener and museum staff. The early start allows us to secure the staff early and they can hit the ground running.

We are also in the process of hiring a Fulltime Senior Lifeguard. That position should be filled soon.

Assessment and Taxation

The 2024 Tax Arrears list will be registered with Land Titles by March 31st. At this time, it appears there will be up to eleven (11) properties on the list. There is still a small window for tax payers to improve their accounts.

There is still one (1) property on the tax arrears list for 2023. If taxes remain unpaid the property will go to auction in December.

Below is the amount of outstanding taxes, at March 19, 2024, not including TIPPS Participants.

Taxes outstanding are **\$139,053.79** summarized as follows:

\$ 129,936.90	Arrears outstanding (all taxes not paid by December 31 st)
\$ 9,116.89	On 2023 Tax Arrears List. Subject to auction in 2024.

We have received the 2023 Assessment for the 2024 taxes and await the Council's setting of the tax rate through the budgeting process for 2024.



Infrastructure Services Report



March 2024

Jace McLean

Director of Infrastructure

Arena

The Arena is done for the season. The system was shut down and ice was removed March 19. There are repairs to be completed during the off season, one condenser fan failed earlier in the year and will be replaced. Both compressor motors will need a rebuild, and one may need to be replaced as we were experiencing issues with it towards the end of the season.



Parks

Park cleanup has begun. Gopher bait stations were installed around all green spaces in Town. These bait stations are most effective before the grass starts to grow.

Town Buildings

An inventory of all fire safety devices is being collected in all town buildings. This will make the monthly and yearly inspections more efficient, as well as give us a better understanding of what we have.

Power monitoring devices were installed in the Arena and Library, provided by the FCM grant for the green municipal fund. These devices will allow us to remotely monitor power consumption in these buildings to find inefficiencies and problems in the buildings.



Garbage

No issues to report with the garbage program.

Cemetery

We are still experiencing higher than average requests for full burials. Spring maintenance will begin as soon as the weather permits, and the crew will be busy fixing up the plots from the winter burials.

Sanitary Sewers

The Monthly sewer maintenance continues in problem areas to prevent major backups. We haven't experienced any issues.

Streets

Street sweeping has begun, as weather allows. The crew will be busy with minor road repairs and street sweeping after a busy winter. Tree trimming took place this month all around Town. Elm trees must be pruned before April 1.

Equipment

No problems to report with equipment. Our new John Deere tractor was delivered this month. The tractor, along with a new 15' mower deck, will replace the 20-year-old model that was used by the parks department.



Sidewalks

No issues to report on sidewalks, the replacement program will begin as soon as possible.

Water Distribution

A small leak was repaired on a service line. No other issues to report.

Storm Water/Drainage

Culverts are being cleared of snow and ditches opened in preparation for spring melting. The Westlynn storm project will resume as soon as the frost is out of the ground.



Recycling

No issues to report with recycling.

Staff

No issues to report. Training will begin in spring get two employees certified as AWWOA Water Operators.

CLARESHOLM RECREATION

February & March 2024

Recreation Report



Authored by: Denise Spencer

February 21, 2024



CLARESHOLM RECREATION

ARENA

- The Claresholm Arena wrapped up for the season March 16, 2024, we look forward to seeing what next season will be like.
- The National Junior Hockey League (NJHL, formerly Greater Metro Hockey League) is waiting on the Towns Legal department to review the prepared draft lease agreement.
 - The NJHL would like to do a press release April 1, 2024, announcing that Claresholm has signed on to start in September 2024.
- With Council agreeing to the purchase of youth sporting equipment there are so many possibilities for growth at the Arena during the summer months. The recreation department has waited on the purchase of the equipment to be sure items are ordered at the same time so they can be inventoried, labeled and there is a plan and time to make it happen.

The following is a brief outline of proposed programming, and how this will aid in summer rentals, or spring and summer town events

- Spring and summer programming at the Claresholm arena will be released in April, upon confirmation of schedules, and possible procurement of volunteers.
 - Recreation and FCSS collaborating to ensure there is a weekly time (or times) for youth to attend and use the sporting equipment
- Working with Ball Hockey regarding a youth Ball Hockey Program in May & June
- The ability to have sporting equipment available for Community Groups, no charge, or look at a small refundable deposit.
- Equipment Fees to be determined, and added to existing Arena Rental rates so Community Members can benefit.

CAC

- Claresholm's Spring and Summer Community Recreation Guide had a slow-release March 20th, due to technical issues and staff illness. This gave us time to ensure our binder was organized for the influx of registrations.
 - We are so pleased with the Guide, it encompasses a lot of local recreation, and community information.
 - Community Groups were contacted to put submissions in at the end of January.
 - Please see attachment.
- Growth in Aquafit programs continues, with Bootcamp on Monday and Wednesday evenings remaining consistent, with new attendees.
- Staffing: we are continuing to hire in anticipation of summer months and for the rest of the year due to staff members changing availabilities, time off requests and summer coming up. Ensuring there are staff available so disruptions of programming will not be a result if someone is unable to work.

Parks, Planting & Water Barrels & Around Town

- Pollinator Gardens: Still waiting to hear the results from the OWC (Oldman Watershed Council)
- Working with the Claresholm Social Center for a date to host a Gardening event & workshop.
 - Seeds from past years will be available for community members
 - Details to be announced.



Town of Claresholm
WATER BARREL PROGRAM

Orders close April 12, 2024 payments must be in by this date

3 CHOICES

- ✓ \$65.00 55 Gallon, Double Outlet Barrel (Single Barrel)
- ✓ \$71.00 55 Gallon, Triple Outlet Barrel (Single Barrel that can be joined to additional barrel)
- ✓ \$200 1000 Lite Tote

Customer will be contacted with pick up date, tentatively Thursday April 18 between 1pm & 4pm at the Claresholm Town Shop. Prices include GST

REC@CLARESHOLM.CA

 Claresholm

- The Water Barrel Program will go live officially March 25, until April 12
- Pitch In Canada is Scheduled April 19 & 20th
- Bark Park 2 day shutdown and Gopher round up is Scheduled April 17 & 18
 - Promos to go out beginning of April with Pitch In Canada Info

Claresholm Skatepark

- On March 18th The Skatepark Association confirmed the Claresholm Lions Club donated \$5,000 to the new skatepark

Winterfest

- Ball Hockey was a resounding success! Looking to work with the Ball Hockey group in future endeavours.

Claresholm Campground

- Campreservations.ca went live, added photos and write up of local recreations, parks, and trails information to better promote Claresholm and small town living

Fair Board- Bench Show

- Meeting cancelled March 20, due to lack of available attendees.

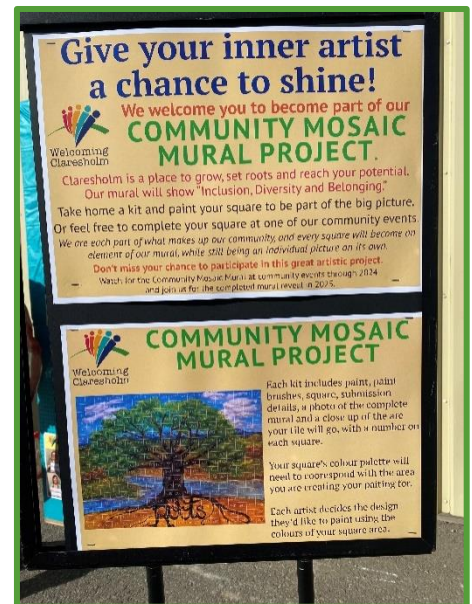
SARA-Southern Alberta Recreation Association

Governing board for the Southern Alberta Summer Games

- Preparations are underway for the 2024 Southern Alberta Summer Games in Coaldale Alberta
 - Directors Meeting Scheduled May 1, 2024
- The Southern Alberta Summer Games will be held July 3-6 in Coaldale

Other Community Endeavours

- Welcoming Claresholm reached out months ago to request my help with a project. My original painting was a similar landscape as the one featured in the photo, although painted on a dark background. I am pleased with how they were able to take a painting that I felt was unfinished, can't wait to see the finished result once the tiles are completed, and put together.
- On March 9th was a Judge for speaking with the 4H Communication Club. It was an honor to be asked again.



TOWN OF CLARESHOLM

RECREATION GUIDE

SPRING/SUMMER 2024



Scan QR Code for online guide



Claresholm
Where Community Takes Root

Welcome to our Recreation Guide Index

Community Programs	PG. 2 - 5
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**Be part of our Fall/Winter
2024 guide.
Submit any detailed information
you have to
CAC@claresholm.ca
before June 30, 2024.**



COMMUNITY

CLARESHOLM KRAKEN SUMMER SWIM CLUB

MAY - AUGUST 2024

Registration open online March 12, 2024.

www.teamunify.com/canassacksc

- 3 Hours/week (minimum) competitive: May 1 - Aug 14 = \$400.00
- 5 Hours/week (minimum) competitive: May 1 - Aug 14 = \$450.00
- Mini Krakens: May 1 - Aug 14 = \$300.00
- Intro to Swim Club: May 1 - June 27 = \$300.00

CASINO VOLUNTEERS NEEDED

July 17 & 18

Day & Night Shifts

Fundraising Required for Families

**HOME MEET
JUNE 21 & 22, 2024**



4:00 - 6:00 PM Monday - Thursday until
Nanton Pool opens & 4:00 - 6:00 PM Fridays in
May (Except Fri May 17)
Mon/Wed 4:00 - 7:00 & Tues/Thurs 4:00 - 6:00
remainder of the season.

Club President: Emily Dahl
krakens.claresholm@gmail.com
(403)489-0102

Need a gift idea.
Pick up a Swim
Pass!!



CLARESHOLM MINOR BALL

Registration open until **MARCH 31, 2024.**

Online registration form, contact:

claresholmbaseball@gmail.com

T-Ball, Coach Pitch, Minor League, Major League, Juniors, Girls Softball

THE SOUP BOWL

Pop by for lunch

TUESDAYS 11:30 - 1:30 AM

Claresholm Social Center

Free or donations welcome



PICKLEBALL

MONDAYS & THURSDAYS

7:00 - 9:00PM

\$1.00 DROP IN FEE

(goes towards equipment replacement)

September - May 30 (no school holiday)

- West Meadow School

June 3 - September

- Tennis Courts - Willow Creek
Composite High School

Volunteer Coordinator: 403-682-7466



CLARESHOLM REC

ARENA LIKE OUR CLARESHOLM REC FACEBOOK PAGE!



Submit your info to rec@claresholm.ca for the Fall/Winter 2024 Recreation Guide!



COMMUNITY

Town of Claresholm

WATER BARREL PROGRAM

Orders close April 12, 2024 payments must be in by this date

- \$65.00 55 Gallon, Double Outlet Barrel (Single Barrel)
- \$71.00 55 Gallon, Triple Outlet Barrel (Single Barrel that can be joined to additional barrel)
- \$200 1000 Litre Tote *limited availability

Contact 403-625-2172 or rec@claresholm.ca

Customer will be emailed with pick up date, tentatively Thursday April 18 between 12pm & 4pm at the Claresholm Town Shop. Prices include GST. No Delivery,



BARK PARK CLEAN UP & GOPHER ROUND-UP

PARK CLOSED APRIL 17 & 18

Claresholm Bark Park
Patterson Heights Blvd.
Chemicals will be used in select areas
Volunteers welcome April 18th



PITCH IN CANADA 2024 TOWN CLEAN-UP

Downtown Parking Lot 10AM

APRIL 19 & 20

Garbage Bags & Gloves provided

Contact Brian 403-625-3381 Ext. 3
bylaws@claresholm.ca

Target areas: Downtown parking lot & Downtown core, Centennial Park, Museum Grounds, Amundsen Park, along 8 Street West, 5th Street East, Town Building & anywhere you see that needs TLC.

OUTDOOR PICKLEBALL

WCCHS Tennis Courts

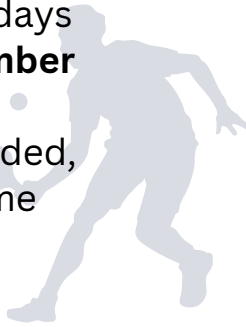
Monday & Thursdays

June 1 to September

7:00 - 9:00pm

Equipment provided,
everyone welcome

\$1 Drop in Fee



SPRAY PARK OPENS JUNE

**CHECK LOCAL PRESS OR
FACEBOOK FOR UPCOMING
OPENING DATE!!**



COMMUNITY

CLARESHOLM FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)

Teen Group: 15 - 18 yrs

Tuesdays 6:00 - 8:00 PM

Claresholm Arena Mezzanine

Junior Teen Group: 11 - 15 yrs

Friday 2:00 - 3:30 PM

March 8, April 12, May 10, June 14

Claresholm Arena Mezzanine

Creative Kids: 5 - 10 yrs

Friday 2:00 - 3:00 PM

March 22, April 19, May 10, June 7

Town Office - Youth & Community Room

Tumbling Tots: 0 - 5 yrs.

*Break for summer

Mondays 9:00 - 11:00 AM

Pentecostal Church Basement

4716 - 2nd Street West

Caregiver Support Group

Wednesday 10:00 - 11:00 AM

Youth & Community Room

Social Seniors - Outdoor Walking Group

Thursdays 1:00 PM

Kin Trail (Weather Permitting)

Social Seniors - Games and Coffee

Tuesdays 1:00 PM

Youth and Community Room

Family Bingo

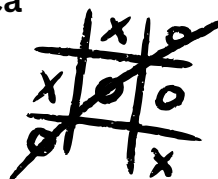
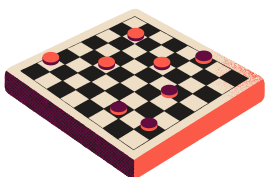
Tuesday 6:30 - 8:00 PM

March 19th & 23rd

Social Centre

Contact FCSS @ 403-625-4427 or

FCSS.outreach@claresholm.ca



CLARESHOLM PUBLIC LIBRARY

Primitive Rug Hookers

Wednesday mornings until the end of June

- New members Welcome!

STEM Class: Kids 8+

Wednesdays 4:00 - 5:00 PM

Tales & Rhymes: Ages 0-6 yrs.

Thursdays 10:30 - 11:30 AM, ends in June.

Spanish Lessons: Ages 12+ yrs.

March & April

Crafty Kids

Mondays 10:30 - 11:30 AM

Virtual Reality: Ages 13+ yrs.

Fridays 1:30 - 4:30 PM

Summer Reading Club

Wednesdays, July - August, Time to be determined.

Sport Equipment Lending Library

Paddle Boards, Lifejackets, Baseball Gloves, balls etc. Must be a Claresholm Resident

Deposit may be required on large items

CLARESHOLM GOOD FOOD BOX

ORDERS DUE BEFORE 6:00 PM

Box Options contain fruits and vegetables:

Small Box: \$35.00 = 15 - 20 lbs

Medium Box: \$40.00 = 25 - 30 lbs

Large Box: \$45.00 = 35 - 40 lbs

Payments made to:

claresholmgfb@gmail.com

- Order Monday March 19th - Delivery Thursday March 28th
- Order Monday April 16th - Delivery Thursday April 25th
- Order Monday May 14th - Delivery Thursday May 23rd
- Order Monday June 18th - Delivery Thursday June 27th
- Order Monday September 17th - Delivery Thursday September 26th

Pickup is at 5 PM Sharp at Needham Trucking. Orders not picked up will be donated.



COMMUNITY

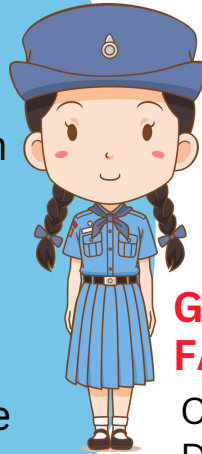


POOL RENTALS

\$95.00/ hr for less than 40 people.

To book call (403)625-2172

**add inflatable for \$50*



1st Claresholm Guiding Unit

Register at: register.girlguides.ca

\$175 Registration + \$4 Handling Fee

Registration for remainder of this year open (ends June 2024)

Sept. 2024 - June 2025 registration opens May 2024 (TBD)

1 Saturday/month

10:00 AM - 3:00 PM

Girls Ages 5 - 18

Adult Guiders/Volunteers Welcome

Contact Guider: Wanda Brooks

(403)489-1705

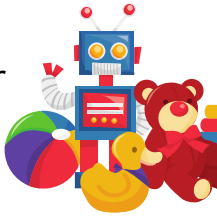
1stclaresholmgirlguides@gmail.com

GREATER FOOTHILLS FAMILY RESOURCE CENTRE

Claresholm Stay and Play
Drop In *Breaks for Summer

TUESDAYS 9:30 - 11:30 AM

Mackin Hall (316-47th Ave)



CO-ED RECREATION SLOPITCH

May 29-July 24

Playoffs July 26 & 27

Wednesdays 6:15 & 7:45pm

Single-Doubles-Teams welcome

Contact Kris (403)682-9613

Deadline: May 17 2024

COMMUNITY BASKETBALL

DROP IN

TUESDAY 7:00 PM

WEST MEADOW SCHOOL

*Runs until June



BRIDGES GOLF AND COUNTRY CLUB

www.golfclaresholm.com

403-625-3500

Men's League, Ladies League, Seniors League,
Memberships and drop-in.



ADENS RUN

Sunday August 11, 2024

11:00 AM

Registration link at Aden's Run on Facebook

Donations are accepted, proceeds going back to the community for youth programs.

Come join us in our annual Walk or Run Kin Trail to raise awareness for Teen Mental Health.



Submit your info to rec@claresholm.ca for the Fall/Winter 2024 Recreation Guide!



EVENTS

CLARESHOLM ARTS SOCIETY

"The Mousetrap" by Agatha Christie
Wednesday - Saturday May 1, 2, 3 & 4
Claresholm Community Centre
Tickets on Eventbrite or by calling
403-489-0885

CLARESHOLM TRADE FAIR

Chamber of Commerce
Saturday & Sunday May 4 & 5
Claresholm Arena
president@claresholmchamber.ca

CANADA DAY

JULY 1st
Centennial Park
Celebration



DOWNTOWN MARKET

Amundsen Park 3:00 - 6:00 PM
July 19, August 10, August 30
Town of Claresholm

**BIRTHDAY, FAMILY
EVENT OR TEAM PARTIES,
RENT THE POOL!!**
403-625-2172

MOVIE IN THE PARK

Claresholm Arts Society
Amundsen Park
July 19, August 8, August 30



**CLARESHOLM
FAIR DAYS**
AUGUST 8 - 11
Town wide event

GRAVEL ROAD RACE

JULY 20, 2024

Registration open March 1, 2024 at 7 AM

<http://thegravelexperience.com>

The Range Gravel Road Race

160 KM Loop

300+ Registrants



TEXAS 4000 FOR CANCER

JULY 2, 2024

Stop over on their route from Austin
Texas to Anchorage Alaska.
Centennial Park

EVENTS

Southern Alberta Summer Games

JULY 3 - 6, 2024

COALDALE, ALBERTA

Registration open May 7 - June 14, 2024.

Register at:

SOUTHERNALBERTASOUTHERNGAMES.CA

Individual & Team sporting events.

Interested in Volunteering?

Contact Mark Macintosh 403-345-1324

mark.mcintosh@coaldale.ca



NATIONAL DROWNING PREVENTION WEEK

JULY 21 - 27, 2024

MORE DETAILS TO COME

Claresholm Aquatic Centre

CHECK CLARESHOLM REC FACEBOOK PAGE FOR MORE DETAILS

Submit your info to rec@claresholm.ca for the Fall/Winter 2024 Recreation Guide!



DISC GOLF

Patterson Park

See page 26 for
score card!

Disc Golf: Object of the Game

- To play each hole in the fewest throws (strokes) possible.
- The player with the lowest total strokes for the course wins.

Safety First:

- Golf discs can cause serious injury.
- Never throw when players or park users are within range
- Always give the park users the right away.
- Be aware of your surroundings and environment

Overview:

- Each hole begins at the tee
- Then you throw from wherever your disc comes to rest (lie)
- You finish the hole when your disc hits the Tone (or rests in the basket)
- The player who is farthest away always throws first
- When teeing off the lowest score from the previous hole goes first

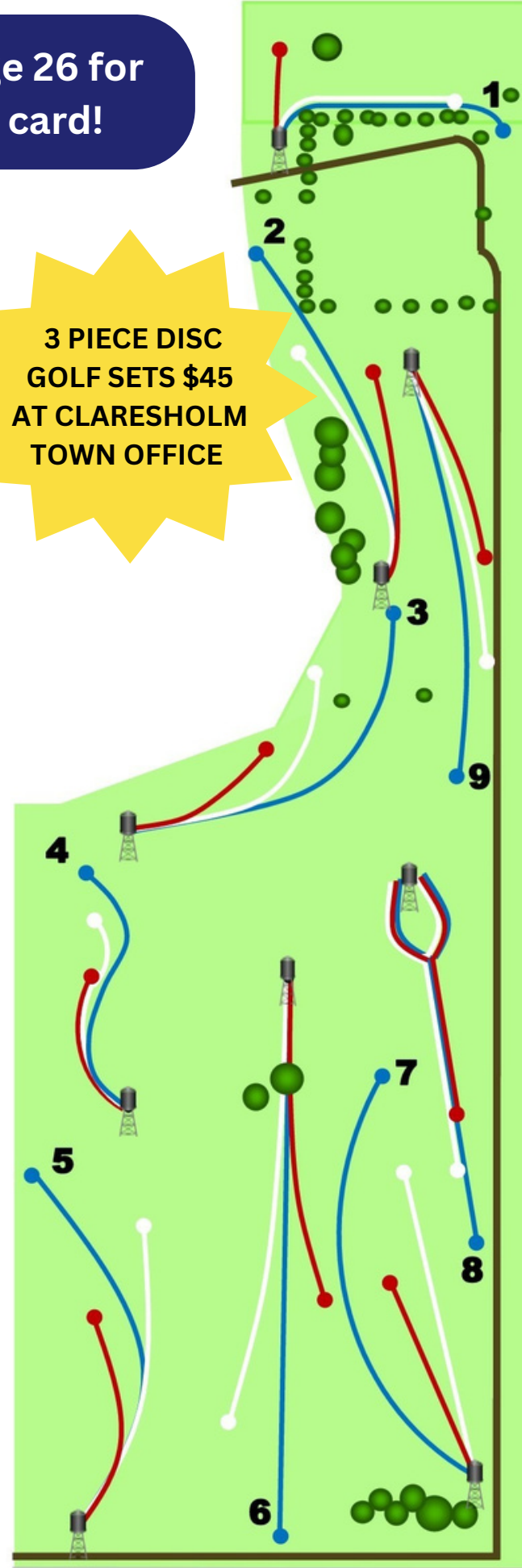
Basic Rules of Play:

- On the tee, you must have at least one foot on the tee area when you throw.
- In the fairway, you must throw from a spot that is behind your lie (1/2 meter) and in line with the target.
- A run up and follow through are always allowed, with one exception: a lie within 10 meters of the target is considered a putt, and you may not step over your lie.
- If your lie is unsafe or unplayable, or out of bounds (inside treed area by playground, pathways, road, car paths etc.) move directly away from the target and take a one throw penalty.

Courtesy and Etiquette:

- Remain quiet and avoid unnecessary movements when others are throwing
- Stand behind the player who is throwing until the throw is complete.
- Allow faster groups to play through when possible.
- Respect the course, pick up trash and put in receptacle. Do not alter trees or obstacles.
- Vandalizing targets, signs, park equipment, and landscaping is a serious offence that will be prosecuted.

PLAY MUST END BY 10 PM



ARENA

Book your advertising space early
to beat Fall Price increase!
Details at clareholm.ca

**NEW
STARTING
SUMMER
2024!**

SUMMER PROGRAMS

JULY - AUGUST
NO COST- WEEKLY
DETAILS TO BE ANNOUNCED
AT THE CLARESHOLM ARENA
BEAT THE HEAT AT THE RINK!
SPORT OPTIONS AVAILABLE
WATCH FOR POSTERS & INFO
VOLUNTEERS WELCOME!

YOUTH BALL HOCKEY

MAY - JUNE
4:30PM START
CONTACT 403-715-2864 IF INTERESTED
WATCH FOR POSTERS & INFO



SPORTS EQUIPMENT

STARTS JUNE!
**AVAILABLE FOR COMMUNITY GROUPS
& ARENA RENTALS**
DETAILS TO BE ANNOUNCED!
WATCH FOR POSTERS & INFO

**INTERESTED IN OFFERING A
PROGRAM AT THE ARENA?**
CONTACT
REC@CLARESHOLM.CA

ARENA RENTALS

RENTAL DESCRIPTIONS	PRICE SUMMER 2024
Recreational Use/Hour	\$43.89 +GST
Recreational Use (/Day)	\$305.24 +GST
Community Non Profit (/Day)	\$179.92 +GST
Commercial Use (/Day)	\$744.35 +GST
Mezzanine Rental - Day	\$64.90 +GST
Mezzanine Rental per hour (to 2.5 hours)	\$21.21 +GST

Visit Clareholm.ca for updates and more information on
community events and activities.



POOL ADMISSION

***PRICE INCREASE MAY 1ST**

AGE	DROP IN	10 PASS	3 MONTH
Under 3	FREE	FREE	FREE
Child 3 - 7	\$3.00	\$16.00	N/A
Youth 8 - 17	\$4.50	\$32.00	\$62.00
Adult 18 - 54	\$6.25	\$52.00	\$104.00
Senior 55+	\$4.75	\$37.00	\$66.00
Family	\$14.50	\$110.00	\$213.00
AquaFit	\$6.25	\$54.50	
Shower	\$3.00		

- A family consists of immediate family only, with a maximum of 2 adults and 4 children.
- 3 month passes are for Fitness, Public Swims, Parent & Tot Swims and Senior Programs

May 1 - 31

SUMMER PASS SPECIAL

YOUTH 3 MONTH PASS \$46.50
ADULT 3 MONTH PASS \$82.00
FAMILY 3 MONTH PASS \$159.75

SENIORS & CHILD PASS ALWAYS ON SALE!

POOL RULES



Kids under the age of 8 must be within arms reach of a responsible person over the age of 14 at all times.



Follow all posted rules and listen to the Lifeguards direction at all times.



Lifejackets are mandatory on children if your group has more than one child under the age of 8.



Proper swim attire must be worn at all times.



The town is not responsible for any lost, stolen or damaged items. Please lock up all belongings. Locks not provided.

Complete listing of rules posted in the facility.

ACTIVITIES

Come join us for some fun!!



Inflatable Weekends

FRIDAY - SUNDAY
DURING PUBLIC SWIMS

April 26, 27 & 28

May 24, 25 & 26

June 28, 29 & 31

July 19, 20 & 21

August 23, 24 & 25



FAMILY NIGHT SWIM

FRIDAY JULY 19, 2024
6:15 PM - 8:00 PM

TEEN & YOUNG ADULT SWIM

FRIDAY AUGUST 16, 2024
8:00 PM - 10:00 PM
Ages 13 - 18

FITNESS



AQUAFIT

A low to high impact workout that focuses on cardiovascular system, strength and is great for people with joint issues. Great workout with great people!

MONDAY, WEDNESDAY, FRIDAY
7:45 - 8:45 AM & 1:00 - 2:00 PM

BOOTCAMP

A high intensity workout for adults targeting core muscles, cardiovascular system, with zero impact on the joints. Variety between shallow and deep water fitness. Great for post partum health!!

MONDAY & WEDNESDAY
8:00 - 9:00 PM

SENIORS PROGRAM

Come our and get your groove on to some classic rock. Great people, a smooth 20-30 minute workout, ideal if you're just starting to exercise, have lower mobility issues, or working on rehabilitation.

TUESDAY & THURSDAY
11:15 - 11:45 AM

MONTHLY PASSES

	April 1 - 29	May 1 - 31	June 3 - 28	July 3 - 31	August 2 - 30
Aquafit	\$36.00	\$55.25	\$51	\$55.25	\$51.00
Bootcamp	\$38.25	\$38.25	\$34.00	\$38.25	\$34.00

10 PUNCH PASSES
\$54.50

DROP IN ADMISSION
\$6.25

FITNESS



LANE & FITNESS SWIMS

**DAILY MONDAY - FRIDAY
6 AM - 7:30 AM
DAILY MONDAY - SUNDAY
12:00 - 1:00 PM**



PARENT & TOT FUN SWIM

**DAILY MONDAY - SUNDAY
12:00 - 1:00 PM
Shared swim time with Lane
& Fitness Swimmers**



Parent & Tot Lessons

**WEEKLY SUMMER LESSONS!
DETAILS ON PAGE 14.**



LESSONS

Summer



PARENT & TOT 4 month - 3 yrs

The Parent & Tot program structures in water interaction between parent/caregiver and child to support in water play, skill development and the importance of safety around the water for adult and child.

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 29 - May 15	11:15 - 11:45	Mon/Wed AM	6	\$41.00	
May 27 - June 12	11:15 - 11:45	Mon/Wed AM	6	\$41.00	
July 8 - 12	11:30 - 12:00	Mon - Fri	5	\$41.75	
Aug 12 - 16	11:30 - 12:00	Mon - Fri	5	\$41.75	
Aug 26 - 30	11:30 - 12:00	Mon - Fri	5	\$41.75	

PreSchool 1 3 - 5 years

Parented Optional - The preschool program works to ensure children become comfortable in the water and have fun developing foundations in the water from entering and exiting, floats, glides and water safety education.

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 29 - May 15	11:15 - 11:45	Mon/Wed AM	6	\$41.75	
May 27 - June 12	11:15 - 11:45	Mon/Wed AM	6	\$41.75	
April 27 - June 1	9:30 - 10:00	Saturday AM	6	\$41.75	
July 8 - 12	9:00 - 9:30	Mon - Fri	5	\$41.75	
July 8 - 12	11:30 - 12:00	Mon - Fri	5	\$41.75	
July 15 - 19	11:30 - 12:00	Mon - Fri	5	\$41.75	
July 15 - 19	11:05 - 11:35	Mon - Fri	5	\$41.75	
July 22- 26	11:30 - 12:00	Mon - Fri	5	\$41.75	
July 29 - Aug 2	11:30 - 12:00	Mon - Fri	5	\$41.75	
July 29 - Aug 2	10:50 - 11:20	Mon - Fri	5	\$41.75	
Aug 12 - 16	11:30 - 12:00	Mon - Fri	5	\$41.75	
Aug 19 - 23	11:30 - 12:00	Mon - Fri	5	\$41.75	

PRESCHOOL 1 CONTINUED ON NEXT PAGE

Preschool 1 Continued

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
Aug 19 - 23	11:30 - 12:00	Mon - Fri	5	\$41.75	
Aug 26 - 30	9:00 - 9:30	Mon - Fri	5	\$41.75	
Aug 26 - 30	11:30 - 12:00	Mon - Fri	5	\$41.75	

PreSchool 2 3 - 5 years

Preschooler 2's will continue developing their confidence in the water while becoming more independent with the support of a variety of buoyant aids. Improving their body positioning in the water and strengthening their flutter kick.

Prerequisite - Complete Preschool 1

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 29 - May 15	11:15 - 11:45	Mon/Wed AM	6	\$41.75	
May 27 - June 12	11:15 - 11:45	Mon/Wed AM	6	\$41.75	
April 27 - June 1	9:30 - 10:00	Saturday AM	6	\$41.75	
July 8 - 12	10:00 - 10:30	Mon - Fri	5	\$41.75	
July 15 - 19	11:30 - 12:00	Mon - Fri	5	\$41.75	
July 15 - 19	10:00 - 10:30	Mon - Fri	5	\$41.75	
July 22 - 26	9:00 - 9:30	Mon - Fri	5	\$41.75	
July 22- 26	11:30 - 12:00	Mon - Fri	5	\$41.75	
July 29 - Aug 2	10:00 - 10:30	Mon - Fri	5	\$41.75	
July 29 - Aug 2	11:30 - 12:00	Mon - Fri	5	\$41.75	
Aug 12 - 16	9:00 - 9:30	Mon - Fri	5	\$41.75	
Aug 12 - 16	10:00 - 10:30	Mon - Fri	5	\$41.75	
Aug 19 - 23	10:00 - 10:30	Mon - Fri	5	\$41.75	
Aug 19 - 23	11:05 - 11:35	Mon - Fri	5	\$41.75	
Aug 26 - 30	10:00 - 10:30	Mon - Fri	5	\$41.75	

PreSchool

3

3 - 5 years

Preschooler 3's transition into more independent skills working on floating for 5 seconds, gliding and flutter kicking on their front and back for 3 - 5m. Swimmers continue to develop rhythmic breathing with a variety of entries.

Prerequisite - Complete Preschool 2

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 27 - June 1	10:10 - 10:40	Saturday AM	6	\$41.75	
July 8 - 12	10:00 - 10:30	Mon - Fri	5	\$41.75	
July 15 - 19	10:00 - 10:30	Mon - Fri	5	\$41.75	
July 22 - 26	9:00 - 9:30	Mon - Fri	5	\$41.75	
July 29 - Aug 2	10:00 - 10:30	Mon - Fri	5	\$41.75	
Aug 12 - 16	9:00 - 9:30	Mon - Fri	5	\$41.75	
Aug 12 - 16	10:00 - 10:30	Mon - Fri	5	\$41.75	
Aug 19 - 23	10:00 - 10:30	Mon - Fri	5	\$41.75	
Aug 26 - 30	10:00 - 10:30	Mon - Fri	5	\$41.75	

PreSchool

4

3 - 5 years

Preschooler 4's continue to transition into more independent skills. This includes opening eyes under water, treading water, recovering an item in chest deep water, floats and flutter kicks

Prerequisite - Complete Preschool 3

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 27 - June 1	10:10 - 10:40	Saturday AM	6	\$41.75	
July 8 - 12	10:55 - 11:25	Mon - Fri	5	\$41.75	
July 15 - 19	9:00 - 9:30	Mon - Fri	5	\$41.75	
July 22 - 26	10:00 - 10:30	Mon - Fri	5	\$41.75	
July 29 - Aug 2	9:00 - 9:30	Mon - Fri	5	\$41.75	
Aug 12 - 16	10:00 - 10:30	Mon - Fri	5	\$41.75	
Aug 19 - 23	9:00 - 9:30	Mon - Fri	5	\$41.75	
Aug 26 - 30	10:55 - 11:25	Mon - Fri	5	\$41.75	

Swimmer

1

5+ years

Swimmer 1 continues to work on the skills from Preschool 3 & 4, and is where youth start their swimming journey. Treading water, front and back glides and flutter kick

Prerequisite - No previous experience required

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 27 - June 1	9:30 - 10:00	Saturday AM	6	\$48.00	
July 8 - 12	9:40 - 10:25	Mon - Fri	5	\$48.00	
July 8 - 12	10:00 - 10:45	Mon - Fri	5	\$48.00	
July 15 - 19	9:40 - 10:25	Mon - Fri	5	\$48.00	
July 22 - 26	9:40 - 10:25	Mon - Fri	5	\$48.00	
July 22 - 26	10:00 - 10:45	Mon - Fri	5	\$48.00	
July 29 - Aug 2	9:40 - 10:25	Mon - Fri	5	\$48.00	
Aug 12 - 16	9:40 - 10:25	Mon - Fri	5	\$48.00	
Aug 12 - 16	10:40 - 11:25	Mon - Fri	5	\$48.00	
Aug 19 - 23	9:40 - 10:25	Mon - Fri	5	\$48.00	
Aug 26 - 30	9:40 - 10:25	Mon - Fri	5	\$48.00	

Swimmer

2

5+ years

Swimmer 2 continues to build on their skills. Flutter kick to 10 m, with the introduction to front crawl, back crawl and whip kick.

Prerequisite - Complete Swimmer 1

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 27 - June 1	10:10 - 10:40	Saturday AM	6	\$48.00	
July 8 - 12	10:40 - 11:25	Mon - Fri	5	\$48.00	
July 15 - 19	10:40 - 11:25	Mon - Fri	5	\$48.00	
July 15 - 19	10:10 - 10:55	Mon - Fri	5	\$48.00	
July 22 - 26	10:40 - 11:25	Mon - Fri	5	\$48.00	

SWIMMER 2 CONTINUED ON NEXT PAGE

Swimmer 2 Continued

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
July 29 - Aug 2	10:40 - 11:25	Mon - Fri	5	\$48.00	
July 29 - Aug 2	9:55 - 10:40	Mon - Fri	5	\$48.00	
Aug 12 - 16	10:40 - 11:25	Mon - Fri	5	\$48.00	
Aug 19 - 23	10:40 - 11:25	Mon - Fri	5	\$48.00	
Aug 19 - 23	10:10 - 10:55	Mon - Fri	5	\$48.00	
Aug 26 - 30	10:40 - 11:25	Mon - Fri	5	\$48.00	

Swimmer
3/4
5+ years

Youth must be able to complete the Swim to Survive Standard,
Roll entry into deep water, tread 1 minute and swim 50m.
Breaststroke is introduced, 25m Front & Back Crawl

Prerequisite - Complete Swimmer 2 / 3

DATES	TIME	DAYS	CLASSES	COST	NO CLASSES
April 27 - June 1	10:50 - 11:20	Saturday AM	6	\$48.00	
July 8 - 12	10:35 - 11:20	Mon - Fri	5	\$48.00	
July 15 - 19	10:35 - 11:20	Mon - Fri	5	\$48.00	
July 22 - 26	10:35 - 11:20	Mon - Fri	5	\$48.00	
July 22 - 26	10:55 - 10:40	Mon - Fri	5	\$48.00	
July 29 - Aug 2	9:00 - 9:45	Mon - Fri	5	\$48.00	
Aug 12 - 16	10:35 - 11:20	Mon - Fri	5	\$48.00	
Aug 19 - 23	10:35 - 11:20	Mon - Fri	5	\$48.00	
Aug 26 - 30	10:35 - 11:20	Mon - Fri	5	\$48.00	
Aug 26 - 30	10:00 - 10:45	Mon - Fri	5	\$48.00	



Swimmer 5/6 5+ years

Youth work towards building endurance, swimming longer distances. The introduction of different lifesaving kicks including the eggbeater and stride entry.

Prerequisite - Complete Swimmer 3/4

DATES	TIME	DAYS	CLASSES	COST
April 27 - June 1	10:50 - 11:20	Saturday AM	6	\$54.50
July 15 - 19	9:00 - 10:00	Mon - Fri	5	\$54.50
July 29 - Aug 2	10:35 - 11:35	Mon - Fri	5	\$54.50
Aug 19 - 23	9:00 - 10:00	Mon - Fri	5	\$54.50

PATROLS ROOKIE RANGER STAR

This program continues to build and develop swimmers with an increased focus on the lifesaving aspect of water safety. Candidates will build on their physical skills in the water (endurance swims, lifesaving kicks) while learning progressive basics in first aid and non-contact victim rescues. See page 22 for a detailed description.

Prerequisite - Complete Prior Level

DATES	TIME	DAYS	CLASSES	COST
July 8 - 12	8:00 - 9:45	Mon - Fri	5	\$59.00
July 22 - 26	8:00 - 9:45	Mon - Fri	5	\$59.00
Aug 12 - 16	8:00 - 9:45	Mon - Fri	5	\$59.00
Aug 26 - 30	8:00 - 9:45	Mon - Fri	5	\$59.00



LESSONS

PRIVATE LESSONS

Are you or your youth in need of extra assistance to meet goals?
Our private lessons are one on one instruction. Can be personalized. Please contact the Claresholm Aquatic Centre to inquire about our private lessons. 403.625. 2172
Prerequisite - No previous experience required

ADULT LESSONS

Whether you are a beginner or looking for stroke development this is the right space. Please contact the Claresholm Aquatic Centre to inquire about our Adult Lessons. Regular programming for adult lessons to return in fall 2024. 403.625.2172
Prerequisite - No previous experience required

SCHEDULE

MON	TUES	WED	THURS	FRI	SAT	SUN
6 - 7:30 AM Lane/ Fitness Swim	6 - 7:30 AM Lane/ Fitness Swim	6 - 7:30 AM Lane/ Fitness Swim	6 - 7:30 AM Lane/ Fitness Swim	6 - 7:30 AM Lane/ Fitness Swim	LaneSwim/ Parent & Tot 12 - 1 PM	LaneSwim/ Parent & Tot 12 - 1 PM
Aquafit 7:45 - 8:45 AM	Senior Program 11:15 - 11:45 AM	Aquafit 7:45 - 8:45 AM	Senior Program 11:15 - 11:45 AM	Aquafit 7:45 - 8:45 AM	Public Swim 1 - 4 PM	Public Swim 1 - 4 PM
LaneSwim/ Parent & Tot 12 - 1 PM	LaneSwim/ Parent & Tot 12 - 1 PM	LaneSwim/ Parent & Tot 12 - 1 PM	LaneSwim/ Parent & Tot 12 - 1 PM	LaneSwim/ Parent & Tot 12 - 1 PM		
Bootcamp 8 - 9 PM		Bootcamp 8 - 9 PM				

JLC

Junior Lifeguard Club

**NEW
WEBSITE**

claresholmviking.com

**JLC
SPORT**

Non Competitive



JLC Sport focuses on Swim Patrol (Rookie, Ranger & Star awards) and Lifesaving Sport. Youth ages 8 to 17 years are welcome. Members are encouraged to develop skills based on personal bests in swimming, lifesaving, fitness, knowledge, leadership and team work. Must complete a Swim to Survive challenge to join: roll into pool, tread water 1 minute & swim 50 meters.

JLC SPORT CAMP + Basic First Aid

AUGUST 6 - 9

9:00AM - 12:00PM

\$85.00

**JLC
VIKINGS**

JLC Vikings is a competitive Lifesaving club formed in 2015. Focusing on JLC Lifesaving Sport. Youth train 2-3 times per week and attend competitions.

The Claresholm Vikings have played host to many athletes who hold records provincially, in addition to competing nationally and internationally in the Commonwealth Games for Team Canada.

**STARTS UP AGAIN IN FALL! WATCH FOR
UPDATES & EVENTS FROM COACH BRADEN**

CLARESHOLMVIKING.COM



ADVANCE COURSE DETAILS

ROOKIE PATROL

Develops individual fitness levels to meet a timed 100m swim and 350m workout. Water proficiency skills include: swims with clothes, ready position, foot-first and head-first surface dives. Demonstrating an ability to conduct a primary assessment and initiating EMS are included as first aid skills. Victim recognition and throwing assists are other key elements of the program.

RANGER PATROL

Enhances capability in the water, including stride entry, underwater forward and backward somersaults, lifesaving eggbeater kick and increased fitness levels to meet a 200m timed swim. Rescue skills involve an increased skill level in first aid basics, victim recognition and non-contact rescues.



STAR PATROL

An excellent preparation for the Bronze Star award, Star Patrol demands good physical conditioning and lifesaving judgment. Participants develop lifesaving and first aid skills; further refine front crawl, back crawl and breaststroke (100m each); and complete 600m workouts and 300m timed swims.

BRONZE STAR

The Lifesaving Society's Bronze Star develops swimming proficiency, lifesaving skill, and personal fitness. Candidates refine their stroke mechanics, acquire self-rescue skills, and apply fitness principles in training workouts. Bronze Star is excellent preparation for success in Bronze Medallion and provides a fun introduction to lifesaving sport.

INTERMEDIATE FIRST AID

Intermediate First Aid provides comprehensive training covering all aspects of first aid and CPR. This course is for those who want an in-depth understanding of first aid such as: medical/legal aspects, spinal injuries, environmental injuries, bone and joint injuries, abdominal and chest injuries, burns, and medical emergencies. Includes CPR-C and AED certification.

Prerequisite(s): None

Certification Currency: 3 years from the date of certification

CAC recommends taking Intermediate First Aid prior to Bronze Medallion

BRONZE MEDALLION

The Lifesaving Society's Bronze Medallion challenges the candidate both mentally and physically. Judgement, knowledge, skill, and fitness – the four components of water rescue – form the basis of Bronze Medallion training. Candidates acquire the assessment and problem-solving skills needed to make good decisions in, on, and around the water. Bronze Medallion is a pre-requisite for assistant lifeguard training in Bronze Cross.

Prerequisite(s): 13 years of age (or Bronze Star) and CPR-C.



Bronze Cross, National Lifeguard and Lifesaving Swim Instructor on next page.

ADVANCE COURSE DETAILS

BRONZE CROSS

The Lifesaving Society's Bronze Cross begins the transition from lifesaving to lifeguarding and prepares candidates for responsibilities as an assistant lifeguard. Candidates strengthen and expand their lifesaving skills and begin to apply the principles and techniques of active surveillance in aquatic facilities. Bronze Cross emphasizes the importance of teamwork and communication in preventing and responding to aquatic emergencies. Bronze Cross is a prerequisite for advanced training in the Society's National Lifeguard and leadership certification programs.

Prerequisite(s): Bronze Medallion and Intermediate First Aid CPR-C & AED.

NATIONAL LIFEGUARD (NL)

The Lifesaving Society's National Lifeguard certification builds on the fundamental skills, knowledge, fitness, judgment and values taught in the prerequisite Lifesaving Society lifesaving certifications.

Recognized as the standard for lifeguards in Canada, National Lifeguard training develops a sound understanding of lifeguarding principles, good judgment, and a mature and responsible attitude toward the role of the lifeguard.

Prerequisite(s): Bronze Cross, current AB workplace approved Intermediate First Aid (Aquatic Emergency Care is recommended), and minimum 15 years of age

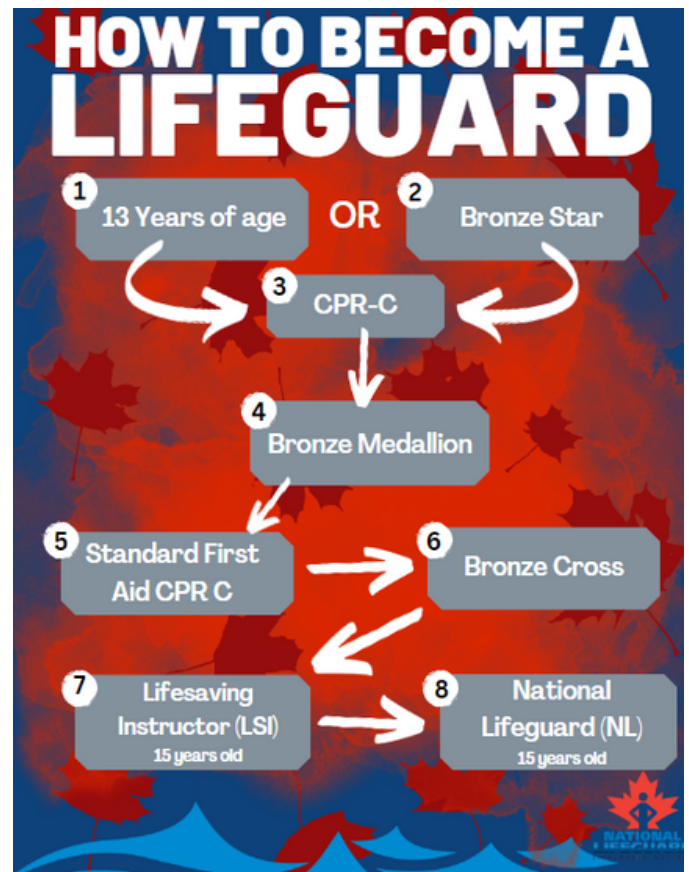


LIFESAVING SWIM INSTRUCTOR (LSI)

The Lifesaving Society Swim & Lifesaving Instructor course prepares the instructor to teach and evaluate the swimming strokes and related skills found in the Lifesaving Society Swim for Life program. Candidates acquire proven teaching methods, planning skills, and a variety of stroke development drills and correction techniques. Preparing candidates to teach the Lifesaving Society's:

- Canadian Swim Patrol Program
- Bronze Star, Bronze Medallion, Bronze Cross
- Lifesaving Fitness
- Basic and Emergency First Aid, and CPR-A, CPR-B and CPR-C

Prerequisite(s): Bronze Cross



Continued on next page

ADVANCED COURSE SCHEDULE

COURSE	DATES	TIMES	COST	LOCATION
Lifesaving Instructor (LSI) Original	April 2 - 6 Tues - Sat	8:30 - 4:30 PM	CANCELLED	CAC
National Lifeguard (NL) Pool	May 3- 5 & 10 - 12 (Fri - Sun)	Fri 5 - 9 PM Sat & Sun 12 - 8 PM	Course Fee \$300.00 + Materials \$42.00	CAC
National Lifeguard (NL) Pool RECERT	May 24 Friday	5 - 9 PM	Course Fee \$100.00	CAC
Intermediate First Aid RECERT	June 14 Friday	8 AM - 4 PM	Course Fee \$100.00	Claresholm Town Office
Lifesaving Swim Instructor RECERT	June 28 Friday	8 AM - 2 PM	Course Fee \$100.00	CAC
Bronze Medallion	July 4 & 5 Thurs & Fri	8 AM - 4 PM Daily	Course Fee \$130.00 + Materials \$47.50	CAC
Bronze Cross	July 23 - 25 Tues - Thurs	9 AM - 3 PM Daily	Course Fee \$130.00 + Materials \$29.50	CAC
National Lifeguard (NL) Pool Original	August 6 - 10 Tues - Sat	8 AM - 4 PM Daily	Course Fee \$300.00 + Materials \$49.50	CAC
Lifesaving Instructor (LSI) Original	Aug 19 - 23 Mon - Fri	8 AM - 4 PM Daily	Course Fee \$300.00 + Materials \$74.50	CAC
Intermediate First Aid RECERT	Aug 16 Friday	8:30 - 4:30 PM	Course Fee \$100.00	Claresholm Town Office

PARKS & PATHWAYS

PARKS

Centennial Park

366 46 Ave W

Amundsen Park

4900 3 St W

Willow Park

6 Willow Place

Willow Park Off-Leash Dog Area

8 St W

Patterson Park

Patterson Heights Blvd

9 Hole Disc Golf, Bark Park

Lions Park

7 St W

West Hill Park

Alley behind 6 St and 53 Ave W

Sledding Hill

Frog Creek Wetland

South on 8 St west

Cross country skiing, snowshoeing

PATHWAYS

Kin Trail

1.6 km

Frog Creek Wetland

3.4km

8 Street West

4.7km

Derochie to Mountain View Cres.

Patterson Heights Blvd East

650m

Bark Park 400m to

1.2km

Claresholm Perimeter

10km

Claresholm East Perimeter

5km



FACILITIES

CLARESHOLM AQUATIC CENTRE (CAC)

212 Fairway Dr. W
Claresholm AB TOL OTO
(403) 625-2172
cac@claresholm.ca

CLARESHOLM SKATING ARENA

4918 2 St. E
Claresholm AB TOL OTO
Arena (403) 625-2595
Rec Office (403) 625-2172
Rec@claresholm.ca

CLARESHOLM TOWN OFFICE

111 55 Ave W
Claresholm AB TOL OTO
(403) 625-3381
info@claresholm.ca

CLARESHOLM PUBLIC LIBRARY

211 49th Ave W
Claresholm AB TOL OTO
(403) 625-4168
help@claresholmlibrary.ca

CLARESHOLM SOCIAL CENTER

5009 2 St E
Claresholm AB TOL OTO
(403) 625-4141
claresholm.dropin@mail.com

CLARESHOLM CURLING RINK

430 53 Ave E
Claresholm AB TOL OTO
(403) 625-3933
claresholmcurlingclub@gmail.com

CLARESHOLM & DISTRICT MUSEUM

5126 1 St W
Claresholm AB TOL OTO
(403) 625-3131
museum@claresholm.ca

CLARESHOLM GOLF COURSE

349 39 Ave W
Claresholm AB TOL OTO
(403) 625-3500
Proshop@claresholmgolf.com

CLARESHOLM COMMUNITY CENTER

690 59th Ave W
Claresholm AB TOL OTO
(403) 625-3381
Online Booking:
<https://hallbookingonline.com/claresholm/>

CLARESHOLM DISC GOLF

Date:



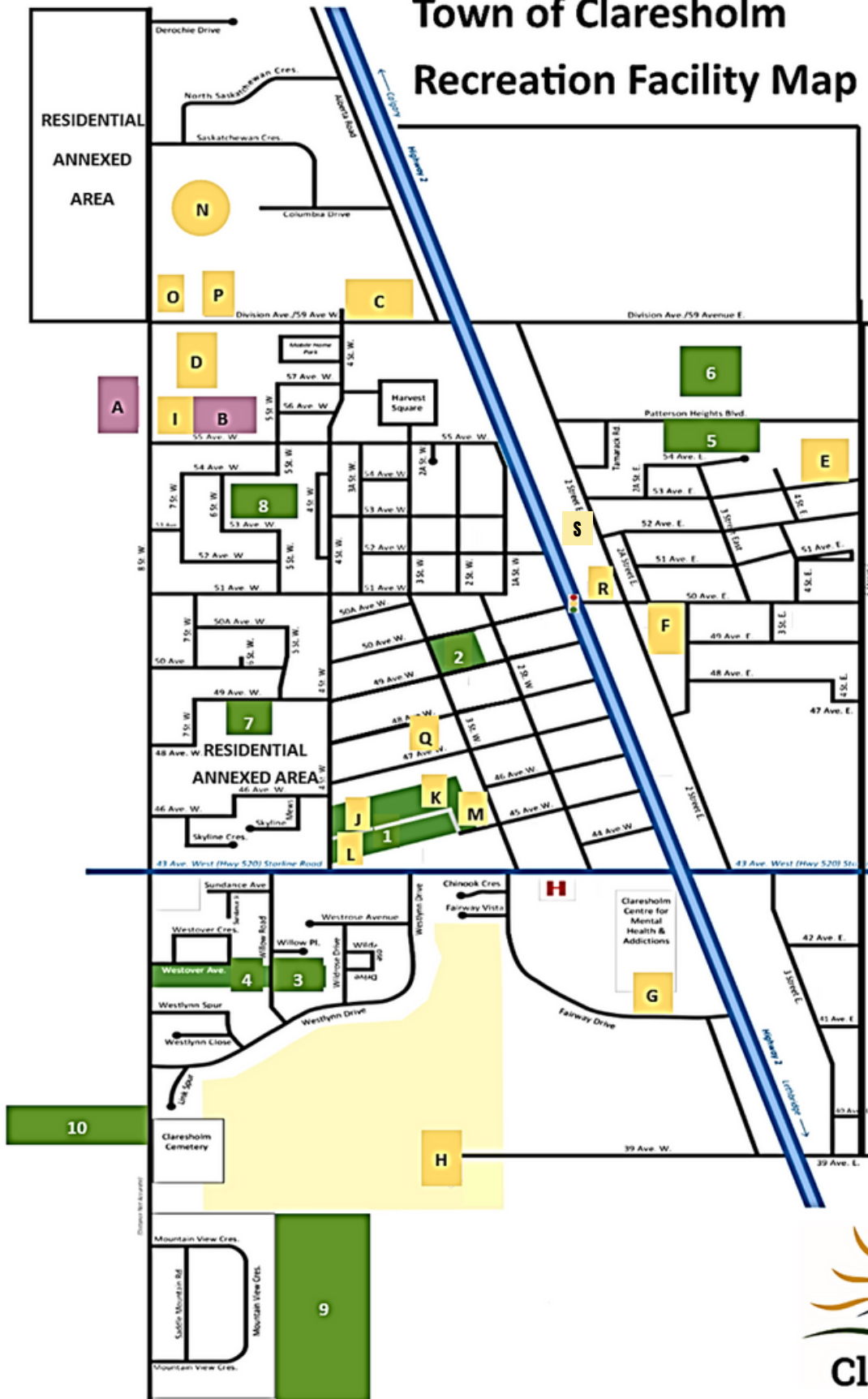
Hole	1	2	3	4	5	6	7	8	9	TOTAL
Distance:										
Back	101m	112m	123m	114m	125m	176m	127m	138m	149m	1165m
Middle	91m	92m	103m	94m	105m	156m	107m	118m	129m	995m
Forward	61m	62m	83m	74m	95m	136m	87m	98m	109m	805m
PAR	3	3	3	3	3	4	3	3	3	28
PLAYERS										

Safety First: Golf discs can cause serious injury * Never throw when players or park users are within range
* Always give the park users the right away. *Be aware of your surroundings and environment



TOWN MAP

Town of Claresholm Recreation Facility Map



SCHOOLS

- A. West Meadow School
- B. Willow Creek Composite High School

RECREATIONAL FACILITIES

- C. Claresholm Agriplex
- D. Football Field & Track
- E. Curling Rink
- F. Skating Arena & Skateboard Park
- G. Claresholm Aquatic Centre
- H. The Bridges of Claresholm Golf Course
- I. Tennis Courts, Pickleball, Basketball Court & Volleyball Courts
- J. Centennial Park Campground
- K. Spray Park & Playstructure
- L. Centennial Park Ball Diamonds
- M. Centennial Park T-ball Diamonds
- N. Millennium Park Baseball Complex
- O. Moffat Ball Diamonds
- P. Community Center
- Q. Mackin Hall
- R. Social Centre
- S. Museum

PARKS

- 1. Centennial Park
- 2. Amundsen Park
- 3. Willow Park
- 4. Willow Park Off-Leash Dog Area
- 5. Patterson Park
- a. 9 Tone Disc Golf
- 6. Bark Park, Dog Park
- 7. Lions Park
- 8. West Hills Park
- 9. Frog Creek Wetland



UTILITY SERVICES REPORT

March 2024



Claresholm

Utility Services Manager

Brad Burns

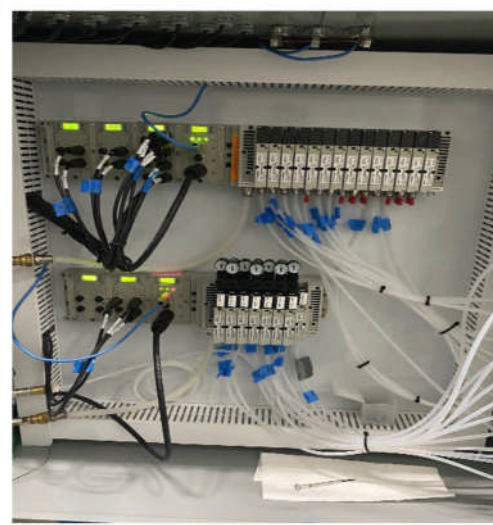
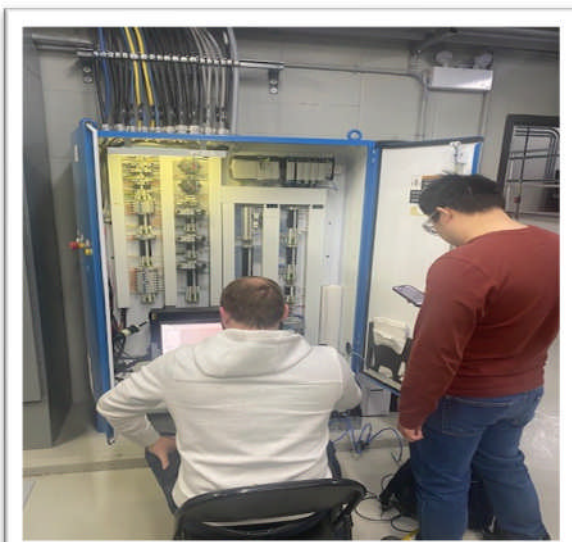
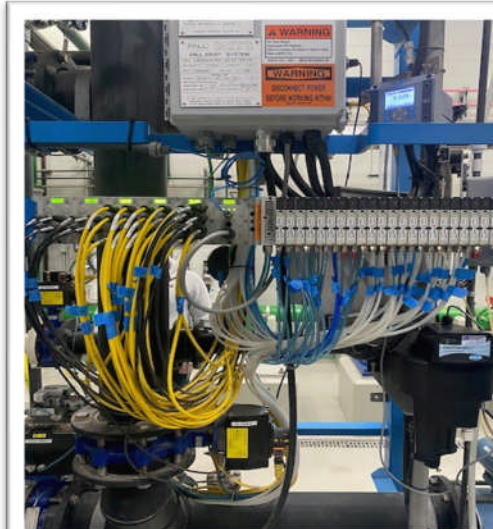
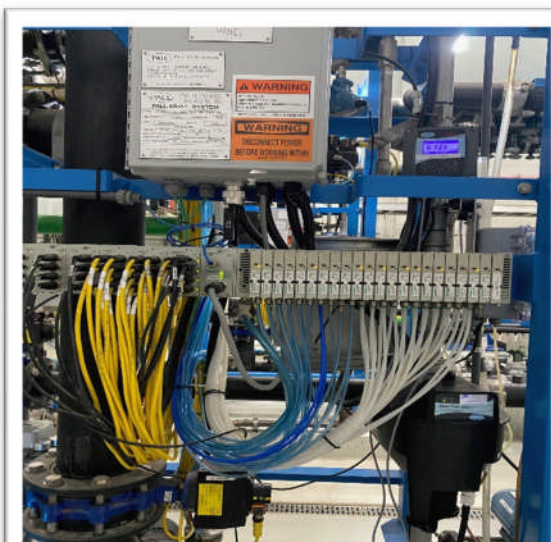
brad.burns@claresholm.ca

Regional Water Treatment Plant

Maintenance

- Calibrate lab testing equipment monthly.
- Inspect pumps, VFD's, piping, valves, and gauges daily.
- Check SCADA, electrical components and telemetry equipment daily.
- Check chemical rooms and DAF area equipment and process daily.
- Clean distribution chlorine analyzer and change solutions monthly.
- Test onsite backup generator monthly.
- Enhanced Flux Maintenance (EFM) or Clean in Place (CIP) on both PALL membrane racks.
- Flush and clean CIP tanks to the neutralization system.
- Fortis on-site check electrical meter.
- ARIAFILTRA service engineer on-site upgrading G3 Numatics.
- MPE service engineer on-site programing G3 Numatics.

ARIAFILTRA and MPE Engineering Upgrading Membrane Rack, Feed and CIP to G3 Numatics



Alberta Parks and Environment Requirements

- Schedule 3 treated water quality limits daily monitoring, measuring and reporting frequency as per approval.
- Distribution samples for free chlorine residual throughout town continue to be compliant approval in accordance with schedule 2&3.
- Distribution samples for free chlorine residual throughout town continue to be compliant.
- Bacteriological samples within the distribution system showing no Total Coliforms or E coli.
- Report 2023 water usage in Water Use Reporting System.
- Annual Water Plant inspection by Alberta Environment Protection officer.

Training and Continuing Education Credits

- 1 Boots on the Ground Online course completed by 2 staff.
- Level 2 Water Treatment Certification test written.
- Drought Workshop attended.

Meetings

- Bi-weekly management meetings.
- Monthly onsite safety meetings.
- M.D of Willow Creek Service Agreement Meetings as requested.
- Ongoing Water Shortage Response Plan situational update meetings with AEP and Oldman Dam Operations.
- Alberta Drinking Water Operations Specialist on-site reviewing treatment process and compiled test results.

Safety

- Check SCBA monthly.
- Check fire extinguishers monthly.
- Monthly onsite safety meetings.
- Check eyewash and shower stations monthly.
- Test chlorine alarm detector monthly.
- Check Co2 detector.
- Check emergency lighting monthly.
- Complete required hazard assessments.
- Tool box meetings for weekly jobs to be done.
- Fire extinguisher checks all buildings.

Chemical

- Transfer chemicals to day tanks as required.
- Change gas chlorine bottles as required.
- Order and delivery of chemicals as required.

Treated Water Pumping Stations and Reservoirs

Highway Pump Station

- Schedule 3 treated water quality limits daily monitoring, measuring and reporting frequency as per approval.
- Distribution free chlorine test taken daily.
- Inspect pumps, VFD's, piping, valves, and gauges daily.
- Check SCADA links, electrical components and telemetry equipment daily.
- Clean chlorine analyzer and change solutions monthly.
- Test onsite backup generator monthly.
- Fortis on-site check electrical meter.
- MPE electrical director onsite reviewing information for generator replacement.

Current Highway Pump Station Generator Scheduled for Replacement in 2024



East Side Reservoir (UFA)

- Check SCADA links, electrical components and telemetry equipment weekly.
- Check sump pump and onsite manholes.
- Check reservoir overflow ditch.

Water Distribution

- Treated water reservoir cleaning

Universal Metering

- Meter readings as requested by the office.
- Replace/check ERT's and inspected meters as requested by office.

Government Compliance

- Schedule 3 treated water quality limits daily monitoring, measuring and reporting frequency as per approval.

PRV Meter Vaults

- Check acreage PRV vault bi-weekly.

Distribution Lines

- One Bacteriological samples sent to Provincial Health Lab for testing once per week.
- Distribution free chlorine test taken weekly.

Lagoon and Wastewater Collection

Government Compliance

- Code of practice for wastewater systems using a wastewater lagoon daily monitoring requirement.

Harvest Square Lift Station

- Check lift station daily.
- Check SCADA pack, electrical components and telemetry equipment weekly.
- Test onsite backup generator monthly.

Lagoons

- Check lift station daily.
- Check SCADA, electrical components and telemetry equipment daily.
- Test onsite backup generator monthly.
- Inspect piping, valves and gauges daily.

Raw Water Lines and Reservoirs

Government Compliance

- Code of practice for wastewater systems using a wastewater lagoon daily monitoring requirement.
- Meet with MPE Engineering on-site to discuss WSRP and possible updates for supplemental pumping.

Pine Coulee Reservoir

- Chain Lakes Reservoir 67.32 % level 1295.55 geodetic meters, 9730.40 (dam3).
- Willow Creek at OXLY Ranch flow 1.28 m³/s
- Pine Coulee Diversion Head Pond above Head Gates 1052.81 m.
- Pine Coulee Diversion Canal below head gates 8.15 m.
- Pine Coulee Diversion Canal below head gates flow @ 0.72 (m³/s)
- Pine Coulee Reservoir level 29.97 % 1043.87 geodetic meters, 15164.61 (dam3)

Pine Coulee Reservoir Spillway and Diversion Cannel Flowing into PCR



Pine Coulee Supply Line

- Visually check supply line valve, hydrants air release valves, vaults weekly.

Raw Water Storage Reservoir

- Schedule 2 raw water daily monitoring, measuring and reporting frequency as per approval.
- Check claw compressors daily.
- Onsite raw water reservoir 6681 mm.

Golf Course

- Backwash water from process continues through the neutralization system to the golf course holding ponds.
- Golf course water diversion from Pine Coulee shut off at 1044.0 m as per AEP license.



Willow Creek West Waterworks System

M.D Chlorine Booster Station

- Distribution free chlorine and required test taken as per Code of Practice for a Waterworks System Consisting Solely of a Water Distribution System.
- Check building daily and record as per AEP code of practice.
- Clean chlorine line, injection quill and replace line or pump tube as required.

M.D Industrial Airport Distribution System

- Provide help with the Airport water and wastewater system as per service agreement.
- Watermain repair near hanger #6, bacteriological sample and free chlorine tests recorded.

PRV Meter Vault

- Check PRV meter vault operating pressure.

West Water CO-OP

- Distribution free chlorine and required test taken as per Code of Practice for a Waterworks System.
- Consisting Solely of a Water Distribution System.
- Check PRV and double check valves biweekly.

Chemical

- Transfer chemicals to day tanks as required.
- Change chlorine pump setpoint as required.
- Order and delivery of chemicals as required.

Hamlet of Granum

- Check water supply meter vault, electrical and telemetry equipment.

Alberta Parks and Environment Requirements

- Code of Practice treated water quality limits daily monitoring.
- Bacteriological samples sent to Provincial Health Lab for testing once per month.
- Distribution samples for free chlorine residual throughout M.D Airport and West Water Co-op continue to be compliant



Town of Claresholm

Council Committee Report

Date: March 25th, 2024

Mayor Schlossberger	<p>March 12. Webinar on Water Law with Pembina Institute. Irrigation act was adopted by Northwest Territory in 1894 before Alberta was a province. Interesting fact.</p> <p>March 14. Alberta Municipalities spring caucus. Enjoyed this more than the Fall session. Less people more government access. Well attended. Learned lots.</p> <p>March 18. EDC.</p> <p>March 19. Webinar on Creative Collaborations put on by FCM. Very interesting.</p> <p>March 19. Library Board. All is well. Going to take care of the pigeon problem.</p>
Councillor Carlson	
Councillor Cutler	
Councillor Kettles	<p>March 5 Emergency Services</p> <p>Bylaw activity shifting to spring - Alley and un-slightly</p> <p>RCMP - Spoke of Staffing challenges and refreshing yearly enforcement priorities</p> <p>Fire - Spoke of likelihood of early fire restrictions this year.</p> <p>Operations - update on various initiatives - day to day items</p> <p>Administration - spoke of Water conservation planning</p> <p>March 12 - Claresholm Daycare</p> <p>Action items from last agenda all dealt with. Fundraising initiatives discussed and update given on delegation to MD of WillowCreek and resulting discussions. The Daycare already accesses local service groups for various yearly initiatives. The next casino date is not until 2026</p>

Note: Individual Councillor reports are non-binding, and do not represent the will of Council. Council may only act by resolution in accordance with section 180(1) of the *Municipal Government Act, R.S.A 2000*.



Town of Claresholm

	<p>Financial small profit for last month - transfer some funds to higher interest account Update on document recovery from old Slack program Director update: 51 children in the main program, ppoke about personnel and recruiting, professional development initiatives and some changes to licensing requirements concerning outside play. Health Inspector asked Daycare to bring in some new play mats and spruce up some cupboards. The Board had a discussion around our current immunization policy and decided to leave it in place.</p> <p>Claresholm Playschool Need to update some Criminal Record Checks. New Vacuum works great Online registration link was inadvertently open for next year and a few parents registered - we will have it closed for now until after AGM/Registration night. Fundraising discussion around a number of initiatives - next up is our flowers for seniors program. Discussed updates to Daycare Facebook, Webpage, and Parent Handbook In-depth discussion on adding an afternoon class on at least some days next year Update on personnel contracts and planning for next year.</p> <p>Golf Course Committee Discussed a medical refund for a membership. Discussed tree pruning quotes for the course this year but getting a bit late and there are concerns about soft ground and heavy equipment. May go forward on a very limited basis in one area. Look to add some used irrigation parts for replacements for our old system as have some backups available. Discussed changes to cart shed access procedures after some damage this winter. Reviewed and adjusted some course rates for this year Financial Report - clean up some category descriptions but ok for early season Fundraising - Casino for May 2,3 Restaurant is now open and a number of last years staff is back for the new operator - see you at wing Wednesday. A few new tournament dates booked this year so Saturdays will be busy Staffing for Ground crew well underway AGM is set for April 23 at 7pm at the clubhouse.</p>
Councillor Meister	<p>Social centre Our new e-mail is active claresholmsocialcentre@gmail.com</p> <p>The planning committee is trying to find a good way to connect with and organize volunteers. We can't continue with some of the</p>



Town of Claresholm

	<p>events without more people to help. Several committees, as well as local service clubs, & organizations are feeling the pinch as well when it comes to recruiting volunteers.</p> <p>Some research is still being done for hosting bingo. Hoping to replace the advertising sign on the lawn. There are 114 members currently and we hope they will all show up to the AGM.</p> <p>AGM was held on the 20th, there were 24 people in attendance. There are 3 new members joining the board and we are excited to see where this next term will take us. We have come so far and seen a huge improvement within the centre these last 2 years.</p> <p>Museum The winter festival was amazing, we handed out goodies and pinwheels to the kids. The stones and bones event has been confirmed for May 11 & 12. We have collected the rest of the Link trainer pieces and will have someone else finish the project as it is long overdue. Our summer students have been hired for the season. Posting for the new Collections technician will be up soon. We are working with administration to update our fundraising policy. The board would like to have a joint meeting with the friends of the museum in the near future.</p>
Councillor Ross	<p>Chamber of Commerce New recruitments to fill some Ex position or board. AGM will be at CasaRoma March 27@ 6:00 pm. Trade Fair will be May 3-5. The Chamber will focus on events that stimulate economic growth and community engagement.</p>
Councillor Zimmer	

COUNCIL RESOLUTION STATUS

Regular Scheduled Meeting - March 11, 2024				
1	BYLAW # 1780 -- Moved by Councillor Ross to give Bylaw #1780, a bylaw to adopt the North Point Area Structure Plan, first reading. CARRIED	Tara	To be on an upcoming agenda. Public hearing notice circulated.	Complete
3	CORRES: Moved by Councillor Carlson to approve the Claresholm Kraken Swim Club request to waive the pool rental fees for the 2024 home meet on June 21st and 22nd, and to approve the use of town barricades and extra recycling and garbage cans for the event. CARRIED MOTION # 24-035	Denise/Jace	The Swim Club has been informed and plans are underway.	Complete
8	CORRES: Moved by Councillor Carlson to refer the Farmer's Market and Business License correspondence to the Administrative Services committee for a recommendation. CARRIED MOTION # 24-036	Abe	This resident has requested a delegation and will discuss the matter with Council at the March 25th council meeting.	Complete
10	RFD: Moved by Councillor Zimmer to set the Open House for the Evolution Land ASP for March 25th at 6:00pm in the Town of Claresholm Council chambers. CARRIED MOTION # 24-037	Tara	Notice sent to circulation and posted in the Town News.	Complete
11	RFD: Moved by Councillor Cutler to adopt version 2.0 of Policy # 1.1.25 "Cell Phones For Business Use" as presented to meet current needs and practices. CARRIED MOTION # 24-038	Blair	The policy has been updated in the policy manual.	Complete
12	RFD: Moved by Councillor Kettles to approve the sporting equipment purchases as presented, up to a maximum of \$3780 including GST, to be funded by the estate of Ruby Thomas. CARRIED MOTION #24-039	Denise	Administration is working on this item.	In progress
13	RFD: Moved by Councillor Cutler to send a letter of support to The Minister of Seniors, Community and Social Services for the Porcupine Hills Lodge and Seniors Foundation housing expansion, and that the letter include support for the Porcupine Hills Lodge to borrow up to \$5,000,000 to complete up to 38 new seniors housing units. CARRIED MOTION #24-040	Lisa	Letter on Mayor's desk for signature	Complete
21b	IN CAMERA: Moved by Councillor Cutler to award the 2024 NE Infrastructure Project engineering and constructions supervision to WSP Engineering in the amount of \$59,812. CARRIED MOTION #24-041	Jace	Engineer notified by Abe	Complete
21c	IN CAMERA: Moved by Councillor Zimmer to hire Cohen Cutler as a Junior Lifeguard at the Claresholm Aquatic Centre. CARRIED MOTION #24-042	Denise	This hiring has been processed.	Complete

21d	IN CAMERA: Moved by Councillor Meister to proceed with Option 2 as discussed in Closed Session. CARRIED MOTION # 24-043	Tara	Notfied owners, will begin subdivision process.	Complete
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PREPARED BY: Karine Keys, CLGM, Finance Assistant

APPROVED BY: Abe Tinney, CAO

DATE: March 22, 2024

INFORMATION ITEMS



MUNICIPAL PLANNING COMMISSION MINUTES

January 26, 2024

Town of Claresholm – Council Chambers

Attendees: Jeff Kerr – Member-at-Large (Vice-Chairperson)
Doug Priestley - Member-at-Large (Via Zoom)
Kandice Meister – Council Member
Brad Schlossberger – Mayor (Chairperson)
Kieth Carlson – Council Member

Staff: Tara Vandervalk – Development Services Manager
Tracy Stewart – Development Assistant

8:59 a.m.

Call to Order /Adoption of Agenda

**Motion to adopt the
Agenda by
Councilor Meister**

**Seconded by
Councilor Carlson**

CARRIED

Adoption of Minutes

- December 15, 2023

**Motion to adopt the
Meeting Minutes by
Jeff Kerr**

**Seconded by
Doug Priestley
CARRIED**

Item 1: ACTION

DEVELOPMENT PERMIT

File: D2024.001
Applicant: Liezl Bacalso
Owner: Joseph Mandac & Liezl Bacalso
Address: 509 51 Avenue W
Legal: Lot 9, Block 65, Plan 4841JK
Regarding: Add Secondary Suite
(basement suite)

**Motion to approve with
conditions by
Councilor Meister**

**Seconded by
Jeff Kerr**

CARRIED

CONDITIONS(s):

1. *This Development Permit is for a basement suite with renovations - maximum number of 2 (two) bedrooms.*
 2. *2 (two) off-street parking spaces must be constructed and maintained for the secondary suite. (can be located in the rear of the property and must be constructed,*
-



MUNICIPAL PLANNING COMMISSION MINUTES

January 26, 2024
Town of Claresholm – Council Chambers

the front off-street parking is not sufficient for 4 vehicles.)

3. *The applicant shall ensure that building materials and waste materials on the premises are removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the property.*
4. *Any contractors or trades people are required to obtain a Town of Claresholm Business License. For more information, please contact the Town of Claresholm Administration Office (403) 625-3381.*
5. *The applicant shall obtain any relevant Safety Code Permits and approvals from Superior Safety Codes Inc if required. Please direct any inquiries to Superior Safety Codes Inc. at 403-320-0734.*

Item 2: ACTION

DEVELOPMENT PERMIT APPLICATION

File: D2024.004
Applicant: Arcadis Professional Services
(Canada) Inc.
Owner: 2291174 Alberta Ltd.
Address: 221 & 225 43 Avenue E
Legal: Lots 2 & 3, Block 1, Plan 658LK
Regarding: Master Sign Plan

**Motion to approve with
conditions by
Doug Priestley**

**Seconded by
Councilor Carlson**

CARRIED

CONDITIONS(s):

1. *The applicant shall adhere to the stipulations stated in Schedule 2, of the Town of Claresholm Land Use Bylaw No. 1525.*
 2. *The permit is for the signs as per the submitted pictures, if there are alterations to signage outside of what was submitted, please notify the Town of Claresholm. Any future additions or changes to signage will require a new sign permit application.*
 3. *The applicant shall be responsible for ensuring that the signs are securely fastened and maintained in good condition.*
-



MUNICIPAL PLANNING COMMISSION MINUTES

January 26, 2024

Town of Claresholm – Council Chambers

4. *The applicant shall ensure that any contractors, installers, and/or tradespeople obtain a valid Town of Claresholm business license prior to commencing any work.*
-

Item 3: INFORMATION DEVELOPMENT STATISTICS 2023

Item 4: DISCUSSION In Camera – discussion (if required)

9:23 a.m.

**Motion to adjourn by
Doug Priestley
CARRIED**

CLARESHOLM AND DISTRICT MUSEUM BOARD MEETING

CPR Station

January 17, 2024

Present: Barry Gibbs, Betty Hoare, Larry Sushelnitski, Cynthia Wannamaker, Mich Forster, Marg Lane, Tom Carey, Earl Taylor, Bill Kells and Kandice Meister

1. Call to order by Barry Gibbs at 3:25 PM. Introduction of newest board member, Tom Carey. Tom is a resident of the M D of Willow Creek and is well known in the Staveland community. He received a quick immersion into his board post by attending a Strategic Planning Meeting just prior to his first board meeting. The board welcomed him and look forward to working with him in the upcoming years. Motion made for the adoption of amended agenda by Tom Carey.

CARRIED

2. No correspondence. Motion by Kandice Meister that the minutes from November 15, 2023, approved as presented. **CARRIED**
3. Chair report dated January 17, 2024, focused on the finalizing process for the Strategic Planning that the board is working on.
4. Financial report dated January 5, 2024, which showed Actual vs Budget for the year 2023. Bill Kells went over the individual line items and answered questions. Earl Taylor moved the acceptance of the financial report. **CARRIED.**
5. Executive Directors Report -The report dated January 2024 covered the activities at the museum from November 15, 2023, to January 17, 2024.
 - Exhibit Hall changes included the addition of two new display towers (recycled from previous exhibit), in the fire fighting and tractor exhibit area. These will have interpretive panels added to them. Exhibit cases have been moved and new lighting installed in multiple areas. What a difference.
 - Station Building – The new display Gwendolyn Toone Doll Exhibit was completed in time for its grand opening prior to Old Fashion Christmas. Toone and Hartley family members were in attendance for the opening of “Cherished Childhood Friends” and shared memories of some of the individual dolls. The Louise McKinney Exhibit was downsized, but lighting still highlights the bust of Louise McKinney. The exhibit “Trails, Rails and Roads” was moved to provide more space in the gift shop. The gift shop renovations included lighting to illuminate the books for sale. A large display cabinet was relocated from storage into the gift shop. Old Fashioned Christmas again was a success with great collaboration between Museum Board Members, Executive Director and The Friends of the Museum. The event was sponsored by Virginia Wishart from CIR Realty this year. Entertainment by John Vandenberg at the piano was appreciated. John did comment that the piano was out of tune and a permanent location needs to be found for the piano. This year the museum remained open on Friday and Saturdays for the first two weeks in December. It was found to have low attendance and gift shop sales were much lower than hoped for.
 - ED’s hours for 2023 – Normally the hours budgeted for the Executive Director is 3 days a week for a total of 24 hours and is for 50 weeks which equals 1200 hours a year. 2023’s total came in at 1,489 hours or 289 hours over budget. Because of these surplus hours the ED did not work after the Old-Fashioned Christmas Event on December 1st, 2023. The museum was down one staff person for half of the year and were late in starting one of the summer students, this resulted in a surplus in the budget in that area.
 - Young Canada Works Grant 2024 – Grant applications for two 2024 summer student were submitted on January 12, 2024. Summer student rate has been increased from \$16.40 an hour

to \$17.40 with hopes that the increase will attract more applications this year.

-Stones and Bones Event – The Archaeological Society of Alberta would like to move forward with an event at the museum on May 11, 2024. They have reached out to staff at the Royal Alberta Museum to see if that date works for them. If it proceeds, we can hopefully assist where needed with volunteers.

- Archives reading room is the last of the major moves in the Exhibit Hall for the foreseeable future. It requires the relocation of the Hospital and Dental exhibits. A major move that will require the assistance of volunteers at a working bee.

-Collections Technician, assistant ED position – The top priority in the coming weeks will be working with HR to prepare a job description for this new and exciting position finalized and getting it broadly advertised.

6. Board Committees for 2024 – It was decided that the four committees would be manned as follows:

Events Planning: Kandice Meister (lead), Bill Kells, Mich Forster, Betty Hoare and Bonnie Downey, from the Friends of the Museum.

Building Committee: Barry Gibbs (lead), Bill Kells and Kandice Meister.

Marketing Committee: Bill Kells (lead), Marg Lane, Cynthia Wannamaker and Betty Hoare.

Fund Raising: Mich Forster (lead), Earl Taylor, Tom Carey, Barry Gibbs, and representative from Friends of the Museum.

Motion for adjournment by Cynthia Wannamaker at 4:19. **CARRIED.**

Next meeting February 21, 2024, at 3:00 PM.



Barry Gibbs
Board Chair

Claresholm Public Library Board
Regular Meeting
February 20th, 2024

MINUTES

In attendance: Earl Hemmaway, Joanna Ridley, Brad Schlossberger, Donna Meister, Ashley Tebbutt, Kendall Schille, Jay Sawatzky, Kelsey Hipkin

CALL TO ORDER: 5:00 pm

2: APPROVAL OF AGENDA

Jay makes amendments to 7. New Business, adding operational grant and annual report

Earl H to approve and seconded Brad S – passed

3: APPROVAL OF MINUTES

3.1 Regular Meeting Minutes from January 16th, 2024

Ashley to approve, Joanna to second – passed

4: CORRESPONDENCE

None

5: FINANCIAL

5.1 Financial report for end of January 2024

CRA return

Equipment went up with sandbox purchase (sandbox at customs)

Includes \$1 /hr raise for staff

Friends of Claresholm Library giving \$15k this year – won't be as much next year so could mean asking more of the Town

Kelsey H makes a motion to accept financial report, Kendall S seconds – passed

6: REPORTS

6.1 Library Manager's report

New signs for shelving

Armchair Travel had 51 attendants on Jan. 31

Griselda has taken on making monthly displays for different cultures around town

Umeko running new STEM class for 8 and up (good attendance)

6.2 Minutes from November 6, 2023 Librarian's Committee Meeting

If you owe money at your library at a certain point you're blocked until you make a payment – those people in turn will go to another library – when told they're blocked, they tend to get irate – need to be discretionary about overriding the block

Claresholm Public Library Board
Regular Meeting
February 20th, 2024

7: NEW BUSINESS

7.1 Pigeons

Pigeons have taken up residence at the library – crapping all over the sidewalk

A common problem across town – Museum tried spikes, pigeons just nested on the spikes

Same problem at the clinic – Brad mentioned a metal tent-like apparatus that worked there

Chicken wire?

Plywood and stain?

There was a reason the clinic didn't block altogether – **Brad will get some details on pigeon deterrentment**

7.2 Town of Claresholm Application for Operational Grant

Jay brought paperwork – needs board authority to fill out

Kendall motions Jay can fill out the paperwork, Earl H – passed

7.3 Annual Report for Approval

Some highlights: Patrons up, some numbers (re computer use) down a bit

Loaned out 12,000 books to other libraries

Jay will mark Earl as a councillor

Board terms three years

Lucky in volunteers – have more volunteers than tasks – 900 volunteer hours among eight volunteers

Meeting spaces increased exponentially

Needs to be submitted Feb. 29

Jay will make a few other changes as per Kendall's suggestions as well

Donna M makes a motion to accept as is once amendments are made, Kelsey seconds – passed

8: OLD BUSINESS:

8.1 Bylaw Reading for approval

Ashley motions to approve bylaw reading as suggested, Earl H seconds – passed

8.3 2024 Draft Budget / wages

Inflation 3.4%. Jay making less than two managers previous. Do we look at it on an individual basis or across the board? Jay not comfortable with a rating system

Brad S makes a motion staff wage increase of \$1 – Kendall seconds – passed

9: ADJOURNMENT – 5:50 pm / Next meeting: March 19, 2024 at 5 pm.



UPDATE FROM THE LIEUTENANT GOVERNOR OF ALBERTA

SEPTEMBER 2023 TO FEBRUARY 2024

MESSAGE FROM LT. GOV. LAKHANI

Each Lieutenant Governor has the opportunity to work with the Chief Herald to create a Coat of Arms that is representative of their beliefs and values. Recently I was honoured to receive mine after this process. I am so very pleased to be able to share with you my long-awaited Coat of Arms, with symbols that represent the many facets of my identity incorporated into the design.

As a nod to my African roots, the colours red, black, and gold, and the grey crowned cranes are reminiscent of the flag of Uganda, where I was born. The birds also symbolize love, fidelity, and longevity. The motto *Ubuntu* is a Bantu expression, meaning "I am because we are," highlighting the values of compassion and humanity which have guided me throughout my life. As a representation of the home I have created here in Alberta with my husband and daughters, you can see mountains, wild roses, and a pronghorn sitting atop the crest with a heart. The pronghorn is native to Alberta and possesses sharp sight and adaptability, while the heart signifies kindness, charity, and my sustained commitment to public service. This Coat of Arms is a melding of the chapters in my life that truly embodies my journey so far.



I hope to, even beyond my time in this role, continue to uphold the values and beliefs represented in this Coat of Arms. Serving as Lieutenant Governor is a genuine privilege, and I feel extremely fortunate to embrace this opportunity. Albertans are an immensely proud and hardworking group of people who so generously and thoughtfully contribute to society. As I continue to grow in my relationships with various communities and deepen my understanding of our province, I look forward to what this upcoming year holds for us all.

Shakhani

The Honourable Salma Lakhani
Lieutenant Governor of Alberta



Their Honours with the group of air and sea cadets who assisted at the New Year's Day Levee.

KICKING OFF 2024 AT THE LEVEE

It can be said that the annual signature event of every Lieutenant Governor across Canada is the New Year's Day Levee. On January 1st, Her Honour welcomed over 500 Albertans to Government House at this free event where guests of all ages went through a receiving line to exchange new year's greetings with Their Honours and the vice-regal escort, enjoyed live music and treats, and took in the wonderful art and architecture of the historical building. Members of the Military and Consular Corps were also invited to take part in this tradition. Her Honour is grateful to have a dedicated team of Aides-de-Camp and volunteers who made each and every guest feel welcome as they visited Alberta's ceremonial home.



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One of the Lieutenant Governor's pillars for her term is education, and she is an ardent supporter of learning in all forms, for people of every age.

Her Honour participates in the School at the Legislature (SATL) program, meeting with Grade 6 students as part of their studies on the Canadian system of government. Over the last six months, students from these schools got to meet and ask Her Honour questions: Florence Hallock School, École Frère Antoine (*top*), Holy Family School, St. Gerard, two classes from Soraya Hafez School, & St. Timothy.



On February 15th, Grade 5 & 6 classes from Holy Child School in Edmonton got to celebrate National Flag Day at SATL with Her Honour, complete with a Q&A session and some Canada flag cookies.

Virtual SATL visits are arranged for schools outside the capital region. Students from Kitscoty School, Nose Creek School & Khalsa School (Calgary) and Isabel Campbell School (Grande Prairie) got to meet and chat with Her Honour over video.

Schools that invited Her Honour to stop by in person to learn from students included New Myrnam School (*middle right*), Bishop Greschuk School, Lynnwood School (*middle left*), and Soraya Hafez for Read-in Week.

Teachers interested in arranging a school visit can email the Office at LTgov@gov.ab.ca



Lt. Gov. Lakhani equally enjoys conversing with the teachers who shape the young minds of tomorrow. In November, Her Honour hosted a special banquet at Government House for teachers from across the province who were attending the Alberta Teachers Institute on Parliamentary Democracy (*bottom*).

FULFILLING CONSTITUTIONAL DUTIES

Vice-Regal representatives play an important role in maintaining Canada's constitutional traditions and continuity of government. As part of her ongoing constitutional duties, Her Honour continues to grant Royal Assent to bills brought forward by the Legislative Assembly and signs Orders in Council. She was busy this fall and winter with the Speech from the Throne opening the First Session of the 31st Legislature in October (*left*), attending events hosted by the Speaker - National Indigenous Veterans Day Remembrance Day Ceremony (*middle*), Louis Riel Commemorative Ceremony, & Black History Month Celebration - and also assisting Speaker Cooper with the Legislature Holiday Light-up (*right*) in December.





Her Honour is always thrilled to present awards to deserving citizens of all ages in a wide range of categories. Over the past six months, various award ceremonies took place across the province, including: LG of Alberta Arts Awards in Medicine Hat (*top*), Order of St. John Investiture, Royal Lifesaving Society Investiture of Lifesaving Honours, AB Newcomer Recognition Awards in Calgary, Alberta's Paramedics & Emergency Medical Services Awards in Red Deer, Recreation for Life Awards in Lake Louise (*bottom left*), Immigrant of Distinction Awards in Calgary, John Humphrey Centre for Peace & Human Rights annual awards (*bottom centre*), AB School Boards Association LG Student Awards, Alberta Order of Excellence Investiture, LG's Circle of Mental Health True Awards, and Stars of Alberta volunteer awards in Calgary (*bottom right*).



HONOURING INDIGENOUS PEOPLES

The Lieutenant Governor is dedicated to engaging with and gaining insights from the diverse First Nations communities in Alberta. She consistently holds meetings with Indigenous leaders, groups, and organizations to understand and appreciate the impactful initiatives they are involved in.

From September 2023 to February 2024, Her Honour attended these events and ceremonies: kihcihkaw askî Sacred Site grand opening in Edmonton, the unveiling of the Reconciliation Garden at the Legislature grounds (*centre*), Truth & Reconciliation Day at Bent Arrow, Empowering Spirit event at Creating Hope Society (*left*), grand opening of the Aboriginal Friendship Centre's Elders Lodge in Calgary (*right*), the National Gathering of Elders, and the First Nations Educators Conference in Edmonton.



ENGAGING WITH THE COMMUNITY

PAGE 4

The fall and winter are very busy times for Her Honour, attending several festivals, galas, community celebrations, and conferences across Alberta.

Lt. Gov. Lakhani had the pleasure of attending: Alberta Days, Ukrainian-Canadian Heritage Day flag raising, British Days at Spruce Meadows (*top*), Ismaili CIVIC 'Root for Trees' tree planting, Daughter's Day, Sahakarini reception in Camrose, Jewish Seniors Centre luncheon, Wellington Retirement Residence Coronation tea in Medicine Hat, ARNET Board dinner, Toastmasters 50th anniversary celebration, Love for Humanity's 10th Community Outdoor Food Bank grand opening, Citizenship ceremony to commemorate Remembrance Day, dinner with the Ismaili Council of the Prairies and the MobSquad Holiday reception in Calgary, YWCA Rose Breakfast, serving lunch at Brightview Elementary school, Centenarian Celebration at Colonel Belcher (Calgary), 1000 Women – Inspiring Possibilities at NorQuest College, Governor General's Curling Club annual safari (*centre*), Jr. Achievement AB Business Hall of Fame gala, No Stone Left Alone gala, Lest we Forget...A Musical Tribute (Ft. Saskatchewan), Calgary Homeless Foundation's 25th Anniversary gala, ESO & CPO joint concert 'Alberta in Harmony', Broadway Across Canada's *Hadestown*, Alberta Art Gallery's Holly Ball, Government House's Christmas Tea, Alberta Ballet's *The Nutcracker*, Red Deer Polytechnic's 60th Anniversary Celebration with Chris Hadfield, the Edmonton Burns Club 102nd Anniversary dinner, Edmonton Chamber of Commerce's Chamber Ball, Ethnik Festival's Black History Month event, Black Chamber of Commerce's 2nd Black History Month dinner, and a Lunar New Year celebration hosted by the Calgary Chinese Cultural Centre.

Her Honour was a keynote speaker at: 4th Annual First Responders Suicide Awareness Conference, Women Empowerment Cross-Culture Conference, IPAC (Institute of Public Administration Canada) Edmonton & Calgary Lunch and Learn, Rohit's Baskets of Hope 2023, Ignite Change Global Conference: 75th Anniversary of the UN Universal Declaration of Human Rights, and a luncheon she hosted at Government House for the International Women's Forum.

Military and uniformed services events included: visiting South Alberta Light Horse Regiment in Medicine Hat, Police & Peace Officer Memorial Day, Commemorative Ceremony & Sign Unveiling for Cpl Stephen Gibson in Brooks, 100th Anniversary of the RCN Naval Reserve (Calgary), First Poppy presentation (Calgary), Cadet Coronation Ball (Calgary), No Stone Left Alone ceremony at Beechmount Cemetery, Remembrance Day ceremony (Sherwood Park), tour of Calgary Veterans Food Bank, visiting Military Museums (Calgary), BGen Graham's holiday reception, and Royal Canadian Artillery Band's annual Christmas concert.

Her Honour enjoys taking tours and learning about unique sites across Alberta. The past six months, she visited Dow Chemical (Ft. Saskatchewan), Neubauer Farms and Medalta Pottery Museum in Medicine Hat, the Alberta Old Building Art Exhibit (Kaasa Theatre), Edmonton Food Bank for a donation drop-off (*bottom*), the Red Woman House in Calgary, St. Andrew's Centre, Morning Star Rising Sun Lodge, and Ukraine's Kitchen in Edmonton - the first Ukrainian kitchen in Canada run entirely by newcomers who fled the war in Ukraine.



FOSTERING INTERNATIONAL FRIENDSHIP



Lieutenant Governor Lakhani often welcomes members of the Consular Corps for courtesy calls and also greets international dignitaries as the highest ranking position in the province of Alberta. Recent courtesy calls included meeting the Ambassadors from Qatar, the Philippines (*right*), and Kosovo (*left*), and the Consul General of Vietnam. In November, Her Honour hosted a Consular Corps luncheon in Calgary (*centre*) to get to know those members representing countries all over the world who live and work in Alberta.



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Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday, February 7, 2024-Bright Pearl, Pincher Creek



Board Representatives

Brent Feyter, Fort Macleod
Sahra Nodge, Pincher Creek
Barbara Burnett, Cowley
Cam Francis, Cardston County
Dave Cox, MD Pincher Creek
Ron Davis, MD Ranchland
Doral Lybbert, Glenwood
John Van Driesten, MD Willow Creek

Monte Christensen, Hill Spring
Victor Czop, Nanton (alt)

Guests and Resource Staff

Lacey Poytress, LRSD
Julie Webb, CFABSW
Marie Everts, JET
Bev Thornton, AlbertaSW

- 1 Call to Order/ Chair Brent Feyter called the meeting to order.
- 2 Approval of Agenda Moved by Cam Francis THAT the agenda be approved as presented.
Carried. [2024-02-877]
- 3 Approval of Minutes Moved by Dave Cox THAT the Minutes of December 5, 2023, be approved as presented.
Carried. [2024-02-878]
- 4 Approval of Cheque Register Moved by Doral Lybbert THAT cheques #3308to #3335 be approved as presented.
Carried. [2024-02-879]
- 5 Review of Grant Application Moved by Cam Francis THAT the required Grant Application be submitted to Jobs, Economy, and Trade on the deadline required.
Carried. [2024-02-880]
The Letter of Request from the Chair, on behalf of the Board, will further note that the Board is not comfortable agreeing to the proposed terms.
- 6 Resolutions from Alberta Munis and RMA Accepted as information: A draft of resolutions going forward at each of these provincial associations in an endeavour to urge the Minister to consult with the municipalities to create a positive, mutually beneficial way forward.
- 7 Energy Manager Funding Program MCCAC has announced an upcoming program to fund 80% of the salary for energy manager positions. Bev will follow-up with CAOs to gauge interest.
- 8 Connect4Commerce Tools Julie Webb, Community Futures Southwest has been working with individual communities to assist with posting municipal assets for sale and lease.
- 9 Information-gathering Canadian Infrastructure Palliser Economic Partnership (PEP) is taking the lead to assess the value of infrastructure needed, province-wide, to support housing and commercial developments.
- 10 Upcoming events Southern Alberta Economic Summit-March 21, 2024 Lethbridge
EDA Youth Challenge-Video Conest "Why I Love Alberta": Grades 9-12;
deadline for submission April 30th www.lovealberta.ca

- | | | |
|----|---------------------------|---|
| 11 | Executive Director Report | Moved by Ron Davis THAT the report be accepted as information.
Carried. [2024-02-881] |
| 12 | Round table | Accepted as information. |
| 13 | Upcoming Board Meeting | ➤ Wednesday, March 6, 2024
➤ No April meeting; EDA Conference April 10-12, 2024
➤ Wednesday, May 1, 2024
➤ Wednesday, June 5, 2024 |
| 14 | Adjourn | Moved by Ron Davis THAT the meeting be adjourned.
Carried. [2024-02-882] |

Approved, March 6, 2024

Executive Director Report February 2024

MEETINGS and PRESENTATIONS

Feb 2: IEDC-AEDO Review team meeting, Zoom

Feb 5: Invest Alberta web meeting re: site selection inquiry for eco-farm operation

Feb 6: RINSA meeting, Teams

Feb 7: Ministry of Agriculture and Irrigation Regional Roundtable consultations, Lethbridge session

Feb 7: REDA meeting, Zoom

Feb 7: AlbertaSW Board meeting, Pincher Creek

Feb 9: Highway 3 (regrets)

Feb 13: IEDC-AEDO planning meeting, Zoom

Feb 14: EDL Board meeting, Tecconnect

Feb 14: meeting with Brock Skretting, Director, Creative Industries, Lethbridge and Region

Feb 14: Planning meeting for Economic Summit, Teams

Feb 14: Meeting with staff of Jobs, Economy, and Trade for demonstration of site selector data platform, Teams

Feb 15: REDA Chairs meeting with the Ministry, Teams; (Mayor Schlossberger representing in person, Edmonton)

Feb 20: REDA Managers Meeting, Zoom

Feb 20: Crown Round Table, day 1, University of Lethbridge

Feb 21: Crown Round Table, day 2, University of Lethbridge

Feb 21: RINSA strategic planning, day 2, Galt Museum

Feb 22: AEDO Review Team presentation, Zoom

Feb 22: Guest speaker at Fort Macleod Chamber Awards, Fort Macleod

Feb 26: Meeting re: information-gathering for CIB proposal, Zoom

Feb 27: South REDAs, SAITI/SAAEP partner meetings; postponed due to weather

Feb 28: website team meeting, Zoom

PROJECT MANAGEMENT and REPORTING

- Submit application to Jobs, Economy and Trade
- Continued review of web rebuild and content update
- Connect4Commerce updates
- Construct budget scenarios for proposed new department formula
- Gather province-wide REDA information for Canadian Infrastructure Bank (CIB) initiative possibility
- Complete 6-month milestone report for RINSA
- Complete documents for RINSA strategic planning sessions
- Sponsor input to plans for upcoming Economic Development Summit, March 21, 2024
- MECAP invitation list and follow-up for industry and resource agencies
- Website content updates for website
- Alternative scenario planning for Crown of the Continent Geotourism Council
- Rental agreement with GoA signed; awaiting invoice
- Complete forms for Annual Return to Corporate Registry, Alberta

INVESTMENT ATTRACTION and REGIONAL PROMOTION

- Provide notes and Bulletin for Mayors and Reeves
- Gather feedback from Community Capacity Building pilot project day
- Serve on review team for IEDC Re-accreditation application, Hot Springs, Arkansas
- Consult with National Research Council re: information on proposed technology investment
- Research possibilities for grants to support accessibility upgrades in commercial buildings
- Follow-up on business license inquiries
- Letter of support for Labour Market Partnership grant “immigrant retention” study
- Letter of support for Community Futures Highwood “Exit Planner” proposal
- AlbertaSW invited as guest speaker at Fort Macleod Chamber Awards event
- Respond to regional inquiries and information requests

Example: Photo request for Summer 2024 issue of AMA Insider Magazine (Alberta Motor Association)

... request permission to use the attached photograph (taken from your website)

<https://www.albertasouthwest.com/resources/photo-gallery/our-communities/town-of-cardston/>

Alberta SouthWest Bulletin March 2024

Regional Economic Development Alliance (REDA) Update



❖ Economic Developers Alberta - EDA 50th Anniversary!

Xperience Leaders' Summit & Conference

Wednesday April 10 to Friday April 12, 2024 *In-person tickets sold-out.

Online registration still available! www.edaalberta.ca/EDAX2024

❖ Fort Macleod Chamber Awards

AlbertaSW honoured to be a guest speaker at this gala event, joined by Brock Skretting, Head of Advocacy for Keep Alberta Rolling, and Director of Creative Industries, Lethbridge and Region. A great opportunity to share regional initiatives and to celebrate the outstanding business community of Fort Macleod!



SOUTHERN ALBERTA ECONOMIC SUMMIT 2024

❖ Southern Alberta Economic Summit 2024

Thursday, March 21, 2024 8:30am-3:30pm

The Coast Hotel & Conference Centre

526 Mayor Magrath Dr. South, Lethbridge

Led by SouthGrow, with sponsorship from

Economic Development Lethbridge, Alberta SouthWest, Tourism Lethbridge, Blood Tribe Economic Development, Community Futures Alberta Southwest, and Community Futures Lethbridge and Region.

www.eventbrite.ca/e/southern-alberta-economic-summit-2024-tickets-799022747547?aff=oddttdcreator

❖ Information-sharing with Hot Springs, Arkansas...

AlbertaSW, a member of International Economic Development Council (IEDC) Accreditation Review Committee, engaged with Hot Springs Metro Partnership (HSMP) in Arkansas.

www.hotspringsmetropartnership.com/



PARTNERSHIP
Hot Springs Metro Partnership
Growing Hot Springs

HSMP has key economic sectors in common with southwest Alberta and is implementing effective strategies to connect students and industry to explore careers and to raise awareness of local opportunities.

❖ Manufacturing, Energy, Construction, Ag Processing (MECAP)

Collaboration with regional industries and Livingstone Range School Division (LRSD) is building upon the assets and potential in AlbertaSW!

- There are over 160 manufacturing and processing businesses in the region that offer careers requiring advanced technical skills.
- LRSD is connecting students with industry to experience the array of work and careers in the region and collaborating with Lethbridge College to develop programs that prepare students for those opportunities in our own communities.



❖ REDA Chairs meeting with Minister of Jobs, Economy, and Trade

AlbertaSW Vice-Chair, Mayor Brad Schlossberger, attended a meeting of the REDA Chairs in Edmonton on February 15, 2024. The Department demonstrated a new on-line tool that will soon be available to communities for site selection and investment data.

Alberta SouthWest Regional Economic Development Alliance

Box 1041 Pincher Creek AB T0K 1W0

403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com



**ACCREDITED
ECONOMIC
DEVELOPMENT
ORGANIZATION**
International Economic Development Council



Willow Creek Agricultural Society

P.O. Box 1401

Claresholm, Alberta, Canada T0L 0T0

Managers report for March 2024

Events for March

March 2-3	College Rodeo	\$8880
March 3	Stavely 4-H	
March 9	RMR Roping	\$1000
March 9	ABRA Barrels	\$800
March 10	Marina Barrel Racing	\$500
March 23	RMR Roping	\$1000
March 23	ABRA Barrels	\$800
March 24	Stavely 4-H	
March 29	Marina Barrel Racing	\$500
March 30	RMR Roping	\$1000

Plus 22 various rental time slots in the WB

Events for April

April 3	Chinook Jr Stock Show -EA	\$5800
April 5-7	Equinox Reining -WA	\$8500
April 12-14	ACHA Cutting -WA	\$10000
April 13-14	CTPA Team Penning -EA	\$8000
April 20-21	ARCHA Cowhorse -WA	\$7500
April 26-28	Cowhorse Clinic -WA	\$2500
April 27-28	CTPA Team Penning -EA	\$8000

-The CFEP Small application for \$125,000 for the covered outside pens was approved and we are getting a structure requote in early 2023. Quote is around \$500k. This grant can have a change of scope form submitted along with a quote and reason for the change in order to use the grant for a different project but a similar outcome. Deadline to have project/final report completed is Feb 11, 2024 (18 months after we received the cheque). This decision must be made before we can proceed with the large stream funding.

-We applied to the CFEP Large before the June 15, 2023 deadline. We requested \$607,000 matching for the front end. We were notified of results at the end of December. We were approved for \$533,572 matching. Also have the Town's commitment of \$200,000 (possibly will be \$50,000 over 4 years).

-Have been in contact with Southwest Design & Construction from Lethbridge on a front end quote. I have meet with the new salesman and went over how the building has been designed to accept this addition. He has not received all the prices for a completed finish but is supposed to have an erected price with cement pad.

-New grant was announced (Agricultural Societies Infrastructure Revitalization Program). First application deadline is Jan 31, 2024. Can apply for up to \$100,000 (20% matching) for major repairs at existing facilities. Expected to run for 3 yrs, possibly 10 yrs but each society can only receive a max of \$100,000 from the program. You cannot receive CFEP Funding and this new grant in the same year. We are not eligible this round. Next round will start sometime after April.

-We applied to the Co-op community funding for \$10,000 for 4 water hose reels (2 for each building). Will be notified of results in the next month.

-Kyle Loudon added some drill stem to lower rails and smaller tubing to upper rails, to pens 6 to 11. This is to make all pens so both calves (cannot squeeze thru wider spaces) and horses cannot reach over to bit each other. This has been a problem which was solved temporarily by wiring panels to the fences.

-Chad Zetner is asking for \$1000 sponsorship of a program called SLOW YOUR ROLL, kids at play program, that he wants to bring to the Claresholm School and area.

-We may need to look at replacing the old farmhand manure wagon. If anyone knows of a smaller one at a farm sale let me know. Dave Elliott passed on some info for a Billy Goat vacuum stall cleaner that he saw in Great Falls. We will follow up to see if this is a viable solution to stall cleaning. Dave sent a link for a stall cleaner www.buddytrailer.com. I am getting a price for either this meeting or next. It seems relatively simple in its design but will have to call some facilities that he has listed on his web site to see how they perform in the field. Sha has told me they have upgraded the vac power of the biggest stall vac lately.

- Progress on the second indoor facility:

-Star link internet has been installed in the West Agriplex. The signal has been sent over to the East Agriplex and Wifi extender in the East Agriplex for star link has been added as well. We will for the time being have both Telus smart hub and Star link available in both building.

-The handicap ramp and viewing stand has been completed in the West Agriplex. The short metal ramp has been added as well to finish the ramp.

-I have meet with SouthWest design to get both an erected shell price as well as a complete finish price for this addition. They are working on confirming that a convex roof system can be attached to what was designed to have a dual panel roof system on this addition.

- I have been in contact with B&B welding in Stavely to discuss possible options for lean-to design for the CFEP grant funds. The alley on the East Agriplex is 14'(high side)-11'(Low side)x12'(wide) and the proposed West Agriplex dimensions are 19'-15'x40'x 320' long. The 19' height would put the exhaust fan from the building underneath the roof. Was quoted at around \$500,000

-Dave Elliot was suggesting that maybe we should put a drillstem lean too structure on the horse hitching area door on the West Agriplex. This would help block the daylight when the door is open as well as add additional shelter to horses waiting to enter the arena when they are not allowed in the building. We could also make this area longer at this time as this is the area that I thought an outside rinse off area for horses could be used if we added a insta hot water tank in the future in that corner.